

## **Makanda Township Board Meeting, June 8, 2021**

### Agenda

Call to order

Discussion and motion to approve the minutes from May 11, 2021

#### **Reports:**

Supervisor

Highway Commissioner

Fire chief

Assessor

CWPP

#### **Discussion and motions to pay the expenditures from the following funds:**

Town Fund

Fire Protection Fund

Road and Bridge Fund

New Bridge Fund

General Assistance Fund

#### **Old Business**

Discussion and approval of the FY2022 Tentative Budgets, (revised May 11, 2021.)

Discussion to contract with a CPA for the quadrennial audit

#### **New Business:** Resolutions to discuss and vote on the following:

Appoint Dennis Leitner as Deputy Clerk (See TOI Handbook, p 17)

Permit Road Commissioner to borrow from other Funds to buy mower and other road needs.

Establish Makanda Township Office at Fire Station #2 on Giant City Road.

Establish a committee to purchase office equipment.

Rent Post Office Box in Makanda, IL as the official address for all township correspondence.

Require a second signature on all Makanda Township checking accounts.

Establish a committee the possibility of retaining an attorney for the Township.

Establish a Makanda Township General Assistance Committee

Establish a Makanda Township Broadband Committee

Authorize the electronic payment of routine bills

Begin each Township meeting with the Pledge of Allegiance

### **Public Comments**

Motion to adjourn

# **Makanda Township Highway Commissioner Report to Makanda Township Trustees**

**June 8, 2021**

1. Budget, what does it look like for the rest of the year
2. Report on Motor Fuel Tax Fund
3. Borrow funds to purchase a roadside mower
4. Planning to lease a 90hp John Deere tractor to mow with, \$18/hr, max hrs 300
5. Will need to purchase items to support mowing, extra set of mower blades, grease gun, fuel supply tank and pump, "Mowing Ahead" signs, etc.
6. Asking the County Engineer to install a stop sign on Schoolhouse Road at Springer Ridge Road
7. Driveway Permit Form
8. Driveway Permit in process
9. Road vacation in process
10. Sheppard Lane Legal Issue

**Permit to Construct a Drive and Slope  
Banks Along a Makanda Township Highway  
In Jackson County, Illinois**

Whereas: \_\_\_\_\_ has requested permission to install a driveway and slope banks along Makanda Township Road \_\_\_\_\_ and

Whereas such installation would be beneficial to the petitioner and residents of Makanda Township to grant such permission:

Therefore, Be it RESOLVED, by the Trustees of Makanda Township that requested permission be granted authority to proceed with the installation of a driveway and sloping banks adjacent to the petitioners property with the following conditions:

1. The driveway will be installed at (address) \_\_\_\_\_ and the driveway will be constructed as indicated on the attached drawing.
2. The petitioner will furnish all materials and pay all costs of the installation and work involved, or request the township to install the entrance and reimburse the township for 100% of its labor, equipment and material expenses including all expenses of whoever the township contracts with to do the work. (PAYMENT DUE THE TOWNSHIP SHALL BE MADE WITHIN 30 DAYS OF THE INVOICE DATE.)
3. If such work is performed by the petitioner, then two-way traffic will be maintained on Makanda Township Road \_\_\_\_\_ and no construction equipment will be placed on, operated on the surface of Makanda Township Road \_\_\_\_\_.
4. That the petitioner, his successor or assigns, shall assume all risks and liabilities for accidents or damage that may occur to persons or property, either public or private on account of said work.
5. That the permit is effective insofar only as the Township has jurisdiction and does not presume to release the petitioner of any existing or enacted statutes relative to work involved.
6. That such work performed by the petitioner shall be done in a workman like manner and shall include reseeding the earth slopes when completed, and shall include maintaining such slopes until the new grass has been established.
7. That such work performed by the petitioner shall be done in accordance with the State of Illinois Department of Transportation Standard Specifications for Road and Bridge Construction in effect at the time of performing said work.
8. That said petitioner notifies the Township Highway Commissioner when work is to be started and when completed.
9. That any violation of any portion of this petition not corrected when brought to the petitioner's, successor's or assign's attention, either verbally or written will be just cause for revocation of this permit.
10. Permit will be valid for one year from the date of approval by the Township Highway Commissioner.

Approved

\_\_\_\_\_  
Signature of Petitioner

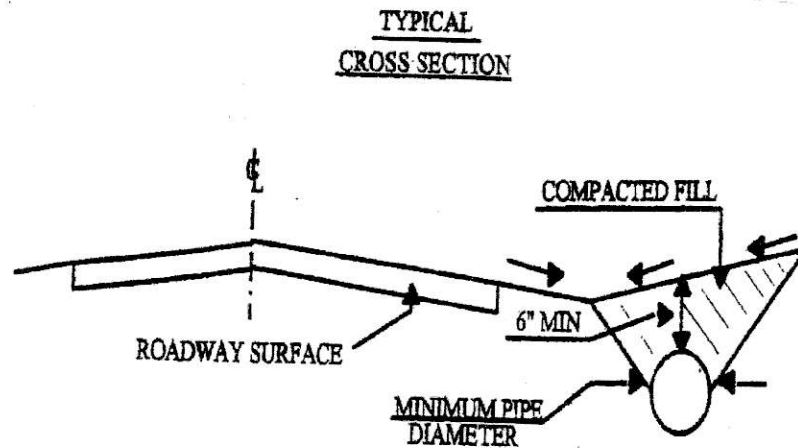
\_\_\_\_\_  
Signature of Makanda Township Highway Commissioner  
Ed Hoke

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**To: Makanda Township Land Developers-Builders-Home Owners**

Regulations in effect in Makanda Township, Jackson County, Illinois, regarding the installation of driveway entrances and side approaches to Makanda Township Highways are as follows: Original regulations became effective in 1964 and were revised April 27, 2005 and April 19, 2016. The Makanda Township Highway Commissioner intends to strictly enforce the requirements as approved by the Jackson County Board. Below is a cross section along centerline of a proposed entrance showing the allowed method of installation.



**Procedure for permit:** Any person desiring to construct a driveway entrance or side approach to a Makanda Township Highway in Jackson County, Illinois, shall submit an application for such permit to the office of the Makanda Township Highway Commissioner. Materials permitted are NEW IDOT approved corrugated metal pipe or NEW IDOT approved double walled HDPE pipe. **Reinforced concrete pipe will not be allowed.** In no case shall pipe diameters be less than 12". The minimum cover over the pipe shall not be less than 6". In no case shall the slope of a drive extend onto the public highway any nearer than the outside edge of road shoulder. Lateral slopes at the ends of the pipe shall be constructed no steeper than the ratio of 4' horizontal to 1' vertical. End treatment requirements for the pipe will vary depending on pipe diameter and ADT on the adjacent Township Highway. Upon review and approval of the application, a permit will be issued for the installation. No work may begin until such permit has been obtained.

By order of the Trustees of Makanda Township, Jackson County, Illinois

Date: