

**Atlanta Township**  
**301 SW Arch Street, Atlanta, Illinois 61723**  
**February 8, 2022**  
**Monthly Meeting Minutes**

The monthly meeting of the Atlanta Township Board was held February 8th, 2022 at the Atlanta Township Building. The meeting was called to order at 7:34 P.M. by Clerk Shellie Reed. Those present were Highway Commissioner Wes Green, Clerk Shellie Reed, Trustees Becky Brandt, Georgia Green and Shelly Buettner. Supervisor Julie Osborn and Trustee Amy Wertheim were absent. Cemetery Manager Shelly Brooks was also in attendance.

Clerk Shellie Reed asked for nominations for pro tem chairman for today's meeting due to the absence of Supervisor Julie Osborn. Trustee Shelly Buettner nominated Trustee Becky Brandt. Trustee Georgia Green seconded the nomination. Roll call vote was held: Becky Brandt – yes; Shelly Buettner – yes; Georgia Green - yes. Trustee Becky Brandt was unanimously approved to serve as pro tem chairman.

The Pledge of Allegiance was led by Pro Tem Chair Becky Brandt.

The following items were discussed:

**PUBLIC COMMENT:**

Question was given by Shelly Buettner as to who might be called to plow alleys in Atlanta, which she knows the city does the streets, but does anyone know who might do alleys. Suggestion was made to call TJ Renfrow for assistance.

**MINUTES OF PREVIOUS MEETING:**

The minutes of the January 11, 2022 meeting were reviewed by each member. Trustee Green made a motion to approve the minutes as presented with no corrections. Trustee Buettner seconded the motion. A vote was taken and the motion carried to accept the minutes of the January 11, 2022 meeting.

**CLERK'S REPORT:**

Clerk Reed reminded everyone the link for the Open Meetings Act Training was sent out and requested certificates be printed and turned in. Discussion was held on how often it has to be done. Clerk Reed will check if it has to be repeated and let everyone know.

Clerk Reed distributed the 2022-2023 calendar of dates for the Township requirements.

**HIGHWAY COMMISSIONER REPORT:**

Highway Commissioner Green reported he attended the Logan County Highway Commissioner's meeting January 21, 2022. A list of roads needing to be oiled is due by April 1, 2022 and he will submit it. Bridge inspections will be done soon and bridges requiring repairs will be reported to Wes. The county has a program for repair needs over \$5,000 to be submitted to possibly receive county assistance paying for the repairs. Wes spoke to the County Commissioner about the culvert on 2400<sup>th</sup> Street which was damaged back in the fall by the semis which rerouted off I-55 damaging the road. The County Commissioner will go

look at the culvert and see if assistance may be available. The culvert cost for replacement is \$8,700 plus labor so it will be over \$10,000 which the county may be able to assist with up to 50% of the cost.

Mower - There is an auction coming up in March which has a mower on it, Wes would like to purchase. According to the auctioneer it will probably bring in \$7,500 and is a 10' mower – which is perfect for the smaller jobs. Wes believes he can spend up to \$10,000.00 without approval but he wanted to make the Board aware. New mowers run \$10,000 - \$11,000. The budget has \$35,000.00 in it, so there is no issue with the budget.

#### **CEMETERY REPORT:**

Cemetery Manager Brooks reported there was a burial on January 21, 2022 of Gideon Bell. A meeting was held on January 25, 2022 with Lisa Woods who is considering purchasing spaces.

#### **OLD BUSINESS:**

December 14, 2021 Minutes - Discussion was held on the approval of the December 14, 2021 minutes and the information regarding FOIA being reported in minutes. Trustee Brandt said she completed the FOIA training to assist her in understanding the discussion from January. Trustee Buettner made a motion to accept the December 14, 2021 minutes as written. Trustee Green seconded the motion. A vote was taken and the motion carried to accept the minutes as written.

Disposal of Hazardous/Electronic Waste - Clerk Reed reported no new information on who the county is working with for 2022. Trustee Brandt heard of an electronic recycling event and is attempting to find out who the company is doing it. Trustee Green asked if Clerk Reed has called Mitzi Rohlf's at the county and suggested she be called. The new company taking over Area Disposal was suggested as a potential contact too. Clerk Reed will research all suggestions for next meeting.

Cemetery Advisory Committee Description – Discussion was held on the presented description. Suggested revisions were made. Trustee Buettner made a motion to table the final approval to the March meeting with revisions. Trustee Green seconded the motion. A vote was taken and passed to table the approval to the March meeting.

Purchase of a new safe – Highway Commissioner Wes Green said he has checked into a safe and a gun safe. The cost for a safe will be \$4,000 - \$8,000. Tractor Supply in Clinton had a gun safe for \$1,000. Continued research will be done for budgeting and purchasing.

Annual Economic Statements – Clerk Reed distributed an updated letter from Theresa Moore explaining the new form and how to complete it as well as a form from TOI. Clerk Reed said they are due by May 2, 2022.

#### **NEW BUSINESS:**

TOIRMA Policy – A review of the policy coverages was made. The addition of the sign at the cemetery is needed and Trustee Brandt said she donated the sign at a cost of \$100.00 so replacement would be approximately \$150.00. The policy paperwork will be completed with the addition of the sign and submitted.

Budget needs for 2022-2023: Trustee Brandt said safe. Cemetery Manager Shelly Brooks would like to request the cemetery roads be re-sealed as they have not been done since August 2008. The cost in 2008 was \$42,898.00 but that was the original laying of the asphalt. Resealing was done in 2011 for \$3,800.00. A quote in 2014 was received for \$4,551.00 but cracks were filled instead for \$2,118.00. Clerk Reed said the road to Roaches Cemetery needs to be worked on either rocked or asphalted. Highway Commissioner Green said 2100 North needs work, too.

**FINANCIAL REPORT & PAYING OF BILLS:**

Board Members reviewed the bills to be paid. Trustee Green made a motion to approve the financial report and paying of the bills. Trustee Buettner seconded the motion. A roll call vote was taken: Becky Brandt – yes; Shelly Buettner – yes; Georgia Green – yes; Supervisor Julie Osborn and Trustee Amy Wertheim were absent. The motion carried and bills were approved for payment.

**QUESTIONS AND COMMENTS:**

There were no questions or comments.

Pro Tem Chairman Becky Brandt adjourned the meeting at 8:47 PM.

Respectfully Submitted,

Shellie Reed  
Atlanta Township Clerk