

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, February 24, 2014
PLACE: Bloomington City Hall
TIME: 6:15 P.M

6:15 P.M. CLOSED SESSION AGENDA

- I. Call to Order: Deb Skillrud, Township Supervisor
- II. Roll Call of Attendance: Tracey Covert, Town Clerk
- II. Purchase or lease of real estate, Section 2(c)(5)
- III. Adjournment

6:30 P.M. REGULAR SESSION AGENDA

- I. Call to Order: Mayor Tari Renner
- II. Roll Call of Attendance: Tracey Covert, Town Clerk.
- III. Approval of Minutes of the January 27, 2014 Board Meeting, as submitted by Tracey Covert, Town Clerk.
- IV. Action by Board on Monthly General Town Fund and General Assistance Fund Audits of January 2014.
- V. Approval of General Town Fund anticipated expenditures as presented and certified.
- VI. Cemetery Trustee compensation increase: The 2013 Laws & Duties Handbook (p. 268) has the following statement: "The township board may authorize that such cemetery trustees be paid compensation not to exceed \$1,000 per year, which was doubled from a previous maximum of \$500 per year." - Recommend approval.
- VII. Present proposed FY 2015 Township Budget
- VIII. Comments: Deb Skillrud, Township Supervisor
- IX. Comments: Steve Scudder, Township Assessor
- X. Public Comments
- XI. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
JANUARY 27, 2014

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of City Hall Building at 6:30 P.M. on January 27, 2014.

The meeting was called to order by Trustee Renner and the following were present:

Trustees: Rob Fazzini, David Sage, Scott Black, Karen Schmidt, Kevin Lower, Mboka Mwilambwe and Tari Renner.

Trustee absent: Jim Fruin, Judy Stearns and Jennifer McDade.

Also present were Staff: Tracey Covert, Town Clerk, Steve Scudder, Township Assessor and Deborah Skillrud, Township Supervisor.

The Minutes of December 16, 2013 Regular Session were presented.

Motion by Trustee Mwilambwe, seconded by Trustee Fazzini that the reading of the Minutes December 16, 2013 Regular Session meeting be dispensed with and approved as presented.

Motion carried, (viva voce).

The audit for the General Town Fund and the General Assistance Fund and Exhibit A. Request for Payment were presented for December 2013.

Motion by Trustee Schmidt, seconded by Trustee Black, to approve the audits as presented and place on file.

Ayes: Trustees Sage, Fazzini, Black, Schmidt, Lower, Mwilambwe and Renner.

Nays: None.

Motion carried.

The anticipated expenditures were presented.

Motion by Trustee Fazzini, seconded by Trustee Schmidt, to approve the anticipated expenditures.

Ayes: Trustees Sage, Fazzini, Black, Schmidt, Lower, Mwilambwe and Renner.

Nays: None.

Motion carried.

Trustee Renner introduced the Resolution to Permit Remote Participation in Meetings.

Trustee Fazzini questioned if this Resolution mirrored the City of Bloomington's ordinance. Tracey Covert, Town Clerk, responded affirmatively.

Motion by Trustee Schmidt, seconded by Trustee Black that the Resolution be adopted.

Ayes: Trustees Sage, Fazzini, Black, Schmidt, Lower, Mwilambwe and Renner.

Nays: None.

Motion carried.

Deborah Skillrud, Township Supervisor, addressed the Board. She noted that a written report had been prepared. She stated that as of January 1, 2014 due to the Affordable Care Act (ACA), the General Assistance (GA) office would no longer offer medical coverage. Co-pays remained an issue. She cited co-pays for prescription drugs as an example. The GA staff was working with the Community Health Care Clinic and the McLean County Health Department, (MCHD). She specifically cited the MCHD's dental program. The GA Office was attempting to cover needs. She closed by addressing community funding grant applications for the next year.

Trustee Sage questioned the cemetery account. Ms. Skillrud stated that the work would be completed by the fiscal year end, (March 31, 2014). Everyone was on board and the work was going well.

Trustee Sage questioned if GA dollars would be freed up due to the ACA. Ms. Skillrud stated that this was GA staff's initial belief. She was unsure of the Township's responsibility at this time.

Trustee Mwilambwe noted the ACA and medical expenses. He questioned if GA staff anticipated an end to same. Ms. Skillrud noted two (2) areas: prescription drugs and adult dental services. GA staff was working with pharmacies and the MCHD. Dental services had addressed pain management and emergency care such as tooth extractions. There were a number of things that needed to be worked out. She readdressed grant funding and setting dollar amounts.

Trustee Schmidt addressed the John Scott Health Resources fund. Ms. Skillrud stated that this fund had seen an increased workload. This fund addressed individuals who were described as the donut hole. These individuals were unable to afford medical care/services. Adult dental services was another area where she foresaw an increase.

Steve Scudder, Township Assessor, addressed the Board. He had prepared a written report. It addressed the Board of Review's numbers. The assessed value had been reduced by \$5 million. The total assessed value for the City was \$1.9 billion.

Trustee Fazzini noted that Mike Ireland, former Township Assessor, had been retained as a consultant. Mr. Scudder responded affirmatively. Mr. Ireland's work for the Township Assessor's Office would be project based. During the first week of February 2014, Mr. Ireland would provide staff training. This training was qualified for continuing education credit as Mr. Ireland was a certified trainer.

