



BERWYN PUBLIC HEALTH DISTRICT  
REGULAR MEETING MINUTES of JULY 9, 2018

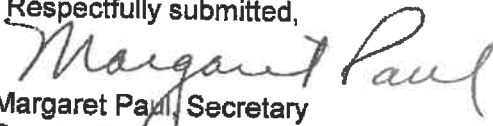
1. President Pechous called the meeting to order at 4:03 pm. Pechous, Avila and Paul answered present on the call of the roll. Attorney Zdarsky and Accountant Eagan were also in attendance.
2. **The Pledge of Allegiance** was recited.
3. **Open Forum:** Open Forum was called. No one approached to speak. Open Forum was closed.
4. **Approval of Minutes:** Pechous made an omnibus motion, seconded by Avila, to approve Minutes submitted for the following meetings: Special Meeting of June 11, 2018; Budget and Appropriation Public Hearing of June, 11, 2018; Regular Meeting of June 11, 2018; Special Meeting of June 15, 2018; and Berwyn Township – Health District Special Meeting of June 20, 2018. The motion carried by a voice vote.
5. **Bills Payable and Payroll:** Pechous made a motion, seconded by Avila, to approve the payables and payroll in the amount of \$53,677.01. The motion carried on the call of the roll.
6. **Statement of Receipts and Disbursements – June, 2018:** Mr. Eagan presented the monthly report which was reviewed. The report was marked informational by Order of the Chair
7. **Medical, Nursing & Sanitation Reports:** The report for May, 2018 was reviewed and marked informational by Order of the Chair
8. **Health Fair Update:** Pechous provided an oral report of the work done in preparation of the upcoming event. The item was marked informational by Order of the Chair.
9. **Vital Statistics Report – June, 2018:** Pechous made the motion, seconded by Paul, to accept the report as submitted and place the money in the proper funds. The motion carried by a unanimous voice vote.
10. **Farmers Market Update:** A general discussion of the July 8<sup>th</sup> market day occurred. No action taken. Informational by Order of the Chair.
11. **Well Woman Update:** A report of the May 9, 2018 event was reviewed. The item was marked informational by Order of the Chair.
12. **Health Related Infrastructure Improvement Grant:** Board members each reported not receiving any grant applications to date. The item was marked informational by Order of the Chair.
13. **Ratification / Approval of HVAC Contract:** Paul made the motion, seconded by Pechous, to ratify the acceptance of the Martin Aire Heating and Cooling Inc. bid for HVAC work and authorize the corporate authorities to enter into the contract for an amount not to exceed \$47,872.00. The motion carried on the call of the roll.
14. **Ratification / Approval of Roofing Contract:** Paul made the motion, seconded by Pechous, to ratify the acceptance of the Licitra Roofing, Inc. bid for roofing work and authorize the corporate authorities to enter into the contract for an amount not to exceed \$64,400.00. The motion carried on the call of the roll.
15. **Tropical Optical Payment – Deferred from June, 2018:** Pechous advised that information requested from this vendor was received. The information provided was reviewed and discussion ensued about

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the intent of the program and discrepancies in the billing process. Paul made the motion, seconded by Pechous, to approve and authorize payment to Tropical Optical for vision care provided under the Eyes for Education program in the amount of \$1,674.00. The motion carried on the call of the roll.

16. **Eyes for Education:** Pechous called a Special Meeting to discuss the contract renewal for this program. Representatives from Tropical Optical, School District 100, School District 98, and the Health District will attend. The meeting is scheduled for Tuesday, July 24, 2018 at 3:00 p.m. in the Health District conference room.
17. **Masonry Contract:** Pechous presented two proposals received for the Lime Stone coping masonry work needed for the roof repair project as well as general tuck pointing of the building. Pechous made the motion, seconded by Paul, to accept the proposal from Lovitt & Sons, Inc. for the roof repair work and authorize the corporate authorities to enter into the contract for an amount not to exceed \$10,675.00. The motion carried on a call of the roll. Thereafter, Avila made the motion, seconded by Paul, to accept the proposal submitted by Lovitt & Sons, Inc. for tuck pointing work on the exterior of the building not to exceed 5 days at \$2,040.00 per day on condition that any anticipated work exceeding the initial 5 days must be authorized by the District officers prior to proceeding. This motion carried on the call of the roll.
18. **Annual Audit:** Pechous advised that the annual audit was not yet complete. The matter was marked informational by Order of the Chair.
19. **IMRF Resolution Relating to Elected Officials' Participation:** The IMRF resolution to be adopted in 2019 was reviewed. The item was marked informational by Order of the Chair.
20. **IPHA Annual Conference:** The Illinois Department of Public Health conference will be held September 5 through September 7, 2018. Discussion ensued. The item was marked informational by Order of the Chair.
21. **NALBOH Annual Conference:** The National Assoc. of Boards of Health is hosting a conference August 8 through August 10, 2018. Discussion ensued. Avila made a motion, seconded by Paul, to authorize Attorney Zdarsky to attend the conference if none of the HD officers could attend. The motion carried on the call of the roll.
22. **Adjournment:** Pechous made the motion, seconded by Paul, to adjourn the Regular Meeting of the Board. The motion carried by a unanimous voice vote.
23. The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

  
Margaret Paul, Secretary  
Berwyn Township Public Health District