

# MINUTES—TOWN MEETING

STATE OF ILLINOIS,  
Macon County, } ss.  
Town of Long Creek, } At the Annual Town Meeting,  
held in said Town and County in the State of Illinois at Long Creek Community Building  
on April 11, 2023, the meeting was called to order by Bryan E. Smith,  
Town Clerk. The following official business was transacted:

Township Clerk *Bryan E. Smith* led all present in the Pledge of Allegiance to the Flag. Clerk Smith welcomed all present to the 163rd consecutive Long Creek Township Annual Town Meeting.

**TOWNSHIP ELECTORS PRESENT:** Karen Kelly, Cheryl Smith, April Kostenski, Bryan E. Smith, Mike Reynolds, Kevin R. Greenfield, Edward D. Yoder, Joe Jackson, Brad Paslay, Drew Laney **Total 10 Present**

### **NOMINATION AND ELECTION OF MODERATOR:**

Town Clerk Smith announced that Nominations were in order for MODERATOR. Cheryl Smith nominated **Kevin Greenfield** for Moderator. **SECOND** by Mike Reynolds. Clerk Smith called for additional Nominations for Moderator three times. There were no other nominations. **MOTION:** Mike Reynolds, **SECOND** Cheryl Smith to close Nominations and Elect **Kevin R. Greenfield** Moderator. **MOTION CARRIED. Unanimously.** Town

Clerk *Bryan E. Smith* administered the Oath of Office to *Kevin R. Greenfield*.

Kevin R. Greenfield ASSUMED THE POST OF MODERATOR.

Moderator Greenfield explained the qualifications for Voting in the Annual Town Meeting. You must be a registered voter and resident of Long Creek Township to be eligible to Vote in the Annual Town Meeting. Clerk affirmed that all present were residents of Long Creek Township and Registered Voters.

### **REPORT OF OLD BUSINESS:**

**A. Approval of Minutes of 2022 Annual Town Meeting. MOTION: Cheryl Smith, April Kostenski SECOND to approve the Minutes. Motion carried unanimously. MINUTES APPROVED.**

### **B. Town Clerk Presentation of Financial Report of Supervisor:**

Thereupon the Town Clerk, **Bryan E. Smith**, presented the reports and accounts of **Kevin R. Greenfield**,

Supervisor, of the Town of Long Creek. The reports of the Supervisor covering the following fund for the past Fiscal Year were read in words and figures as follows, to-wit:

### **TOWN FUND:**

Balance on hand April 1, 2022 \$ 122,641.67  
Receipts \$ 211,695.67  
Total \$ 334,337.49  
Less Disbursements \$ 180,324.53  
Balance on hand March 31, 2023 \$ 154,012.96

