

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, June 29, 2020
PLACE: Bloomington City Hall *In light of COVID – 19, the meeting will be live
streamed: <https://www.cityblm.org/live>*
TIME: 5:30 pm

5:30 P.M. - AGENDA for PUBLIC HEARING -

- I. Open the Public Hearing: Tari Renner, Trustee
- II. Record of Attendance: Leslie Yocum, Town Clerk
- III. Proposed Fiscal Year 2020-2021 Budget Amendment
- IV. Comments/Discussion

5:45 P.M. - AGENDA for REGULAR MEETING -

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance
- III. Roll Call of Attendance: Leslie Yocum, Town Clerk
- IV. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Action by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of May 2020. (Recommend that the Audits be approved as presented.)
- B. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Fiscal Year (FY) 2020 - 2021 Amended Budget Ordinance. (Recommend that the FY 2020 - 2021 Amended Budget Ordinance be approved and passed.)
- VI. Community Emergency Response Program, (CERP). (Recommend that the Ordinance Authorizing the Creation and Implementation of a CERP for Eligible Residents of City of Bloomington Township be approved and passed.)
- VII. Reports by Elected Officials
 - A. Deborah Skillrud, Township Supervisor
 - B. Steve Scudder, Township Assessor
- VIII. Public Comment
- IX. Adjournment

ORDINANCE NO. 2020 – ____

**AN ORDINANCE FOR BUDGET AMENDMENT TO THE TOWN FUND
FOR THE 2020 – 2021 FISCAL YEAR**

WHEREAS, on March 26, 2020, by Ordinance Number 2020 – 02, the Town of the City of Bloomington also known as City of Bloomington Township, (“Township”), passed a Budget and Appropriation Ordinance for the Fiscal Year ending March 31, 2021, which Ordinance was approved and signed on March 26, 2020;

WHEREAS, the “Township” has prepared line item transfers for the 2020 – 2021 fiscal year as provided by the Municipal Budget Law (50 ILCS 330/3) approved July 12, 1937, as amended, which authorizes transfers between line items within any fund in such Appropriation Ordinance not exceeding ten percent, (10%), of the total amount appropriated in such fund by such ordinance;

WHEREAS, the “Township” created a Pandemic Emergency Response Program line item to address needs in the community due to COVID – 19;

WHEREAS, adjustments between appropriated line items in the Town Fund are desirable and necessary; and

WHEREAS, line item transfers are needed as detailed below.

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. Ordinance Number 2020 – 02, An Ordinance Adopting Budget for the 2020 – 2021 Fiscal Year is hereby amended. The “Township” has prepared line item transfers for the fiscal year 2020 - 2021 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein, see EXHIBIT A.

Section 2. Except as provided for herein, Ordinance Number 2020 – 02 shall remain in full force and effect, provided, that any budgeted or appropriated amounts which are changed by reason of the line item transfers made in Section One of this Ordinance shall be amended in Ordinance Number 2020 – 02.

Section 3. This ordinance shall take effect immediately upon passage and approval.

PASSED this ____th day of June, 2020.

APPROVED this ____th day of June, 2020.

APPROVED: _____
Deborah L. Skillrud
Township Supervisor

ATTEST: _____
Leslie Yocum
Township Clerk

DRAFT

GENERAL ASSISTANCE FUND
FY 2021 PROPOSED BUDGET AMENDMENT

REVENUE ITEM	FROM	TO
Interest	\$1,500	\$750
PPRT	\$20,000	\$14,000
GT Funds Transferred to GA Fund	\$0	\$200,000
EXPENDITURE ITEM		
Groceries/Personal Essentials	\$90,000	\$112,500
Rent	\$200,000	\$250,000
Utilities	\$30,000	\$52,500
Emergency Assistance	\$85,000	\$170,000
Burial	\$3,000	\$6,000
Transportation	\$60,000	\$40,000
Allowances	\$10,000	\$15,000

GENERAL TOWN FUND
FY 2021 PROPOSED BUDGET AMENDMENT

REVENUE ITEM	FROM	TO
Interest	\$15,000	\$3,750
Other Income: Grant #1 (JMS Medical)	\$35,000	\$5,000
PPRT	\$125,000	\$87,500
Proceeds from Loan	\$0	\$20,000
EXPENDITURE ITEM		
Community Agency Funding		
GA Client Service Funding	\$55,400	\$71,200
Community Emergency Response Program	\$0	\$100,000
Grant #1 (JMS Medical)	\$35,000	\$5,000
Services & Expenses		
Legal Expense	\$10,000	\$12,000
Publishing	\$1,500	\$2,000
Debt Service: Principle & Interest	\$0	\$20,000
Building Maintenance	\$6,000	\$10,000
Janitorial Services & Supplies	\$6,000	\$12,000
Building Security	\$1,000	\$3,500
Building Repairs	\$200,000	\$25,000
Special Projects	\$50,000	\$40,000
Supervisor's Office		
Postage	\$1,500	\$4,500
Janitorial	\$2,500	\$5,000
Office Supplies	\$4,000	\$6,000
Emergency Transfer of Funds		
GT Funds Transferred to GA Fund	\$0	\$200,000

CEMETERY FUND
FY 2021 PROPOSED BUDGET AMENDMENT

REVENUE ITEM	FROM	TO
PPRT	\$35,000	\$24,500

Town of the City of Bloomington

FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

LEVY COMPARISONS	<i>Tax Year:</i>	2016	2017	2018	2019
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,495,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		250,000	200,000	200,000	200,000
Total LEVY		2,251,600	2,351,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Beginning Fund Balance		446,270	1,932,227	513,346	2,891,843
Projected Revenues	Interest	3,000	3,750	750	7,500
	Income from Trusts	4,000			4,000
	Other Income & Special Events	3,500	90,000	150	93,650
	Township Litigation Income		25		25
	Personal Property Replacement Tax	24,500	87,500	14,000	126,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	125,900			125,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			30,000	30,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
	General Town Funds Transferred			200,000	200,000
	Proceeds from Loan		20,000		
	Total Projected Revenues	769,500	1,846,275	444,900	3,040,675
Projected Expenditures	Administrative Expenses	96,800			96,800
	Assessor's Office		151,144		151,144
	Cemetery Improvements, Maintenance & Repairs	95,792			95,792
	Casework/General Assistance			676,000	676,000
	Cemetery Operations	148,000			148,000
	Community Agency Funding		348,200		348,200
	Compensation & Benefits	439,408	1,358,952		1,798,359
	Services & Expenses		152,500		152,500
	Supervisor's Office		108,850		108,850
	General Town Funds Transferred		200,000		108,850
	Total Projected Expenditures	780,000	2,319,646	676,000	3,684,495
Projected Ending Balance		435,770	1,458,856	282,246	2,176,873

Average Monthly Expenditures	65,000	193,304	56,333	307,041
Number of Months in Reserve at end of FY	6.70	7.55	5.01	7.09
Tax Levy Split Percentages	0.2154	0.6995	0.0850	1.0000

6/23/2020

Town of the City of Bloomington

General Assistance Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

General Assistance Fund		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY2021 APPROVED BUDGET	FY2021 AMENDED BUDGET
Beginning Fund Balance		700,416	624,219	638,968	513,346	513,346
Revenues	Interest	1,772	1,777	1,592	1,500	750
	Other Income	-	-	32	150	150
	Personal Property Replacement Tax	19,839	21,455	19,167	20,000	14,000
	Refunds and Recoveries	65,364	51,322	43,750	30,000	30,000
	Tax Levy	249,831	299,856	199,696	200,000	200,000
	General Town Funds Transferred to GA Fund	-	-	-	-	200,000
	Total Revenues	336,806	374,410	264,237	251,650	444,900
Expenditures	Groceries/Personal Essentials	89,937	76,715	92,513	90,000	112,500
	Rent	197,570	168,693	177,233	200,000	250,000
	Utilities	28,712	19,708	24,883	30,000	52,500
	Medical	117	-	-	20,000	20,000
	Emergency Assistance	42,663	43,461	57,392	85,000	170,000
	Hospital	-	-	-	10,000	10,000
	Burial	-	1,500	-	3,000	6,000
	Transportation	43,540	40,459	29,061	60,000	40,000
	Allowances	10,465	9,125	8,777	10,000	15,000
Total Expenditures	413,003	359,661	389,859	508,000	676,000	
Ending Fund Balance		624,219	638,968	513,346	256,996	282,246

Average Monthly Expenditures	34,417	29,972	32,488	42,333	56,333
Number of Months in Reserve at end of FY	18.14	21.32	15.80	6.07	5.01

6/23/2020

Town of the City of Bloomington

General Town Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund								FY2021 APPROVED BUDGET		FY2021 AMENDED BUDGET	
		FY 2018 Actual		FY 2019 Actual		FY2020 Actual					
Beginning Fund Balance			1,168,787		1,356,419		1,509,688		1,932,227		1,932,227
Revenues	Interest		8,434		12,587		17,745		15,000		3,750
	Other Income		73,480		42,848		36,211		35,000		35,000
	Other Income: Grant #1 (JMS Medical)								35,000		5,000
	Other Income: Grant #2								50,000		50,000
	Township Litigation Income		0		0		0		25		25
	Personal Property Replacement Tax		131,443		110,640		157,666		125,000		87,500
	Tax Levy		1,493,813		1,544,401		1,642,699		1,645,000		1,645,000
	Proceeds from Loan										20,000
Total Revenues			1,707,170		1,710,476		1,854,320		1,905,025		1,846,275
Expenditures	Assessor's Office		72,649		72,415		60,651		151,144		151,144
	Rent/Debt Service	21,544		21,544		0		21,544		21,544	
	Auto Expense	761		1,178		751		3,000		3,000	
	Telephone	3,164		3,251		2,896		4,000		4,000	
	Utilities	5,390		5,144		4,824		5,800		5,800	
	Postage	245		0		0		300		300	
	Office Supplies	1,925		608		3,286		2,000		2,000	
	Publications & Printing	232		0		227		500		500	
	Equipment	0		4,776		2,546		6,000		6,000	
	Equipment Repair/Rental	0		0		0		1,500		1,500	
	Education/Meetings/Conferences	9,605		5,835		7,751		9,000		9,000	
	Replatting & Remapping	0		0		0		9,000		9,000	
	Appraisal Services	20,703		14,533		11,101		34,000		34,000	
	Janitorial	1,650		1,800		1,800		2,000		2,000	
	Computer Services	5,055		11,767		23,993		20,000		20,000	
	Mapping/GIS Services	0		0		0		30,000		30,000	
	Membership Dues	2,375		1,979		1,475		2,500		2,500	
	Community Agency Funding		137,000		148,290		141,799		262,400		348,200
	Community Medical	18,500		18,500		18,500		18,500		18,500	
	GA Client Service Funding	12,500		23,790		19,799		55,400		71,200	
	Youth Services	37,500		37,500		35,000		35,000		35,000	
	Senior Services	68,500		68,500		68,500		68,500		68,500	
	Community Emergency Response	0		0		0		0		100,000	
	Grant #1 (JMS Medical)							35,000		5,000	
	Grant #2							50,000		50,000	
	Compensation & Benefits		1,190,273		1,187,804		1,141,892		1,358,952		1,358,952
	TWP Supervisor	92,667		94,000		94,000		94,000		94,000	
	TWP Assessor	96,000		96,000		96,000		96,000		96,000	
	Town Clerk	2,400		2,400		2,400		2,500		2,500	
	Town Trustees	2,320		2,220		2,320		2,800		2,800	
	GA Staff	338,944		338,283		332,702		384,297		384,297	
	Deputy Assessors	339,799		346,410		334,415		404,000		404,000	
	IMRF	104,334		98,980		83,572		123,755		123,755	
	FICA	60,960		61,737		61,045		75,000		75,000	
	Group Medical	151,922		146,946		134,543		175,000		175,000	
	State Unemployment	928		827		896		1,600		1,600	