Trustee Renner opened the meeting to Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Mwilambwe to adjourn. Time: 6:43 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Tracey Covert
Town Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January, 2014**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of February, 2014**.

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **24th day of February, 2014**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$17,305.42** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$20,000.00** at BLOOMINGTON MUNICIPAL CREDIT UNION, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,016,449.71** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Jennifer McDade

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Town Administration Fund

Month of: JANUARY 2014

Public Funds at Commencement

Cash: US Bank Checking Balance	\$ 39,444	
Receivables: Cemetery Fund	\$ 2,589	
Investments: Bloomington Municipal Credit Union	\$ 20,000	
Investments: The Illinois Funds	\$ 1,123,946	
	<u>\$ 1,185,979</u>	
Public Funds at Commencement		\$ 1,185,979

Public Funds Received This Month

Interest: US Bank	\$ 2	
Interest: The Illinois Funds	\$ 13	
Miscellaneous Income - JMSHRC	\$ 11,954	
Personal Property Replacement Tax	\$ 17,491	
	<u>\$ 29,459</u>	
Public Funds Received This Month		\$ 29,459
Public Funds Available		\$ 1,215,438

Public Funds Expended This Month

Payroll Liabilities 01/31/2014	\$ (3)	
TOTAL Public Funds at Month End		<u>\$ 1,055,669</u>

Public Funds at Month End

Cash: US Bank Checking Balance	\$ 17,305	
Receivables: Cemetery Fund	\$ 1,914	
Investments: Bloomington Municipal Credit Union	\$ 20,000	
Investments: The Illinois Funds	\$ 1,016,450	
	<u>\$ 1,055,669</u>	
TOTAL Public Funds at Month End		<u>\$ 1,055,669</u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 39,444	
Deposits		
Interest: US Bank Monthly	\$ 2	
J M Scott Health Resource Center	\$ 11,954	
Cemetery Fund	\$ 2,589	
Transfer from Savings	\$ 125,000	
Total Deposits for Month	<u>\$ 139,544</u>	
Total Funds Available		\$ 178,989
Checks Written		
Assessor's Office Expenses	\$ 21,997	
Community Agency Funding	\$ 35,000	
Compensation (Salaries) & Benefits	\$ 99,440	
Services & Expenses	\$ 1,094	
Supervisor's Office Expenses	\$ 2,241	
Total Checks Written	<u>\$ 159,772</u>	
Payroll Liabilities 01/31/2014	\$ (3)	
Cemetery Fund Expenditures	\$ 1,914	
Total Checks Written	<u>\$ 161,683</u>	
Checkbook Balance at Month End		<u>\$ 17,305</u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 112,739	
Plus Outstanding Deposits	\$ 16	
Less Outstanding Checks	\$ (95,449)	
Checkbook Balance per Reconciliation		<u>\$ 17,305</u>

City of Bloomington Township--General Town Administration Fund

Statement of Receipts and Disbursements

Income		<u>Jan-14</u>	
Revenue			
7000 Interest		\$ 14	
7400 Miscellaneous Income		\$ 11,954	
7600 Personal Property Replacement Tax		\$ 17,491	
	Total Revenue	<u>\$</u>	\$ 29,459
	Total Income		<u>\$ 29,459</u>
Expense			
Assessor's Office			
9151 Auto Expense		\$ 240	
9161 Telephone		\$ 407	
9171 Utilities		\$ 543	
9191 Postage		\$ 138	
9201 Office Supplies		\$ 251	
9221 Publications		\$ 22	
9231 Equipment		\$ 15,000	
9251 Education/Conference/Meetings		\$ 3,411	
9291 Janitorial		\$ 140	
9301 Computer Services		\$ 1,845	
	Total Assessor's Office		\$ 21,997
Community Agency Funding			
1027 Senior Services		\$ 35,000	
	Total Community Agency Funding		\$ 35,000
Compensation (Salaries) & Benefits			
7011 Supervisor		\$ 6,000	
7021 Assessor		\$ 7,500	
7031 Town Clerk		\$ 402	
7051 General Assistance Staff		\$ 34,150	
7061 Deputy Assessors		\$ 27,583	
7081 IMRF/Employer		\$ 9,449	
7091 FICA (SS/MC)/Employer		\$ 5,380	
7101 Group Medical Insurance/Employer		\$ 8,975	
	Total Compensation (Salaries) & Benefits		\$ 99,440
Services & Expenses			
1035 Publishing		\$ 193	
1038 Other Miscellaneous Expense		\$ 475	
1040 Building Maintenance		\$ 74	
1042 Janitorial Services & Supplies		\$ 352	
	Total Services & Expenses		\$ 1,094
Supervisor's Office			
8121 Janitorial		\$ 175	
8131 Utilities		\$ 815	
8141 Telephones		\$ 602	
8151 Car Expense		\$ 171	
8181 Equipment Repair/Rental		\$ 341	
8221 Computer/Contract Services		\$ 139	
	Total Supervisor's Office		\$ 2,241
	Total Expense		<u>\$ 159,772</u>
Net Income			<u><u>\$ (130,313)</u></u>