### **GENERAL ASSISTANCE FUND:**

Balance on hand April 1, 2022 \$ 99,244.47  
Receipts \$ 1,302.00

Total \$ 100,546.47

**Balance on hand March 31, 2023 \$ 98,531.47**

**CEMETERY FUND:**

**Balance on hand April 1, 2022 \$ 322,638.35**

**Receipts \$ 127,548.59**

**Total \$ 450,186.94**

**Less Disbursements \$ 68,957.86**

**Balance on hand March 31, 2023 \$ 381,229.08**

**ROAD & BRIDGE FUND:**

**Balance on hand April 1, 2022 \$ 162,820.60**

**Receipts \$ 270,139.11**

**Total \$ 432,959.71**

**Less Disbursements \$ 246,223.57**

**Balance on hand March 31, 2023 \$ 186,736.14**

**BUILDING & EQUIPMENT FUND:**

**Balance on hand April 1, 2022 \$ 65,100.01**

**Receipts \$ 159,495.42**

**Total \$ 224,595.43**

**Less Disbursements \$ 44,082.95**

**Balance on hand March 31, 2023 \$ 180,512.48**

**ROAD & BRIDGE INSURANCE FUND:**

**Balance on hand April 1, 2022 \$ 29,180.06**

**Receipts \$ 14,124.25**

**Total \$ 43,304.31**

**Less Disbursements \$ 12,306.15**

**Balance on hand March 31, 2023 \$ 30,998.16**

**BRIDGE CONSTRUCTION FUND:**

**Balance on hand April 1, 2022 \$ 34,729.07**

**Receipts \$ 74,202.87**

**Total \$ 108,931.94**

**Less Disbursements \$ 0.00**

**Balance on hand March 31, 2023 \$ 108,931.94**

**PAYROLL CHECKING FUND:**

**Balance on hand April 1, 2022 \$ 3,841.30**

**Receipts \$ 841,200.93**

**Total \$ 845,042.33**

**Less Disbursements \$ 832,049.54**

**Balance on hand March 31, 2023 \$ 12,992.79**

**WATER DEPARTMENT FUND:**

**Balance on hand May 1, 2021 \$ 3,054,251.32**

**Receipts \$ 1,732,241.06**

Total \$ 4,786,492.38  
Less Disbursements \$ 1,804,977.82  
Balance on hand April 30, 2022 \$ 2,981,514.56

Since everyone already has a copy of the Reports, a motion is in order to dispense with the reading of the Report. **MOTION: Cheryl Smith, SECOND Mike Reynolds** to dispense with the reading of the Supervisor's Financial Reports, and to Approve the Supervisor's Financial Report, as presented, and place it on file. **MOTION CARRIED.**  
**C. Any Other Old Business.** Moderator called for other items of Old Business. There was none.

**NEW BUSINESS:**

A. **Resolution 23-4-12 Authorizing Audit by C.P.A.:** *Town Clerk Smith* read the Resolution:

**BE IT RESOLVED**, by the electors of the Town of Long Creek in the County of Macon, State of Illinois, in its Annual Town Meeting assembled the 11th day of April 2023, that the Board of Trustees of the Town of Long Creek are hereby ordered to hire a Certified Public Accountant to audit the accounts of all Town Funds of which the Supervisor is Treasurer, in accordance with the laws of the State of Illinois, (Illinois Compiled Statutes).

The audit shall be made annually for each fiscal year ending immediately prior to the Annual Town Meeting. The audit, report and recommendations shall be filed as required by the laws of the State of Illinois.

**MOTION: Cheryl Smith, SECOND Mike Reynolds** to Adopt Resolution #23-04-12  
**MOTION CARRIED.**

**Officer's Reports:** Moderator announced that all Electors present have copies of all the 2023 reports. He would entertain any questions or comments. There are none. **MOTION: Cheryl Smith, 2<sup>nd</sup> Karen Kelly** to approve all Office holder and other Reports as submitted.  
**MOTION CARRIED.** (Note: Reports were all submitted and each individual had a copy of all.)

Supervisor's Report – Kevin R. Greenfield  
Highway Commissioner – Joe Jackson  
Senior Citizens – Cheryl A. Smith  
Cemetery – Cheryl A Smith, President Cemetery Board  
Township Clerk Report – Bryan E. Smith  
Water Superintendent - Wayne Dotson

**Supervisor's Annual Report**

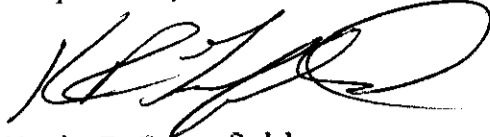
First, let me thank the employees of the township for their hard work. Our employees make my job easier.

Again, this year we were able to keep the levies the same for the upcoming fiscal year.

Our proposed budgets for the upcoming fiscal year have virtually remained the same as last year.

We will hold the Senior Freeze PTAX 340 Clinic to help Seniors on April 13, 2023. Letters were mailed out in early March to qualified seniors. Sparkle & Shine is scheduled for April 22nd from 8 to 1 behind the Village offices. This again will be sponsored by a grant from Macon County and a cost share with the Village of Long Creek. We do not currently have the rabies clinic scheduled.