Town of the City of Bloomington

General Town Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund								FY2021 APPROVED BUDGET		FY2021 AMENDED BUDGET	
		FY 2018 Actual		FY 2019 Actual		FY2020 Actual					
Services & Expenses			42,455		69,392		51,325		302,500		152,500
Membership Dues		1,442		1,760		1,765		2,000		2,000	
Auditing Expense		6,850		6,900		6,950		8,000		8,000	
Legal Expense		5,482		12,784		11,174		10,000		12,000	
Insurance		12,288		12,611		13,242		14,000		14,000	
Publishing		498		654		262		1,500		2,000	
Other Expenditures		2,617		2,537		2,759		4,000		4,000	
Debt Service: Principle & Interest		2,606		254		0		0		20,000	
Building Maintenance		7,004		8,657		10,032		6,000		10,000	
Janitorial Services & Supplies		3,667		4,665		4,269		6,000		12,000	
Building Security		0		0		0		1,000		3,500	
Building Repairs		0		0		0		200,000		25,000	
Special Projects		0		18,570		871		50,000		40,000	
Supervisor's Office			77,162		79,305		36,113		101,350		108,850
Postage		46		1,538		1,427		1,500		4,500	
Rent/Debt Service		40,000		40,000		0		40,000		40,000	
Janitorial		2,063		2,250		2,250		2,500		5,000	
Utilities		8,085		7,723		7,229		7,000		7,000	
Telephones		3,957		4,085		3,635		5,000		5,000	
Car Expense		825		1,180		1,884		4,000		4,000	
Education/Conference/Meetings		3,319		2,587		2,481		3,000		3,000	
Equipment		1,066		1,640		323		5,000		5,000	
Equipment Repair/Rental		3,862		2,910		2,934		8,000		8,000	
Office Supplies		2,090		3,125		2,489		4,000		6,000	
Printing		0		975		39		3,000		3,000	
Publications		871		50		108		1,000		1,000	
Computer/Contract Services		10,849		11,106		11,179		16,900		16,900	
Membership Dues		130		135		135		450		450	
Emergency Transfer of Funds			0		0		0		0		200,000
GT Funds Transferred to GA Fund		0		0		0		0		200,000	
Total Expenditures			1,519,539		1,557,206		1,431,781		2,176,346		2,319,646
Ending Fund Balance			1,356,419		1,509,688		1,932,227		1,660,906		1,458,856

Average Monthly Expenditures	126,628	129,767	119,315	181,362	193,304
Number of Months in Reserve at end of FY	10.71	11.63	16.19	9.16	7.55
					5/20/2020

Town of the City of Bloomington

Cemetery Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

Cemetery Fund		FY2018 Actual		FY2019 Actual		FY2020 Actual		FY2021 APPROVED Budget		FY2021 AMENDED BUDGET	
Beginning Public Fund Balance			584,421		533,246		460,302		446,270		446,270
Revenues	Interest		3,628		3,578		1,904		3,000		3,000
	Income from Trusts		2,522		157		5,091		4,000		4,000
	Personal Property Replacement Tax		40,192		36,283		48,552		35,000		24,500
	Opening/Closing Fee		72,775		62,472		81,150		90,000		90,000
	Marker Commission		8,542		9,827		12,295		9,000		9,000
	Sales		97,834		84,250		97,803		125,900		125,900
	Sale of Lots	84,009		55,932		46,827		58,000		58,000	
	Sale of Crypts	8,865		13,580		13,730		25,000		25,000	
	Sale of Niches	4,010		11,302		31,729		40,000		40,000	
	Sale of Burial Supplies	850		2,450		500		500		500	
	Chapel Fee	100		-100		0		0		0	
	Sale of Pet Cemetery Spaces		1,500	375		200		0		0	
	Other Sales	0		711		4,816		2,400		2,400	
	Inspection Fee		4,225		2,025		2,025		3,000		3,000
	Other Income & Special Events		13,124		59,037		9,111		3,500		3,500
	Tax Levy		506,135		506,322		505,861		506,600		506,600
	Total Revenues		750,476		763,952		763,792		780,000		769,500
Expenditures	Administrative Expenses		88,261		96,003		82,318		96,800		96,800
	Casualty Insurance	20,048		19,725		20,711		21,000		21,000	
	Contractual Services	10,742		12,825		6,301		10,000		10,000	
	Office Supplies	3,802		4,048		2,353		4,000		4,000	
	Utilities	16,073		16,199		16,526		18,500		18,500	
	Advertising	1,716		4,118		144		2,000		2,000	
	Dues/Seminars	1,044		350		350		600		600	
	Legal Expense	90		342		285		3,000		3,000	
	Audit Expense	6,850		6,900		6,950		7,500		7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200		12,200	
	Special Event Expenses	9,003		10,962		9,720		10,000		10,000	
	Other Admin Expenses	6,693		5,384		5,103		5,000		5,000	
	Office Equipment	0		2,951		1,674		3,000		3,000	
	Cemetery Improvements, Maintenance & Repairs		152,320		223,157		156,304		95,792		95,792
	Flags & Poles	9,114		5,889		4,393		10,000		10,000	
	Operating Equipment	19,506		68,513		46,769		15,000		15,000	
	Mausoleum (including debt service)	110,792		142,038		62,292		60,792		60,792	
	Veterans Memorial	11,994		0		42,850		0		0	
	Scattering Grounds/Ossuary	914		6,717		0		10,000		10,000	
	Cemetery Operations		141,866		79,728		150,713		148,000		148,000
	Fuel, Oil & Equipment	7,719		7,506		7,860		11,000		11,000	
	Tree Removal/Monument Repair	19,100		29,900		36,300		19,000		19,000	
	Equipment Repairs	7,250		3,608		4,266		5,000		5,000	
	CEM Supplies & Maintenance	10,102		4,654		3,483		5,000		5,000	
	Rental Equipment & Leasing	198		137		132		1,000		1,000	
	Leaves/Branches	5,000		6,000		1,600		5,000		5,000	
	Abandoned Lot Reclamation	5,431		2,029		0		0		0	
	Office Repairs & Maintenance	0		0		24,356		5,000		5,000	
	Grounds Maintenance/Repair	38,025		9,479		12,816		10,000		10,000	
	Road, Fence, Lot, Drains	33,350		2,232		38,379		50,000		50,000	
	Equipment Building	0		177		0		1,000		1,000	
	Other CEM Expenses	0		3,270		7,572		16,000		16,000	
	Grave Markers	15,691		10,737		13,949		20,000		20,000	
	Compensation & Benefits		421,516		437,525		388,490		439,408		439,408
	Wages: Administrative Staff	98,111		104,273		73,867		80,000		80,000	
	Wages: Cemetery Staff	197,496		205,714		205,315		225,000		225,000	
	Trustee Compensation	3,000		2,917		917		0		0	
	Payroll Taxes	21,025		21,768		19,747		23,333		23,333	
	IMRF	37,370		37,327		27,043		36,600		36,600	
	IDES - Unemployment	9,945		8,494		8,566		13,500		13,500	
	Employee Health Insurance, Etc.	53,808		56,243		52,325		60,000		60,000	
	Other Payroll Expenses	760		791		711		975		975	
	Total Expenditures		803,963		836,413		777,825		780,000		780,000
Other Financing Sources In/(Out)											
Ending Public Fund Balance			530,934		460,785		446,270		446,270		435,770
Average Monthly Expenditures			66997		69,701		64,819		65,000		65,000
Number of Months in Reserve at end of FY			7.92		6.61		6.88		6.87		6.70

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Town of the City of Bloomington--General Town Administration Fund

Month of: **MAY 2020**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 33,928	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$ 5,000	
Investments: Illinois Fund	\$ 850,495	
Investments: Prairie State Bank & Trust (64)	\$ 984,248	
	<u> </u>	
Public Funds at Commencement		\$ 1,873,671

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 18	
Interest: Prairie State Bank (64)	\$ 180	
Interest: Illinois Funds (1085)	\$ 544	
Other Income - Retiree Insurance	\$ 1,442	
Other Income - JMS FY2021 Grant	\$ 5,000	
Personal Property Replacement Tax	\$ 19,493	
Tax Levy	\$ 102,420	
	<u> </u>	
Public Funds Received This Month		\$ 129,097
Public Funds Available		\$ 2,002,768

Public Funds Expended This Month

TOTAL Public Funds at Month End \$ 1,892,030

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 16,765	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$ 9,513	
Investments: Illinois Fund	\$ 878,905	
Investments: Prairie State Bank & Trust (64)	\$ 986,848	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 1,892,030</u></u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 33,928	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 18	
Other Income - Retiree Insurance	\$ 1,442	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 100,000	
Total Deposits for Month	<u> </u>	
	\$ 101,460	
Total Funds Available		\$ 135,388
Checks Written		
Assessor's Office Expenses	\$ 4,368	
Community Agency Funding	\$ 660	
Compensation & Benefits	\$ 90,651	
Services & Expenses	\$ 13,433	
Supervisor's Office Expenses	\$ 1,139	
PPRT Transfer to Cemetery Fund	\$ 6,003	
PPRT Transfer to General Assistance Fund	\$ 2,370	
Total Checks Written	<u> </u>	
	\$ 118,624	
Total Checks Written		\$ 118,624
Prairie State Bank & Trust (53) Balance at Month End		<u><u>\$ 16,765</u></u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 35,556	
Plus Outstanding Deposits	\$ 1,442	
Less Outstanding Checks	\$ (20,232)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 16,765</u></u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

