

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Micah McKinney – Trustee

July 21, 2022 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. The monthly meeting was called to order at 6:30 p.m. by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Jack, and Micah in attendance. Seth and Dennis were absent.
4. Randy Long was in attendance as a guest.
5. Minutes, from June 16, 2022, were read by the clerk. *Jack made a motion to approve the June minutes as read. Micah seconded the motion. The minutes were unanimously approved by the board.*
7. No public comments were heard.
8. Treasurer’s Report ending June 30th was read by the Supervisor. *Micah made a motion to approve the June Treasurer Reports. Jack seconded the motion. The June Report was approved as read and presented to the Board.*
9. Township and Road District bills were reviewed by the trustees and approved for payment.
10. **REPORTS**
 - A. Supervisor’s Report – Jay Kohlmiller
 - 1) Bookkeeping Update – waiting for assistance to provide Robert and Kathy access to the records in the updated version of QuickBooks.
 - 2) Audit Report – Two other companies are checking if they have availability. Discussion followed on having the trustees perform the audits up to election year. An outside company would have to perform the election year audit.
 - B. Highway Commissioner’s Report – Robert Helms
 - 1) Roads – Stonecliff has some panels buckling due to the heat. We took the concrete out and filled in with rocks until we can fix it.
 - 2) Maintenance Shed – Jack asked if there was a way to check on our funds and plan for the expense. Discussion followed.
 - 3) Road District Workers – nothing new.
 - 4) Oakland Hills – plans are complete, Discussing the type of pipe to be used.
 - 5) RV park is being built on the East side of Blackburn Road.
 - 6) Oiling next week, starting on the edge of the township and working our way back on Old Staunton Road.

- C. No Legal Report was given.
- D. Clerk's Report – official letter, previously sent via email, was delivered to board members. Information and notes will be mailed to Dennis and Seth.
- E. No Trustee's Report was given.
- F. Cemetery Trustee's Report – Randy Long discussed issues with some cemetery requests and clarification needed. Thank you to the Road District for trimming back the trees and brush on the lane leading back to Bartlett.
- G. Rental Manager's Report – Charlene Mitchell is meeting tomorrow regarding a rental in August. 4+H is meeting here again while the Farm Bureau is being remodeled.

11. **OLD BUSINESS**

- A. Property Maintenance / Building Use –
 - 1) Jack talked to the mowing service about trimming on the property.
 - 2) Jack sprayed the weeds and worked with the road district workers on pulling some of the small trees on the property.
- B. Pin Oak Township Webpage (Jack & Seth)
www.toi.org/township/madison-county-pin-oak
- C. Township Property Signage – Seth is working with the Sign Shop in Edwardsville. No additional information for this meeting.

12. **NEW BUSINESS**

- A. New Requirement for Local Government (Township Government) was presented to board members and will be discussed further at our August meeting.
- B. Gubernatorial Disaster Proclamation was distributed to board members for their information.
- C. Next meeting is August 18, 2022 at 6:30 p.m.

13. Executive Session was not needed.

14. *Jack made a motion to adjourn the meeting. Micah seconded. The meeting was approved for adjournment at 7: p.m.*

Respectfully submitted by Kathy L. Long, Clerk