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison

Income	Jan-14	Budget (Amended)	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 237	\$ 1,000	\$ (763)	23.7%
7400 Miscellaneous Income	\$ 118,891	\$ 136,500	\$ (17,609)	87.1%
7450 Township Litigation Income	\$ 20,000	\$ 20,000	\$ -	100.0%
7600 Personal Property Replacement Tax	\$ 100,071	\$ 80,000	\$ 20,071	125.1%
7800 Tax Levy (Extension)	\$ 1,161,507	\$ 1,162,701	\$ (1,194)	99.9%
Total Revenue	<u>\$ 1,400,706</u>	<u>\$ 1,400,201</u>	<u>\$ 505</u>	<u>100.0%</u>
Total Income	\$ 1,400,706	\$ 1,400,201	\$ 505	100.0%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 21,544	\$ 21,544	\$ -	100.0%
9151 Auto Expense	\$ 1,445	\$ 3,000	\$ (1,555)	48.2%
9161 Telephone	\$ 2,107	\$ 2,500	\$ (393)	84.3%
9171 Utilities	\$ 3,681	\$ 5,800	\$ (2,119)	63.5%
9191 Postage	\$ 138	\$ 500	\$ (362)	27.6%
9201 Office Supplies	\$ 1,093	\$ 1,200	\$ (107)	91.1%
9211 Printing	\$ -	\$ 500	\$ (500)	0.0%
9221 Publications	\$ 881	\$ 500	\$ 381	176.2%
9231 Equipment	\$ 19,062	\$ 3,000	\$ 16,062	635.4%
9241 Equipment Repair/Rental	\$ 1,012	\$ 1,000	\$ 12	101.2%
9251 Education/Conference/Meetings	\$ 8,297	\$ 11,000	\$ (2,703)	75.4%
9261 Replatting/Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Quadrennial Reassessment	\$ 27,840	\$ 47,000	\$ (19,160)	59.2%
9281 Recorder	\$ -	\$ 150	\$ (150)	0.0%
9291 Janitorial	\$ 1,400	\$ 2,000	\$ (600)	70.0%
9301 Computer Services	\$ 5,430	\$ 10,000	\$ (4,570)	54.3%
9311 Mapping Computerization	\$ 21,404	\$ 26,000	\$ (4,596)	82.3%
9312 Membership Dues/Assessor's Staff	\$ 1,860	\$ 1,500	\$ 360	124.0%
Total Assessor's Office	<u>\$ 117,194</u>	<u>\$ 146,194</u>	<u>\$ (29,000)</u>	<u>80.2%</u>
Community Agency Funding				
1024 Transportation	\$ -	\$ 30,000	\$ (30,000)	0.0%
1025 GA Client Service Funding	\$ -	\$ 10,000	\$ (10,000)	0.0%
1026 Youth Services	\$ 42,500	\$ 42,500	\$ -	100.0%
1027 Senior Services	\$ 35,000	\$ 35,000	\$ -	100.0%
Total Community Agency Funding	<u>\$ 77,500</u>	<u>\$ 117,500</u>	<u>\$ (40,000)</u>	<u>66.0%</u>
Compensation (Salaries) & Benefits				
7011 Supervisor	\$ 59,919	\$ 71,919	\$ (12,000)	83.3%
7021 Assessor	\$ 74,836	\$ 89,838	\$ (15,002)	83.3%
7031 Town Clerk	\$ 4,020	\$ 4,800	\$ (780)	83.8%
7041 Town Trustees	\$ 1,660	\$ 3,000	\$ (1,340)	55.3%
7051 General Assistance Staff	\$ 339,930	\$ 431,400	\$ (91,470)	78.8%
7061 Deputy Assessors	\$ 261,645	\$ 395,000	\$ (133,355)	66.2%
7081 IMRF/Employer	\$ 95,919	\$ 129,650	\$ (33,731)	74.0%
7091 FICA (SS/MC)/Employer	\$ 53,217	\$ 74,624	\$ (21,407)	71.3%
7101 Group Medical Insurance/Employer	\$ 93,231	\$ 150,995	\$ (57,764)	61.7%
7111 State Unemployment/Employer	\$ 263	\$ 1,000	\$ (737)	26.3%
Total Compensation (Salaries) & Benefits	<u>\$ 984,642</u>	<u>\$ 1,352,226</u>	<u>\$ (367,584)</u>	<u>72.8%</u>