May-20

Revenue			
7000 Interest		\$	743
7400 Other Income		\$	6,442
7600 Personal Property Replacement Tax		\$	19,493
7800 Tax Levy		\$	102,420
	Total Revenue		<u>\$ 129,097</u>
		Total Income	<u>\$ 129,097</u>
Expense			
Assessor's Office			
9151 Auto Expense		\$	15
9161 Telephone		\$	(48)
9171 Utilities		\$	304
9251 Education/Meetings/Conferences		\$	663
9271 Appraisal Services		\$	2,756
9291 Janitorial		\$	150
9301 Computer Services		\$	378
9312 Membership Dues		\$	150
	Total Assessor's Office		\$ 4,368
Community Agency Funding			
1025 GA Client Services		\$	660
	Total Community Agency Funding		\$ 660
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7051 General Assistance Staff		\$	27,816
7061 Deputy Assessors		\$	25,336
7081 IMRF/Employer (2020 = 11.62%)		\$	7,284
7091 FICA (SS/MC)/Employer		\$	4,920
7101 Group Medical/Employer		\$	9,262
	Total Compensation (Salaries) & Benefits		\$ 90,651
Services & Expenses			
1030 Legal Expense		\$	342
1034 Insurance		\$	12,773
1038 Other Expenditures		\$	55
1042 Janitorial Services & Supplies		\$	263
	Total Services & Expenses		\$ 13,433
Supervisor's Office			
8121 Janitorial		\$	188
8131 Utilities		\$	456
8141 Telephones		\$	64
8181 Equipment Repair/Rental		\$	275
8191 Office Supplies		\$	37
8221 Computer/Contract Services		\$	83
8241 Membership Dues		\$	35
	Total Supervisor's Office		\$ 1,139
		Total Expense	<u>\$ 110,251</u>
Net Income			<u>\$ 18,847</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income		<u>May-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest	\$	1,666	\$ 15,000	\$ (13,334)	11.1%
7400 Other Income	\$	4,120	\$ 35,000	\$ (30,880)	11.8%
Other Income: Grant #1	\$	5,000	\$ 35,000	\$ (30,000)	14.3%
Other Income: Grant #2	\$	-	\$ 50,000	\$ (50,000)	0.0%
7450 Township Litigation Income	\$	-	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$	49,982	\$ 125,000	\$ (75,018)	40.0%
7800 Tax Levy	\$	102,420	\$ 1,645,000	\$ (1,542,580)	6.2%
Total Revenue	\$	<u>163,188</u>	<u>\$ 1,905,025</u>	<u>\$ (1,741,837)</u>	<u>8.6%</u>
Total Income	\$	163,188	\$ 1,905,025	\$ (1,741,837)	8.6%
Expense					
Assessor's Office					
9141 Rent/Debt Service	\$	-	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$	15	\$ 3,000	\$ (2,985)	0.5%
9161 Telephone	\$	234	\$ 4,000	\$ (3,766)	5.8%
9171 Utilities	\$	447	\$ 5,800	\$ (5,353)	7.7%
9191 Postage	\$	-	\$ 300	\$ (300)	0.0%
9201 Office Supplies	\$	-	\$ 2,000	\$ (2,000)	0.0%
9211 Publications & Printing	\$	-	\$ 500	\$ (500)	0.0%
9231 Equipment	\$	-	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental	\$	-	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences	\$	663	\$ 9,000	\$ (8,337)	7.4%
9261 Replatting & Remapping	\$	-	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$	2,756	\$ 34,000	\$ (31,244)	8.1%
9291 Janitorial	\$	300	\$ 2,000	\$ (1,700)	15.0%
9301 Computer Services	\$	519	\$ 20,000	\$ (19,481)	2.6%
9311 Mapping/GIS Services	\$	-	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff	\$	150	\$ 2,500	\$ (2,350)	6.0%
Total Assessor's Office	\$	<u>5,085</u>	<u>\$ 151,144</u>	<u>\$ (146,059)</u>	<u>3.4%</u>
Community Agency Funding					
1021 Grant #1	\$	487	\$ 35,000	\$ (34,513)	1.4%
1022 Grant #2	\$	-	\$ 50,000	\$ (50,000)	0.0%
1023 Community Medical	\$	-	\$ 18,500	\$ (18,500)	0.0%
1025 GA Workfare Development/Client Services	\$	660	\$ 55,400	\$ (54,740)	1.2%
1026 Youth Services	\$	-	\$ 35,000	\$ (35,000)	0.0%
1027 Senior Services	\$	-	\$ 68,500	\$ (68,500)	0.0%
Total Community Agency Funding	\$	<u>1,147</u>	<u>\$ 262,400</u>	<u>\$ (261,253)</u>	<u>0.4%</u>
Compensation & Benefits					
7011 TWP Supervisor	\$	15,667	\$ 94,000	\$ (78,333)	16.7%
7021 TWP Assessor	\$	16,000	\$ 96,000	\$ (80,000)	16.7%
7031 Town Clerk	\$	400	\$ 2,500	\$ (2,100)	16.0%
7041 Town Trustees	\$	-	\$ 2,800	\$ (2,800)	0.0%
7051 General Assistance Staff	\$	54,911	\$ 384,297	\$ (329,386)	14.3%
7061 Deputy Assessors	\$	50,034	\$ 404,000	\$ (353,966)	12.4%
7081 IMRF/Employer (2020 = 11.62%)	\$	14,484	\$ 123,755	\$ (109,271)	11.7%
7091 FICA (SS/MC)/Employer	\$	9,738	\$ 75,000	\$ (65,262)	13.0%
7101 Group Medical/Employer	\$	19,524	\$ 175,000	\$ (155,476)	11.2%
7111 State Unemployment/Employer	\$	-	\$ 1,600	\$ (1,600)	0.0%
Total Compensation & Benefits	\$	<u>180,758</u>	<u>\$ 1,358,952</u>	<u>\$ (1,178,194)</u>	<u>13.3%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>May-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 30	\$ 2,000	\$ (1,970)	1.5%
1029 Auditing Expense	\$ -	\$ 8,000	\$ (8,000)	0.0%
1030 Legal Expense	\$ 342	\$ 10,000	\$ (9,658)	3.4%
1034 Insurance	\$ 12,773	\$ 14,000	\$ (1,227)	91.2%
1035 Publishing	\$ 164	\$ 1,500	\$ (1,336)	11.0%
1038 Other Expenditures	\$ 108	\$ 4,000	\$ (3,892)	2.7%
1040 Building Maintenance	\$ 37	\$ 6,000	\$ (5,963)	0.6%
1042 Janitorial Services & Supplies	\$ 521	\$ 6,000	\$ (5,479)	8.7%
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 85	\$ 50,000	\$ (49,915)	0.2%
Total Services & Expenses	\$ 14,061	\$ 302,500	\$ (288,439)	4.6%
Supervisor's Office				
8091 Postage	\$ -	\$ 1,500	\$ (1,500)	0.0%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 375	\$ 2,500	\$ (2,125)	15.0%
8131 Utilities	\$ 671	\$ 7,000	\$ (6,329)	9.6%
8141 Telephones	\$ 437	\$ 5,000	\$ (4,563)	8.7%
8151 Car Expense	\$ -	\$ 4,000	\$ (4,000)	0.0%
8161 Education/Conference/Meetings	\$ -	\$ 3,000	\$ (3,000)	0.0%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 550	\$ 8,000	\$ (7,450)	6.9%
8191 Office Supplies	\$ 37	\$ 4,000	\$ (3,963)	0.9%
8201 Printing	\$ -	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$ 25	\$ 1,000	\$ (975)	2.5%
8221 Computer/Contract Services	\$ 203	\$ 16,900	\$ (16,697)	1.2%
8241 Membership Dues	\$ 35	\$ 450	\$ (415)	7.8%
Total Supervisor's Office	\$ 2,333	\$ 101,350	\$ (99,017)	2.3%
Total Expense	\$ 203,385	\$ 2,176,346	\$ (1,972,961)	9.3%
Net Income	\$ (40,197)	\$ (271,321)	\$ 231,124	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
05/01/2020	8747	Soaring Eagle Cleaning Services LLC	-600.00
05/05/2020	EFT	EFT-Valutec Card Solutions	-83.40
05/05/2020	8751	Direct Energy Business	-439.40
05/05/2020	8752	Bowman, Danny	-2,756.00
05/05/2020	8753	Mescher Rinehart & Redlingshafer PC	-342.00
05/05/2020	8754	CDS Office Technologies	-80.00
05/05/2020	8755	B&B Awards and Recognition	-36.85
05/07/2020	Transfer	Prairie State Bank & Trust	100,000.00
05/12/2020	8756	NICOR Gas	-174.06
05/12/2020	8757	Town of the City of Bloomington - CEM	-6,003.02
05/12/2020	8758	Town of the City of Bloomington - GA	-2,369.93
05/12/2020	8759	Verizon Wireless	-51.62
05/15/2020	20200515	EFT-Payroll	-23,994.52
05/15/2020	53148334	EFT-Federal Tax Deposit	-8,786.85
05/15/2020	0311309536	EFT-IL Tax Deposit	-1,514.15
05/15/2020	EFT	TASC (Total Administrative Services Corp)	-777.04
05/15/2020	EFT	Prairie State Bank & Trust	-380.00
05/19/2020	8760	City of Bloomington IS Telecommunication	-16.39
05/19/2020	8761	TOIRMA	-12,773.00
05/19/2020	8762	CDS Leasing	-195.00
05/19/2020	8763	City of Bloomington Water Dept	-147.21
05/27/2020	41842	Town of the City of Bloomington - CEM	6,836.04
05/27/2020	8764	NCPERS Group Life Ins	-112.00
05/27/2020	8765	City of Bloomington Health Insurance	-15,447.25
05/27/2020	8766	Burns, Caden	-220.00
05/27/2020	8767	Jackson, Connor	-220.00
05/27/2020	8768	TOI Supervisors Division	-35.00
05/27/2020	8769	VISA (SRS)	-1,139.62
05/27/2020	8770	Skillrud, Linnea	-220.00
05/27/2020	8771	City of Bloomington Finance Dept	-15.04
05/29/2020	20200531	EFT-Payroll	-20,538.30
05/29/2020	51205707	EFT-Federal Tax Deposit	-7,241.08
05/29/2020	0459420896	EFT-IL Tax Deposit	-1,284.82
05/29/2020	62560	EFT-IMRF	-16,309.01
05/29/2020	09983050740	IMRF - Illinois Municipal Retirement Fund	1,441.60
05/29/2020	EFT	TASC (Total Administrative Services Corp)	-777.04
05/29/2020	EFT	Prairie State Bank & Trust	-380.00
05/29/2020	Credit	Interest	18.44
		Total	<u><u>-17,163.52</u></u>

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Town of the City of Bloomington--General Assistance Fund

Month of: **MAY 2020**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 39,247	
Investments: Prairie State Bank & Trust (19)	\$ 459,419	
	<u> </u>	
Public Funds at Commencement		\$ 498,667

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 15	
Interest: Prairie State Bank (19)	\$ 83	
Other Income	\$ 9	
Personal Property Replacement Tax	\$ 2,370	
Tax Levy	\$ 12,448	
	<u> </u>	
Public Funds Received This Month		\$ 14,925
Public Funds Available		\$ 513,592

Public Funds Expended This Month

	\$ 26,274
TOTAL Public Funds at Month End	<u><u>\$ 487,318</u></u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 65,367	
Investments: Prairie State Bank & Trust (19)	\$ 421,951	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 487,318</u></u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 39,247	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$ 15		
Other Income	\$ 9		
Personal Property Replacement Tax	\$ 2,370		
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 50,000		
Total Deposits for Month	<u> </u>	\$ 52,393	
Total Funds Available			\$ 91,641
Checks Written: General Assistance			\$ 26,274
Checkbook Balance at Month End			<u><u>\$ 65,367</u></u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 70,846	
Less Outstanding Checks	\$ (5,479)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 65,367</u></u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

May-20

Revenue			
7000 Interest		\$	98
7400 Other Income		\$	9
7600 Personal Property Replacement Tax		\$	2,370
7800 Tax Levy		\$	12,448
	Total Revenue		<u>\$ 14,925</u>
Expense: CW			
6011 Groceries/Personal Essentials		\$	7,443
6021 Rent		\$	15,241
6051 Utilities		\$	1,544
6071 Emergency Assistance		\$	1,489
6101 Transportation		\$	137
6121 Allowances		\$	420
	Total CW		<u>\$ 26,274</u>
	Total Income		<u>\$ 14,925</u>
	Total Expense		<u>\$ 26,274</u>
	Net Income		<u><u>\$ (11,349)</u></u>

