

Minutes – Board of Town Trustees
STATE OF ILLINOIS
May 19, 2022

Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 P.M. May 19, 2022. The following official business was transmitted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

	Vickie Gribben	Township Clerk
	Larry Corder	Township Supervisor
	Monty Murray	Township Highway Commissioner
Absent -----	Mary Jane Parker	Township Trustee
	Robb Sparks	Township Trustee
	Kevin Steele	Township Trustee
	Dan Strauch	Township Trustee
	Sue Roberts	Township Assessor

3. Pledge of Allegiance.
4. Approval of the Minutes of the previous meeting.
Larry Corder asked for a motion to approve the minutes from the previous meeting.
Motion was made by Kevin and seconded by Dan
Mary Jane---absent; Kevin---yes; Dan---yes; Larry---yes; Robb---yes

5A. Supervisor’s Report.
Supervisor Larry Corder reported that the safety meeting this month was about Task Planning. Larry, Lacey, and Nikki went to Effingham to a GA class Friday April 22, 2022. It was more a hands on class with some acting out parts. The interest rates are still at 0.30%. The General Assistance Robinson cases for April 1, 2022 to April 30, 2022 are 2 pending case, 8 approved cases, and 2 denied cases, Emergency Cases had 0 approved. Total cases including the other townships during this month was 16. Intergovernmental Agreements for fiscal year April 1, 2022 to April 30, 2022 total of 1 case.

5B. Highway Commissioner’s Report
Monty Murray said the rain is holding them up from cleaning ditches and mowing. They have a few culverts that need to be fixed. He said that they will be doing about 5 miles of chip and seal. One of his workers applied at the County and got hired and he has another guy that’s getting ready to retire. He will be advertising for help. His new GMC truck he bid on will be ready this week.

5C. Assessor’s Report
Sue Roberts said she didn’t have anything to report.

5D. Cemetery Report
Nikki reported the guys have been keeping up with the mowing in between all the rain. She will be attending the cemetery training in Merryville on Friday May 20th. The safety meeting this month was on heat stroke.

6. Regular Business

- A. Motion to authorize payment of town, general assistance, and payroll bills.
Motion was made by Robb and seconded by Kevin
Mary Jane---absent; Kevin---yes; Dan---yes; Larry---yes; Robb---yes
- B. Motion to authorize payment of road district bills.
Motion was made by Dan and seconded by Robb
Mary Jane---absent; Kevin--- yes; Dan---yes; Larry---yes; Robb---yes
- C. Motion to authorize pre-approval of payment of elected officials from
May 20, 2022 through June 16, 2022.
Motion was made by Kevin and seconded by Dan
Mary Jane---absent; Kevin---yes; Dan---yes; Larry---yes Robb --- yes
- D. Motion to authorize payment of per diem expenses.
Motion was made by Dan and seconded by Robb
Mary Jane---absent; Kevin---yes; Dan---yes; Larry --- yes; Robb ---yes

7. Continued Business

- A. Discussion and motion to approve cemetery internment fees.
After much discussion it was agreed to go back to 3:30 PM during the week and Saturday and Sunday back to \$800.00, and no holiday internments. Curt Goodwine and Clark Pulliam was here for the meeting, asking questions and concerns. Larry stated we are not here to make money, we just don't want to lose money.
Motion was made by Larry and seconded by Dan
Mary Jane---absent; Kevin---yes; Dan---yes; Larry---yes; Robb---yes
- B. Discussion on cemetery gazebo.
Still looking into different types and costs.

Kevin Steele left meeting at 6:45PM

8. New Business

- A. Approval to designate First Financial Bank as depositories, First National Bank of Olney. First Robinson Savings Bank, Regions Bank, and First Financial Bank for investments.
Motion was made by Robb and seconded by Dan
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- B. Approval to retain an attorney for fiscal year 2022-2023. Weber's
Motion was made by Larry and seconded by Dan
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes

- C.** Approval to use the GA and EA manuals as the Townships guidelines for Fiscal year April 1, 2022 through March 31, 2023. General Assistance payment Level is \$322.00 per month. For Emergency Assistance payment level, see form.
Motion was made by Dan and seconded by Robb
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- D.** Approval to pay bills that are due prior to board meeting.
Motion was made by Larry and seconded by Dan
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- E.** Approval to pass the State Gift Ban Act. Appoint Ethics Officer.
New Ethics Officer; Kevin
Motion was made Dan and seconded by Robb
Mary Jane ---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- F.** Approval to pass the Investment Policy.
Motion was made by Larry and seconded by Robb
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- G.** Approval to pass the Loss Control Policy.
Motion was made by Dan and seconded by Robb
Mary Jane ---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- H.** Approval to pass the current Motor Vehicle Policy for the Cemetery for fiscal year 2022-2023.
Motion was made by Larry and seconded by Dan
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- I.** Approval to pass the Model Ethics Ordinance.
Motion was made by Dan and seconded by Larry.
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- J.** Approval to pass the Work Harassment/ Sexual Harassment Policy for fiscal year 2022-2023.
Motion was made by Robb and seconded by Dan
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- K.** Approval to pass the Rules for Public Comments on Agenda Items.
Motion was made by Dan and seconded by Robb
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- L.** Appoint Lacey Kerns as FOIA officer.
Motion was made by Larry and seconded by Dan
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- M.** Motion to approve Trimble Farm Lease for 2022.
Motion was made by Dan and seconded by Dan
Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes
- N.** Motion to approve the cemetery rules and regulations.
Motion was made by Dan and seconded by Larry

Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes

- O.** Motion to approve donation to ERBA for school supplies. Last year \$1000.00. This year ERBA is doing school supplies different. They are ordering kits and then they will have to purchase the backpacks and any missing supplies the student might need.

Motion was made by Larry and seconded by Dan

Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes

- P.** Motion to approve bid for 2022 GMA Sierra Truck for Highway Department. \$53,176.24

Motion was made by Robb and seconded by Larry

Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes

9. Public Comments

None

10. Adjourn Meeting

Time 7:05 PM

Motion was made by Dan and seconded by Robb

Mary Jane---absent; Kevin---absent; Dan---yes; Larry---yes; Robb---yes

Respectfully Submitted,

Vickie Gribben
Township Clerk

Larry Corder
Township Supervisor