Respectfully submitted,



Kevin R. Greenfield  
Township Supervisor

### Highway Commissioner's Annual Report

We are proud of our accomplishments of the past year. We have worked diligently on keeping our roadways and ditches in good working order along with making great strides to our Road District shop and property. We had a surprisingly light winter but we were prepared for the worst at all times. Zach and I are looking forward to another productive year and beyond.

Respectfully submitted,

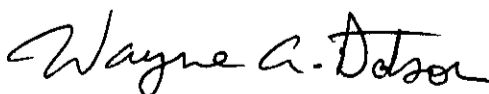


Joe Jackson  
Highway Commissioner

### LONG CREEK TOWNSHIP WATER DEPARTMENT

- ❖ We have continued adding meter routes to the Zenner Network as well as replacing meters that have failed with Zenner meters in most locations. We currently have approximately 1900 out of 3200 meters in the network.
- ❖ Brad and I spent many hours reviewing sample sites for the lead and copper sample site plan audit. We also started the process of reviewing records and recording findings of service line materials for the Service Line Inventory.
- ❖ Ordered a new Lime Slurry make-up system from Sodimate Advanced Environment Solutions, Chicago. This will replace the deteriorating steel slurry tank with a polyethylene tank and provide more consistent slurries for the water softening process.
- ❖ The Frontier High Speed Internet Project kept us busy in the second half of the year with countless locate requests and hit lines. There were several main hits that resulted in boil orders for small sections of the distribution system.
- ❖ August 11<sup>th</sup> there was a break in the 8" ductile iron pipe, just 15 feet outside of the treatment plant building, that feeds the entire distribution system. This resulted in a system wide precautionary boil order.
- ❖ During the very cold Christmas weekend we had several customers with frozen/broken pipes but overall, we faired very well.

Respectfully submitted,



Wayne Dotson  
Water Superintendent

**Presented by: Cheryl Smith – Promotions Director**

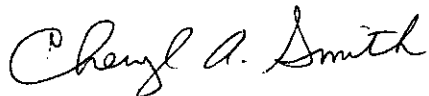
As of this date the Senior Citizens bank account has a balance of \$2,133.21

We have potlucks on the 2<sup>nd</sup> Thursday of the month. We have a speaker or entertainment after we eat. You bring a covered dish and the Township provides the chicken.

The Township provides someone to cater in December.

Potlucks are January thru June. We have no meeting in July, August, and September.

Respectfully submitted,



Cheryl A. Smith – Promotions Director

**CEMETERY REPORT**

**Presented by Cheryl Smith - President:**

Long Creek Cemetery Board 2022-2023 Annual Activity Report

**Burial and Plots Sold**

	# of O/C	Total Sales	# of Lot	Total # of Sales	Total Sales
			Purchases	Flagging	
Pt Pleasant	35	\$17,200	51	21	\$1,050
					\$2,3625
North Fork	28	\$12,400		16	\$7,325 20 \$1,000
L. Barnett	6	\$ 2,600		13	\$ 5,975 6 \$ 300
Florey	0			0	\$ 0 \$
Ridge	1	\$ 500		1	\$ 425 1 \$ 50

Grand Totals 70 \$32,700 81 \$37,350 48 \$2,400

**Fiscal Year**

2006 69 2015 79  
 2007 76 2016 63  
 2008 59 2017 69  
 2009 61 2018 69

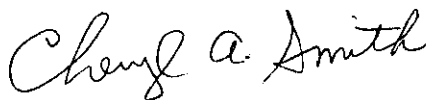
2010 98 2019 66  
2011 68 2020 75  
2012 68 2021 65  
2013 68 2022 93  
2014 69 2023 70

Highlights of the Past Year 2022-2023

We had a total of 70 burials last fiscal year and 81 lots were purchased.