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	Jan-14	Budget		% of Budget
		(Amended)	\$ Over Budget	
1028 Membership Dues	\$ 1,337	\$ 1,600	\$ (263)	83.6%
1029 Auditing Expense	\$ 6,550	\$ 6,600	\$ (50)	99.2%
1030 Legal Expense	\$ 3,100	\$ 14,000	\$ (10,900)	22.1%
1031 Court Costs	\$ -	\$ 500	\$ (500)	0.0%
1033 Surety Bonds	\$ -	\$ 500	\$ (500)	0.0%
1034 Insurance	\$ 11,809	\$ 13,500	\$ (1,691)	87.5%
1035 Publishing	\$ 438	\$ 2,500	\$ (2,062)	17.5%
1038 Other Miscellaneous Expense	\$ 2,095	\$ 2,730	\$ (635)	76.8%
1039 Debt Service - Principal & Interest	\$ 10,964	\$ 15,984	\$ (5,020)	68.6%
1040 Building Maintenance	\$ 7,206	\$ 11,000	\$ (3,794)	65.5%
1042 Janitorial Services & Supplies	\$ 2,732	\$ 7,100	\$ (4,368)	38.5%
1043 Building Security	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Services & Expenses	\$ 46,232	\$ 81,014	\$ (34,782)	57.1%
Supervisor's Office				
8091 Postage	\$ 12	\$ 3,400	\$ (3,388)	0.3%
8101 Rent/Debt Service	\$ 40,000	\$ 40,000	\$ -	100.0%
8121 Janitorial	\$ 1,750	\$ 2,500	\$ (750)	70.0%
8131 Utilities	\$ 5,522	\$ 10,000	\$ (4,478)	55.2%
8141 Telephone	\$ 3,066	\$ 4,500	\$ (1,434)	68.1%
8151 Car Expense	\$ 1,802	\$ 2,500	\$ (698)	72.1%
8161 Education/Conference/Meetings	\$ 1,383	\$ 7,500	\$ (6,117)	18.4%
8171 Equipment	\$ -	\$ 7,500	\$ (7,500)	0.0%
8181 Equipment Repair/Rental	\$ 3,251	\$ 9,000	\$ (5,749)	36.1%
8191 Office Supplies	\$ 1,523	\$ 5,000	\$ (3,477)	30.5%
8201 Printing	\$ 146	\$ 2,000	\$ (1,854)	7.3%
8211 Publications	\$ 98	\$ 500	\$ (402)	19.6%
8221 Computer/Contract Services	\$ 1,862	\$ 10,000	\$ (8,138)	18.6%
8241 Membership Dues	\$ 25	\$ 175	\$ (150)	14.3%
Total Supervisor's Office	\$ 60,441	\$ 104,575	\$ (44,134)	57.8%
Total Expense	\$ 1,286,009	\$ 1,801,509	\$ (515,500)	71.4%
Net Income	\$ 114,697	\$ (401,308)	\$ 516,005	

City of Bloomington Township--General Town Administration Fund

Checks Issued			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
0500 · US Bank			
01/05/2014	EFT	EFT-Valutec Card Solutions	-139.00
01/08/2014	Transfer	Illinois Funds, The	110,000.00
01/08/2014	39810	City of Bloomington Twp Cemetery	2,588.81
01/10/2014	6350	Visa	-593.82
01/10/2014	6351	Center for Performance Development Inc	-3,071.25
01/10/2014	6352	Verizon Wireless	-80.10
01/10/2014	6353	City of Bloomington Finance Dept	-95.95
01/10/2014	6354	Kaeb Sanitary Supply Inc	-107.12
01/10/2014	6355	Tessendorf Automotive	-125.00
01/10/2014	6356	BlmgtN-Nrml Assoc of Realtors, Inc	-120.00
01/10/2014	6357	Raney Termite Control, Inc	-37.00
01/10/2014	6358	MarcFirst	-560.00
01/10/2014	6359	NICOR Gas	-222.94
01/10/2014	6360	Frontier	-483.25
01/10/2014	6361	Ameren Illinois	-463.45
01/10/2014	6362	Skillrud, D L	-10.17
01/10/2014	6363	Maruna, Thomas	-160.46
01/10/2014	6364	McLeod USA dba PAETEC Business Services	-43.55
01/13/2014	Transfer	EFT-Cemetery share of PPRT	7,621.07
01/13/2014	6365	City of Bloomington Twp Cemetery	-7,621.07
01/14/2014	2258	John M Scott Health Resources Center	11,953.90
01/14/2014	6366	Watts Copy Systems, Inc.	-253.06
01/15/2014	20140115	EFT-Payroll	-23,744.90
01/15/2014	61231440	EFT-Federal Tax Deposit	-9,428.70
01/15/2014	33815	EFT-IL Tax Deposit	-1,736.17
01/15/2014	EFT	TASC (Total Administrative Services Corp)	-1,021.45
01/23/2014	9489	Davis, Brian	38.30
01/24/2014	6367	PNC Bank VISA	-22.00
01/24/2014	6368	City of Bloomington Water Dept	-105.05
01/24/2014	6369	Telecourier Communications Corp	-87.50
01/29/2014	Transfer	Illinois Funds, The	15,000.00
01/31/2014	1074	Ireland, Michael	16.00
01/31/2014	6370	Prairie State Legal Services, Inc	-6,000.00
01/31/2014	6371	Apex Software	-1,475.00
01/31/2014	20140131	EFT-Payroll	-25,087.50
01/31/2014	05949207	EFT-Federal Tax Deposit	-9,822.18
01/31/2014	34077	EFT-IL Tax Deposit	-1,811.19
01/31/2014	6372	NCPERS Group Life Ins	-128.00
01/31/2014	11473	EFT-IMRF	-15,382.18
01/31/2014	EFT	TASC (Total Administrative Services Corp)	-1,021.45
01/31/2014	09994275221	IMRF - Illinois Municipal Retirement Fund	1,358.24
01/31/2014	6373	City of Bloomington Health Insurance	-13,630.84
01/31/2014	6374	City of Bloomington Parks & Recreation	-4,000.00
01/31/2014	6375VOID	Peace Meal EIU	0.00
01/31/2014	6376	Clay Dooley Tire & Auto Service	-18.55
01/31/2014	6377	Quill Corporation	-250.64
01/31/2014	6378	Joyce, Terri	-138.00
01/31/2014	6379	Frontier	-482.17
01/31/2014	6380	Leman's Chevy City	-15,000.00
01/31/2014	6381	Ameren Illinois	-566.40
01/31/2014	6382	Illinois Property Assessment Institute	-340.00
01/31/2014	6383	Raney Termite Control, Inc	-37.00
01/31/2014	6384	Pantagraph, The	-192.70
01/31/2014	6385	Peace Meal SBLHC	-25,000.00
01/31/2014	Credit	Interest	1.58
			-22,138.86

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE WELFARE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January, 2014**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of February, 2014**.

