

**Minutes – Board of Town Trustees**  
**STATE OF ILLINOIS**  
February 15, 2018

Crawford County  
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. February 15, 2018.  
The following official business was transacted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry Corder	Township Supervisor
	Vickie Gribben	Township Clerk
	Monty Murray	Township Highway Commissioner
	Tom Hose	Township Trustee
	Mary Jane Parker	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee
	Sue Roberts	Township Assessor

Item 3, Pledge of Allegiance.

Item 4, Approval of the Minutes of January 18, 2018.

Supervisor Corder asked for a motion to approve the minutes from the previous meeting. Pat made the motion to accept the minutes and Kevin seconded with vote as follows: Tom-yes; Mary Jane-yes; Pat-yes; Kevin-yes; Larry-yes.

Item 5A, Supervisor’s Report.

Supervisor Corder told the trustees that the safety meeting here at the office was about electrical, they went and bought covers for all the outlets in the office. So far Mike Beard is the only one that brought a bid in for the construction of the new safety windows, doors, and locks. The Trustees are going to try to get ahold of Allen Sexton and Jim Munson to see if they would give us a bid on the job also. Supervisor Corder read the ending balances of the financial reports. The town CDs stayed at 0.50% interest. Since January 1 to January 31 there has been 3 approved general assistance cases, 2 approved emergency assistance cases, and 3 pending applications. A total of 4 applications were denied. Funds disbursed for general assistance for fiscal year April 1, 2017 to January 31, 2018 through Robinson Township were \$10,577.97 and for emergency assistance were \$3,228.22. There have been 16 cases from other Townships.

Item 5B, the Highway Commissioner’s report.

Monty Murray reported that he and the crew have been out working on the roads, mainly just using cold pack. Monty is telling people if you see bad roads and problems to please let him know. They are posting roads and if he gets calls to use them he tells them just use common sense, take it easy and slow. There is several roads that has just been maintained and really not taken care of for years. These big trucks should be using the new road that was built so hopefully posting some of the roads will help keep them off. Monty said the farmers are asking to use the roads again he tells them use common sense start early in the mornings and he tells them all if you damage the roads you are liable for the cost to repair it.

Item 5C, Assessor Report.

Sue Roberts told us that she had nothing to report.

Item 5D Cemetery Report.

Stan Mullins was not at meeting due to illness. He did want Larry to mention the refrigerator quit working and wanted to see if he can replace.

## **6. Regular Business**

- A. Motion to authorize payment of town, general assistance, and payroll bills.  
Motion was made by Tom and seconded by Mary Jane.  
Mary Jane---yes Pat---no Kevin---yes Larry---yes; Tom—yes.
- B. Motion to authorize payment of road district bills. Motion & Vote.  
Motion was made by Kevin and seconded by Pat.  
Pat—yes; Kevin---yes; Larry---yes; Tom—yes; Mary Jane—yes.
- C. Motion to authorize pre-approval of payment of elected officials from February 15, 2018 through March 15, 2018.  
Motion was made by Larry and seconded by Mary Jane  
Kevin —yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.
- D. Motion to authorize payment of per diem expenses.  
Motion was made by Kevin and seconded by Tom  
Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.

## **7. Continued Business**

- A. Motion to approve cemetery mower bids. Purchase after April 1, 2018.  
Motion was made by Tom and seconded by Mary Jane  
Tom ----yes; Mary Jane---yes; Pat----yes; Kevin---yes;  
After much discussion the board decided to table till next meeting when Stan Mullins is here.
- B. Motion to approve bid for office remodel.  
Motion was made by Mary Jane and seconded by Kevin  
Mary Jane---yes; Pat---yes; Kevin---yes; Larry---yes; Tom---yes.  
After much discussion the board decided to table till next meeting so they can get more information and possibly more bids.
- C. Discussion and vote on employee attendance for board meetings concerning Lacey Kerns.  
Motion was made by Pat and seconded by Kevin that Lacey attend all the Township Meetings with a vote taken.  
Pat---yes; Kevin---yes; Larry---no; Tom---no; Mary Jane---no.  
Lacey did agree to attend the meetings that require financial information and agreed to have her phone on during meeting time at the ones she is not attending.

Motion to go into closed session at 6:45  
Motion was made by Larry and seconded by Mary Jane  
Pat---yes; Kevin---yes; Larry---yes; Tom---; Mary Jane---yes.

Motion to come out of closed session at 6:50  
Motion was made by Mary Jane and second by Tom  
Pat---yes; Kevin---yes; Larry---yes; Tom---yes Mary Jane---yes

## 8. New Business

- A. Approval to allow Stan Mullins to purchase a new refrigerator for the cemetery shed.  
Motion was made by Tom and seconded by Mary Jane  
Kevin---yes; Larry---yes; Tom---yes; Mary Jane---yes
- B. Town Funds Tentative Budget for fiscal year 2018-2019. \$897,963 Budgeted. This is \$122,089 more than last year's budget. Final action to be taken at the March 15, 2018 meeting. Need a motion to set Town Budget Hearing for 5:30 P.M. March 15, 2018  
Motion was made by Tom and seconded by Kevin  
Larry---yes; Tom---yes; Mary Jane--- yes Pat---yes Kevin---yes
- C. Road Funds Tentative Budget for fiscal year 2018-2019. \$908,113 Budgeted. This is \$12,595 more than last year's budget. Final action to be taken at the March 15, 2018 meeting. Need a motion to set Road Budget Hearing for 5:45 P.M. March 15, 2018.  
Motion was made by Mary Jane and second by Pat.  
Tom ----yes; Mary Jane----yes; Pat---yes Kevin---yes Larry---yes.
- D. Discussion and vote on Township office hours.  
After discussing the hours it was set at 7:30 A.M. to 4:00 P.M. with some flexibility between the 2 office girls.  
Motion was made by Larry and second by Kevin  
Mary Jane---yes; Pat---yes; Kevin---yes Larry---yes Tom---yes.

## 9. Public Comments.

There were none.

## 10. Adjourn Meeting

Time: Meeting adjourned at 7:16 P.M.

Motion was made by Tom and seconded by Mary Jane

Mary Jane---yes; Pat---yes; Kevin---yes; Larry---yes; Tom---yes.

Respectfully Submitted,

---

Vickie Gribben  
Township Clerk

---

Larry Corder  
Township Supervisor