

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, March 24, 2014
PLACE: Bloomington City Hall
TIME: 6:15 pm

6:15 P.M. - AGENDA for PUBLIC HEARING -

- I. Proposed Fiscal Year 2014-2015 Budget
- II. Comments / Discussion

6:30 P.M. - AGENDA for REGULAR MEETING -

- I. Call to Order: Tari Renner, Mayor
- II. Roll Call of Attendance: Tracey Covert, Town Clerk
- III. Approval of Minutes of the February 24, 2014 Special Session and Board Meeting, as submitted by Tracey Covert, Town Clerk
- IV. Action by Board on Monthly General Town Fund and General Assistance Fund Audits of February 2014 accounts.
- V. Approval of General Town Fund anticipated expenditures as presented and certified.
- VI. Resolution to adopt Investment Policy. Recommend Approval.
- VII. Reappointment of Eugene C. Lorch to the Evergreen Memorial Cemetery Board of Trustees for a six {6} year term. 50 ILCS 610 / 1
- VIII. Proposed Agenda for Annual Town Meeting on April 8, 2014. Recommend approval.
- IX. Fiscal Year 2015 Budget Ordinance: Recommend approval.
- X. Comments: Deb Skillrud, Township Supervisor
- XI. Comments: Deb Skillrud, Township Supervisor for Steve Scudder, Township Assessor
- XII. Public Comments
- XIII. Adjournment

CITY of BLOOMINGTON TOWNSHIP

FISCAL YEAR 2015 BUDGET
APRIL 1, 2014 - MARCH 31, 2015

EVERGREEN CEMETERY
GENERAL TOWN FUND
GENERAL ASSISTANCE FUND

PROPOSED

Deborah L Skillrud, Township Supervisor

Public Hearing: March 24, 2014 at 6:15 pm
Budget Ordinance: March 24, 2014 at 6:30 pm
City Hall Conference Room
109 East Olive Street, Bloomington, IL 61701

**Town of the City of Bloomington
EVERGREEN MEMORIAL CEMETERY**

Projected Fund Balance 3/31/2014

\$206,000

PROPOSED

**BUDGET
FY 2015
04/01/14-03/31/15**

Revenue

40100	Real Estate Tax Levy	\$506,600
41000	Personal Property Replacement Tax (PPRT)	\$38,000
42000	Opening/Closing	\$52,000
42100	Marker Commission	\$7,000
42400	Sales	\$87,700
43500	Interest from Savings/Checking	\$116
49000	Income from Trusts	\$2,400
49020	Misc Income	\$4,200
49021	Inspection Fees	\$2,800
Total Revenue		\$700,816

Total Funds Available

\$906,816

Expenses

Administrative Expenses

50100	Wages	\$298,700
50200	Payroll Taxes & IMRF	\$55,000
51000	Employee Insurance	\$76,000
51100	Casualty Insurance	\$21,000
51500	Contractual Services	\$5,000
52000	Office Supplies	\$2,500
52500	Utilities	\$16,000
53500	Trustee Compensation	\$3,000
54000	Advertising	\$8,000
54500	Dues/Seminars	\$500
55000	Legal Expense	\$1,000
55100	Audit Expense	\$6,700
55400	Special Event Expenses	\$8,000
55450	Miscellaneous Admin Expenses	\$5,500
Total Administrative Expenses		\$506,900

Capital Improvements, Asset Maintenance & Repairs

57800	Operating Equipment	\$15,000
57000	Office Building	\$8,000
57600	Road, Fence, Lots, Drains, Flags, & Flag Poles	\$44,916
57700	Equipment Building	\$4,000
57900	Office Equipment	\$3,000
58000	Mausoleum (including debt service)	\$63,000
58100	Grave Markers	\$4,000
58150	Real Estate for Parking Lot	\$114,500
Total Capital Improvements, Asset Maintenance & Repairs		\$256,416

Cemetery Operations

55500	Fuel, Oil and Equipment	\$17,000
56000	Tree Removal, Monument Repair	\$15,000
56500	Equipment Repairs	\$8,000
56600	Cemetery Supplies & Maintenance	\$6,000
56700	Rental Equipment & Leasing	\$1,000
59900	Other Cemetery Expenses	\$5,000
Total Cemetery Operations		\$52,000

Total Evergreen Cemetery Expenses

\$815,316

Total Revenue Over/(Under) Expenses

(\$114,500)

Projected Fund Balance 3/31/2015

\$91,500

**Town of the City of Bloomington
GENERAL TOWN FUND**

Projected Fund Balance 3/31/2014

\$ 868,637

PROPOSED

**BUDGET
FY 2015
04/01/14-03/31/15**

Revenue

7000	Interest	250
7400	Miscellaneous Income	1,500
7410	Miscellaneous Income: JMSHRC	160,000
7450	Township Litigation Income	50
7600	Personal Property Replacement Tax	85,000
7800	Tax Levy	1,081,500
Total Revenue		1,328,300

Total Funds Available

2,196,937

Expenses

Assessor's Office Expenses

9141	Rent/Debt Service	21,544
9151	Auto Expense	3,000
9161	Telephone	2,500
9171	Utilities	5,800
9191	Postage	500
9201	Office Supplies	1,200
9211	Publications & Printing	1,150
9231	Equipment	3,000
9241	Equipment Repair/Rental	1,000
9251	Education/Meetings/Conferences	15,000
9261	Replattng & Remapping	9,000
9271	Appraisal Services	43,000
9291	Janitorial	2,000
9301	Computer Services	10,000
9311	Mapping/GIS Services	26,000
9312	Membership Dues/Assessor's Staff	1,500
Total Assessor's Office Expenses		146,194

Community Agency Funding

1023	Community Medical	15,000
1024	Transportation	10,000
1025	GA Client Service Funding	10,000
1026	Youth Services	42,500
1027	Senior Services	35,000
Total Community Agency Funding		112,500

**Town of the City of Bloomington
GENERAL TOWN FUND**

Compensation & Benefits

7011	Supervisor	73,827
7021	Assessor	91,500
7031	Town Clerk	5,025
7041	Town Trustees	2,800
7051	General Assistance Staff	424,536
7061	Deputy Assessors	376,000
7081	IMRF/Employer (2014=12.56%)	126,000
7091	FICA (SS/MC)/Employer (7.65%)	66,899
7101	Group Medical/Employer	150,173
7111	State Unemployment/Employer	1,200
Total Compensation & Benefits		1,317,960

Services & Expenses

1028	Membership Dues	1,500
1029	Auditing Expense	10,000
1030	Legal Expense	8,000
1031	Court Costs	500
1033	Surety Bonds	500
1034	Insurance	13,500
1035	Publishing	2,500
1038	Other Miscellaneous Expense	2,500
1039	Debt Service-Principle & Interest	8,896
1040	Building Maintenance	30,000
1042	Janitorial Services & Supplies	7,000
1043	Building Security	5,000
Total Services & Expenses		89,896

Supervisor's Office Expenses

8091	Postage	2,500
8101	Rent/Debt Service	40,000
8121	Janitorial	2,500
8131	Utilities	10,000
8141	Telephones	4,500
8151	Car Expense	4,000
8161	Education/Conference/Meetings	7,500
8171	Equipment	7,500
8181	Equipment Repair/Rental	9,000
8191	Office Supplies	5,000
8201	Printing	1,000
8211	Publications	500
8221	Computer/Contract Services	11,000
8241	Membership Dues	175
Total Supervisor's Office Expenses		105,175

Total General Town Fund Expenses	1,771,725
Total Revenue Over/(Under) Expenses	-443,425
Projected Fund Balance 3/31/2015	425,212

**Town of the City of Bloomington
GENERAL ASSISTANCE FUND**

Projected Fund Balance 3/31/2014

\$ 844,600

Proposed

**BUDGET
FY 2015
04/01/14-03/31/15**

Revenue

7000	Interest	\$ 250
7400	Miscellaneous Income	\$ 150
7600	Personal Property Replacement Tax	\$ 51,850
7700	Refunds & Recoveries	\$ 50,000
7800	Tax Levy	\$ 568,450
Total Revenue		\$ 670,700

Total Funds Available

\$ 1,515,300

General Assistance Program Expenses

CW/General Assistance

6011	Groceries/Personal Essentials	\$ 170,000
6021	Rent	\$ 300,000
6051	Utilities	\$ 31,200
6061	Medical	\$ 350,000
6071	Emergency Assistance	\$ 95,000
6081	Hospital	\$ 75,000
6091	Burial	\$ 4,500
6101	Transportation	\$ 40,000
6121	Allowances	\$ 21,600
Total General Assistance		\$ 1,087,300

Total General Assistance Fund Expenses

\$ 1,087,300

Total Revenue Over/(Under) Expenses

\$ (416,600)

Projected Fund Balance 3/31/2015

\$ 428,000

City of Bloomington Township

BUDGET COMPARISONS	FY07	FY08	FY09	FY10	FY11	FY12	FY13	AMENDED FY14 (Cem = 13 months)	<i>PROPOSED</i> FY15
Revenue									
GA: General Assistance Fund	1,127,000	1,142,000	1,182,150	792,650	746,150	676,650	641,150	573,650	670,700
GT General Town Fund	1,290,954	1,345,500	1,391,429	1,385,384	1,365,084	1,352,245	1,304,969	1,400,201	1,328,300
Evergreen Cemetery	580,504	596,005	596,005	703,579	695,946	704,200	704,200	712,925	700,816
Total Revenue	2,998,458	3,083,505	3,169,584	2,881,613	2,807,180	2,733,095	2,650,319	2,686,776	2,699,816
Expenses									
GA: General Assistance Fund	1,146,000	1,192,000	1,182,150	1,184,500	1,284,500	1,225,000	1,217,500	1,077,000	1,087,300
GT General Town Fund	1,362,983	1,441,884	1,454,466	1,502,916	1,503,314	1,560,374	1,552,191	1,801,509	1,771,725
Evergreen Cemetery	512,240	596,000	596,000	703,579	695,946	744,200	744,200	741,370	815,316
Total Expenses	3,021,223	3,229,884	3,232,616	3,390,995	3,483,760	3,529,574	3,513,891	3,619,879	3,674,341