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **24th day of February, 2014**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE WELFARE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$40,363.03** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$931,005.25** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE WELFARE FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Jennifer McDade

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Assistance Welfare Fund

Month of: JANUARY 2014

Public Funds at Commencement

CASH: US Bank Checking Balance	\$ 5,771	
INVESTMENTS: The Illinois Funds	\$ 998,660	
	<u> </u>	
Public Funds at Commencement		\$ 1,004,431

Public Funds Received This Month

Interest: US Bank	\$ 1	
Interest: The Illinois Funds	\$ 11	
Personal Property Replacement Tax	\$ 7,334	
Refunds & Recoveries	\$ 6,095	
	<u> </u>	
Public Funds Received This Month		\$ 13,441
Public Funds Available		\$ 1,017,872

Public Funds Expended This Month

	<u> </u>	\$ 46,504
TOTAL Public Funds at Month End		<u> </u>
		<u> </u>

Public Funds at Month End

CASH: US Bank Checking Balance	\$ 40,363	
INVESTMENTS: The Illinois Funds	\$ 931,005	
	<u> </u>	
TOTAL Public Funds at Month End		<u> </u>
		<u> </u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 5,771
Deposits:		
US Bank Monthly Interest	\$ 1	
Refunds & Recoveries	\$ 6,095	
Transfer from Savings	\$ 75,000	
	<u> </u>	
Total Deposits for Month		\$ 81,096
Total Funds Available		\$ 86,867
Checks Written: General Assistance		\$ 46,504
		<u> </u>
Checkbook Balance at Month End		<u> </u>
		<u> </u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 51,959	
Less Outstanding Checks	\$ (11,596)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u> </u>
		<u> </u>

City of Bloomington Township--General Assistance Welfare Fund

Statement of Receipts and Disbursements

		<u>Jan-14</u>	
Income			
Revenue			
7000 Interest		\$ 12	
7600 Personal Property Replacement Tax		\$ 7,334	
7700 Refunds & Recoveries		\$ 6,095	
Total Revenue		<u>\$ 13,441</u>	
	Total Income		<u>\$ 13,441</u>
Expense			
CW			
6011 Groceries/Personal Essentials		\$ 12,548	
6021 Rent		\$ 21,076	
6051 Utilities		\$ 2,029	
6061 Medical		\$ 5,935	
6071 Emergency Assistance		\$ 1,487	
6101 Transportation		\$ 1,927	
6121 Allowances		\$ 1,501	
Total CW		<u>\$ 46,504</u>	
	Total Expense		<u>\$ 46,504</u>
Net Income			<u><u>\$ (33,063)</u></u>

City of Bloomington Township--General Assistance Welfare Fund

Year to Date Budget Comparison

	<u>Jan-14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Revenue				
7000 Interest	\$ 199	\$ 1,000	\$ (801)	19.9%
7400 Miscellaneous Income	\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$ 41,958	\$ 35,000	\$ 6,958	119.9%
7700 Refunds & Recoveries	\$ 62,159	\$ 50,000	\$ 12,159	124.3%
7800 Tax Levy (Extension)	\$ 486,994	\$ 487,500	\$ (506)	99.9%
Total Revenue	<u>\$ 591,310</u>	<u>\$ 573,650</u>	<u>\$ 17,660</u>	<u>103.1%</u>
Total Income	\$ 591,310	\$ 573,650	\$ 17,660	103.1%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 119,131	\$ 170,000	\$ (50,869)	70.1%
6021 Rent	\$ 208,614	\$ 325,000	\$ (116,386)	64.2%
6051 Utilities	\$ 22,399	\$ 47,500	\$ (25,101)	47.2%
6061 Medical	\$ 138,413	\$ 300,000	\$ (161,587)	46.1%
6071 Emergency Assistance	\$ 29,431	\$ 95,000	\$ (65,569)	31.0%
6081 Hospital	\$ 35,406	\$ 75,000	\$ (39,594)	47.2%
6091 Burial	\$ -	\$ 4,500	\$ (4,500)	0.0%
6101 Transportation	\$ 26,234	\$ 40,000	\$ (13,766)	65.6%
6121 Allowances	\$ 16,733	\$ 20,000	\$ (3,267)	83.7%
Total CW	<u>\$ 596,361</u>	<u>\$ 1,077,000</u>	<u>\$ (480,639)</u>	<u>55.4%</u>
Total Expense	\$ 596,361	\$ 1,077,000	\$ (480,639)	55.4%
Net Income	\$ (5,050)	\$ (503,350)	\$ 498,300	