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income	<u>May-20</u>	Budget	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 203	\$ 1,500	\$ (1,297)	13.6%
7400 Other Income	\$ 9	\$ 150	\$ (141)	0.0%
7600 Personal Property Replacement Tax	\$ 6,077	\$ 20,000	\$ (13,923)	30.4%
7700 Refunds & Recoveries	\$ 3,595	\$ 30,000	\$ (26,405)	12.0%
7800 Tax Levy	\$ 12,448	\$ 200,000	\$ (187,552)	6.2%
Total Revenue	<u>\$ 22,332</u>	<u>\$ 251,650</u>	<u>\$ (229,318)</u>	<u>8.9%</u>
Total Income	<u>\$ 22,332</u>	<u>\$ 251,650</u>	<u>\$ (229,318)</u>	<u>8.9%</u>
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 16,152	\$ 90,000	\$ (73,848)	17.9%
6021 Rent	\$ 24,733	\$ 200,000	\$ (175,267)	12.4%
6051 Utilities	\$ 3,616	\$ 30,000	\$ (26,384)	12.1%
6061 Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$ 2,113	\$ 85,000	\$ (82,887)	2.5%
6081 Hospital	\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$ 304	\$ 60,000	\$ (59,696)	0.5%
6121 Allowances	\$ 1,442	\$ 10,000	\$ (8,558)	14.4%
Total CW Expense	<u>\$ 48,360</u>	<u>\$ 508,000</u>	<u>\$ (459,640)</u>	<u>9.5%</u>
Total Expense	<u>\$ 48,360</u>	<u>\$ 508,000</u>	<u>\$ (459,640)</u>	<u>9.5%</u>
Net Income	\$ (26,028)	\$ (256,350)	\$ 230,322	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
05/05/2020	EFT	EFT-Kroger via Valutec	-7,442.72
05/05/2020	35494	Chandler, Glenna Sue & Curtis	-312.00
05/05/2020	35495	Reiners, Douglas L	-200.00
05/05/2020	35496	Ameren Illinois	-248.00
05/05/2020	35497	City of Bloomington Water Department	-93.51
05/05/2020	35498	NICOR Gas	-40.68
05/05/2020	35499	Allied Properties LLC	-624.00
05/05/2020	35500	Bloomington Leased Housing Associates VI	-261.00
05/05/2020	35501	Clothier Land Trust H-187 %Willow Creek	-140.97
05/05/2020	35502	Consalvo, Daniel J & Susan	-300.00
05/05/2020	35503	Fairmont LLC	-312.00
05/05/2020	35504	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
05/05/2020	35505	M&M Real Estate Partnership LLC %Class Ac	-268.83
05/05/2020	35506	Pedcor Homes Corp dba Fox Hill Apts	-113.00
05/05/2020	35507	Phoenix Towers Preservation LP	-73.00
05/05/2020	35508	Thrasher, Raymond E	-400.00
05/07/2020	Transfer	Prairie State Bank & Trust	50,000.00
05/12/2020	35509	BHA; Blmgtn Housing Authority (laundry)	-60.00
05/12/2020	35510	BHA; Blmgtn Housing Authority (rent)	-350.00
05/12/2020	35511	Mayor's Manor LTD Partnership (laundry)	-4.00
05/12/2020	35512	Salvation Army	-400.00
05/12/2020	35513	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-180.00
05/12/2020	35514	Ameren Illinois	-161.60
05/12/2020	35515	City of Bloomington Water Department	-125.36
05/12/2020	35516	All Seasons Properties	-312.00
05/12/2020	35517	Apartment Investors XXII LP %RCS	-100.00
05/12/2020	35518	Clothier Land Trust H-187 %Willow Creek	-275.00
05/12/2020	35519	GMTK Management LLC	-312.00
05/12/2020	35520	Jim Spachman State Farm Agency	-53.30
05/12/2020	35521	Shepard, Cynthia M dba Shakman Ent	-812.00
05/12/2020	35522	SRIM LLC %Redbird Property Mgmt Inc	-312.00
05/12/2020	35523	Walters, Lue A dba Law 'N' Jaw Apts	-312.00
05/12/2020	35524	Charles Wood Williams Rev Trust	-312.00
05/12/2020	35525	Home Sweet Home Ministries, Inc	-200.00
05/12/2020	35526	Corn Belt Energy Corporation	-110.07
05/12/2020	35527	Bloomington Portfolio LLC %PLS	-312.00
05/12/2020	35528	Consalvo, Daniel J & Susan	-612.00
05/12/2020	35529	Forrest, Margaret Tiana	-200.00
05/12/2020	35530	Gruber, Ronald C dba Gruber Rentals	-1,099.00
05/12/2020	35531	Jessen, Chad & Micha dba Red Rock Prop	-312.00
05/12/2020	35532	Leathers, Delmar L	-244.75
05/12/2020	35533	Wynn, Martha Cassell	-312.00
05/13/2020	8758	EFT-Personal Property Replacement Tax	2,369.93
05/19/2020	35534	Ameren Illinois	-181.92
05/19/2020	35535	City of Bloomington Water Department	-143.08
05/19/2020	35536	Bloomington GW MHP LLC	-312.00
05/19/2020	35537	Chandler, Glenna Sue & Curtis	-312.00
05/19/2020	35538	CVB Property Holdings LLC %Young America	-312.00
05/19/2020	35539	Lincoln Towers %Mid-Northern Group	-60.00
05/19/2020	35540	Montgomery, Justin M	-300.00
05/19/2020	35541	No Limits Real Estate LLC	-312.00
05/19/2020	35542	Smith, Sandra Denise	-200.00
05/19/2020	35543	Steffen, Allen %Young America Realty	-312.00
05/19/2020	35544	Virtuoso LLC	-533.00
05/19/2020	35545	Weaver Trust, Ivey L & Edward A %Apt Mart	-312.00
05/19/2020	35546	Huck's/WEX Bank	-136.85
05/19/2020	1018	Huck's/WEX Bank	8.76
05/26/2020	35547	BHA; Blmgtn Housing Authority (laundry)	-75.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
05/26/2020	35548	BHA; Blmgtm Housing Authority (rent)	-366.00
05/26/2020	35549	Home Sweet Home Ministries, Inc	-200.00
05/26/2020	35550	Mayor's Manor LTD Partnership (laundry)	-8.00
05/26/2020	35551	Mayor's Manor LTD Partnership (rent)	-91.00
05/26/2020	35552	Ameren Illinois	-374.46
05/26/2020	35553	NICOR Gas	-65.50
05/26/2020	35554	Biesiada, Estate of Walter E %AB Rentals	-237.50
05/26/2020	35555	Cardinal Ridge (was Southgate)	-312.00
05/26/2020	35556	Madison Mutual Insurance Company	-39.84
05/26/2020	35557	Powell, M & Kudrys, M dba RTPF Investment	-9.00
05/26/2020	35558	Shepard, Cynthia M dba Shakman Ent	-250.00
05/26/2020	35559	Clothier, James E	-312.00
05/26/2020	35560	Consalvo, Daniel J & Susan	-312.00
05/26/2020	35561	Downtown Apts, The	-35.00
05/26/2020	35562	Gruber, Ronald C dba Gruber Rentals	-312.00
05/26/2020	35563	Joyner, Roderick L	-312.00
05/26/2020	35564	Miller Trust, Annetta O dba Miller Prop	-114.00
05/26/2020	35565	Trujillo, Ledy	-265.00
05/26/2020	35566	CVB Property Holdings LLC %Young America	-644.00
05/29/2020	Credit	Interest	14.72
			<u>26,119.47</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **8th day of June 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **8th day of June 2020**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$89,082.62** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$167,237.86** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$189,298.78** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **29th day of June 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **MAY 2020**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$ 55,023	
Cash: Heartland Bank 7782 (Reserve)	\$ 210,654	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$ 185,928	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2019	\$ 183,249	
	<u>\$ 634,854</u>	\$ 634,854

Public Funds Received This Month

Real Estate Tax Levy		\$ 31,548
Personal Property Replacement Tax		\$ 15,393

Other Funds Received This Month

Opening/Closing Fees	\$ 3,370	
Sale of Lots	\$ 5,090	
Sale of Crypts	\$ 820	
Sales - Other	\$ 50	
Interest: Checking/Reserve	\$ 37	
Income from Trusts	\$ 41	
Inspection Fees	\$ 150	
	<u>\$ 9,558</u>	\$ 9,558

Total Funds Received This Month	\$ 56,499
Total Funds Available	\$ 691,353

Funds Expended This Month

TOTAL Funds at Month End	<u><u>\$ 628,869</u></u>
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Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$ 89,083	
Cash: Heartland Bank 7782 (Reserve)	\$ 167,238	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 189,299	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2020	\$ 183,249	
	<u>\$ 628,869</u>	<u>\$ 628,869</u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 55,023
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Deposits			
Personal Property Replacement Tax	\$ 15,393		
Opening/Closing Fees	\$ 3,370		
Sale of Lots	\$ 5,090		
Sale of Crypts	\$ 820		
Sales - Other	\$ 50		
Interest: Checking	\$ 2		
Inspection Fees	\$ 150		
Transfer (to)/from Reserve Acct 7782	\$ 75,000		
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$ (3,330)		
Total Deposits for Month		<u>\$ 96,545</u>	

Total Funds Available	\$ 151,567
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Checks Written			
Compensation & Benefits	\$ 26,850		
Administrative Expenses	\$ 27,406		
Cemetery Improvements, Maintenance & Repair	\$ 5,665		
Cemetery Operations	\$ 2,565		
Total Checks Written		<u>\$ 62,485</u>	

Total Checks Written	\$ 62,485
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Checkbook Balance at Month End	<u><u>\$ 89,083</u></u>
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Bank Reconciliation at Month End

Balance per Bank Statement	\$ 100,965	
Less Outstanding Checks	\$ (11,882)	
	<u>\$ 89,083</u>	<u>\$ 89,083</u>

Checkbook Balance per Reconciliation	<u><u>\$ 89,083</u></u>
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Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

May-20

Revenue			
41000	Personal Property Replacement Tax	\$	15,393
42000	Opening/Closing Fee	\$	3,370
42500	Sale of Lots	\$	5,090
43000	Sale of Crypts	\$	820
44850	Sales - Other	\$	50
43500	Interest: Checking/Reserve	\$	2
49021	Inspection Fees	\$	150
			<hr/>
	Total Revenue		\$ 24,925
			<hr/>
	Total Income		\$ 24,925
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	4,959
50102	Wages: Cemetery Staff	\$	15,627
50201	Payroll Taxes	\$	1,482
50202	IMRF (2020 = 11.62%)	\$	2,267
50204	Employee Health Insurance	\$	2,482
50205	Direct Deposit Transmittal Fees	\$	32
			<hr/>
	Total Compensation & Benefits		\$ 26,850
Administrative Expenses			
51100	Casualty Insurance	\$	20,840
52000	Office Supplies	\$	411
52500	Utilities	\$	779
55400	Special Event Expenses	\$	5,100
55450	Other Admin Expenses	\$	276
			<hr/>
	Total Administrative Expenses		\$ 27,406
Cemetery Improvements, Maintenance & Repair			
57601	Flags & Flag Poles	\$	547
57800	Operating Equipment	\$	51
58000	Mausoleum (including debt service)	\$	5,066
			<hr/>
	Total Cemetery Improvements, Maintenance & Repair		\$ 5,665
Cemetery Operations			
55500	Fuel, Oil and Equipment	\$	730
56000	Tree Removal/Monument Repair	\$	480
56500	Equipment Repairs	\$	57
56600	Cemetery Supplies & Maintenance	\$	136
56800	Disposal of Leaves/Branches	\$	170
57602	Grounds Maintenance/Repair	\$	451
58100	Grave Markers	\$	541
			<hr/>
	Total Cemetery Operations		\$ 2,565
			<hr/>
	Total Expense		\$ 62,485
			<hr/>
	Net Income		\$ (37,560)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>May-20</u>	Revised Budget	\$ Over Budget	% of Budget
Revenue					
40100 Real Estate Tax Levy	\$	31,548	\$ 506,600	\$ (475,052)	6.2%
41000 Personal Property Replacement Tax	\$	15,393	\$ 35,000	\$ (19,607)	44.0%
42000 Opening/Closing Fee	\$	7,140	\$ 90,000	\$ (82,860)	7.9%
42100 Marker Commission	\$	-	\$ 9,000	\$ (9,000)	0.0%
42500 Sale of Lots	\$	7,538	\$ 58,000	\$ (50,462)	13.0%
43000 Sale of Crypts	\$	2,390	\$ 25,000	\$ (22,610)	9.6%
43100 Sale of Niches	\$	2,800	\$ 40,000	\$ (37,200)	7.0%
44700 Sale of Burial Supplies	\$	-	\$ 500	\$ (500)	0.0%
42400 Sales - Other	\$	-	\$ 2,400	\$ (2,400)	0.0%
43500 Interest	\$	90	\$ 3,000	\$ (2,910)	3.0%
49000 Income from Trusts	\$	80	\$ 4,000	\$ (3,920)	2.0%
49020 Other Income & Special Events	\$	300	\$ 3,500	\$ (3,200)	8.6%
49021 Inspection Fees	\$	150	\$ 3,000	\$ (2,850)	5.0%
		Total Revenue	\$ 67,429	\$ 780,000	\$ (712,571)
					8.6%
Total Income	\$	67,429	\$ 780,000	\$ (712,571)	8.6%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	9,576	\$ 80,000	\$ (70,424)	12.0%
50102 Wages: Cemetery Staff	\$	31,308	\$ 225,000	\$ (193,692)	13.9%
50201 Payroll Taxes	\$	2,943	\$ 23,333	\$ (20,390)	12.6%
50202 IMRF (2020 = 11.62%)	\$	4,526	\$ 36,600	\$ (32,074)	12.4%
50203 IDES - Unemployment Insurance	\$	-	\$ 13,500	\$ (13,500)	0.0%
50204 Employee Health Insurance	\$	4,965	\$ 60,000	\$ (55,035)	8.3%
50205/50206 Other Payroll Expenses	\$	61	\$ 975	\$ (914)	6.3%
		Total Compensation & Benefits	\$ 53,379	\$ 439,408	\$ (386,029)
					12.1%
Administrative Expenses					
51100 Casualty Insurance	\$	20,840	\$ 21,000	\$ (160)	99.2%
51500 Contractual Services	\$	3,341	\$ 10,000	\$ (6,659)	33.4%
52000 Office Supplies	\$	1,080	\$ 4,000	\$ (2,920)	27.0%
52500 Utilities	\$	2,198	\$ 18,500	\$ (16,302)	11.9%
54000 Advertising	\$	-	\$ 2,000	\$ (2,000)	0.0%
54500 Dues/Seminars	\$	-	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$	-	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$	-	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$	5,100	\$ 10,000	\$ (4,900)	51.0%
55450 Other Admin Expenses	\$	417	\$ 5,000	\$ (4,583)	8.3%
57900 Office Equipment	\$	-	\$ 3,000	\$ (3,000)	0.0%
		Total Administrative Expenses	\$ 32,976	\$ 96,800	\$ (63,824)
					34.1%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	3,447	\$ 10,000	\$ (6,553)	34.5%
57800 Operating Equipment	\$	9,049	\$ 15,000	\$ (5,951)	60.3%
58000 Mausoleum (including debt service)	\$	10,132	\$ 60,792	\$ (50,660)	16.7%
58400 Scattering Grounds/Ossuary	\$	-	\$ 10,000	\$ (10,000)	0.0%
		Total Cemetery Improvements, Maintenance & Repairs	\$ 22,629	\$ 95,792	\$ (73,163)
					23.6%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>May-20</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 867	\$ 11,000	\$ (10,133)	7.9%
56000 Tree Removal/Monument Repair	\$ 480	\$ 19,000	\$ (18,520)	2.5%
56500 Equipment Repairs	\$ 57	\$ 5,000	\$ (4,943)	1.1%
56600 Cemetery Supplies & Maintenance	\$ 245	\$ 5,000	\$ (4,755)	4.9%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 270	\$ 5,000	\$ (4,730)	5.4%
57000 Office Repairs & Maintenance	\$ -	\$ 5,000	\$ (5,000)	0.0%
57602 Grounds Maintenance/Repairs	\$ 451	\$ 10,000	\$ (9,549)	4.5%
57603 Road, Fence, Lot, Drains	\$ 18	\$ 50,000	\$ (49,982)	0.0%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 631	\$ 20,000	\$ (19,369)	3.2%
59900 Other Cemetery Expenses	\$ -	\$ 16,000	\$ (16,000)	0.0%
Total Cemetery Operations	\$ 3,020	\$ 148,000	\$ (144,980)	2.0%
Total Expense	\$ 112,004	\$ 780,000	\$ (667,996)	14.4%
Net Income	\$ (44,575)	\$ -	\$ (44,575)	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
05/01/2020	Deposit	HBT - Heartland Bank & Trust	67.25
05/01/2020	Deposit	HBT - Heartland Bank & Trust	9,409.63
05/04/2020	Deposit	HBT - Heartland Bank & Trust	288.30
05/05/2020	Deposit	HBT - Heartland Bank & Trust	48.10
05/07/2020	Deposit	HBT - Heartland Bank & Trust	96.35
05/07/2020	Deposit	HBT - Heartland Bank & Trust	690.00
05/11/2020	Deposit	HBT - Heartland Bank & Trust	1,640.35
05/12/2020	41824	Evergreen FS Inc	-730.20
05/12/2020	41825	ColdSpring Memorial Group	-540.90
05/12/2020	41826	Heartland Bank & Trust - mausoleum	-5,066.00
05/12/2020	41827	Ameren Illinois	-282.86
05/12/2020	41828	Dave Capodice Excavating Inc	-621.35
05/12/2020	41829	Don Owen Tire Service Inc	-49.91
05/12/2020	41830	Midwest Equipment II	-132.88
05/12/2020	41831	Embark Tree Removal	-480.00
05/12/2020	41832	McLean County Museum of History	-5,000.00
05/12/2020	41833	Illinois Route 66 Scenic Byway Inc	-100.00
05/13/2020	0513200975	Transfer	75,000.00
05/13/2020	0513200987	Dorsey, James	-730.00
05/13/2020	0513200987	Wunder, Alma	-900.00
05/13/2020	0513200994	Phillips, Alan	-500.00
05/13/2020	0513200994	Walls, Edward & Shirley	-1,200.00
05/15/2020	Deposit	HBT - Heartland Bank & Trust	6,053.02
05/15/2020	20200515	Payroll Direct Deposit	-6,769.86
05/15/2020	03819910	EFTPS - IRS	-1,863.74
05/15/2020	1905816800	IL Dept of Revenue	-383.61
05/19/2020	Deposit	HBT - Heartland Bank & Trust	2,240.10
05/19/2020	41834	TOIRMA	-20,840.00
05/20/2020	41835	Aaron M Anderson	-250.00
05/20/2020	41836	Christopher D Anderson	-250.00
05/20/2020	41837	Kyle J Durflinger	-250.00
05/20/2020	41838	Wesley A Novy	-250.00
05/20/2020	41839	Misty D Porter	-250.00
05/20/2020	41840	Deanna L O'Reilly	-250.00
05/20/2020	42226319	EFTPS - IRS	-259.12
05/21/2020	Deposit	HBT - Heartland Bank & Trust	795.82
05/22/2020	Deposit	HBT - Heartland Bank & Trust	875.00
05/22/2020	Deposit	HBT - Heartland Bank & Trust	337.72
05/27/2020	41841	VISA BMCU...1484	-566.46
05/27/2020	41842	City of Bloomington TWP - Reimburse	-6,836.04
05/27/2020	41843	City of Bloomington Water Dept	-496.20
05/27/2020	41844	Peoria Flag & Decorating Company	-547.25
05/29/2020	Deposit	HBT - Heartland Bank & Trust	2,150.00
05/29/2020	20200531	Payroll Direct Deposit	-6,898.69
05/29/2020	64125439	EFTPS - IRS	-1,939.90
05/29/2020	1943792864	IL Dept of Revenue	-398.71
05/31/2020	Credit	Interest	1.89
		Total	<u><u>34,059.85</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **May 12, 2020 through June 8, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **8th day of June 2020.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **8th day of June 2020.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: June 8, 2020 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52000	Amazon/VISA	Plot Book	6/30/20	\$38.59
52000	ANC Newspapers.com/VISA		6/30/20	\$74.90
57601	Anley/VISA	American flags for the Avenue of Flags	6/30/20	\$958.00
57601	Farm & Fleet/VISA	swivel clips for flags on avenue	6/30/20	\$42.71
57602	Growing Grounds/VISA	plants	6/30/20	\$48.47
56600	Lowe's/VISA	Garbage can and bags	6/30/20	\$22.96
56500	Lowe's/VISA	chains, tarp	6/30/20	\$23.48
57602	Lowe's/VISA	weed killer	6/30/20	\$25.76
57601	Lowe's/VISA	Avenue of flags: clips & zip ties for flag poles, concrete	6/30/20	\$86.58
55400	Lucca Grill/VISA	employee lunch	6/30/20	\$63.75
57601	McNeill Grave Marker Company	700 marker kit for Avenue of Flags	6/30/20	\$245.11
56600	Midwest Equipment/VISA	weed-eater string, spark plugs	6/30/20	\$242.66
56600	Midwest Equipment/VISA	Mower blades	6/30/20	\$237.28
56500	Midwest Equipment/VISA	part for weed eater	6/30/20	\$91.98
55400	RP Lumber Company Inc/VISA	mounting tape	6/30/20	\$12.98
52000	RP Lumber Company Inc/VISA	batteries: all sizes	6/30/20	\$59.96
TOTAL: Requests for Payments				\$2,275.17