EAV	2005	2006	2007	2008	2009	2010	2011	2012	2013
	\$ 1,110,463,704	\$ 1,159,668,599	\$ 1,207,887,380	\$ 1,265,590,988	\$ 1,305,122,677	\$ 1,331,224,372	\$ 1,557,479,968	\$ 1,524,822,330	\$ 1,761,520,835

LEVY COMPARISONS	2005	2006	2007	2008	2009	2010	2011	2012	2013
LEVY	*****								
GA: General Assistance Fund	1,000,018	1,000,053	1,000,010	650,008	649,951	589,466	553,996	487,486	568,450
GT General Town Fund	1,115,502	1,149,946	1,194,480	1,242,051	1,245,609	1,208,752	1,171,536	1,162,677	1,081,500
Evergreen Cemetery	472,313	472,513	472,526	472,445	481,982	505,998	506,025	506,698	506,600
Total LEVY	2,587,833	2,622,512	2,667,016	2,364,504	2,377,542	2,304,216	2,231,557	2,156,861	2,156,550

TAX RATE	2005	2006	2007	2008	2009	2010	2011	2012	2013
GA: General Assistance Fund	0.0915	0.0876	0.0828	0.0514	0.0498	0.0443	0.0356	0.0320	0.0323
GT General Town Fund	0.1021	0.1007	0.0989	0.0981	0.0954	0.0908	0.0752	0.0763	0.0614
Evergreen Cemetery	0.0432	0.0414	0.0391	0.0373	0.0369	0.0380	0.0325	0.0332	0.0288
	0.2369	0.2297	0.2208	0.1868	0.1822	0.1731	0.1433	0.1415	0.1224

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
SPECIAL SESSION
FEBRUARY 24, 2014

The Board of Trustees for the Town of the City of Bloomington Township met in the Conference Room of City Hall Building at 6:19 P.M. on February 24, 2014.

The meeting was called to order by Trustee Renner and the following were present:

Trustees: Rob Fazzini, David Sage, Scott Black, Karen Schmidt, Kevin Lower, Mboka Mwilambwe, Jim Fruin, Judy Stearns and Tari Renner.

Also present were Staff: Tracey Covert, Town Clerk, Deborah Skillrud, Township Supervisor and Gene Lorch, Evergreen Cemetery Trustee.

Deborah Skillrud, Township Supervisor, called the Special Session to order. She noted the topic: purchase or lease of real estate.

Motion by Trustee Fazzini, seconded by Trustee Schmidt to recess to Executive Session regarding the purchase or lease of real estate, Section 2 (c) (5).

Ayes: Trustees Fazzini, Sage, Black, Schmidt, Lower, Mwilambwe, Fruin, Stearns and Renner.

Nays: None.

Motion carried.

Motion by Trustee Sage, seconded by Trustee Schmidt to adjourn the Executive Session. Time: 6: 29 p.m.

Motion carried, (viva voce).

Motion by Trustee Schmidt, seconded by Trustee Lower to return to Special Session and adjourn. Time: 6:30 p.m.

Ayes: Trustees Fazzini, Sage, Black, Schmidt, Lower, Mwilambwe, Fruin, Stearns and Renner.

Nays: None.

Motion carried.

Respectfully submitted,

Tracey Covert
Town Clerk

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
FEBRUARY 24, 2014

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of City Hall Building at 6:30 P.M. on February 24, 2014.

The meeting was called to order by Trustee Renner and the following were present:

Trustees: Rob Fazzini, David Sage, Scott Black, Karen Schmidt, Kevin Lower, Mboka Mwilambwe, Jim Fruin, Judy Stearns and Tari Renner.

Also present were Staff: Tracey Covert, Town Clerk, Steve Scudder, Township Assessor and Deborah Skillrud, Township Supervisor.

The Minutes of January 27, 2014 Regular Session were presented.

Motion by Trustee Sage, seconded by Trustee Lower that the reading of the Minutes January 27, 2014 Regular Session meeting be dispensed with and approved as presented.

Motion carried, (viva voce).

The audit for the General Town Fund and the General Assistance Fund and Exhibit A. Request for Payment were presented for January 2014.

Motion by Trustee Sage, seconded by Trustee Lower, to approve the audits as presented and place on file.

Ayes: Trustees Sage, Fazzini, Black, Schmidt, Lower, Mwilambwe, Fruin, Stearns and Renner.

Nays: None.

Motion carried.

The anticipated expenditures were presented.

Motion by Trustee Sage, seconded by Trustee Lower, to approve the anticipated expenditures.

Ayes: Trustees Sage, Fazzini, Black, Schmidt, Lower, Mwilambwe, Fruin, Stearns and Renner.

Nays: None.

Motion carried.

Trustee Renner introduced an increase to Cemetery Trustee Compensation. Currently the Cemetery Trustees were paid \$500 annually. Their compensation would be increased to \$1,000, (see 2013 Laws & Duties Handbook p. 268).

Motion by Trustee Sage, seconded by Trustee Lower to increase the annual Cemetery Trustee Compensation from \$500 to \$1,000.

Ayes: Trustees Sage, Fazzini, Black, Schmidt, Lower, Mwilambwe, Fruin, Stearns and Renner.

Nays: None.

Motion carried.

The proposed Fiscal Year (FY) 2015 Budget was presented to the Board. Deborah Skillrud, Township Supervisor, addressed the Board. The proposed FY 2015 Budget had been included in the Board packet. It must be presented and placed on file thirty (30) days prior to adoption. A Public Hearing on the proposed FY 2015 Budget would be held prior to the Board's March 24, 2014 meeting. A budget summary had also been prepared. It included a Budget Comparison for FY 2007 – FY 2013; EAV Levy Comparisons for 2005 – 2013 and Tax Rate information for 2005 – 2012. She noted the slight decrease to the Levy (2012 versus 2013), and a slight increase to the budget (FY 2014 versus FY 2015). Township staff worked within the budget.

Trustee Schmidt addressed the General Assistance (GA) Fund. She addressed need and noted that the amount for FY 2015 was lower than FY 2013.

Trustee Sage questioned the impact of the ACA (Affordable Care Act). He specifically cited a reduction in medical expenses. Ms. Skillrud informed the Board that co pays would continue. Township staff was looking into other medical needs in the community with the Community Health Care Clinic and McLean County Health Department.

Trustee Sage cited the Annual Town Meeting (Tuesday, April 8, 2014).

Ms. Skillrud restated that the Public Hearing on the proposed FY 2015 Budget would be prior to the Board's March 24, 2014 meeting.

She informed them that progress continued on the merger of the Cemetery's financials. The first payroll would be run on Friday, February 28, 2014.

She also informed the Board that the Request for Proposal (RFP) for Audit Services had been received and opened. Four (4) RFPs had been received. Township staff had reviewed the RFP and a decision has been made.

Trustee Fruin noted his suggestions that Township staff solicit proposals was to encourage Township staff to perform due diligence.

Ms. Skillrud noted that Township staff had met the challenge and the goal was accomplished.

The Township had been informed that Trustee McDade had resigned.

Finally, she informed the Board that the Annual Town Meeting would be held on Tuesday, April 8, 2014 at 6 p.m. She encouraged them to attend same.

Steve Scudder, Township Assessor, addressed the Board. He had prepared a written report. It addressed the assessment cycle. He had met with the County's Supervisor of Assessments. The City of Bloomington represented half of the County's total EAV (Equalized Assessed Value). The City of Bloomington was coterminous with six (6) rural townships, (Normal, Towanda, Old Town, Bloomington, Dale, and Dry Grove).

Trustee Renner opened the meeting to Public Comment. No one came forward to address the Board.

Motion by Trustee Sage, seconded by Trustee Lower to adjourn. Time: 6:43 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Tracey Covert
Town Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **28th day of February, 2014**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of March, 2014**.

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **24th day of March, 2014**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$33,962.38** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$20,000.00** at BLOOMINGTON MUNICIPAL CREDIT UNION, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$906,458.24** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Joni Painter

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

This page was intentionally left blank.

City of Bloomington Township--General Town Administration Fund

Month of: FEBRUARY 2014

Public Funds at Commencement

Cash: US Bank Checking Balance	\$ 17,305	
Receivables: Cemetery Fund	\$ 1,914	
Investments: Bloomington Municipal Credit Union	\$ 20,000	
Investments: The Illinois Funds	\$ 1,016,450	
	<u>\$ 1,055,669</u>	
Public Funds at Commencement		\$ 1,055,669

Public Funds Received This Month

Interest: US Bank	\$ 1	
Interest: The Illinois Funds	\$ 9	
Miscellaneous Income - JMSHRC	\$ 11,954	
Miscellaneous Income - IMRF/Retiree Ins	\$ 15,486	
	<u>\$ 27,450</u>	
Public Funds Received This Month		\$ 27,450
Public Funds Available		\$ 1,083,119

Public Funds Expended This Month

TOTAL Public Funds at Month End \$ 962,108

Public Funds at Month End

Cash: US Bank Checking Balance	\$ 33,962	
Receivables: Cemetery Fund	\$ 1,688	
Investments: Bloomington Municipal Credit Union	\$ 20,000	
Investments: The Illinois Funds	\$ 906,458	
	<u>\$ 962,108</u>	
TOTAL Public Funds at Month End		<u><u>\$ 962,108</u></u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 17,305	
Deposits			
Interest: US Bank Monthly	\$ 1		
Miscellaneous Income - IMRF/Retiree Ins	\$ 15,486		
J M Scott Health Resource Center	\$ 11,954		
Cemetery Fund	\$ 1,914		
Transfer from Savings	\$ 110,000		
Total Deposits for Month		<u>\$ 139,355</u>	
Total Funds Available			\$ 156,661
Checks Written			
Assessor's Office Expenses	\$ 7,093		
Compensation (Salaries) & Benefits	\$ 108,763		
Services & Expenses	\$ 436		
Supervisor's Office Expenses	\$ 4,719		
Total Checks Written		<u>\$ 121,011</u>	
Cemetery Fund Expenditures		<u>\$ 1,688</u>	
Total Checks Written			<u>\$ 122,698</u>
Checkbook Balance at Month End			<u><u>\$ 33,962</u></u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 90,339	
Less Outstanding Checks	\$ (56,376)	
Checkbook Balance per Reconciliation		<u><u>\$ 33,962</u></u>