City of Bloomington Township--General Assistance Welfare Fund

Checks Issued

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
0500 · US Bank			
01/03/2014	AB1665390	Treasurer, State of IL, SSI Reimbursement	4,240.00
01/08/2014	Transfer	Illinois Funds, The	75,000.00
01/10/2014	EFT	EFT-Kroger via Valutec	-12,547.69
01/10/2014	27856	B/N--BlmgtN-Normal Public Transit System	-783.00
01/10/2014	27857	Ameren Illinois	-434.80
01/10/2014	27858	City of Bloomington Water Department	-238.97
01/10/2014	27859	NICOR Gas	-32.00
01/10/2014	27860	Adekoya, Tony S & Deborah F	-715.00
01/10/2014	27861	Clothier Land Trust H-187 %Willow Creek	-489.15
01/10/2014	27862	Duran Ownership Group LLC %Eduard F Duran	-415.00
01/10/2014	27863	Garner, Robert Earl	-150.00
01/10/2014	27864VOID	Jackson, Kim dba StoneMillProp %RST***	0.00
01/10/2014	27865	Pelhank, Wayne A dba Heartland Apt Mgmt	-222.00
01/10/2014	27866	Phares, Cheryl Ann & Ricky A	-300.00
01/10/2014	27867	Sigler, Leonard E dba Rosebriar Rentals	-150.00
01/10/2014	27868	Spelde Trust, K & B	-265.00
01/10/2014	27869	Walters, Lue A dba Law 'N' Jaw Apts	-155.00
01/10/2014	27870	Wyllie, W Wesley & Connie F	-225.00
01/10/2014	27871	Bedi, Shan dba B&S Properties LLC	-265.00
01/10/2014	27872	Holder, Dan W & Judy T %Redbird Prop Mgmt	-265.00
01/10/2014	27873	Moore, J A dba Maple Grove Estates	-162.83
01/10/2014	27874	Quinn's Shell Service	-306.50
01/10/2014	27875	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-139.00
01/10/2014	27876	Franzen, Harold M Estate dba FranzenRntls	-186.00
01/10/2014	27877	Thompson, Belita S & Theron S	-230.00
01/10/2014	27878	Brown, Richard P	-150.00
01/10/2014	27879	Fairway Apts LLC %First Site Ltd	-265.00
01/10/2014	27880	Shepard, Cynthia M dba ShakmanEnterprises	-22.00
01/10/2014	27881	Smith, Tracy A	-255.00
01/14/2014	27882	Cub Foods #219 (Niemann Foods Inc)	-4,065.47
01/14/2014	27883	BHA; BlmgtN Housing Authority (laundry)	-150.00
01/14/2014	27884	BHA; BlmgtN Housing Authority (rent)	-553.00
01/14/2014	27885	Mayor's Manor LTD Partnership (rent)	-485.00
01/14/2014	27886	Salvation Army-Safe Harbor & Genesis	-600.00
01/14/2014	27887	Bloomington Radiology, SC	-163.42
01/14/2014	27888	BroMenn Physician Mgmt Corp	-364.35
01/14/2014	27889	Digestive Disease Consultants LTD	-428.00
01/14/2014	27890	KMB Service Corporation	-150.89
01/14/2014	27891	Digestive Disease Endoscopy Center	-214.00
01/14/2014	27892	Hairmasters Institute of Cosmetology Inc	-5.00
01/14/2014	27893	Hafner, Fred & Paula dba Hafner Rev Trust	-31.00
01/14/2014	27894	Martin, Stephanie	-150.00
01/14/2014	27895	Ameren Illinois	-29.19
01/14/2014	27896	McLean Co Health Department	-299.28
01/14/2014	27897	McLean Co Health Department	-250.00
01/14/2014	27898	NICOR Gas	-27.69
01/14/2014	27899	Franks, Timothy R	-150.00
01/14/2014	27900	Lowery, Ruth %Karol Bowser	-200.00
01/14/2014	27901	Miller Trust, Annetta O dba Miller Prop	-483.00
01/14/2014	27902	Winstead, Russell R	-150.00
01/16/2014	AB1745600	Treasurer, State of IL, SSI Reimbursement	1,855.00
01/17/2014	27903	Nolan Trust, Leo J	-150.00
01/17/2014	27904	Clothier Land Trust H-187 %Willow Creek	-253.15
01/17/2014	27905VOID	VISA ...0684	0.00
01/17/2014	27906	Ameren Illinois	-109.73
01/17/2014	27907	City of Bloomington Water Department	-47.50
01/17/2014	27908	NICOR Gas	-63.43
01/17/2014	27909	McCombs, Tina R & Noah M	-150.00
01/17/2014	27910	Ricketts, Jay A	-265.00
01/17/2014	27911	TVEO Corporation	-265.00
01/17/2014	27912	Weller Homes LLC, Scott	-100.00

