

**PALATINE TOWNSHIP  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
June 13, 2022  
7:00 p.m.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:19 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were:

**PRESENT IN THE ROOM:**

Voting members – Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-voting members- Clerk Moran

Other invited participants – Administrator Chychula and Attorney Airdo

**IN REMOTE ATTENDANCE:**

Trustee Bolanos

**VOTING MEMBERS ABSENT:**

None

Supervisor Kalkounos read the following into the record: Trustee Bolanos has requested to attend this June 13, 2022, Committee of the Whole Meeting by “other means,” pursuant to Township Policy and in accordance with Illinois law. This participation is by videoconference. This Board should note: that a quorum of members of the Board is physically present at 720 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Bolanos is prevented from physically attending because of because of employment purposes; and that Trustee Bolanos provided advance notice to the Assistant Township Administrator in accordance with Township Policy.

**MOTION** by Supervisor Kalkounos, seconded by Trustee Svenson to approve the allowance of Trustee Bolanos to join the meeting remotely via video conference

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

**MOTION CARRIED 5-0**

Trustee Bolanos confirmed that she was able to hear Supervisor Kalkounos via videoconference. Supervisor Kalkounos instructed Trustee Bolanos to advise the Board immediately if at any time she was unable to hear the proceedings.

**PLEDGE OF ALLEGIANCE**

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At the Supervisor's request, Trustee Svenson lead all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**ELECTED OFFICIAL ANNOUNCEMENTS**

A. Highway Commissioner

No Report

B. Clerk

No Report

C. Assessor

D. Supervisor

i. Blood Drive June 14, 2022

Supervisor Kalkounos reported to the *COW* that June 14 will be a blood drive, a collaborative effort between Rep. Tom Morrison's office and the Township. The Supervisor asked that the Board help promote it on social media.

The Supervisor is looking at ways to effectively promote other Township services, and may look at using printed flyers etc. to be handed to these drive-through attendees.

ii. Electronic Recycling June 18, 2022

Supervisor Kalkounos reported that the Township is hosting its annual electronic recycling event on June 18, a collaborative effort with the *Lions Clubs* and area scouting groups.

iii. Back To School Supplies Kick Off at 4<sup>th</sup> of July Parade

Supervisor Kalkounos reported that the *Back To School Supplies* program kick-off will take place at the *Palatine Fourth of July Parade*. This successful program was formerly known as *Apple Tree Program*.

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The Supervisor noted that the Township represented itself very well at the Palatine Memorial Day ceremonies and parade.

iv. Update on Fire District Appointments

The Supervisor reported that the *Inverness Fire Protection District* has a vacancy. He also noted that two vacancies remain on the *Hoffman Estates Fire Protection District* and that he will be going door to door if necessary to try and identify two candidates that have yet to come forward.

The Supervisor addressed the new Administrator, Anna Chychula, informing her that the Board wants to allow her time to feel comfortable in her new role, etc. and that she is supported. The Supervisor informed the *COW* that due to polling place set-up for Election Day, the Patriot Room will not be used for the scheduled June Regular Board Meeting. After some discussion, the Supervisor noted that he may look to cancel that June meeting due to expected multiple Board Member absences. He will consider Administrator Chychula's idea of holding a Special Board Meeting just before the regularly scheduled July *COW* Meeting, instead.

**BUSINESS**

A. General Assistance Special Report

General Assistance Director Shapiro briefed the *COW* on the *Temporary Covid Relief Gift Card Donor Pilot Program*, begun on April 11, 2022. This program was a direct result of the increased inflation and growing numbers of clients that need additional help. She noted the program's success, and the fact that all gift cards in this program were donated, with no direct cost to taxpayers. She reported that with the help of multiple staff members, the large amount of gift cards that had been donated during the pandemic were organized and inventoried; staff trained on new Gift Card Inventory Log System and checks and balances were put into place with errors identified and corrected. From April 9 to June 9 over \$23,000 in gift cards were distributed to Food Pantry and Easter Basket Program patrons. Remaining gift cards will be exhausted prior to the end of the month. It is her understanding that this is the first Township Gift Card Program of its kind, and that there is a great need for this to continue. She identified multiple options the Board could consider moving forward. She also shared multiple testimonials on the positive impact and appreciation of this program.

Supervisor Kalkounos thanked Director Shapiro and asked her to convey the Board's gratitude to all involved in making this program a success. He noted that he would like to find a way to continue this program and that efforts toward that goal will be ongoing.

**EXECUTIVE SESSION**

None

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**OTHER BUSINESS**

None

**ADJOURN**

MOTION by Trustee Svenson, seconded by Trustee Smolka to adjourn at 8:08 p.m.

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

Respectfully submitted,



TOWN CLERK