

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

**July 24, 2023
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:01 p.m. in the Patriot Room of the Palatine Township Center.

Administrator Chychula called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson and Freese
Non-Voting Members- Highway Commissioner Del Mar and Assessor Pohlman
Other Invited Participants- Administrator Chychula, Attorney Airdo, and multiple
Department Coordinators

IN REMOTE ATTENDANCE:

Voting Members- Trustee Bolanos, Trustee Smolka
Non-Voting Members-None
Other Invited Participants- None

VOTING MEMBERS ABSENT:

None

MOTION TO APPOINT CLERK PRO TEMPORE

MOTION by Supervisor Kalkounos, seconded by Trustee Freese to appoint Trustee Svenson as Clerk Pro Tempore for this meeting

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos
Nays: None

MOTION CARRIED by 5-0

ROLL CALL

Supervisor Kalkounos read the following into the record: Pursuant to Palatine Township Policy, and in accordance with Illinois law, Trustee Bolanos has requested to attend this July 24, 2023 Board Meeting by "other means." This participation is by video-conference. This Board should note: that a quorum of members of the Board is physically present at 720 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Bolanos is prevented from physically attending because of a family emergency; and that Trustee Bolanos provided advance notice to the Supervisor and Administrator in accordance with Township Policy.

MOTION by Supervisor Kalkounos, seconded by Trustee Svenson to allow Trustee Bolanos to attend this July 24, 2023 Board Meeting remotely

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ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

The Supervisor confirmed that Trustee Bolanos could hear and be heard via videoconference.

Supervisor Kalkounos read the following into the record: Pursuant to Palatine Township Policy, and in accordance with Illinois law, Trustee Smolka has requested to attend this July 24, 2023 Board Meeting by “other means.” This participation is by video-conference. This Board should note: that a quorum of members of the Board is physically present at 720 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Smolka is prevented from physically attending because of employment purposes; and that Trustee Smolka provided advance notice to the Supervisor and Administrator in accordance with Township Policy.

MOTION by Supervisor Kalkounos, seconded by Trustee Svenson to allow Trustee Smolka to attend this July 24, 2023 Board Meeting remotely

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

The Supervisor confirmed that Trustee Smolka could hear and be heard via videoconference.

PLEDGE OF ALLEGIANCE

At the Supervisor’s request, Assessor Pohlman led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATIONS

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

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MOTION by Trustee Svenson, seconded by Trustee Freese to approve the payroll and bills for July, presented for *Road District-* \$102,332.96

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Bolanos to approve the payroll and bills for July, presented for *General Assistance-* \$28,705.90

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Freese to approve the payroll and bills for July, presented for *Town Fund-* \$143,302.71

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

- i. June 26, 2023 Regular Board Minutes
- ii. July 10, 2023 Committee of the Whole Minutes
- b. Reports:
 - i. Acceptance of Township Elected Officials' Reports:
 1. Clerk's Report
 2. Assessor's Report
 3. Hwy Commissioner's Report
 - c. Acceptance of Prior Approved Committee Minutes
 - i. June 26, 2023 Finance Committee Minutes

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MOTION by Trustee Smolka, seconded by Trustee Svenson to approve the Consent Agenda, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0.

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Administrator Chychula, General Assistance Director Shapiro, Outreach Director Lama, Food Pantry Director Westlund-Deenihan, and Transportation Director Nordin.

**Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

OLD BUSINESS

A. Village of Palatine Fiber Optic Update

Administrator Chychula indicated that bids were due tomorrow for the *Village of Palatine Fiber Optic Project*.

B. IGA with MWRD, Cook County and Palatine Township Update

Attorney Airdo provided an update on the Intergovernmental Agreement with MWRD, Cook County, and Palatine Township. He reported that as of July 21, an agreement in principle had been reached after extensive negotiations with MWRD and Cook County. The agreement is very beneficial to the Township, and that the entirety of the Township's attorney's fees and costs are being paid by another entity as part of the agreement.

NEW BUSINESS

A. Cook County Sheriff Prescription Drug Take Back Program

Administrator Chychula updated the Board on the Cook County Sheriff's *Prescription Drug Take Back Program Proposal* which still needed further review. The general consensus was that due to liability issues, the Township will not participate in this program.

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**B. IDOT IL 53 - IL 68 (Dundee Rd) to Lake-Cook Rd - Noise Walls - Prefinal Plans
(Palatine Township)**

Administrator Chychula provided an overview on the Prefinal Plans for the IDOT IL 53 - IL 68 (Dundee Rd) to Lake-Cook Rd Noise Walls, and indicated the Township and the Village of Palatine were approached in March, and the Township's response is now sought. The Township doesn't have any utilities in this area.

Highway Commissioner Del Mar indicated that this is a densely populated, underserved area and while it's not in his (Road District's) jurisdiction, help is needed. The Highway Commissioner asked that the Township seek clarification regarding the maintenance of the structure and grounds.

C. Better Together Community Resource Fair

Administrator Chychula reported that participation in the *Better Together Community Resource Fair* is a wonderful opportunity to reach the underserved and to network.

EXECUTIVE SESSION

None

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Freese to adjourn at 8:10 p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0.

**Please note that Clerk Moran was absent for this meeting. Clerk Pro Tempore/Trustee Svenson took the notes from this meeting and drafted an initial set. Clerk Moran revised accordingly and drafted this finalized set.*

Respectfully submitted,


TOWN CLERK