City of Bloomington Township--General Town Administration Fund

Statement of Receipts and Disbursements

Income		<u>Feb-14</u>	
Revenue			
7000 Interest		\$ 10	
7400 Miscellaneous Income		\$ 11,954	
7450 Township Litigation Income		\$ 15,486	
	Total Revenue	<u> </u>	\$ 27,450
	Total Income		<u>\$ 27,450</u>
Expense			
Assessor's Office			
9151 Auto Expense		\$ 51	
9161 Telephone		\$ 13	
9171 Utilities		\$ 333	
9201 Office Supplies		\$ 30	
9211 Printing		\$ 60	
9251 Education/Conference/Meetings		\$ 4,446	
9271 Quadrennial Reassessment		\$ 1,680	
9291 Janitorial		\$ 140	
9301 Computer Services		\$ 340	
	Total Assessor's Office	<u> </u>	\$ 7,093
Compensation (Salaries) & Benefits			
7011 Supervisor		\$ 6,000	
7021 Assessor		\$ 7,500	
7031 Town Clerk		\$ 402	
7041 Town Trustees		\$ 34,150	
7051 General Assistance Staff		\$ 22,598	
7061 Deputy Assessors		\$ 8,654	
7081 IMRF/Employer		\$ 4,999	
7101 Group Medical Insurance/Employer		\$ 24,461	
	Total Compensation (Salaries) & Benefits	<u> </u>	\$ 108,763
Services & Expenses			
1028 Membership Dues		\$ 30	
1038 Other Miscellaneous Expense		\$ 51	
1040 Building Maintenance		\$ 110	
1042 Janitorial Services & Supplies		\$ 245	
	Total Services & Expenses	<u> </u>	\$ 436
Supervisor's Office			
8091 Postage		\$ 1,707	
8121 Janitorial		\$ 175	
8131 Utilities		\$ 499	
8141 Telephones		\$ 41	
8151 Car Expense		\$ 206	
8161 Education/Conference/Meetings		\$ 75	
8181 Equipment Repair/Rental		\$ 250	
8191 Office Supplies		\$ 901	
8201 Printing		\$ 723	
8221 Computer/Contract Services		\$ 142	
	Total Supervisor's Office	<u> </u>	\$ 4,719
	Total Expense		<u>\$ 121,011</u>
Net Income			<u><u>\$ (93,561)</u></u>

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison

Income	Feb-14	Budget (Amended)	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 247	\$ 1,000	\$ (753)	24.7%
7400 Miscellaneous Income	\$ 146,331	\$ 136,500	\$ 9,831	107.2%
7450 Township Litigation Income	\$ 20,000	\$ 20,000	\$ -	100.0%
7600 Personal Property Replacement Tax	\$ 100,071	\$ 80,000	\$ 20,071	125.1%
7800 Tax Levy (Extension)	\$ 1,161,507	\$ 1,162,701	\$ (1,194)	99.9%
Total Revenue	\$ 1,428,156	\$ 1,400,201	\$ 27,955	102.0%
Total Income	\$ 1,428,156	\$ 1,400,201	\$ 27,955	102.0%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 21,544	\$ 21,544	\$ -	100.0%
9151 Auto Expense	\$ 1,497	\$ 3,000	\$ (1,503)	49.9%
9161 Telephone	\$ 2,119	\$ 2,500	\$ (381)	84.8%
9171 Utilities	\$ 4,014	\$ 5,800	\$ (1,786)	69.2%
9191 Postage	\$ 138	\$ 500	\$ (362)	27.6%
9201 Office Supplies	\$ 1,123	\$ 1,200	\$ (77)	93.6%
9211 Printing	\$ 60	\$ 500	\$ (440)	12.0%
9221 Publications	\$ 881	\$ 500	\$ 381	176.2%
9231 Equipment	\$ 19,062	\$ 3,000	\$ 16,062	635.4%
9241 Equipment Repair/Rental	\$ 1,012	\$ 1,000	\$ 12	101.2%
9251 Education/Conference/Meetings	\$ 12,743	\$ 11,000	\$ 1,743	115.8%
9261 Replatting/Remapping		\$ 9,000	\$ (9,000)	0.0%
9271 Quadrennial Reassessment	\$ 29,520	\$ 47,000	\$ (17,480)	62.8%
9281 Recorder	\$ -	\$ 150	\$ (150)	0.0%
9291 Janitorial	\$ 1,540	\$ 2,000	\$ (460)	77.0%
9301 Computer Services	\$ 5,770	\$ 10,000	\$ (4,230)	57.7%
9311 Mapping Computerization	\$ 21,404	\$ 26,000	\$ (4,596)	82.3%
9312 Membership Dues/Assessor's Staff	\$ 1,860	\$ 1,500	\$ 360	124.0%
Total Assessor's Office	\$ 124,287	\$ 146,194	\$ (21,907)	85.0%
Community Agency Funding				
1024 Transportation	\$ -	\$ 30,000	\$ (30,000)	0.0%
1025 GA Client Service Funding	\$ -	\$ 10,000	\$ (10,000)	0.0%
1026 Youth Services	\$ 42,500	\$ 42,500	\$ -	100.0%
1027 Senior Services	\$ 35,000	\$ 35,000	\$ -	100.0%
Total Community Agency Funding	\$ 77,500	\$ 117,500	\$ (40,000)	66.0%
Compensation (Salaries) & Benefits				
7011 Supervisor	\$ 65,919	\$ 71,919	\$ (6,000)	91.7%
7021 Assessor	\$ 82,336	\$ 89,838	\$ (7,502)	91.6%
7031 Town Clerk	\$ 4,422	\$ 4,800	\$ (378)	92.1%
7041 Town Trustees	\$ 1,660	\$ 3,000	\$ (1,340)	55.3%
7051 General Assistance Staff	\$ 374,080	\$ 431,400	\$ (57,320)	86.7%
7061 Deputy Assessors	\$ 284,243	\$ 395,000	\$ (110,757)	72.0%
7081 IMRF/Employer	\$ 104,573	\$ 129,650	\$ (25,077)	80.7%
7091 FICA (SS/MC)/Employer	\$ 58,216	\$ 74,624	\$ (16,408)	78.0%
7101 Group Medical Insurance/Employer	\$ 117,692	\$ 150,995	\$ (33,303)	77.9%
7111 State Unemployment/Employer	\$ 263	\$ 1,000	\$ (737)	26.3%
Total Compensation (Salaries) & Benefits	\$ 1,093,405	\$ 1,352,226	\$ (258,821)	80.9%

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	Feb-14	Budget (Amended)	\$ Over Budget	% of Budget
1028 Membership Dues	\$ 1,367	\$ 1,600	\$ (233)	85.4%
1029 Auditing Expense	\$ 6,550	\$ 6,600	\$ (50)	99.2%
1030 Legal Expense	\$ 3,100	\$ 14,000	\$ (10,900)	22.1%
1031 Court Costs	\$ -	\$ 500	\$ (500)	0.0%
1033 Surety Bonds	\$ -	\$ 500	\$ (500)	0.0%
1034 Insurance	\$ 11,809	\$ 13,500	\$ (1,691)	87.5%
1035 Publishing	\$ 438	\$ 2,500	\$ (2,062)	17.5%
1038 Other Miscellaneous Expense	\$ 2,146	\$ 2,730	\$ (584)	78.6%
1039 Debt Service - Principal & Interest	\$ 10,964	\$ 15,984	\$ (5,020)	68.6%
1040 Building Maintenance	\$ 7,316	\$ 11,000	\$ (3,684)	66.5%
1042 Janitorial Services & Supplies	\$ 2,977	\$ 7,100	\$ (4,123)	41.9%
1043 Building Security	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Services & Expenses	<u>\$ 46,668</u>	<u>\$ 81,014</u>	<u>\$ (34,346)</u>	<u>57.6%</u>
Supervisor's Office				
8091 Postage	\$ 1,719	\$ 3,400	\$ (1,681)	50.6%
8101 Rent/Debt Service	\$ 40,000	\$ 40,000	\$ -	100.0%
8121 Janitorial	\$ 1,925	\$ 2,500	\$ (575)	77.0%
8131 Utilities	\$ 6,021	\$ 10,000	\$ (3,979)	60.2%
8141 Telephone	\$ 3,107	\$ 4,500	\$ (1,393)	69.0%
8151 Car Expense	\$ 2,008	\$ 2,500	\$ (492)	80.3%
8161 Education/Conference/Meetings	\$ 1,458	\$ 7,500	\$ (6,042)	19.4%
8171 Equipment	\$ -	\$ 7,500	\$ (7,500)	0.0%
8181 Equipment Repair/Rental	\$ 3,501	\$ 9,000	\$ (5,499)	38.9%
8191 Office Supplies	\$ 2,424	\$ 5,000	\$ (2,576)	48.5%
8201 Printing	\$ 869	\$ 2,000	\$ (1,131)	43.5%
8211 Publications	\$ 98	\$ 500	\$ (402)	19.6%
8221 Computer/Contract Services	\$ 2,004	\$ 10,000	\$ (7,996)	20.0%
8241 Membership Dues	\$ 25	\$ 175	\$ (150)	14.3%
Total Supervisor's Office	<u>\$ 65,160</u>	<u>\$ 104,575</u>	<u>\$ (39,415)</u>	<u>62.3%</u>
Total Expense	<u>\$ 1,407,019</u>	<u>\$ 1,801,509</u>	<u>\$ (394,490)</u>	<u>78.1%</u>
Net Income	\$ 21,136	\$ (401,308)	\$ 422,444	