City of Bloomington Township--General Assistance Welfare Fund

Checks Issued

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
01/17/2014	27913	Jackson, Kim dba StoneMillProp %RST***	-265.00
01/17/2014	27914	Jackson, Kim dba StoneMillProp %RST***	-813.00
01/17/2014	27915	DML Real Estate LLC	-137.50
01/17/2014	27916	Barth, Dawn M	-265.00
01/17/2014	27917	Southgate Estates LLC	-265.00
01/17/2014	27918	Swallow, Robert R dba RS Apartments	-265.00
01/17/2014	27919	Williams, Danarion T %Kimberly Williams	-265.00
01/24/2014	27920	VISA ...0684	-166.85
01/24/2014	27921	Ameren Illinois	-335.61
01/24/2014	27922	City of Bloomington Water Department	-88.15
01/24/2014	27923	Frontier	-75.53
01/24/2014	27924	Brown, Richard P	-265.00
01/24/2014	27925	DML Real Estate LLC	-240.00
01/24/2014	27926	Elias, Donald S & Karen M	-265.00
01/24/2014	27927	Granite Real Estate Investments LLC	-265.00
01/24/2014	27928	Gruber, Ronald C dba Gruber Rentals	-217.50
01/24/2014	27929	Hafner, Fred & Paula dba Hafner Rev Trust	-530.00
01/24/2014	27930	Hilltop Mobile Home SALES	-250.00
01/24/2014	27931	Jackson, Kim dba StoneMillProp %RST***	-265.00
01/24/2014	27932	Leischner, Herman C & Bonnie J	-200.00
01/24/2014	27933	Marine, Kay F & Ronald C	-300.00
01/24/2014	27934	Moore, J A dba Maple Grove Estates	-15.00
01/24/2014	27935	Shepard, Cynthia M dba ShakmanEnterprises	-250.00
01/24/2014	27936	Sigler, Leonard E dba Rosebriar Rentals	-350.00
01/24/2014	27937	Vogel, Gregory A	-150.00
01/24/2014	27938	Agnew, Gene R & Joanne	-250.00
01/24/2014	27939	Colburn, Candace L Ray	-265.00
01/24/2014	27940	Emmanuel, Ayodele I & Victoria	-200.00
01/24/2014	27941	Metz, Daniel J	-639.00
01/31/2014	27942	BHA; Blmgtn Housing Authority (laundry)	-395.00
01/31/2014	27943	BHA; Blmgtn Housing Authority (rent)	-1,452.50
01/31/2014	27944	Salvation Army-Safe Harbor & Genesis	-750.00
01/31/2014	27945	B/N-Blmgtn-Normal Public Transit System	-696.00
01/31/2014	27946	Mission Mart	-743.29
01/31/2014	27947	Mayor's Manor LTD Partnership (rent)	-240.00
01/31/2014	27948	Mayor's Manor LTD Partnership (laundry)	-33.00
01/31/2014	27949	Frontier	-30.00
01/31/2014	27950	NICOR Gas	-111.00
01/31/2014	27951	Harris, Remelle	-150.00
01/31/2014	27952	Elliott, Estate of Steven L	-265.00
01/31/2014	27953	Moore Living Trust dba Hilltop MHP	-100.00
01/31/2014	27954	Home Sweet Home Ministries, Inc	-300.00
01/31/2014	27955	Ameren Illinois	-237.65
01/31/2014	27956	AZH Partnership LLC %Apt Mart	-265.00
01/31/2014	27957	Carbaidwala, Mustali dba Green Trail	-205.00
01/31/2014	27958	Dotson, Bernard & Rearn M	-265.00
01/31/2014	27959	Duran Ownership Group LLC %Eduard F Duran	-225.00
01/31/2014	27960	Garner, Robert Earl	-150.00
01/31/2014	27961	Goggin, Jeffrey C	-175.00
01/31/2014	27962	Gruber, Ronald C dba Gruber Rentals	-225.00
01/31/2014	27963	Harness, Harold	-150.00
01/31/2014	27964	Pedcor Investments-2002 dba Danbury Ct	-173.00
01/31/2014	27965	Pelhank, Wayne A dba Heartland Apt Mgmt	-475.00
01/31/2014	27966	Roots, Rick & Rebecca	-100.00
01/31/2014	27967	Van Riper, Joseph & Drew %AB Rentals	-212.50
01/31/2014	27968	Hairmasters Institute of Cosmetology Inc	-10.00
01/31/2014	27969	City of Bloomington Water Department	-326.44
01/31/2014	27970	Hafner, Fred & Paula dba Hafner Rev Trust	-238.00
01/31/2014	27971	MIMG LII Arbors at Eastland LLC	-225.00
01/31/2014	Credit	Interest	0.73
			<u>34,592.17</u>

CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **January 28, 2011, to February 24, 2014.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **24th day of February, 2014.**

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **24th day of February, 2014.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Jennifer McDade

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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Exhibit "A"