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **June 29, 2020** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	06/30/20	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	07/15/20	\$ 3,916.67
7021	TWP Assessor	S Scudder	06/30/20	\$ 4,000.00
7021	TWP Assessor	S Scudder	07/15/20	\$ 4,000.00
7041	Town Trustee 05/26/2020	Ward 1: J Mathy	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 2: D Boelen	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 3: M Mwilambwe	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 4: J Emig	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 5: J Painter	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 6: J Carrillo	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 7: S Black	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 8: J Crabill	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Ward 9: K Bray	06/30/20	\$ 20.00
7041	Town Trustee 05/26/2020	Mayor: T Renner	06/30/20	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Walden/Leman/Others (Est)	06/30/20	\$ 2,000.00
9161	Telephone	City of Bloomington/Frontier/Others (Estimated)	06/30/20	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	06/30/20	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	06/30/20	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	06/30/20	\$ 250.00
9251	Education/Meetings/Conferences	BMCU Visa/IPAI/Strong/Others (Estimated)	06/30/20	\$ 1,500.00
9271	Appraisal Services	Danny Bowman (Estimated)	06/30/20	\$ 5,000.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	06/30/20	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/Coldwell Banker (Estimated)	06/30/20	\$ 120.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	06/30/20	\$ 125.00
Assessor's Claims TOTAL				\$ 9,995.00
Community Agency Funding				
1023	Community Medical/Mental Health	JMS Medical Grant: VISA/Others (Estimated)	06/30/20	\$ 5,000.00
1025	GA Workfare Development/Client Services	BMCU VISA/Menard's/Lowe's/Walmart/Dollar General/Others	06/30/20	\$ 587.06
1025	GA Workfare Development/Client Services	C Burns	06/30/20	\$ 600.00
1025	GA Workfare Development/Client Services	C Jackson	06/30/20	\$ 600.00
1025	GA Workfare Development/Client Services	L Skillrud	06/30/20	\$ 600.00
1025	GA Workfare Development/Client Services	D Skillrud (Estimated)	06/30/20	\$ 783.35
1025	GA Workfare Development/Client Services	Stevenson Center/Others	06/30/20	\$ 6,757.50
Community Agency Funding TOTAL				\$ 14,927.91
Services & Expenses				
1029	Auditing Expense	Phillips & Associates, CPAs, PC	06/30/20	\$ 8,000.00
1030	Legal Expense	Mescher Rinehart & Redlingshafer PC (Estimated)	06/30/20	\$ 1,178.00
1035	Publishing	Lee Industries/Pantagraph/Others (Estimated)	06/30/20	\$ 898.52
1040	Building Maintenance	Hermes Sales & Service (Estimated)	06/30/20	\$ 1,741.56
1040	Building Maintenance	American Pest Control	06/30/20	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Sam's Club/Amazon/Others	06/30/20	\$ 1,031.86
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	06/30/20	\$ 262.50
1043	Building Security	Wm Masters Inc	06/30/20	
1045	Special Projects	BMCU Visa/Widmer Interiors/Others (Estimated)	06/30/20	
1045	Special Projects	BMCU Visa/Boitnott's Lawn & Landscaping/Others (Estimated)	06/30/20	\$ 500.00
1045	Special Projects	BMCU Visa/Others (Estimated)	06/30/20	\$ 1,150.00
1045	Special Projects	BMCU Visa/Cardio Partner Resources	06/30/20	
Services & Expenses TOTAL				\$ 14,799.44
Supervisor's Claims				
8091	Postage	BMCU VISA/USPS/Federal Express/Others (Estimated)	06/30/20	\$ 500.00
8121	Janitorial	Soaring Eagle Cleaning Services	06/30/20	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	06/30/20	\$ 34.05
8131	Utilities	Ameren/Direct Energy Business (Estimated)	06/30/20	\$ 545.89
8131	Utilities	NICOR Gas/Direct Energy Business (Estimated)	06/30/20	\$ 54.49
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	06/30/20	\$ 393.46
8151	Car Expense	D Skillrud/others (Estimated)	06/30/20	\$ 250.00
8151	Car Expense	T Maruna/others (Estimated)	06/30/20	\$ 305.78
8181	Equipment Repair/Rental	BMCU VISA/Xerox/CDS/Others	06/30/20	\$ 275.00
8221	Computer/Contract Services	EFT-Valutec (Estimated)	06/30/20	\$ 77.20
Supervisor's Claims TOTAL				\$ 2,623.37
TOTAL Request for Payment				\$ 58,379.06

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **MAY 2020**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 634,854	\$ 1,873,671	\$ 498,667	\$ 3,007,192
Revenues	Interest	\$ 37	\$ 743	\$ 98	\$ 879
	Income from Trusts	\$ 41			\$ 41
	Other Income	\$ -	\$ 6,442	\$ 9	\$ 6,450
	Township Litigation Income		\$ -		\$ -
	Personal Property Replacement Tax	\$ 15,393	\$ 19,493	\$ 2,370	\$ 37,255
	Marker Commissions	\$ -			\$ -
	Opening/Closing Fees	\$ 3,370			\$ 3,370
	Sales	\$ 5,960			\$ 5,960
	Inspection Fee	\$ 150			\$ 150
	Refunds and Recoveries			\$ -	\$ -
	Tax Levy	\$ 31,548	\$ 102,420	\$ 12,448	\$ 146,416
	Trust Activity	\$ -			\$ -
Total Revenues		\$ 56,499	\$ 129,097	\$ 14,925	\$ 200,521
Expenditures	Administrative Expenses	\$ 27,406			\$ 27,406
	Assessor's Office		\$ 4,368		\$ 4,368
	Capital Improvements	\$ 5,665			\$ 5,665
	Casework/General Assistance			\$ 26,274	\$ 26,274
	Cemetery Operations	\$ 2,565			\$ 2,565
	Community Agency Funding		\$ 1,147		\$ 1,147
	Compensation & Benefits	\$ 26,850	\$ 90,651		\$ 117,501
	less change in payroll liability	\$ -	\$ -		\$ -
	Services & Expenses		\$ 13,433		\$ 13,433
	Supervisor's Office		\$ 1,139		\$ 1,139
Total Expenditures		\$ 62,485	\$ 110,738	\$ 26,274	\$ 199,497
Fund Balances at Month End		\$ 628,869	\$ 1,892,030	\$ 487,318	\$ 3,008,217

Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2019	\$ 506,600	\$ 1,645,000	\$ 200,000	\$ 2,351,600
	Percentage	21.5428%	69.9524%	8.5048%	100.0000%
Personal Property Replacement Tax					
	04/07/2019 03-2020	\$ 9,390	\$ 30,489	\$ 3,707	\$ 43,586
	05/12/2020 04-2020	\$ 6,003	\$ 19,493	\$ 2,370	\$ 27,866
TOTAL		\$ 15,393	\$ 49,982	\$ 6,077	\$ 71,452
Tax Levy for Tax Year 2019					
	05/29/2020 01-2020	\$ 31,548	\$ 102,420	\$ 12,448	\$ 146,416
TOTAL		\$ 31,548	\$ 102,420	\$ 12,448	\$ 146,416



FOR: Honorable Township Trustees

SUBJECT: Budget Amendments – Town Fund Fiscal Year (FY) 2020 - 2021

RECOMMENDATION/MOTION: Recommend that the Budget Amendments be approved and the Ordinance passed.

