

**MINUTES - BOARD of TOWN TRUSTEES**

**STATE of ILLINOIS**

**TYPE OF MEETING HELD: Regular**

**LASALLE COUNTY,**

**SS.**

**TIME MEETING BEGAN: 5:00pm**

**TOWN of BRUCE**

**TIME MEETING ENDED: 5:26pm**

**COPY**

The July 08, 2020 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton and Assessor Mary Sullivan were absent from the meeting.. The meeting was conducted by Mr. Henry Araujo as chairman and recorded by Clerk Marsha Johnston.

**APPROVAL OF PRIOR MEETING'S MINUTES:**

The first order of business was to read and approve the minutes from the June 10, 2020 Regular Meeting.

**MOTION MADE BY: Trustee Orban**

**2<sup>nd</sup> BY: Trustee Harrison**

That the minutes of the June 10, 2020 Regular Meeting be approved. No further discussion was required.

Aye's: 5

Nay's: 0

Motion: Carried

**PUBLIC COMMENTS:**

Scott Lucas asked if Bruce Township will be participating in the public hearing by the LaSalle County Zoning Board of Appeals concerning the property known as 801 W. 2<sup>nd</sup> St, Streator IL. Currently the property is zoned R-2 Single Family Residential. The appeal petition was submitted by Peggy Rizzo, Power of Attorney for owner Larry Rizzo. Supervisor Araujo stated the township has no control of the property and will not be involved with the decision.

**TREASURER'S REPORT/APPROVAL OF BILLS**

A summary of the bills was distributed for review.

**MOTION MADE BY: Trustee Christensen**

**2<sup>nd</sup> BY: Trustee Baumrucker**

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

- Trustee Randy Baumrucker: aye
- Trustee Jerry Christensen: aye
- Trustee Bob Harrison: aye
- Trustee Scott Orban: aye
- Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

**MOTION MADE BY: Trustee Orban**

**2<sup>nd</sup> BY: Trustee Harrison**

That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:

- Trustee Randy Baumrucker: aye
- Trustee Jerry Christensen: aye
- Trustee Bob Harrison: aye
- Trustee Scott Orban: aye
- Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

## MINUTES - BOARD of TOWN TRUSTEES

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MOTION MADE BY: Trustee Christensen  
That the bills be allowed and paid for ROAD and BRIDGE

2<sup>nd</sup> BY: Trustee Orban

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

### COMMITTEE REPORTS:

#### SUPERVISOR'S:

Supervisor Araujo will contact the LaSalle County Health Board concerning the property on the corner of 2nd St. and Shaft St. There is a trailer on the property with habitant but no water and sewer is hooked up to it. He will give a report to the board at the next meeting.

Supervisor Araujo stated since Assessor Sullivan was on vacation in Florida, she will be self-quarantine for 14 days upon her return to Illinois and will have to work remotely during that time.

#### HIGHWAY COMMISSIONER'S:

Commissioner Barton was absent from the meeting but his report was read by Clerk Johnston. Mr. Barton and his employees have been busy trimming and cutting grass. Also being done is patching on the roads. The shoulder disc was used to fix shoulders on Skelgas Rd. Dirt was hauled away from the Marilla Park Dredging project and was stock piled at the shop. The good black dirt will be used for various projects

#### ASSESSOR'S:

Assessor Sullivan was also absent from the meeting. Clerk Johnston will read her report.

The assessor's office opened to the public on June 16<sup>th</sup>, 2020 with Covid19 precautions in place. Plexiglass shields on our desks, wearing masks and also require clients to do the same, taking temperatures (ourselves and taxpayers) and sanitize surfaces regularly.

We have hired 2 field workers for the remainder of the summer with hopes as the COVID restrictions are lifted we can hire a couple more.

We are open to public on Tuesdays and Thursdays from 8-12 as we have been for the past several summers. We still work our regular number of hours-processing the information gathered during the field work.

Due to 180 Senior Homesteads still being not turned in (double of what we are normally missing at the time of the year), Assessor Sullivan is leaving the door open and accepting customers most days while Anne, Andrea and the field workers go out to update the property record cards.

The PAMS backup program came and will be installed next week. It normally takes about 3 hours to do a backup and with this program, it should be less than 30 minutes. That will help us out a lot as no one can be using the program while the backup is being done.

#### TRUSTEE'S:

Trustee Christensen stated that he is still waiting for the new signature cards to be signed. Supervisor Araujo will get the cards from all the banking facilities and have Trustee Christensen sign them before the August meeting.

#### OTHER:

Road Commissioner Barton and Clerk Johnston participated in the Motor Fuel Tax Webinar on Wednesday, June 24, 2020. Program materials are available with the clerk by emails sent to her.

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Clerk Johnston will be attending the Clerk's Election Seminar in Springfield and will be gone July 22 -24. Information and dates concerning the petitions and filing dates should then be available at the next meeting.

**REPORTS BY SPECIAL COMMITTEES:**

**HEALTH BOARD:**

Supervisor Araujo discussed this in his report.

**OLD BUSINESS:**

The Annual Township meeting is still on hold because of the COVID 19 restrictions. The new tables came in and the chairs will be delivered on Friday, June 12, 2020. The old chairs and tables were sold to various organizations and taxpayers. The lights by Sandy Electric will be delivered to them and should be installed very soon.

**NEW BUSINESS:**

None

MOTION MADE BY: Trustee Orban  
That the meeting be adjourned.

2<sup>nd</sup> BY: Trustee Harrison

Aye's: 5

Nay's: 0

Motion: Carried