We are so glad to have Debby, she has done a great job with the cemeteries. She helps people to find lots and takes care of whatever people need. Thank you, Debby.  
We are so glad to have Brad and his dad take great care of our cemeteries they have done a great job. Thank you, Brad, and his dad.

Respectfully submitted,



Cheryl A. Smith  
President  
Long Creek Cemetery Board of Trustees

Annual Community Building Report – Township Clerk Bryan Smith  
April 1, 2022 through March 31, 2023

Income:

Rental Income \$ 6,300.00  
Polling Place Rental \$ 80.00  
**Total Income \$ 6,380.00**

**Expenses:**

Utilities (Power) \$ 1271.70  
Garbage Pickup \$ 159.00  
Cleaning \$ 2,800.00  
Maintenance \$ 2,527.19  
Maintenance/Supplies \$ 2,400.30

**Total Expenses \$ 9,158.19**

**2021/2022 2022/2023**

**Days Reserved: Days Reserved:**

April 0 April 4 May 3 May 1 June 1 June 0 July 3 July 3  
August 4 August 7 September 2 September 4 October 2 October 6 November 7  
November 6 December 5 December 4 January 1 January 3 February 1 February 3  
March 2 March 3

31 45

**Not including:** Seniors (once a month), Boy Scouts (every Thursday night), Cub Scouts (every other Tuesday), Annual Town Meeting, Democratic Caucus, Elections, Township Officials of Macon County.

**Township Clerk Report – Bryan E. Smith**

First, I would like to Thank Supervisor Greenfield and the Township Board and all the elected officials for their cooperation during the past year. I also want to express my thanks to Debby Fortner and Joanna Lambert in the township office for all their assistance and support during the year. They do an outstanding job for us at the township.

In the past year I have concentrated on making sure all the Clerks duties have been kept up to date and according to statute. I continue to be a Deputy Voter Registrar and answer questions and calls from all resident about voting.

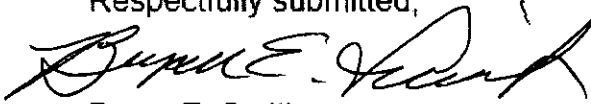
I have continued to provide information to update our Long Creek Township website and have added a lot of new information. I've also updated the Town Clerk's Facebook page and updated it with township information from time to time.

I assisted obtaining speakers for the monthly Senior Citizens luncheons this year and they have all been received well by the seniors attending.

Last November I was elected as a Zone 1 Director for the Township Clerks of Illinois representing 22 counties in northcentral Illinois. I assist other clerks in answering questions and providing information to help them.

Again, I want to thank everyone for their assistance and cooperation during the past year. I am very grateful to work with this good group of people.

Respectfully submitted,



Bryan E. Smith  
Town Clerk

**SET TIME FOR THE 2024 ANNUAL TOWN MEETING:**

***MOTION: Karen Kelly, SECOND April Kostenski, to set the 2024 Annual Town Meeting for Tuesday April 9, 2024 at 6:00 P.M. in the Long Creek Township Community Building.***

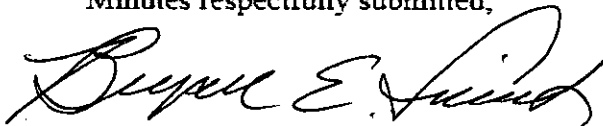
***MOTION CARRIED.***

**Any Other New Business: None**

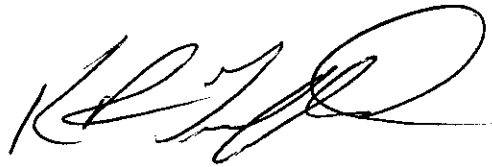
Adjournment: Moderator Greenfield asked for any other business. There being none, ***MOTION: Mike Reynolds, SECOND Cheryl Smith, to adjourn 163rd Annual Town Meeting.***

***MOTION CARRIED.*** Meeting Adjourned at 6:08 p.m.

Minutes respectfully submitted,



Bryan E. Smith, Town Clerk



Kevin R. Greenfield, Moderator