BACKGROUND: Township statutes allow transfers between various line items in any fund in such budget and appropriation ordinance not exceeding ten percent, (10%), in aggregate of the total amount appropriated in such fund. Township staff has prepared a list of line item transfers for the Town Fund in light of COVID – 19 pandemic and the creation of a new line item within the Town Fund.

Under the Expenditure Item, Township staff created the Community Emergency Response Program line item. Township staff also reviewed the General Town Fund and the cost impact COVID – 19. Line items had to be decreased to increase others.

The key revenue amendment reflect a decrease to the Personal Property Replacement Tax, (PPRT). The Illinois Municipal League, (IML), has estimated a thirty percent, (30%), decrease from the actual FY 2020 amounts. This reduction is the result of the combination of one-time revenues and declining corporate taxes.

The line item transfers addressed unforeseen circumstances and expenditures that were not budgeted, (i.e. COVID – 19). At the same time, IML has provided FY 2021 revenue forecasts for the State of Illinois and has projected a thirty percent, (30%), decrease to PPRT.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Township Board and the United Way of McLean County’s Housing Coalition.

ADMINISTRATOR RESPONSE: Respectfully requests that the Budget Amendments be approved and the Ordinance passed.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

ORDINANCE NO. 2020 – ____

**AN ORDINANCE FOR BUDGET AMENDMENT TO THE TOWN FUND
FOR THE 2020 – 2021 FISCAL YEAR**

WHEREAS, on March 26, 2020, by Ordinance Number 2020 – 02, the Town of the City of Bloomington also known as City of Bloomington Township, (“Township”), passed a Budget and Appropriation Ordinance for the Fiscal Year ending March 31, 2021, which Ordinance was approved and signed on March 26, 2020;

WHEREAS, the “Township” has prepared line item transfers for the 2020 – 2021 fiscal year as provided by the Municipal Budget Law (50 ILCS 330/3) approved July 12, 1937, as amended, which authorizes transfers between line items within any fund in such Appropriation Ordinance not exceeding ten percent, (10%), of the total amount appropriated in such fund by such ordinance;

WHEREAS, the “Township” created a Pandemic Emergency Response Program line item to address needs in the community due to COVID – 19;

WHEREAS, adjustments between appropriated line items in the Town Fund are desirable and necessary; and

WHEREAS, line item transfers are needed as detailed below.

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. Ordinance Number 2020 – 02, An Ordinance Adopting Budget for the 2020 – 2021 Fiscal Year is hereby amended. The “Township” has prepared line item transfers for the fiscal year 2020 - 2021 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein, see EXHIBIT A.

Section 2. Except as provided for herein, Ordinance Number 2020 – 02 shall remain in full force and effect, provided, that any budgeted or appropriated amounts which are changed by reason of the line item transfers made in Section One of this Ordinance shall be amended in Ordinance Number 2020 – 02.

Section 3. This ordinance shall take effect immediately upon passage and approval.

PASSED this ____th day of June, 2020.

APPROVED this ____th day of June, 2020.

APPROVED: _____
Deborah L. Skillrud
Township Supervisor

ATTEST: _____
Leslie Yocum
Township Clerk

GENERAL ASSISTANCE FUND
FY 2021 PROPOSED BUDGET AMENDMENT

REVENUE ITEM	FROM	TO
Interest	\$1,500	\$750
PPRT	\$20,000	\$14,000
GT Funds Transferred to GA Fund	\$0	\$200,000
EXPENDITURE ITEM		
Groceries/Personal Essentials	\$90,000	\$112,500
Rent	\$200,000	\$250,000
Utilities	\$30,000	\$52,500
Emergency Assistance	\$85,000	\$170,000
Burial	\$3,000	\$6,000
Transportation	\$60,000	\$40,000
Allowances	\$10,000	\$15,000

GENERAL TOWN FUND
FY 2021 PROPOSED BUDGET AMENDMENT

REVENUE ITEM	FROM	TO
Interest	\$15,000	\$3,750
Other Income: Grant #1 (JMS Medical)	\$35,000	\$5,000
PPRT	\$125,000	\$87,500
Proceeds from Loan	\$0	\$20,000
EXPENDITURE ITEM		
Community Agency Funding		
GA Client Service Funding	\$55,400	\$71,200
Community Emergency Response Program	\$0	\$100,000
Grant #1 (JMS Medical)	\$35,000	\$5,000
Services & Expenses		
Legal Expense	\$10,000	\$12,000
Publishing	\$1,500	\$2,000
Debt Service: Principle & Interest	\$0	\$20,000
Building Maintenance	\$6,000	\$10,000
Janitorial Services & Supplies	\$6,000	\$12,000
Building Security	\$1,000	\$3,500
Building Repairs	\$200,000	\$25,000
Special Projects	\$50,000	\$40,000
Supervisor's Office		
Postage	\$1,500	\$4,500
Janitorial	\$2,500	\$5,000
Office Supplies	\$4,000	\$6,000
Emergency Transfer of Funds		
GT Funds Transferred to GA Fund	\$0	\$200,000

CEMETERY FUND
FY 2021 PROPOSED BUDGET AMENDMENT

REVENUE ITEM	FROM	TO
PPRT	\$35,000	\$24,500

Town of the City of Bloomington

FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

LEVY COMPARISONS	<i>Tax Year:</i>	2016	2017	2018	2019
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,495,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		250,000	200,000	200,000	200,000
Total LEVY		2,251,600	2,351,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Beginning Fund Balance		446,270	1,932,227	513,346	2,891,843
Projected Revenues	Interest	3,000	3,750	750	7,500
	Income from Trusts	4,000			4,000
	Other Income & Special Events	3,500	90,000	150	93,650
	Township Litigation Income		25		25
	Personal Property Replacement Tax	24,500	87,500	14,000	126,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	125,900			125,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			30,000	30,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
	General Town Funds Transferred			200,000	200,000
	Proceeds from Loan		20,000		
	Total Projected Revenues	769,500	1,846,275	444,900	3,040,675
Projected Expenditures	Administrative Expenses	96,800			96,800
	Assessor's Office		151,144		151,144
	Cemetery Improvements, Maintenance & Repairs	95,792			95,792
	Casework/General Assistance			676,000	676,000
	Cemetery Operations	148,000			148,000
	Community Agency Funding		348,200		348,200
	Compensation & Benefits	439,408	1,358,952		1,798,359
	Services & Expenses		152,500		152,500
	Supervisor's Office		108,850		108,850
	General Town Funds Transferred		200,000		108,850
	Total Projected Expenditures	780,000	2,319,646	676,000	3,684,495
Projected Ending Balance		435,770	1,458,856	282,246	2,176,873

Average Monthly Expenditures	65,000	193,304	56,333	307,041
Number of Months in Reserve at end of FY	6.70	7.55	5.01	7.09
Tax Levy Split Percentages	0.2154	0.6995	0.0850	1.0000

6/23/2020

Town of the City of Bloomington

General Assistance Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

General Assistance Fund		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY2021 APPROVED BUDGET	FY2021 AMENDED BUDGET
Beginning Fund Balance		700,416	624,219	638,968	513,346	513,346
Revenues	Interest	1,772	1,777	1,592	1,500	750
	Other Income	-	-	32	150	150
	Personal Property Replacement Tax	19,839	21,455	19,167	20,000	14,000
	Refunds and Recoveries	65,364	51,322	43,750	30,000	30,000
	Tax Levy	249,831	299,856	199,696	200,000	200,000
	General Town Funds Transferred to GA Fund	-	-	-	-	200,000
	Total Revenues	336,806	374,410	264,237	251,650	444,900
Expenditures	Groceries/Personal Essentials	89,937	76,715	92,513	90,000	112,500
	Rent	197,570	168,693	177,233	200,000	250,000
	Utilities	28,712	19,708	24,883	30,000	52,500
	Medical	117	-	-	20,000	20,000
	Emergency Assistance	42,663	43,461	57,392	85,000	170,000
	Hospital	-	-	-	10,000	10,000
	Burial	-	1,500	-	3,000	6,000
	Transportation	43,540	40,459	29,061	60,000	40,000
	Allowances	10,465	9,125	8,777	10,000	15,000
Total Expenditures	413,003	359,661	389,859	508,000	676,000	
Ending Fund Balance		624,219	638,968	513,346	256,996	282,246

Average Monthly Expenditures	34,417	29,972	32,488	42,333	56,333
Number of Months in Reserve at end of FY	18.14	21.32	15.80	6.07	5.01

6/23/2020

Town of the City of Bloomington

General Town Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund						FY2021 APPROVED BUDGET		FY2021 AMENDED BUDGET		
			FY 2018 Actual		FY 2019 Actual		FY2020 Actual			
Beginning Fund Balance			1,168,787		1,356,419		1,509,688		1,932,227	1,932,227
Revenues	Interest		8,434		12,587		17,745		15,000	3,750
	Other Income		73,480		42,848		36,211		35,000	35,000
	Other Income: Grant #1 (JMS Medical)								35,000	5,000
	Other Income: Grant #2								50,000	50,000
	Township Litigation Income		0		0		0		25	25
	Personal Property Replacement Tax		131,443		110,640		157,666		125,000	87,500
	Tax Levy		1,493,813		1,544,401		1,642,699		1,645,000	1,645,000
	Proceeds from Loan									20,000
Total Revenues			1,707,170		1,710,476		1,854,320		1,905,025	1,846,275
Expenditures	Assessor's Office		72,649		72,415		60,651		151,144	151,144
	Rent/Debt Service	21,544		21,544		0		21,544		21,544
	Auto Expense	761		1,178		751		3,000		3,000
	Telephone	3,164		3,251		2,896		4,000		4,000
	Utilities	5,390		5,144		4,824		5,800		5,800
	Postage	245		0		0		300		300
	Office Supplies	1,925		608		3,286		2,000		2,000
	Publications & Printing	232		0		227		500		500
	Equipment	0		4,776		2,546		6,000		6,000
	Equipment Repair/Rental	0		0		0		1,500		1,500
	Education/Meetings/Conferences	9,605		5,835		7,751		9,000		9,000
	Replatting & Remapping	0		0		0		9,000		9,000
	Appraisal Services	20,703		14,533		11,101		34,000		34,000
	Janitorial	1,650		1,800		1,800		2,000		2,000
	Computer Services	5,055		11,767		23,993		20,000		20,000
	Mapping/GIS Services	0		0		0		30,000		30,000
	Membership Dues	2,375		1,979		1,475		2,500		2,500
	Community Agency Funding		137,000		148,290		141,799		262,400	348,200
	Community Medical	18,500		18,500		18,500		18,500		18,500
	GA Client Service Funding	12,500		23,790		19,799		55,400		71,200
	Youth Services	37,500		37,500		35,000		35,000		35,000
	Senior Services	68,500		68,500		68,500		68,500		68,500
	Community Emergency Response	0		0		0		0		100,000
	Grant #1 (JMS Medical)							35,000		5,000
	Grant #2							50,000		50,000
	Compensation & Benefits		1,190,273		1,187,804		1,141,892		1,358,952	1,358,952
	TWP Supervisor	92,667		94,000		94,000		94,000		94,000
	TWP Assessor	96,000		96,000		96,000		96,000		96,000
	Town Clerk	2,400		2,400		2,400		2,500		2,500
	Town Trustees	2,320		2,220		2,320		2,800		2,800
	GA Staff	338,944		338,283		332,702		384,297		384,297
	Deputy Assessors	339,799		346,410		334,415		404,000		404,000
	IMRF	104,334		98,980		83,572		123,755		123,755
	FICA	60,960		61,737		61,045		75,000		75,000
	Group Medical	151,922		146,946		134,543		175,000		175,000
	State Unemployment	928		827		896		1,600		1,600