City of Bloomington Township--General Town Administration Fund

Checks Issued			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
0500 - US Bank			
02/04/2014	Transfer	Illinois Funds, The	110,000.00
02/04/2014	6386	Illinois Property Assessment Institute	-675.00
02/04/2014	6387	Indiana Chapter of IAAO	-380.00
02/04/2014	6388	Maruna, Thomas	-187.02
02/04/2014	6389	NICOR Gas	-216.51
02/04/2014	6390	Quill Corporation	-900.59
02/05/2014	EFT	EFT-Valutec Card Solutions	-142.40
02/07/2014	39866	City of Bloomington Twp Cemetery	1,914.03
02/11/2014	6391	MarcFirst	-560.00
02/11/2014	6392	Bimgtn-Nrml Assoc of Realtors, Inc	-180.00
02/11/2014	6393	Harvey, Gary D	-1,680.00
02/11/2014	6394	City of Bloomington Finance Dept	-51.46
02/11/2014	6395	Sterrenberg, Maureen C	-292.28
02/11/2014	6396	Watts Copy Systems, Inc.	-249.99
02/11/2014	6397	Coombs, Angela	-19.21
02/11/2014	6398	Verizon Wireless	-80.08
02/11/2014	6399	PAETEC Business Services dba Windstream	-53.33
02/11/2014	2270	John M Scott Health Resources Center	11,954.39
02/14/2014	20140215	EFT-Payroll	-23,248.10
02/14/2014	32774715	EFT-Federal Tax Deposit	-8,554.92
02/14/2014	70860	EFT-IL Tax Deposit	-1,620.14
02/14/2014	EFT	TASC (Total Administrative Services Corp)	-1,021.45
02/18/2014	6400	Visa (DLS)	-2,089.21
02/18/2014	6401	Illinois Property Assessment Institute	-370.00
02/25/2014	6402	TOI Trustees Division	-30.00
02/25/2014	6403	TOI; Township Officials of IL	-150.00
02/25/2014	6404	Chief City Mechanical, Inc.	-110.00
02/25/2014	6405	Center for Performance Development Inc	-2,283.75
02/25/2014	6406	Jorczak Design	-60.00
02/25/2014	6407	Quill Corporation	-29.99
02/25/2014	6408	VISA (SRS)	-67.39
02/25/2014	6409	City of Bloomington Water Dept	-105.05
02/25/2014	6410	Ameren Illinois	-510.41
02/25/2014	6411	Le Print Express	-723.00
02/28/2014	20140228	EFT-Payroll	-23,389.79
02/28/2014	55704446	EFT-Federal Tax Deposit	-8,724.76
02/28/2014	70882	EFT-IL Tax Deposit	-1,663.11
02/28/2014	EFT	TASC (Total Administrative Services Corp)	-1,021.45
02/28/2014	Deposit	IMRF - Illinois Municipal Retirement Fund	1,428.54
02/28/2014	6412	City of Bloomington Health Insurance	-13,630.84
02/28/2014	6413	NCPERS Group Life Ins	-128.00
02/28/2014	85817	EFT-IMRF	-13,442.02
02/28/2014	Credit	Interest	1.25
			<hr/> 16,656.96

This page was intentionally left blank.

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE WELFARE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **28th day of February, 2014**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of March, 2014**.

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **24th day of March, 2014**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE WELFARE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$28,401.95** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$906,013.65** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE WELFARE FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Joni Painter

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

This page was intentionally left blank.

City of Bloomington Township--General Assistance Welfare Fund

Month of: FEBRUARY 2014

Public Funds at Commencement

CASH: US Bank Checking Balance	\$ 40,363	
INVESTMENTS: The Illinois Funds	\$ 931,005	
	<u> </u>	
Public Funds at Commencement		\$ 971,368

Public Funds Received This Month

Interest: US Bank	\$ 1	
Interest: The Illinois Funds	\$ 8	
Refunds & Recoveries	\$ 6,410	
	<u> </u>	
Public Funds Received This Month		\$ 6,419
Public Funds Available		<u>\$ 977,787</u>

Public Funds Expended This Month

TOTAL Public Funds at Month End		<u>\$ 43,372</u>
		<u>\$ 934,416</u>

Public Funds at Month End

CASH: US Bank Checking Balance	\$ 28,402	
INVESTMENTS: The Illinois Funds	\$ 906,014	
	<u> </u>	
TOTAL Public Funds at Month End		<u>\$ 934,416</u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 40,363
Deposits:		
US Bank Monthly Interest	\$ 1	
Refunds & Recoveries	\$ 6,410	
Transfer from Savings	\$ 25,000	
	<u> </u>	
Total Deposits for Month		\$ 31,411
Total Funds Available		\$ 71,774
Checks Written: General Assistance		\$ 43,372
Checkbook Balance at Month End		<u>\$ 28,402</u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 37,897	
Plus Outstanding Deposits	\$ 265	
Less Outstanding Checks	\$ (9,760)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u>\$ 28,402</u>

City of Bloomington Township--General Assistance Welfare Fund

Statement of Receipts and Disbursements

		<u>Feb-14</u>	
Income			
Revenue			
7000 Interest		\$	9
7700 Refunds & Recoveries		\$	6,410
	Total Revenue		\$ 6,419
	Total Income		\$ 6,419
Expense			
CW			
6011 Groceries/Personal Essentials		\$	13,164
6021 Rent		\$	17,702
6051 Utilities		\$	1,363
6061 Medical		\$	2,161
6071 Emergency Assistance		\$	2,963
6081 Hospital		\$	1,394
6101 Transportation		\$	3,259
6121 Allowances		\$	1,367
	Total CW		\$ 43,372
	Total Expense		\$ 43,372
Net Income			\$ (36,953)

City of Bloomington Township--General Assistance Welfare Fund

Year to Date Budget Comparison

	<u>Feb-14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Revenue				
7000 Interest	\$ 208	\$ 1,000	\$ (792)	20.8%
7400 Miscellaneous Income	\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$ 41,958	\$ 35,000	\$ 6,958	119.9%
7700 Refunds & Recoveries	\$ 68,569	\$ 50,000	\$ 18,569	137.1%
7800 Tax Levy (Extension)	\$ 486,994	\$ 487,500	\$ (506)	99.9%
Total Revenue	\$ 597,729	\$ 573,650	\$ 24,079	104.2%
Total Income	\$ 597,729	\$ 573,650	\$ 24,079	104.2%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 132,295	\$ 170,000	\$ (37,705)	77.8%
6021 Rent	\$ 226,316	\$ 325,000	\$ (98,684)	69.6%
6051 Utilities	\$ 23,762	\$ 47,500	\$ (23,738)	50.0%
6061 Medical	\$ 140,573	\$ 300,000	\$ (159,427)	46.9%
6071 Emergency Assistance	\$ 32,394	\$ 95,000	\$ (62,606)	34.1%
6081 Hospital	\$ 36,800	\$ 75,000	\$ (38,200)	49.1%
6091 Burial	\$ -	\$ 4,500	\$ (4,500)	0.0%
6101 Transportation	\$ 29,492	\$ 40,000	\$ (10,508)	73.7%
6121 Allowances	\$ 18,100	\$ 20,000	\$ (1,900)	90.5%
Total CW	\$ 639,732	\$ 1,077,000	\$ (437,268)	59.4%
Total Expense	\$ 639,732	\$ 1,077,000	\$ (437,268)	59.4%
Net Income	\$ (42,003)	\$ (503,350)	\$ 461,347	

