



MINUTES
Berwyn Township Board of Trustees
February 12, 2018

1. Supervisor Pechous called the regular Meeting of the Berwyn Township Board of Trustees to order at 6:02 p.m. Upon the call of the roll, the following Trustees responded present: Hayes, Espinoza, and Johnston. A Sign-in sheet is attached.
2. The Pledge of Allegiance was recited.
3. The **Open Forum** portion of the meeting was announced. Trustee Espinoza corrected the record that he would be absent for the March meeting. The Clerk had recorded him as stating he would be absent for the February meeting. There were no others wishing to address the Board and Open Forum was closed.
4. **Approval of Minutes:** Espinoza made the motion to amend the Minutes of the January 8, 2018 Regular Board Meeting at line 3 to indicate that he would be absent for the March meeting. Hayes made the second and the motion to amend the minutes was passed on a voice vote. Thereafter, Espinoza made the motion, seconded by Hayes, to approve the Minutes for the January 8, 2018 Regular Meeting as amended and file for audit. The motion passed on a voice vote. Supervisor Pechous made the motion, seconded by Johnston, to accept the Minutes of the Township Budget Committee Meeting of January 22, 2018 as presented and place on file for audit. The motion passed on a voice vote. Note: Trustee Bossany was present at 6:19 p.m.
5. **The Berwyn Township Bills Payable and Payroll - February, 2018:**
 - 5.1 **Assessor's Bills:** Assessor Avila's list of disbursements in the amount of \$201.66 was submitted for approval. Upon review, discussion ensued concerning the required protocol for submission of bills with documentation. Trustee Hayes then made the motion, seconded by Espinoza, to hold payment of check 15309 in the amount of \$63.16 and to require additional documentation from the Assessor in compliance with reimbursement protocol. The motion passed on a voice vote. Thereafter, Trustee Espinoza made the motion, seconded by Johnston, to approve disbursement for the remaining expense in the amount of \$138.50. The motion passed on a unanimous Call of the Roll.
 - 5.2 **Town Fund Bills Payable and Payroll – February, 2018:** Note: Bossany out at 6:28. Trustee Espinoza made the motion, seconded by Hayes, to approve disbursement of payments as submitted. The motion passed on the Call of the Roll with 4 AYES and 1 Absent. Thereafter, the Board signed the Certificates authorizing payment.
 - 5.3 **General Assistance Fund Bills Payable and Payroll – February, 2018:** Note: Bossany returned at 6:30 p.m. Supervisor Pechous made the motion, seconded by Hayes, to approve the disbursements for payment as submitted. The motion carried unanimously on the Call of the Roll. Thereafter, the Board signed the Certificates authorizing payment
6. **Statement of Revenues and Expenses April through January, 2018:** Accountant Brian Eagan presented his report. The report was accepted as informational by Order of the Chair.
7. **708 Board Report:** Trustee Bossany gave an oral report on current actions by the 708 Mental Health Board to interview select grant applicants as well as the formation of a committee to review contract negotiations with the Executive Director. The report was deemed informational by Order of the Chair.
8. **Correspondence:** The Board received a donation acknowledgment letter from Access to Care dated January 12, 2018. The item was marked Informational by Order of the Chair.
9. **Old Business:**
 - 9.1 **Assessor's Budget:** Supervisor Pechous made the motion, seconded by Hayes to refer the Assessor's budget document to the Budget Committee's March meeting. The motion passed by a voice vote.
 - 9.2 **Budget Workshop Schedule:** Supervisor Pechous called for Budget Committee meetings for Monday, March 12, 2018 at 6:30 pm or immediately following the Township's regular meeting. Hearing no objections, the matter was marked Informational by Order of the Chair.

10. New Business:

10.1 Berwyn Park District Request for Funding: Supervisor Pechous presented a funding proposal submitted by the Berwyn Park District. The District is seeking \$65,000 for park play equipment at Freedom Park. Discussion ensued. Trustee Hayes made the motion, seconded by Pechous to refer the matter to the Budget Committee. The motion passed by a voice vote.

10.2 Annual Audit Proposal: Supervisor Pechous made the motion, seconded by Espinoza to accept the scope of work as outlined in the communication submitted Evans, Marshall & Pease, P.C. dated February 1, 2018 to perform the Township audit and direct the corporate authorities to sign the contract for an amount not to exceed \$5,385.00. The motion passed by a unanimous Call of the Roll.

10.3 Annual Town Meeting set for April 10, 2018: Supervisor Pechous handed out an information sheet providing the Powers of Electors at Annual Town Meetings. Discussion about the process and rules of the meeting ensued. Pechous marked the item as Informational by Order of the Chair.

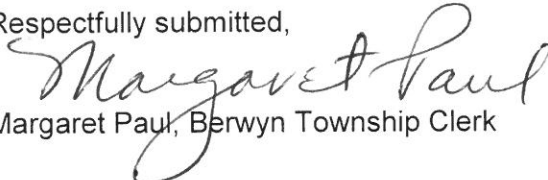
10.4 The Township Officials of Illinois Scholarships: Supervisor Pechous provided information about the availability of the TOI Scholarship Fund. The matter was then marked as Informational by Order of the Chair.

10.5 Township Officials of Illinois Topic Day: Supervisor Pechous shared information about the upcoming lobby day hosted by TOI. The matter was marked informational by Order of the Chair.

10.6 Hoarding Discussion: The Chair recognized Trustee Bossany who voiced her concern about hoarding issues among Berwyn residents. Discussion ensued with Ms. Nona Chapman providing information based on her experience. Thereafter, Bossany made the motion, seconded by Pechous, to mark the issue as Informational. The motion carried by a voice vote.

11. ADJOURNMENT: Pechous made a motion, seconded by Bossany, to adjourn the meeting at 7:03 p.m. The motion carried by a unanimous voice vote.

Respectfully submitted,


Margaret Paul, Berwyn Township Clerk