Town of the City of Bloomington

General Town Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund								FY2021 APPROVED BUDGET		FY2021 AMENDED BUDGET	
		FY 2018 Actual		FY 2019 Actual		FY2020 Actual					
Services & Expenses			42,455		69,392		51,325		302,500		152,500
Membership Dues		1,442		1,760		1,765		2,000		2,000	
Auditing Expense		6,850		6,900		6,950		8,000		8,000	
Legal Expense		5,482		12,784		11,174		10,000		12,000	
Insurance		12,288		12,611		13,242		14,000		14,000	
Publishing		498		654		262		1,500		2,000	
Other Expenditures		2,617		2,537		2,759		4,000		4,000	
Debt Service: Principle & Interest		2,606		254		0		0		20,000	
Building Maintenance		7,004		8,657		10,032		6,000		10,000	
Janitorial Services & Supplies		3,667		4,665		4,269		6,000		12,000	
Building Security		0		0		0		1,000		3,500	
Building Repairs		0		0		0		200,000		25,000	
Special Projects		0		18,570		871		50,000		40,000	
Supervisor's Office			77,162		79,305		36,113		101,350		108,850
Postage		46		1,538		1,427		1,500		4,500	
Rent/Debt Service		40,000		40,000		0		40,000		40,000	
Janitorial		2,063		2,250		2,250		2,500		5,000	
Utilities		8,085		7,723		7,229		7,000		7,000	
Telephones		3,957		4,085		3,635		5,000		5,000	
Car Expense		825		1,180		1,884		4,000		4,000	
Education/Conference/Meetings		3,319		2,587		2,481		3,000		3,000	
Equipment		1,066		1,640		323		5,000		5,000	
Equipment Repair/Rental		3,862		2,910		2,934		8,000		8,000	
Office Supplies		2,090		3,125		2,489		4,000		6,000	
Printing		0		975		39		3,000		3,000	
Publications		871		50		108		1,000		1,000	
Computer/Contract Services		10,849		11,106		11,179		16,900		16,900	
Membership Dues		130		135		135		450		450	
Emergency Transfer of Funds			0		0		0		0		200,000
GT Funds Transferred to GA Fund		0		0		0		0		200,000	
Total Expenditures			1,519,539		1,557,206		1,431,781		2,176,346		2,319,646
Ending Fund Balance			1,356,419		1,509,688		1,932,227		1,660,906		1,458,856

Average Monthly Expenditures	126,628	129,767	119,315	181,362	193,304
Number of Months in Reserve at end of FY	10.71	11.63	16.19	9.16	7.55
					5/20/2020

Town of the City of Bloomington

Cemetery Fund FY2021 Budget

PROPOSED AMENDED BUDGET

For Tax Year 2019
04/01/2020 - 03/31/2021

Cemetery Fund		FY2018 Actual		FY2019 Actual		FY2020 Actual		FY2021 APPROVED Budget		FY2021 AMENDED BUDGET	
Beginning Public Fund Balance			584,421		533,246		460,302		446,270		446,270
Revenues	Interest		3,628		3,578		1,904		3,000		3,000
	Income from Trusts		2,522		157		5,091		4,000		4,000
	Personal Property Replacement Tax		40,192		36,283		48,552		35,000		24,500
	Opening/Closing Fee		72,775		62,472		81,150		90,000		90,000
	Marker Commission		8,542		9,827		12,295		9,000		9,000
	Sales		97,834		84,250		97,803		125,900		125,900
	Sale of Lots	84,009		55,932		46,827		58,000		58,000	
	Sale of Crypts	8,865		13,580		13,730		25,000		25,000	
	Sale of Niches	4,010		11,302		31,729		40,000		40,000	
	Sale of Burial Supplies	850		2,450		500		500		500	
	Chapel Fee	100		-100		0		0		0	
	Sale of Pet Cemetery Spaces		1,500	375		200		0		0	
	Other Sales	0		711		4,816		2,400		2,400	
	Inspection Fee		4,225		2,025		2,025		3,000		3,000
	Other Income & Special Events		13,124		59,037		9,111		3,500		3,500
	Tax Levy		506,135		506,322		505,861		506,600		506,600
	Total Revenues		750,476		763,952		763,792		780,000		769,500
Expenditures	Administrative Expenses		88,261		96,003		82,318		96,800		96,800
	Casualty Insurance	20,048		19,725		20,711		21,000		21,000	
	Contractual Services	10,742		12,825		6,301		10,000		10,000	
	Office Supplies	3,802		4,048		2,353		4,000		4,000	
	Utilities	16,073		16,199		16,526		18,500		18,500	
	Advertising	1,716		4,118		144		2,000		2,000	
	Dues/Seminars	1,044		350		350		600		600	
	Legal Expense	90		342		285		3,000		3,000	
	Audit Expense	6,850		6,900		6,950		7,500		7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200		12,200	
	Special Event Expenses	9,003		10,962		9,720		10,000		10,000	
	Other Admin Expenses	6,693		5,384		5,103		5,000		5,000	
	Office Equipment	0		2,951		1,674		3,000		3,000	
	Cemetery Improvements, Maintenance & Repairs		152,320		223,157		156,304		95,792		95,792
	Flags & Poles	9,114		5,889		4,393		10,000		10,000	
	Operating Equipment	19,506		68,513		46,769		15,000		15,000	
	Mausoleum (including debt service)	110,792		142,038		62,292		60,792		60,792	
	Veterans Memorial	11,994		0		42,850		0		0	
	Scattering Grounds/Ossuary	914		6,717		0		10,000		10,000	
	Cemetery Operations		141,866		79,728		150,713		148,000		148,000
	Fuel, Oil & Equipment	7,719		7,506		7,860		11,000		11,000	
	Tree Removal/Monument Repair	19,100		29,900		36,300		19,000		19,000	
	Equipment Repairs	7,250		3,608		4,266		5,000		5,000	
	CEM Supplies & Maintenance	10,102		4,654		3,483		5,000		5,000	
	Rental Equipment & Leasing	198		137		132		1,000		1,000	
	Leaves/Branches	5,000		6,000		1,600		5,000		5,000	
	Abandoned Lot Reclamation	5,431		2,029		0		0		0	
	Office Repairs & Maintenance	0		0		24,356		5,000		5,000	
	Grounds Maintenance/Repair	38,025		9,479		12,816		10,000		10,000	
	Road, Fence, Lot, Drains	33,350		2,232		38,379		50,000		50,000	
	Equipment Building	0		177		0		1,000		1,000	
	Other CEM Expenses	0		3,270		7,572		16,000		16,000	
	Grave Markers	15,691		10,737		13,949		20,000		20,000	
	Compensation & Benefits		421,516		437,525		388,490		439,408		439,408
	Wages: Administrative Staff	98,111		104,273		73,867		80,000		80,000	
	Wages: Cemetery Staff	197,496		205,714		205,315		225,000		225,000	
	Trustee Compensation	3,000		2,917		917		0		0	
	Payroll Taxes	21,025		21,768		19,747		23,333		23,333	
	IMRF	37,370		37,327		27,043		36,600		36,600	
	IDES - Unemployment	9,945		8,494		8,566		13,500		13,500	
	Employee Health Insurance, Etc.	53,808		56,243		52,325		60,000		60,000	
	Other Payroll Expenses	760		791		711		975		975	
	Total Expenditures		803,963		836,413		777,825		780,000		780,000
Other Financing Sources In/(Out)											
Ending Public Fund Balance			530,934		460,785		446,270		446,270		435,770
Average Monthly Expenditures			66997		69,701		64,819		65,000		65,000
Number of Months in Reserve at end of FY			7.92		6.61		6.88		6.87		6.70



FOR: Honorable Township Trustees

SUBJECT: Ordinance Authorizing the Creation and Implementation of a Community Emergency Response Program for Eligible Residents of the City of Bloomington Township

RECOMMENDATION/MOTION: Recommend that the Ordinance be approved and passed.

BACKGROUND: The Community Emergency Response Program, (CERP), was established in an effort to assist those impacted by COVID – 19 who may not necessarily or completely qualify for documented need through the Township General Assistance or Emergency Assistance Programs. CERP provides eligible individuals or families additional community support once all federal, state and local assistance has been exhausted.

Qualifying low income households will be eligible for financial support with rent, food, temporary shelter, utility bills, rent or mortgage, property taxes, childcare, transportation, work related expenses, and car repairs. Eligibility criteria includes applicants who supplemented a low fixed income with additional employment and due to COVID – 19 were furloughed/laid off/ or forced reduced hours. Proof of employment and documented loss of job or reduced hours is required.

The United Way of McLean County developed a Housing Coalition. This is a private public partnership. The City Township is a member of this group. The identified estimated community need is \$2 million. CERP will match the State of Illinois eligibility income threshold – 200% of the federal poverty level. The \$100,000 in City Township funding would mean that the Coalition would reach over ninety-one percent, (91%), of its goal.

All CERP payments will be made directly to the vendor, (i.e. landlord, utility company, etc.). There is a maximum relief amount of \$1,000. CERP would expire upon full expenditure of appropriated dollars or December 31, 2020 whichever first occurs.

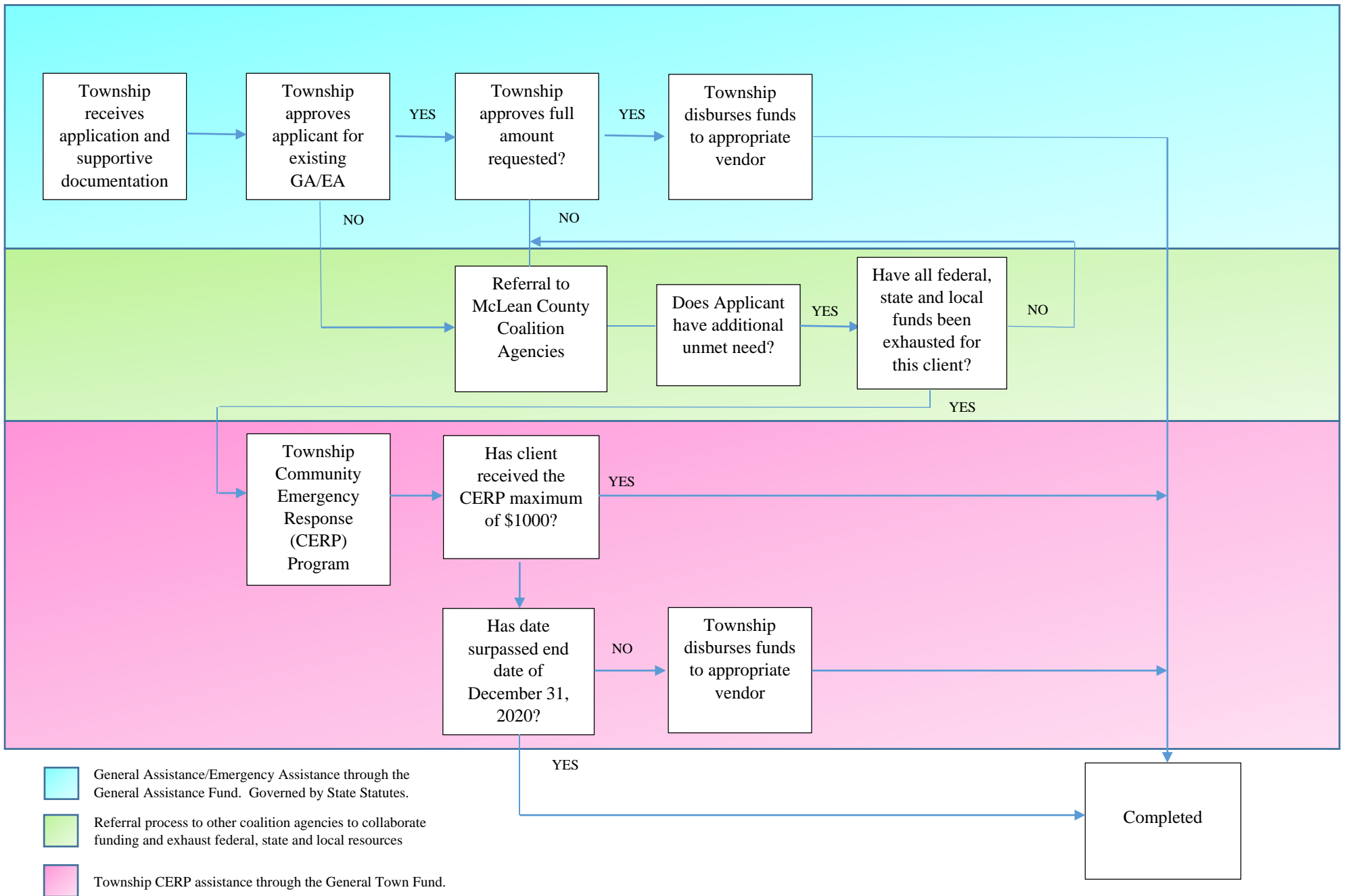
COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: McLean County United Way's Housing Coalition members: City of Bloomington, Town of Normal, Normal Township, Mid-Central Community Action, Salvation Army, Chestnut Health Systems, Immigration Project, and local area churches.