City of Bloomington Township--General Assistance Welfare Fund

		Checks Issued		
<u>Date</u>	<u>Num</u>	<u>Name</u>		<u>Amount</u>
0500 - US Bank				
02/04/2014	Transfer	Illinois Funds, The		25,000.00
02/04/2014	27972	Ameren Illinois		-171.53
02/04/2014	27973	NICOR Gas		-138.93
02/04/2014	27974	Bounds, Gary Alan		-250.00
02/04/2014	27975	Duran Ownership Group LLC %Eduard F Duran		-265.00
02/04/2014	27976	Fairway Apts LLC %First Site Ltd		-86.88
02/04/2014	27977	Hafner, Fred & Paula dba Hafner Rev Trust		-215.00
02/04/2014	27978	Jackson, Kim dba StoneMillProp %RST***		-283.00
02/04/2014	27979	Mortgage Services III, LLC (MSI)		-359.00
02/04/2014	27980	Phares, Cheryl Ann		-86.88
02/04/2014	27981	Thompson, Belita S & Theron S		-230.00
02/04/2014	27982	Walters, Lue A dba Law 'N' Jaw Apts		-250.00
02/04/2014	27983	Zoeller, Joseph T dba JD Properties		-265.00
02/04/2014	27984	City of Bloomington Water Department		-40.04
02/04/2014	27985	Babbitt, Harlan D %Pamela Hill		-118.70
02/04/2014	27986	Clothier Land Trust H-187 %Willow Creek		-235.90
02/04/2014	27987	Cub Foods #219 (Niemann Foods Inc)		-120.28
02/05/2014	EFT	EFT-Kroger via Valutec		-13,163.55
02/11/2014	27988	B/N-Blmgtn-Normal Public Transit System		-1,421.00
02/11/2014	27989	Mayor's Manor LTD Partnership (laundry)		-14.00
02/11/2014	27990	BHA; Blmgtn Housing Authority (laundry)		-150.00
02/11/2014	27991	BHA; Blmgtn Housing Authority (rent)		-913.00
02/11/2014	27992	Home Sweet Home Ministries, Inc		-300.00
02/11/2014	27993	Hairmasters Institute of Cosmetology Inc		-5.00
02/11/2014	27994	Mayor's Manor LTD Partnership (rent)		-160.00
02/11/2014	27995	Econ-O-Wash Cleaners/Wilson & Wilson Ent		-142.00
02/11/2014	27996	Salvation Army-Safe Harbor & Genesis		-450.00
02/11/2014	27997	Ameren Illinois		-136.89
02/11/2014	27998	Adekoya, Tony S & Deborah F		-715.00
02/11/2014	27999	Clothier Land Trust H-187 %Willow Creek		-371.19
02/11/2014	28000	Dawson, Daniel B dba Affordable Homes		-715.00
02/11/2014	28001	Duran Ownership Group LLC %Eduard F Duran		-125.00
02/11/2014	28002	Hunt, Erika & Andrew dba A-List Prop %AB		-236.00
02/11/2014	28003	McElwee, Kasey		-200.00
02/11/2014	28004	MJM Partnership LLC		-247.50
02/11/2014	28005	Moore, J A dba Maple Grove Estates		-458.32
02/11/2014	28006	Pelhank, Wayne A dba Heartland Apt Mgmt		-459.50
02/11/2014	28007	Phares, Cheryl Ann		-150.00
02/11/2014	28008	Southgate Estates LLC		-200.00
02/11/2014	28009	Spelde Trust, K & B		-265.00
02/11/2014	28010	Walters, Lue A dba Law 'N' Jaw Apts		-155.00
02/11/2014	28011	Wylie, W Wesley & Connie F		-225.00
02/11/2014	28012	Holder, Dan W & Judy T %Redbird Prop Mgmt		-265.00
02/11/2014	28013	NICOR Gas		-85.24
02/11/2014	28014	Barth, Dawn M		-265.00
02/11/2014	28015	Huck's Martin & Bayley Inc (FleetOne LLC)		-448.80
02/11/2014	28016	Shepard, Cynthia M dba ShakmanEnterprises		-250.00
02/11/2014	28017	Brown, Richard P		-150.00
02/11/2014	28018	Mission Mart		-795.60
02/11/2014	28019	VISA ...0684		-14.00
02/13/2014	AB1880245	Treasurer, State of IL, SSI Reimbursement		6,095.00
02/18/2014	28020	Advocate BroMenn Medical Center		-1,394.45
02/18/2014	28021	Bloomington Radiology, SC		-25.10
02/18/2014	28022	KMB Service Corporation		-359.89
02/18/2014	28023	Advocate North Side Health Network		-277.00
02/18/2014	28024	BroMenn Physician Mgmt Corp		-1,179.29
02/18/2014	28025	McLean Co Orthopedics, Ltd		-10.75
02/18/2014	28026	Merle Pharmacies Inc		-119.00
02/18/2014	28027	McLean Co Health Department		-50.00
02/18/2014	28028	McLean Co Health Department		-60.92
02/18/2014	28029	Ameren Illinois		-120.66

City of Bloomington Township--General Assistance Welfare Fund

Checks Issued

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
02/18/2014	28030	City of Bloomington Water Department	-639.00
02/18/2014	28031	Clothier Land Trust H-187 %Willow Creek	-135.19
02/18/2014	28032	Craig, Regena & Harold E	-265.00
02/18/2014	28033	Duran Ownership Group LLC %Eduard F Duran	-465.00
02/18/2014	28034	Emmanuel, Ayodele I & Victoria	-190.00
02/18/2014	28035	McCombs, Tina R & Noah M	-150.00
02/18/2014	28036	MIMG LII Arbors at Eastland LLC	-225.00
02/18/2014	28037	Pelhank, Wayne A dba Heartland Apt Mgmt	-237.50
02/18/2014	28038	PNC Mortgage	-639.00
02/18/2014	28039	Shepard, Cynthia M dba ShakmanEnterprises	-250.00
02/18/2014	28040	Smith, Tracy A	-255.00
02/18/2014	28041	TVEO Corporation	-265.00
02/18/2014	28042	Ameren Illinois	-44.62
02/18/2014	28043	NICOR Gas	-14.98
02/18/2014	28044	Lowery, Ruth %Karol Bowser	-200.00
02/18/2014	28045	Roots, Rick & Rebecca	-100.00
02/18/2014	28046	Williams, Danarion T %Kimberly Williams	-265.00
02/20/2014	4097418	BroMenn Physician Mgmt Corp	41.55
02/25/2014	28047	Mayor's Manor LTD Partnership (laundry)	-10.00
02/25/2014	28048	BHA; Blmgtm Housing Authority (laundry)	-250.00
02/25/2014	28049	BHA; Blmgtm Housing Authority (rent)	-645.00
02/25/2014	28050	Home Sweet Home Ministries, Inc	-150.00
02/25/2014	28051	Mayor's Manor LTD Partnership (rent)	-184.79
02/25/2014	28052	Salvation Army-Safe Harbor & Genesis	-450.00
02/25/2014	28053	Ameren Illinois	-355.00
02/25/2014	28054	City of Bloomington Water Department	-89.85
02/25/2014	28055	Frontier	-90.18
02/25/2014	28056	NICOR Gas	-75.00
02/25/2014	28057	Agnew, Gene R & Joanne	-250.00
02/25/2014	28058	Brown, Richard P	-265.00
02/25/2014	28059	Carbaidwala, Mustaaali dba Green Trail	-205.00
02/25/2014	28060	Colburn, Candace L Ray	-265.00
02/25/2014	28061	DML Real Estate LLC	-137.50
02/25/2014	28062	Dotson, Bernard & Rearn M	-265.00
02/25/2014	28063	Duran Ownership Group LLC %Eduard F Duran	-265.00
02/25/2014	28064	Fairway Apts LLC %First Site Ltd	-265.00
02/25/2014	28065	Franks, Timothy R	-150.00
02/25/2014	28066	Franzen, Harold M Estate dba FranzenRntls	-411.00
02/25/2014	28067	Granite Real Estate Investments LLC	-265.00
02/25/2014	28068	Gruber, Ronald C dba Gruber Rentals	-217.50
02/25/2014	28069	Hafner, Fred & Paula dba Hafner Rev Trust	-265.00
02/25/2014	28070	Harris, Remelle	-150.00
02/25/2014	28071	Leischner, Herman C & Bonnie J	-200.00
02/25/2014	28072	Roots, Rick & Rebecca	-100.00
02/25/2014	28073	Southgate Estates LLC	-465.00
02/25/2014	28074	Vogel, Gregory A	-150.00
02/25/2014	28075	Walters, Lue A dba Law 'N' Jaw Apts	-212.50
02/25/2014	28076	Jackson, Kim dba StoneMillProp %RST***	-265.00
02/25/2014	28077	Jackson, Kim dba StoneMillProp %RST***	-265.00
02/25/2014	28078	Huck's Martin & Bayley Inc (FleetOne LLC)	-40.74
02/25/2014	031910	Circuit Clerk of McLean County	50.00
02/27/2014	AB1942102	Treasurer, State of IL, SSI Reimbursement	265.00
02/28/2014	28079	B/N~Blmgtm-Normal Public Transit System	-1,334.00
02/28/2014	Credit	Interest	0.51
			<u>-11,961.08</u>

CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **February 25, 2014, to March 24, 2014.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **24th day of March, 2014.**

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **24th day of March, 2014.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Joni Painter

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

This page was intentionally left blank.

Exhibit "A"

