



BERWYN PUBLIC HEALTH DISTRICT
REGULAR MEETING MINUTES

MARCH 11, 2019

President Pechous called the meeting to order at 4:00 pm. Treasurer Avila and Secretary Paul answered present on the call of the roll. Attorney Zdarsky and Accountant Eagan, Frank Lenardi and Peggy LaFleur were also in attendance.

1. The Pledge of Allegiance was recited.
2. **Open Forum:** No one requested to be heard. Open Forum was ended.
3. Pechous made a motion, seconded by Paul, to suspend the order of business and bring forward Item F1 on the agenda. The motion carried by a unanimous voice vote.
4. **Children's Clinic Pediatric Agreement (F1):** Pechous introduced Ms. LaFleur, Executive Director of the Oak Park River Forest Infant Welfare Society Children's Clinic. Ms. LaFleur explained the proposal presented to continue as the Health Department's pediatric care provider but to require that the scheduled appointments be done at the clinic's location in Oak Park. The reason for the change is that the clinician coming to Berwyn often experiences appointment "No-shows" at a rate of 38%. Having Health District client appointments at the Oak Park location would allow the clinician to utilize their time in their own work environment if appointment cancellations occurred. A benefit of a change in appointment location would be the opportunity to provide other services to the child during the appointment such as a dental cleaning. Mental health care and other referrals are also available. Discussion of the changes in the proposal ensued. Pechous then made the motion, seconded by Paul, to accept the proposal as presented and to refer the matter to Attorney Zdarsky to draft the contract for 2019-2020 with the changed provisions. The motion carried by a unanimous roll call vote.
5. **Approval of Minutes:** Paul advised that a correction to the Budget Committee Minutes of February 11, 2019 should be made to show a total expenditure discussed for Line 5006 as \$250,000. Pechous made a motion, seconded by Avila, to accept and file the Budget Committee Minutes as corrected. The motion carried by a voice vote. Pechous made the motion, seconded by Paul, to accept and file the February 11, 2019 Regular Meeting Minutes as submitted and to defer the Minutes of the March 6, 2019 Special Meeting to April's meeting. The motion carried by a unanimous voice vote.
6. **Statement of Receipts and Disbursements – February, 2019:** Pechous recognized Mr. Eagan who gave a brief report. Thereafter, the item was marked informational by Order of the Chair.
7. **Medical, Nursing, and Sanitation Reports – February, 2019:** The reports submitted were accepted as informational by Order of the Chair. Pechous advised that the freezer had malfunctioned and was immediately repaired. The alarm sounded while staff was in the building that morning. Therefore, the stores of vaccine were not jeopardized. Due to the necessity of appliance, discussion ensued as to whether a new freezer should immediately be purchased. Mr. Eagan advised that funds were available for the purchase in the current budget expiring in April. Pechous

MINUTES

BERWYN PUBLIC HEALTH DISTRICT

March 11, 2019 Continued

made the motion, seconded by Paul, to authorize the immediate purchase of the freezer during the current budget year ending March 31, 2019. The motion carried unanimously.

8. **Berwyn Health Initiative Update:** Pechous gave an oral report of current activities. The item was marked informational by Order of the Chair.
9. **Healthy Heart Recap:** The item was marked informational by Order of the Chair.
10. **Vital Statistics Report – February, 2019:** Pechous made the motion, seconded by Paul, to accept the report as submitted and place the money in the proper funds. The motion carried by a unanimous voice vote. Pechous advised that there is a decrease in revenue for vital records because the County has made them available to funeral home directors on line.
11. **Purchase of Heating Plant & Dehumidifier for Basement:** Pechous presented a proposal from Martinaire-Air for the heating and dehumidifying equipment needed for the basement. Thereafter, Pechous made the motion, seconded by Paul, to accept the proposal for a total not to exceed \$7,383.00 for the equipment and installation for the heating and dehumidifying system for the basement. The motion carried by a unanimous voice vote.
12. **Masonry Walk Through Report:** Paul made the motion, seconded by Avila, to go forward with the project by requesting a price for the survey to be conducted by Dougal Building Maintenance, LLC as mentioned by James Swicionis in his letter dated March 5, 2019. The motion carried by a unanimous voice vote.
13. **Children & Family Wellness Program:** Avila made a motion, seconded by Paul, to defer this item to the April meeting. The motion carried.
14. **Clean Alley / Rat Abatement – College Summer Job Program:** Pechous made the motion, seconded by Paul, to defer the item generally. The motion carried.
15. **Health Initiative Grant:** Final bills were submitted by the Berwyn Park District for the play equipment purchased through partial grant funding. Paul made the motion, seconded by Avila, to authorize payment of \$21,231.00 to the Berwyn Park District. The motion carried on a unanimous call of the roll.
16. **Request for Funding / Partnership Opportunity with PAV YMCA:** Mr. Frank Lenardi from the PAV YMCA (the "Y") was introduced. He presented the Y's proposal to partner in a program providing three open gym and swim nights for Berwyn families to promote health and family activity.

MINUTES

BERWYN PUBLIC HEALTH DISTRICT

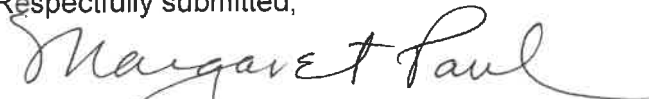
March 11, 2019 Continued

Additionally, the Y would like to partner in a program to promote water safety and swimming lessons for Berwyn residents. The number of residents would be limited to 125 residents for this aspect of the partnership. The Y would promote and advertise the availability of the programs acknowledging the participation of the Health District. The cost to the Health District would be a total of \$10,000. Thereafter, Paul made the motion, seconded by Pechous, to authorize the expenditure of \$10,000 to partner with the Y in this endeavor. The motion carried on a unanimous roll call vote.

17. **Accounting and Auditing RFP:** Pechous made the motion, seconded by Avila, to defer this item to the April meeting. The motion carried.
18. Pechous made the motion, seconded by Paul, to temporarily adjourn the meeting and reconvene at 5:45 p.m. The motion carried.
19. Pechous made the motion, seconded by Paul to reconvene the Regular Meeting at the hour of 5:55 p.m. Pechous, Avila, and Paul answered present on the call of the roll.
20. **Budget Transfers Ordinance:** Pechous recognized Mr. Eagan who explained the budget transfers in Exhibit "A" of the Budget Transfer Ordinance. Thereafter, Pechous made the motion, seconded by Avila, to **adopt** the Ordinance entitled: **Transfer of Budget Line Items and Appropriations (2018 – 2019)** as submitted, authorize the Corporate Authorities to affix the necessary signatures, send it on its way to passage and direct Clerk Paul to file same with the Cook County Tax Extension office. The motion carried by a unanimous call of the roll.
21. **Bills Payable and Payroll:** Pechous made the motion, seconded by Paul, to approve the bills and payroll as submitted in the amount of \$58,021.74 and authorize payment. The motion carried by a unanimous roll call vote.
22. **Adjournment:** Pechous made the motion, seconded by Avila, to adjourn the Health District Regular meeting. The motion carried.

The meeting was adjourned at 5:56 p.m.

Respectfully submitted,



Margaret Paul, Secretary
Berwyn Public Health District