ADMINISTRATOR RESPONSE: Respectfully request that that the Ordinance be passed.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor



- General Assistance/Emergency Assistance through the General Assistance Fund. Governed by State Statutes.
- Referral process to other coalition agencies to collaborate funding and exhaust federal, state and local resources
- Township CERP assistance through the General Town Fund.

**CITY OF BLOOMINGTON TOWNSHIP
ORDINANCE NO. _____**

**AN ORDINANCE AUTHORIZING THE CREATION AND IMPLEMENTATION OF A
COMMUNITY EMERGENCY RESPONSE PROGRAM FOR ELIGIBLE RESIDENTS
OF CITY OF BLOOMINGTON TOWNSHIP**

WHEREAS, the City of Bloomington Township (the “Township”) is a unit of local government of McLean County, Illinois; and

WHEREAS, the Township has closely monitored the impact of the COVID-19 pandemic on the residents of the Township; and

WHEREAS, the Township continues to utilize existing policies and programs to assist as many residents as possible with various financial and social needs related to the COVID-19 pandemic, as well as all other continued needs; and

WHEREAS, the Township Supervisor and Board of Trustees have determined there are significant, unintended, and negative financial consequences related to COVID-19 for many residents of the Township who may not otherwise qualify under such existing policies and programs; and

WHEREAS, the Township Supervisor and Board of Trustees have determined that it is necessary and in the best interests of the Township to help alleviate these further hardships by creating a new relief program as further described in this Ordinance; and

WHEREAS, pursuant to the Illinois Township Code, including Section 85-13 (60 ILCS 1/85-13), a Township is authorized to expend funds for matters related to public safety, health, and social services for those in need; and

WHEREAS, the Township has existing financial reserves in its General Town Fund that can be utilized for such matters related to the public safety, health, and social services for those in need; and

WHEREAS, the Township Supervisor and Board of Trustees have determined that establishing a Community Emergency Response Program to support Township residents who are otherwise unable to receive support from any other source during the current crisis is necessary and desirable, and is supported by the Township’s express statutory power to spend funds on matters related to public safety, health, and social services for those in need.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BLOOMINGTON TOWNSHIP BOARD OF TRUSTEES, AS FOLLOWS:

Section 1. All recitals contained in the above WHEREAS clauses are hereby incorporated by reference and made a part of this Ordinance.

Section 2. That the Township Supervisor and Board of Trustees hereby establish the City of Bloomington Township Community Emergency Response Program (the “Program”), consistent with this Ordinance.

- a. Program Oversight. The Township Supervisor is authorized to implement, administer, and otherwise oversee the Program consistent with the guidelines set forth in this Ordinance. The Board of Trustees shall retain budgetary oversight.
- b. Eligibility. In order to be eligible for the Program, an applicant must:
 - i. Submit the McLean County Emergency Assistance application for the Program (or any other form approved by the Township);
 - ii. Be a resident of the Township continuously for at least the last three (3) months from the date of submission of the application;
 - iii. Be at or below 200% Federal Poverty Level. The federal poverty guidelines are **one measure of poverty** within the United States. They are released annually and used to determine financial eligibility for federal programs and benefits.
 - iv. Hold a government issued ID card or valid driver’s license;
 - v. Be financially unable to alleviate a life-threatening circumstance which places the individual or family at risk for homelessness or be unable to pay a work-related expense necessary to maintain employment (i.e. attain self-sufficiency) due to impact of COVID-19 on their income;
 - vi. Community Emergency Response grant amount must be sufficient to alleviate the life-threatening circumstance or pay a work-related expense;
 - vii. Demonstrate they have exhausted their eligibility in and/or are ineligible for all other federal, state, and local resources (including the Township’s General and Emergency Assistance programs) before applying for the Program;
 - viii. Be an adult, eighteen (18) years or older, who is not residing either with a financially responsible adult relative, legal guardian, or a natural or adoptive parent;

- ix. In a Family Case, the adult must be the financially responsible relative of each child listed in the household;
 - x. Unmarried, unemancipated minors (i.e., under the age of 18) who are not residing either with a financially-responsible adult relative, legal guardian, or his/her natural or adoptive parent.
- c. Eligibility Decisions. The Township Supervisor shall make all decisions regarding eligibility and awards for relief to an applicant under the Program.
- d. Amount of Relief. All applicants deemed eligible for funds under the Program shall receive relief in the amount of \$1000 maximum through December 31, 2020.
- e. Payment of Relief. No payments from the Program shall go directly to an applicant. Any payment under the Program shall be made by the Township directly to a vendor (i.e., landlord, utility company, etc.).
- f. Right to Reapply. Any applicant denied relief under the Program has the right to reapply at any time. Any applicant approved and provided relief under the Program may be eligible for additional funds until either the \$1000 maximum or the Program end date of December 31, 2020 is reached.
- g. Funding of the Program. Consistent with Illinois law, including the Illinois Municipal Budget Law (50 ILCS 330/), the Board of Trustees has or will authorize the appropriation(s) needed and authorizes the Township Supervisor to take all necessary steps for the Program. Specifically, the Board authorizes the expenditure of a maximum total of \$100,000.00 from the General Town Fund for the Program. However, the Township Supervisor and Board of Trustees agree that all other federal, state and local funds (CDBG, CSBG, Charity/Churches, Township's GA/EA) for COVID-19 related community relief held by any of the agencies of the Coalition shall be utilized for the Program before any of these appropriated funds.
- h. Conclusion of the Program. The Program shall expire upon the expenditure of those funds appropriated by the Board of Trustees for the Program or December 31, 2020, whichever shall occur first.

Section 3. In the event that any part or parts of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable part or parts.

Section 4. That all ordinances, resolutions, motions, or parts thereof, in conflict with any of the provisions of this Ordinance, are hereby repealed to the extent of such conflict.

Section 5. That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED THIS _____ DAY OF _____, 2020, at a duly and properly noticed and convened meeting of the City of Bloomington Township Board of Trustees.

Township Supervisor

ATTEST:

Township Clerk

**CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees
 FROM: Deborah L Skillrud, TWP Supervisor
 DATE: June 29, 2020
 RE: Township Supervisor's Report

Work Program: Letters were mailed to all active General Assistance, (GA), recipients regarding workfare. The Home Sweet Home Ministries Warehouse sorting and Mission Mart are no longer active workfare sites. The Township POTS Recycling program has become the main source for workfare participation. Township GA recipients will resume workfare assignments beginning June 29, 2020. All participants will be required to wear face masks, will be checked for temperature, and will be required to practice social distancing.

Township has established a new partnership with BroMenn Thrift Store. A voucher system will begin July 1, 2020 for clothing allowance for Township GA recipients.

POTS Recycling Program: Collection bins remain open. Pots are being collected twice per week with contracted labor until the GA client workforce returns.

General Assistance (GA): Total May cases for GA listed on attached System Statistics Report.

Clients by Residence			Age	# of Clients	Pct %
Residence	# of Clients	Pct %			
Homeless	1	6.7%	< 18	0	0.0%
Live-In	1	6.7%	18-25	3	18.8%
Own	0	0.0%	26-40	6	37.5%
Rent	13	86.7%	41-50	4	25.0%
Subsidized	0	0.0%	51-62	3	18.8%
Treatment Center	0	0.0%	> 62	0	0.0%
	15			16	

Sixty-four, (64), individuals, (41 GA, 14 EA, and 9 referred to local agencies and/or area churches) completed orientation questionnaire via telephone. All GA/EA applicants received the application packet via US mail.

COVID - 19 Update: Township staff continues to monitor COVID – 19. The Township has continued to fulfill its statutory duties to provide General and Emergency Assistance to those in need under the Illinois Public Aid Code. The Township must comply with these guidelines.

Currently, two, (2), Emergency Assistance applications have been completed for COVID related need. Twenty-one, (21), applications are pending, waiting for additional supportive documentation.

Township has received a positive response to the 'no wrong door' approach, (United Way of McLean County's Housing Coalition). If Township is unable to serve an applicant, staff offers to collect the application and all necessary documents and forward the information to Mid-Central Community Action.

The Township lobby remains closed. However, the Township continues to receive applications and supportive documentation through its website, email, fax and in person at our entryway.

Property Condition Assessment: Township staff continues to work on Quality Based Selection, (QBS), and the Request for Proposal, (RFP), for Property Condition Assessment. This project will move forward as soon as COVID – 19 allows.

Cemetery: Seasonal mowing is a top priority. In August, the Wreaths Across America Mobile Education Exhibit will make a visit. The top of a tree fell in the area of the Ferre plot. No stones were damaged. An arborist will assess the trees in the Cemetery to prioritize tree care and/or removal. The Cemetery is fully staffed.

System Activity Report

[5/1/2020 - 5/31/2020] Report Date: 6/24/2020

General Assistance

Grants (New Clients) :	9	\$2,779.94
Grants (Previous Clients) :	71	\$22,077.63
In-Process :	3	
Denials :	7	
Sanctions :	0	
Terminations :	21	
	<hr/>	
	111	\$24,857.57

General Assistance - Medical

Referrals :	6	
Disbursements :	1	\$32.00
	<hr/>	
	7	\$32.00

General Assistance - Work Program Assignments

Job Training :	13	
Workfare :	7	
	<hr/>	
	20	

General Assistance - Work Program Expenses

WF Gasoline :	1	\$32.00
	<hr/>	
	1	\$32.00

Emergency Assistance

Grants :	3	\$1,600.00
In-Process :	0	
Denials :	0	
	<hr/>	
	3	\$1,600.00

Additional Activity

A Call (phone/fax/email) :	478	
A Face-to-Face :	87	
General - Intake :	92	
General - Orientation :	66	
General - Other :	59	
General - Reschedule :	10	
R - BHA :	1	
R - Chestnut :	1	
R - CHS :	3	
R - COB :	1	
R - DHS :	2	
R - IDES :	8	
R - MCCA / LIHEAP :	9	
R - Other :	9	
R - Parole / Probation :	1	
R - PATH :	6	
R - Salvation Army :	1	
	<hr/>	
	834	
Grand Totals:	976	\$26,521.57



Steven R. Scudder, Assessor
 607 S. Gridley St. Suite A, Bloomington, IL 61701
 Tel: (309) 828-6016 Fax: (309) 829-0663
 stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
 Date: June 19, 2020
 Subject: Assessor Report

Tax Rates

Tax rate formula- Levy / Taxable Assessed Value = Tax Rate

Formula that determines your Tax bill – (Assessed value – Exemptions) * Tax rate = tax bill

The following chart is the tax rates in the surrounding cities in the county. Municipal is the city portion of aggregate rate. The aggregate is the total rate for taxes.

	2017/payable 2018		2018/payable 2019		2019/payable 2020		
	Aggregate	Municipal	Aggregate	Municipal	Aggregate	Municipal	Aggregate
Chenoa	9.113295	1.21865	9.63896	1.19009	10.77046	1.18186	10.02624
Danvers	9.42677	1.2474	9.58404	1.26076	9.64725	1.30316	9.65828
Downs	9.1016	0.40866	9.04425	0.40639	9.05554	0.46479	9.07261
Leroy	8.99086	0.913819	9.13819	0.9241	9.15649	0.96551	9.24532
Gridley	9.06734	0.83685	8.99377	0.80356	8.98647	0.78133	8.94535
Hudson	8.08485	0.33746	8.15549	0.34531	8.52269	0.34869	8.45545
Lexington	9.59884	0.54784	9.52350	0.5543	9.52941	0.55338	9.08675
McLean	9.85098	1.04536	9.93761	0.96289	9.87651	1.01963	9.88589
Heyworth	8.96957	0.48753	9.02273	0.48248	9.09411	0.48027	9.07214
Towanda	8.41981	0.81865	8.47060	0.81508	8.82484	0.81735	8.74352
Carlock	8.13942	0.32055	8.20516	0.12799	8.37413	0.13428	8.19447
Normal	8.55879	1.04145	8.65282	1.02714	8.9727	1.03263	8.9766
Bloomington	8.40435	1.07967	8.41900	1.08603	8.41624	1.0901	8.45114