REQUEST FOR PAYMENT: **March 24, 2014** Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	03/31/14	\$ 3,000.00
7011	Supervisor	D Skillrud	04/15/14	\$ 3,000.00
7021	Assessor	S Scudder	03/31/14	\$ 3,750.00
7021	Assessor	S Scudder	04/15/14	\$ 3,750.00
7041	Trustee 02/24/2014	Ward 1: K Lower	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Ward 2: D Sage	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Ward 3: M Mwilambwe	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Ward 4: J Stearns	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Ward 5: VACANT	03/31/14	\$ -
7041	Trustee 02/24/2014	Ward 6: K Schmidt	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Ward 7: S Black	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Ward 8: R Fazzini	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Ward 9: J Fruin	03/31/14	\$ 20.00
7041	Trustee 02/24/2014	Mayor: T Renner	03/31/14	\$ 20.00
Compensation (Salaries) TOTAL				\$ 13,680.00
Assessor's Claims				
9151	Auto Expense	City of Bloomington (Estimated)	03/31/14	\$ 100.00
9151	Auto Expense	City of Bloomington (Estimated)	04/08/14	\$ 200.00
9151	Auto Expense	Tessendorf/Others (Estimated)	04/08/14	\$ 200.00
9161	Telephone	McLeod USA/PAETEC (Estimated)	03/31/14	\$ 40.00
9161	Telephone	McLeod USA/PAETEC (Estimated)	04/08/14	\$ 40.00
9161	Telephone	Frontier/Verizon North (Estimated)	03/31/14	\$ 200.00
9161	Telephone	Frontier/Verizon North (Estimated)	04/08/14	\$ 200.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	03/31/14	\$ 150.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	04/08/14	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	03/31/14	\$ 400.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	04/08/14	\$ 400.00
9171	Utilities	NICOR (Estimated)	03/31/14	\$ 250.00
9171	Utilities	NICOR (Estimated)	04/08/14	\$ 250.00
9221	Publications	BMCU/Craftsman Costbook	03/31/14	\$ 60.00
9251	Education/Conference/Meetings	BMCU/IAAO/Jorzak/Scudder	03/31/14	\$ 80.00
9271	Reval/Quadrennial Reassessment	Gary Harvey & Associates	03/31/14	\$ 2,800.00
9271	Reval/Quadrennial Reassessment	Gary Harvey & Associates (Estimated)	04/08/14	\$ 2,800.00
9291	Janitorial	MarcFirst	03/31/14	\$ 150.00
9291	Janitorial	MarcFirst (Estimated)	04/08/14	\$ 150.00
9301	Computer Services	BN Assoc of Realtors Inc	03/31/14	\$ 180.00
9301	Computer Services	BN Assoc of Realtors Inc	04/08/14	\$ 180.00
9301	Computer Services	Creative Technical Services Inc (Estimated)	04/08/14	\$ 300.00
9301	Computer Services	PNC Visa/Verizon Wireless	03/31/14	\$ 90.00
9301	Computer Services	PNC Visa/Verizon Wireless (Estimated)	04/08/14	\$ 90.00
9311	Mapping/Computerization	McGis	04/01/14	\$ 1,600.00
Assessor's Claims TOTAL				\$ 11,060.00
Community Agency Funding				
1024	Transportation to Work	YWCA McLean County	03/31/14	\$ 30,000.00
Community Agency Funding TOTAL				\$ 30,000.00
Services & Expenses				
1040	Building Maintenance	Raney Termite Control, Inc.	03/31/14	\$ 37.00
1042	Janitorial Services & Supplies	Visa/Kaeb Sanitary Supply Inc (Estimated)	04/08/14	\$ 500.00
1042	Janitorial Services & Supplies	MarcFirst	03/31/14	\$ 245.00
Services & Expenses TOTAL				\$ 782.00
Supervisor's Claims				
8121	Janitorial	MarcFirst	03/31/14	\$ 175.00
8131	Utilities	City of Bloomington Water Dept	03/31/14	\$ 63.03
8131	Utilities	Illinois Power Co dba Ameren Illinois	03/31/14	\$ 306.25
8131	Utilities	NICOR	03/31/14	\$ 268.72
8141	Telephone	McLeod USA/PAETEC	03/31/14	\$ 35.46
8141	Telephone	Frontier/Verizon North (Estimated)	03/31/14	\$ 286.17
8151	Car Expense	T Maruna/others	03/31/14	\$ 168.56
8161	Education/Conference/Meetings	VISA/Township Officials of Illinois/Others	03/31/14	\$ 50.00
8161	Education/Conference/Meetings	VISA/CliftonLarsonAllen	03/31/14	\$ 100.00
8181	Equipment Repair/Rental	Watts Copy Systems Inc	03/31/14	\$ 272.74
8201	Printing	B&B Awards	03/31/14	\$ 98.60
8201	Printing	Heartland Printing (Estimated)	03/31/14	\$ 350.00
8221	Computer/Contract Services	Valutec	03/31/14	\$ 117.20
Supervisor's Claims TOTAL				\$ 2,291.73
TOTAL Request for Payment				\$ 57,813.73

City of Bloomington Township

STATEMENT OF FUNDS

Month of: FEBRUARY 2014

		Town Admin. Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 1,055,669	\$ 971,368	\$ 2,027,037
Revenues				
	Interest	\$ 10	\$ 9	\$ 19
	Miscellaneous Income	\$ 11,954	\$ -	\$ 11,954
	Township Litigation Income	\$ 15,486	\$ -	\$ 15,486
	Personal Property Replacement Tax	\$ -	\$ -	\$ -
	Refunds and Recoveries	\$ -	\$ 6,410	\$ 6,410
	Tax Levy (Extension)	\$ -	\$ -	\$ -
Total Revenues		\$ 27,450	\$ 6,419	\$ 33,869
Expenditures				
	Assessor's Office	\$ 7,093	\$ -	\$ 7,093
	Casework/General Assistance	\$ -	\$ 43,372	\$ 43,372
	Community Agency Funding	\$ -	\$ -	\$ -
	Compensation (Salaries) & Benefits	\$ 108,763	\$ -	\$ 108,763
	Services & Expenses	\$ 436	\$ -	\$ 436
	Supervisor's Office	\$ 4,719	\$ -	\$ 4,719
	TWP Litigation Settlement	\$ -	\$ -	\$ -
Total Expenditures		\$ 121,011	\$ 43,372	\$ 164,382
FUND BALANCES at Month End		\$ 962,108	\$ 934,416	\$ 1,896,524

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2012	\$ 506,600	\$ 1,162,701	\$ 487,500	\$ 2,156,801
	Percentage	23.4885%	53.9086%	22.6029%	100.0000%
Personal Property Replacement Tax					
	04/08/2013 03-2013	\$ 9,580	\$ 21,988	\$ 9,219	\$ 40,788
	05/09/2013 04-2013	\$ 8,644	\$ 19,839	\$ 8,318	\$ 36,801
	07/10/2013 05-2013	\$ 8,446	\$ 19,385	\$ 8,128	\$ 35,959
	08/08/2013 06-2013	\$ 872	\$ 2,001	\$ 839	\$ 3,712
	09/04/2013 Adjustment	\$ 14	\$ 32	\$ 14	\$ 60
	10/11/2013 07-2013	\$ 6,173	\$ 14,167	\$ 5,940	\$ 26,279
	12/06/2013 08-2013	\$ 2,252	\$ 5,168	\$ 2,167	\$ 9,586
	01/10/2014 01-2014	\$ 7,621	\$ 17,491	\$ 7,334	\$ 32,446
TOTAL		\$ 43,602	\$ 100,071	\$ 41,958	\$ 185,631
Tax Levy for Tax Year 2012					
	05/29/2013 01-2013	\$ 99,308	\$ 227,873	\$ 95,542	\$ 422,724
	06/11/2013 02-2013	\$ 66,276	\$ 152,077	\$ 63,762	\$ 282,115
	06/20/2013 03-2013	\$ 96,855	\$ 222,245	\$ 93,183	\$ 412,283
	08/28/2013 04-2013	\$ 90,346	\$ 207,310	\$ 86,921	\$ 384,577
	09/13/2013 05-2013	\$ 107,553	\$ 246,794	\$ 103,475	\$ 457,822
	09/19/2013 06-2013	\$ 31,361	\$ 71,961	\$ 30,172	\$ 133,493
	11/15/2013 07-2013	\$ 14,489	\$ 33,247	\$ 13,940	\$ 61,676
TOTAL		\$ 506,188	\$ 1,161,507	\$ 486,994	\$ 2,154,689

RESOLUTION NO. 2014- ____

A RESOLUTION ADOPTING AN INVESTMENT POLICY

WHEREAS, the Town of City of Bloomington has no inherent powers, but only those granted by the constitution and authorized by Illinois Compiled Statutes; and

WHEREAS, the Evergreen Memorial Cemetery is a Component Unit of the Town of City of Bloomington, (50 ILCS 610/); and

WHEREAS, investment of public funds by the Township shall be governed by a written Investment Policy adopted by the Township Board of Trustees per the Public Funds Investment Act, (30 ILCS 235/).

WHEREAS, upon re-examination of Township's Investment Policy per informal request from auditor in Fiscal Year 2012, Township has expanded its Investment Policy to coincide with the completion of transferring fiscal activities from the Component Unit Evergreen Memorial Cemetery to Township control.

WHEREAS, this document will promote efficiency and a uniform Investment Policy at Township and its component unit; and

WHEREAS, this document is implemented for the purpose of safeguarding funds, equitably distributing the investments and maximizing the rate of return to the Town of the City of Bloomington and its component units.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWN OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS, that:

The Town of the City of Bloomington Investment Policy, attached, is hereby adopted and approved; and be it further

RESOLVED, that the Township Clerk shall attest the same after signature by the Township Supervisor.

ADOPTED this 24th day of March, 2014

APPROVED this _____th day of March, 2014

APPROVED:

Township Supervisor

ATTEST:

Township Clerk

INVESTMENT POLICY

Town of the City of Bloomington Township

The following investment policy is hereby approved by the City of Bloomington Township Supervisor and Board of Trustees for the purpose of safeguarding funds, equitably distributing the investments and maximizing the rate of return to the City of Bloomington Township (Township) and its Component Unit.

1.0 SCOPE OF POLICY

This Investment Policy applies to the investment activities of all funds under the jurisdiction of the Township Supervisor. This Investment Policy will also apply to any new funds or temporary funds placed under the jurisdiction of the Township Supervisor. The Illinois Compiled Statutes will take precedence except where this policy is more restrictive.

2.0 OBJECTIVES [30 ILCS 235 / 2.5 (a)]

The Purpose of this Investment Policy is to establish cash management and investment guidelines for the stewardship of public funds under the jurisdiction of the Township Supervisor. The specific objectives of this investment policy are as follows:

1. Safety – The security of monies, whether on hand or invested, shall be the primary concern of the Township Supervisor in selecting depositories or investments.
2. Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements, which might be reasonably anticipated.
3. Return – The Township Supervisor shall seek to attain a market average or better rate of return throughout budgetary and economic cycles, taking into account risk, constraints, cash flow, and legal restriction on investments.

3.0 INVESTMENT GUIDELINES [30 ILCS 235 / 2.5 (a)(3)]

To assist in attaining the stated objectives, the following guidelines shall be observed:

1. Investments shall be made in a manner that seeks to insure the preservation of capital in the overall portfolio.
2. Cash flows shall be reviewed at least quarterly.
3. All investments shall be selected on the basis of competitive bids.

4. All funds shall be deposited/invested within five business days at prevailing rates or better in accordance with Illinois Compiled Statutes.
5. All funds will be invested for a period of one day or longer, depending on the requirement for the disbursement of funds.

4.0 DIVERSIFICATION [30 ILCS 235 / 2.5 (a)(4)]

To avoid unreasonable risks, diversification of the investment portfolio shall be consistent with the objectives in the investment policy.

5.0 RESPONSIBILITY [30 ILCS 235 / 2.5 (a)(7)]

All investment of funds under the control of the Township Supervisor is the direct responsibility of the Township Supervisor. The Township Supervisor shall be responsible for all transactions and shall establish a system of controls of the activities of all subordinates who are directly involved in the assistance of such investment activities.

6.0 ACCOUNTING [30 ILCS / 2.5 (a)(8)]

All investment transactions shall be recorded by the Township Supervisor or the Township Supervisor's staff. A report will be generated, at least monthly, listing all active investments. This report will be made available to the Township Board of Trustees.

7.0 PERIODIC REVIEW [30 ILCS 235 / 2.5 (a)(9)]

The Township Supervisor will establish annual independent review for internal controls which assures compliance within this investment policy. This will be accomplished with external auditors.

8.0 REPORTING [30 ILCS 235 / 2.5 (a)(10)]

As directed by the Township Supervisor, the Township Staff shall record all investment transactions. A report will be generated at least quarterly, listing all active investments, location of investments, maturity of investments, interest rate and other pertinent information deemed necessary. This report will be submitted monthly to the Town Board of Trustees.

9.00 AUTHORIZED INVESTMENTS [30 ILCS 235 / 2.5 (a)(1)]

The City of Bloomington Township shall invest in instruments as allowed by the Public Funds Investment Act, 30 - ILCS 235 / 2. A summary of authorized investments follows:

- a) Notes, bonds, certificates of indebtedness, treasury bills, or other securities which are guaranteed by the full faith and credit of the United States of America.
- b) Bonds, notes debentures, or other similar obligations of the United States of America or its agencies.
- c) Interest bearing accounts, certificates of deposit or interest bearing time deposits or any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d) Money market mutual funds registered under the Investment Company Act of 1940.

10.0 FINANCIAL INSTITUTIONS [30 ILCS 235 / 2.5 (a)(11)]

The Township Supervisor will have the responsibility to select which financial institutions (IPTIP, banks, and savings and loan) will be depositories for Township funds.

The Township Supervisor will take into consideration security, size, location, condition, service, fees and the community relations involvement of the financial institution when choosing a financial institution.

At no time will the Township Supervisor investments exceed 65% of the financial institution's capital and surplus.

All financial institutions having any type of financial relationships; deposits, investments, loans, etc. are required to provide a complete and current "Call Report" required by their appropriate regulatory authority each calendar quarter within 30 days of the "Call" request date.

11.0 Collateral

1. At all times in order to meet the objective of safety of capital, the Township Supervisor will require deposits in excess of the Federally insured amount to be collateralized to the extent of One Hundred and Ten Percent (110%) and evidenced by an approved written agreement.
2. Eligible collateral instruments and collateral rates (market value divided by deposits is as follows:
 - a) Negotiable obligations of the United States Government; = 110%

- b) Negotiable obligations of any agency or instrumentality of the United States Government backed by the full faith and credit of the United States Government; = 110%
- c) Negotiable obligations of the State of Illinois which are rated A or better by Moodys or Standard and Poors; = 110%
- d) Negotiable obligations of City of Bloomington Township which are rated A or better by Moodys or Standard and Poors; = 110%

3. Maturity of acceptable collateral shall not exceed 120 months.
4. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed regularly and additional collateral will be requested when the ratio declines below the level required.
5. Safekeeping of Collateral.

Third party safekeeping is required for all collateral. To accomplish this, the securities will be held at a safekeeping depository as approved from time to time by the Township Supervisor.

Safekeeping will be documented by an approved written agreement. Substitution, exchange or release of securities held in safekeeping may be done only upon five (5) business day's prior written notice to the Township Supervisor.

When collateral is extended, the Township Supervisor should receive a copy of the financial institutions board minutes, indicating the Board of Directors' approval.

12.0 PRUDENT PERSON STANDARD [30 ILCS 235 / 2.5 (a)(2)]

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

In maintaining its investment portfolio, the Township Supervisor shall avoid any transaction that might impair public confidence in the City of Bloomington Township.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the Township's portfolio.

13.0 SECURITY CONTROLS [30 ILCS 235 / 2.5 (a)(6)]

The Township Supervisor is authorized to establish financial accounts and investments for the City of Bloomington Township and its Component Unit with the advice and consent of the Township Board of Trustees. At all times, the Township Supervisor will be authorized to sign on financial accounts of the City of Bloomington Township. An authorized signature is NOT permitted to reconcile bank accounts at any time.

14.0 ETHICS AND CONFLICT OF INTEREST [30 ILCS 235 / 2.5 (a)(12)]

The Corrupt Practices Act of the Illinois Compiled Statutes shall apply in the case of this policy. In addition, no person involved in the investment process shall make any investment decision based upon personal or political gain or consequence.

15.0 AMENDMENT

This policy may be reviewed from time to time and revised upon approval of the City of Bloomington Township Supervisor and adoption by the City of Bloomington Board of Trustees.

16.0 CAPTIONS AND HEADINGS

The captions and headings used herein are for convenience of reference only and do not define or limit the contents.

This policy is hereby approved and adopted on this _____ day of _____, 20 14.

TO: TRUSTEES, City of Bloomington Township
 DATE: March 18, 2014
 SUBJECT: Reappointment to the Evergreen Memorial Cemetery Board

RECOMMENDATION/MOTION: That the Appointment be approved.

STRATEGIC PLAN LINK: Continuity of leadership with the Cemetery Board of Trustees.

STRATEGIC PLAN SIGNIFICANCE: Corrective action for a 6 year term which adheres to Illinois Statute 50 ILCS 610/1 – “In a township coterminous with a municipality, cemetery trustees are appointed by the governing authority of the municipality, with one trustee appointed in each odd-numbered year for a term of six years.

BACKGROUND: I ask your concurrence in the reappointment Eugene Lorch, 3 Pendleton Way, Bloomington, IL, 61701 to the Evergreen Memorial Cemetery Board. His six (6) year term will expire March 30, 2019.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: A representative of the Board of Trustees contacted all appointments.

FINANCIAL IMPACT: None.

Respectfully submitted for Trustee consideration.

Prepared by: Deborah L. Skillrud, Township Supervisor

Recommended by:

Tari Renner
 Mayor

Attachments: Attachment 1. Evergreen Memorial Cemetery Board of Trustees Roster

Motion: That the Appointment be approved.

Motion: _____ Seconded by: _____

	Aye	Nay	Other		Aye	Nay	Other
Trustee Stearns				Trustee Painter			
Trustee Mwilambwe				Trustee Lower			
Trustee Fazzini				Trustee Schmidt			
Trustee Sage				Trustee Fruin			
Trustee Black							
				Trustee Renner			

**EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES TERMS**

NAME	ADDRESS	CITY	STATE	POSTAL CODE	EMAIL	TITLE	EXISTING TERM	PROPOSED TERM
Eugene C. Lorch	3 Pendleton Way	Bloomington	IL	61701	Elorch2u@aol.com	President	4/30/2015	3/30/2015
Pamala Eaton	512 E Taylor St	Bloomington	IL	61701	epheaton@aol.com	Secretary/Treasurer	4/30/2016	3/30/2017
Amelia S Buragas	23 White Place	Bloomington	IL	61701	asburagas@gmail.com	Vice President	4/30/2017	3/30/2019

ANNUAL TOWN MEETING
CITY of BLOOMINGTON TOWNSHIP
Tuesday, April 8, 2014
6:00 pm

City Hall Council Chambers
109 E Olive St, Bloomington, Illinois

- I. Call to Order: Tracey Covert, Town Clerk
- II. Pledge of Allegiance
- III. Introduction of Town Officers
- IV. Nominations for Moderator
- V. Election and Swearing in of Moderator
- VI. Remarks by Moderator on Conducting the Meeting
- VII. Approval of Minutes of 2013 Annual Town Meeting
- VIII. Reports and Introduction of Employees
Supervisor: Deborah Skillrud
Assessor: Steve Scudder
- IX. Purchase of real estate, Section 2(c)(5). Recommend Approval.
- X. Public Comments
- XI. Setting of Time for Next Annual Town Meeting
- XII. Other Business
- XIII. Adjournment

CITY of BLOOMINGTON TOWNSHIP
 JOHN M SCOTT HEALTH RESOURCE CENTER
 EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
 FROM: Deborah L Skillrud, Supervisor & JMSHRC Administrator
 DATE: March 24, 2014
 RE: Township Supervisor's Report/John M Scott Administrator's Report

1. **Township February Report:** Total February cases opened are 146 (121 reopened and 25 new). Last year results in February were 152 cases opened (130 reopened and 22 new).

Workfare/Education:

- GED Classes: No clients are working toward their GED certification.
- Life Skills: Six clients are participating in the class.
- Skills for Success: Six clients are participating.
- Jobs: (1) HSH Warehouse, (1) H & R Block, (1) Auto Warehousing, (1) Starcrest, and (1) Petersen Health, (1) Country Companies through temp agency, (1) temp agency, (1) Mechanical Devices, (1) Cornbelters

2. **Scott Health Resources**

February Report (totals since May 1, 2013):

	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>YTD</u>
Dental Procedures	<u>42</u>	<u>36</u>	<u>34</u>	<u>55</u>	<u>22</u>	<u>30</u>	<u>20</u>	<u>20</u>	<u>8</u>	<u>8</u>			<u>275</u>
Medical Dr. Referrals	25	14	26	25	15	31	46	11	10	10			213
Medical Equipment/Supplies	6	2	1	2	0	5	8	8	1	1			34
Prescriptions Paid	32	37	33	35	31	48	45	21	21	25			328
# Maternal/Child Passengers	43	38	34	42	43	43	35	38	27	23			366
# of Cancer Passengers	14	28	18	16	28	22	26	35	52	47			286

McLean County Eye Care Referral Network had 61 patients referred to 9 referring Optometrist in February. Eight pairs of eyeglasses were dispensed in February.

3. **Cemetery**

All Evergreen Memorial Cemetery financial activities have been transferred successfully under the City of Bloomington Township main office. Per request of the auditor, the Township has gained fiscal control over accounting records, reconciliation, reporting from sales, receiving, purchasing and maintenance of pay records. Combining the fiscal activities should also result in increased efficiency between the Township office and its component unit, the Cemetery.

4. **RFP for Auditor**

Please refer to the attached memo regarding the Analysis of the Request for Proposal for Professional Audit Services.

REMINDER: Annual Town Meeting on April 8, 2014 at 6:00pm

TOIRMA – Township Officials of Illinois Risk Management Association has voted to pay a dividend. All TOIRMA members who joined the program from June 1, 1986 through May 31, 2009 and continue to be members in the current year received a dividend. Township received \$1,682 on 3/15/2014.

Town of the City of Bloomington	Total # Cases	New Cases	Reopen Cases	Employable		Non-Employable		FT/PT Employed	Medical	SSI Pending	Workfare	Job Search Rehab Training	Due Process	EA	TR	GA/EA Grants	Avg Cost/ Client	
				Males	Females	Males	Females											
FY 2013 (04/01/12-03/31/13)																		
April	186	38	148	76	51	26	33	10	12	61	60	35	5	3	0	\$ 45,887	\$ 246.70	
May	190	43	147	76	57	24	33	12	11	60	58	38	5	5	1	\$ 69,969	\$ 368.26	
June	179	49	130	62	60	27	30	11	19	57	52	29	5	6	0	\$ 61,633	\$ 344.32	
July	188	53	135	70	71	21	26	19	19	52	70	17	0	10	1	\$ 62,573	\$ 332.84	
August	203	65	138	72	80	23	28	16	17	54	69	20	12	14	1	\$ 63,445	\$ 312.54	
September	177	36	141	68	60	19	30	8	11	60	51	26	9	9	3	\$ 60,744	\$ 343.18	
October	186	55	131	68	67	20	31	17	15	64	51	20	3	16	0	\$ 123,261	\$ 662.70	
November	172	37	135	59	66	22	25	20	11	58	52	13	5	13	0	\$ 55,242	\$ 321.17	
December	153	32	121	58	46	18	31	17	13	57	48	9	3	5	1	\$ 56,821	\$ 371.38	
January	166	37	129	58	50	22	36	13	11	62	48	21	3	8	0	\$ 49,756	\$ 299.73	
February	152	22	130	51	47	24	30	10	10	59	44	21	5	2	1	\$ 97,867	\$ 643.86	
March	149	19	130	49	48	24	28	13	8	57	46	21	2	2	1	\$ 57,807	\$ 387.97	
Fiscal YTD TOTAL	2101	486	1615	767	703	270	361	166	157	701	649	270	57	93	9	\$ 805,004	\$ 383.15	
FY 2014 (04/01/13-03/31/14)																		
April	156	31	125	50	57	22	27	17	9	55	50	18	3	4	0	\$ 65,404	\$ 419.25	
May	163	40	123	52	57	25	29	16	13	50	52	19	4	6	3	\$ 51,400	\$ 315.34	
June	161	32	129	42	63	29	27	21	13	51	47	20	2	7	0	\$ 50,271	\$ 312.24	
July	159	34	125	44	62	31	22	13	19	48	56	14	3	5	1	\$ 52,444	\$ 329.84	
August	164	36	128	36	65	33	30	19	19	56	46	13	3	8	0	\$ 99,362	\$ 605.86	
September	159	33	126	38	65	31	25	18	7	59	40	16	9	10	0	\$ 53,082	\$ 333.85	
October	170	43	127	49	61	34	26	18	10	61	51	15	4	8	3	\$ 58,004	\$ 341.20	
November	153	32	121	44	53	28	28	15	7	59	47	13	6	6	0	\$ 48,378	\$ 316.20	
December	152	36	116	41	56	28	27	17	8	56	48	12	3	8	0	\$ 71,511	\$ 470.47	
January	165	45	120	48	55	32	30	12	5	61	57	17	6	5	2	\$ 46,504	\$ 281.84	
February	146	25	121	43	40	31	32	11	5	63	44	18	1	4	0	\$ 43,372	\$ 297.07	
March																		
Fiscal YTD TOTAL	1748	387	1361	487	634	324	303	177	115	619	538	175	44	71	9	\$ 639,732	\$ 365.98	
COMPARISONS:																		
FY 2013 YTD	1952	467	1485	718	655	246	333	153	149	644	603	249	55	91	8	\$ 747,197	\$ 382.79	
FY 2014 YTD	1748	387	1361	487	634	324	303	177	115	619	538	175	44	71	9	\$ 639,732	\$ 365.98	
DIFFERENCE	-204	-80	-124	-231	-21	78	-30	24	-34	-25	-65	-74	-11	-20	1	\$ (107,465)	\$ (16.81)	
% CHANGE	-10%	-17%	-8%	-32%	-3%	32%	-9%	16%	-23%	-4%	-11%	-30%	-20%	-22%	13%	-14%	-4%	

TOWN OF THE CITY OF BLOOMINGTON TOWNSHIP
607 S. GRIDLEY STREET, SUITE B
BLOOMINGTON, IL 61701

Date: February 27, 2014
To: Honorable Mayor and Members of the City of Bloomington Township
Board of Trustees
From: Township Staff
Subject: Analysis of Request for Proposals for Professional Audit Services

The five (5) year contract with the audit firm of Phillips and Associates, CPAs, P.C. expired on March 31, 2013. A Request for Proposal (RFP) for auditing services was advertised on January 27, 2014. Township placed a deadline of February 18, 2014 at 9:00 am. The RFP stated that the audit contract would begin with the new fiscal year April 1, 2014, and continue for two (2) subsequent fiscal years with the option of auditing an additional two (2) fiscal years.

Four (4) proposals were received and evaluated. Due to the importance of accuracy, timeliness, technical knowledge and experience with Township government, the lowest cost was not the only factor in the selection process.

Each firm submitted two (2) proposals – one (1) bound and one (1) unbound – in a sealed envelope which was opened on February 18, 2014 at 9:00am. Witnesses present during the bid opening were:

Deborah L. Skillrud	Township Supervisor
Catherine Hadden	Comptroller
Steven Scudder	Assessor
Terri Joyce	Chief Deputy Assessor
Tracey Covert	Township Clerk

The proposal addressed the mandatory requirements and the technical qualifications and the all-inclusive maximum fee and rates for additional professional services. Township requested that the proposals be submitted in this manner to ensure that qualifications, experience, audit approach and price could be evaluated uniformly.

The following proposals were received for each of the fiscal years beginning 4/1/2014 through 4/30/2018:

Firm	2014	2015	2016	2017	2018	Total
Lauterbach & Amen, LLP	\$12,150	\$12,450	\$12,750	\$13,050	\$13,350	\$63,750
Sikich LLP	\$15,000	\$15,450	\$15,900	\$16,300	\$16,800	\$79,450
CliftonLarsonAllen LLP	\$15,000	\$15,000	\$15,000	\$15,600	\$15,600	\$76,200
Phillips & Associates, CPAs, P.C.	\$13,300	\$13,400	\$13,550	\$13,700	\$13,800	\$67,750

The City of Bloomington Township respectfully recommends that the audit of the financial records and preparation of the Comprehensive Annual Financial Report in the manner required for the Certification of Financial Excellence by the Government Financial Officers Association and all other related requirements be awarded to Phillips & Associates, Certified Public Accountants, for fiscal year beginning on April 1, 2014, and two (2) subsequent fiscal years with an option of two (2) additional fiscal years for a total of five (5) fiscal years of service.

Respectfully,

Deborah L. Skillrud
COBT Supervisor

GARY S. JOHNSON DENTAL CLINIC

SATURDAY, APRIL 12, 2014

Registration begins at 7 a.m.

LIMIT: 120 patients

***** NO APPOINTMENTS TAKEN *****

All others will be referred to the
McLean County Health Department Adult Dental Clinic

WHO IS ELIGIBLE?

Residents of McLean County

Adults with low income and no health insurance

Adults with dental pain, needing 1 or 2 teeth extracted.

WHAT WILL BE DONE?

It will be an "extraction clinic."

Limited to extractions of 1 or 2 teeth.

This is **not** for multiple extractions.

This is **not** for other dental care.

WHAT WILL IT COST?

There will be no charges to participants.

All services are provided by volunteers, who are donating their time and services to address the dental pain of persons lacking access to care.

WHERE WILL THIS TAKE PLACE?

At the office of Oral Surgeons: Dr.'s Doran, Capodice, Efaw & Ocheltree
109 N. Regency Drive, Bloomington

WHO ARE THE DENTISTS?

The above oral surgeons and several other local dentists will all *volunteer* their time and services at this free clinic.

**ALL PATIENTS WILL COMPLETE HEALTH HISTORY FORMS
WHEN THEY ARRIVE ON THE DAY OF THE FREE CLINIC**

SPANISH INTERPRETERS WILL BE AT THE CLINIC

*In memory of a loyal volunteer dentist, the Scott Commission voted on
July 9, 2008 to name all future dental clinics the
"Gary S. Johnson Dental Clinics"*



NEXT EVENT: Friday, June 20th
Saturday, June 21st

TIME: 6:00 a.m. Each Day

LOCATION: Peoria Civic Center
201 SW Jefferson Ave.,
Peoria, IL 61602

SERVICES OFFERED:

All ages will be seen, children under 18 must be accompanied by a parent/guardian at all times.

The main goal of MOM is to relieve pain and eliminate infection. Dental professionals will be providing cleanings, fillings, extractions and limited partials. We do not provide dentures, implants, bridges, crowns or braces.

For further information:

Please visit the official website

www.isds.org/isdsfoundation/imom.asp

To: Town Trustees
From: Steve Scudder
Date: March 18, 2014
Subject: Monthly Report

Sales are a common way of tracking economic conditions of a Real Estate Market. In the City of Bloomington in 2010 there were 183 New Single Family Permits issued by the City. There were 820 arms-length transaction sales. If we are following years 2010 to 2013 we can see that the number of arms-length sales has increased in 2013 to 1061 sales. Our new single family permits have dropped to 144 for 2013.