REQUEST FOR PAYMENT: February 24, 2014 Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	02/28/14	\$ 3,000.00
7011	Supervisor	D Skillrud	03/15/14	\$ 3,000.00
7021	Assessor	S Scudder	02/28/14	\$ 3,750.00
7021	Assessor	S Scudder	03/15/14	\$ 3,750.00
7041	Trustee 01/27/2014	Ward 1: K Lower	03/31/14	\$ 20.00
7041	Trustee 01/27/2014	Ward 2: D Sage	03/31/14	\$ 20.00
7041	Trustee 01/27/2014	Ward 3: M Mwilambwe	03/31/14	\$ 20.00
7041	Trustee 01/27/2014	Ward 4: J Stearns	03/31/14	\$ -
7041	Trustee 01/27/2014	Ward 5: J McDade	03/31/14	\$ -
7041	Trustee 01/27/2014	Ward 6: K Schmidt	03/31/14	\$ 20.00
7041	Trustee 01/27/2014	Ward 7: S Black	03/31/14	\$ 20.00
7041	Trustee 01/27/2014	Ward 8: R Fazzini	03/31/14	\$ -
7041	Trustee 01/27/2014	Ward 9: J Fruin	03/31/14	\$ 20.00
7041	Trustee 01/27/2014	Mayor: T Renner	03/31/14	\$ 20.00
Compensation (Salaries) TOTAL				\$ 13,640.00
Assessor's Claims				
9151	Auto Expense	City of Bloomington (Estimated)	03/01/14	\$ 100.00
9161	Telephone	McLeod USA/PAETEC (Estimated)	03/01/14	\$ 40.00
9161	Telephone	Frontier/Verizon North (Estimated)	03/01/14	\$ 200.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	03/01/14	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	03/01/14	\$ 400.00
9171	Utilities	NICOR (Estimated)	03/01/14	\$ 250.00
9201	Office Supplies	Quill (Estimated)	03/01/14	\$ 250.00
9211	Printing	BMCU/123 Print	03/01/14	\$ 75.00
9211	Printing	Jamie Jorczak Design	03/01/14	\$ 60.00
9221	Publications	BMCU/Marshall Swift	03/01/14	\$ 200.00
9241	Equipment Repair/Rental	Telecourier/Others	03/01/14	\$ 100.00
9251	Education/Conference/Meetings	IAAO/Jorczak	03/01/14	\$ 400.00
9251	Education/Conference/Meetings	BMCU/TOI/Others	03/01/14	\$ 75.00
9251	Education/Conference/Meetings	Center for Performance Development	03/01/14	\$ 2,500.00
9271	Reval/Quadrennial Reassessment	Gary Harvey & Associates	03/01/14	\$ 1,500.00
9291	Janitorial	MarcFirst (Estimated)	03/01/14	\$ 150.00
9301	Computer Services	BN Assoc of Realtors Inc (Estimated)	03/01/14	\$ 180.00
9301	Computer Services	BMCU/GoToMyPC.com	03/01/14	\$ 300.00
9301	Computer Services	BMCU/LoopNet	03/01/14	\$ 800.00
9301	Computer Services	BMCU/ShareFile	03/01/14	\$ 70.00
9301	Computer Services	PNC Visa/Verizon Wireless	03/01/14	\$ 90.00
Assessor's Claims TOTAL				\$ 7,890.00
Services & Expenses				
1028	Membership Dues	Township Officials of Illinois (TOI) Trustees Division	03/01/14	\$ 30.00
1035	Publishing	Pantagraph (Estimated)	03/01/14	\$ 192.70
1040	Building Maintenance	Chief City Mechanical, Inc. (Estimated)	03/01/14	\$ 505.00
1040	Building Maintenance	City of Bloomington (Estimated)	03/01/14	\$ 3,500.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	03/01/14	\$ 829.00
1040	Building Maintenance	Raney Termite Control, Inc.	03/01/14	\$ 37.00
1040	Building Maintenance	Tri-County Irrigation & Plumbing Inc (Estimated)	03/01/14	\$ 400.00
1042	Janitorial Services & Supplies	MarcFirst	03/01/14	\$ 245.00
Services & Expenses TOTAL				\$ 5,738.70
Supervisor's Claims				
8121	Janitorial	MarcFirst	03/01/14	\$ 175.00
8131	Utilities	City of Bloomington Water Dept	03/01/14	\$ 63.03
8131	Utilities	Illinois Power Co dba Ameren Illinois	03/01/14	\$ 539.84
8131	Utilities	NICOR	03/01/14	\$ 129.91
8141	Telephone	McLeod USA/PAETEC	03/01/14	\$ 40.66
8141	Telephone	Frontier/Verizon North (Estimated)	03/01/14	\$ 284.95
8151	Car Expense	T Maruna/others	03/01/14	\$ 187.02
8151	Car Expense	A Coombs/others	03/01/14	\$ 19.21
8161	Education/Conference/Meetings	VISA/TOI/Others	03/01/14	\$ 75.00
8181	Equipment Repair/Rental	Telecourier (Estimated)	03/01/14	\$ 587.50
8181	Equipment Repair/Rental	Watts Copy Systems Inc	03/01/14	\$ 249.99
8191	Office Supplies	Visa/Quill/Others (Estimated)	03/01/14	\$ 900.59
8191	Office Supplies	Hewlett Packard/Others (Estimated)	03/01/14	\$ 650.00
8191	Office Supplies	TigerDirect.com/Others (Estimated)	03/01/14	\$ 500.00
8201	Printing	Heartland Printing/LePrint Express/Others (Estimated)	03/01/14	\$ 900.00
8201	Printing	P A Klopfenstein	03/01/14	\$ 300.00
8221	Computer/Contract Services	Valutec	03/01/14	\$ 142.40
Supervisor's Claims TOTAL				\$ 5,745.10
TOTAL Request for Payment				\$ 33,013.80

City of Bloomington Township

STATEMENT OF FUNDS

Month of: **JANUARY 2014**

		Town Admin. Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 1,185,979	\$ 1,004,431	\$ 2,190,410
Revenues				
	Interest	\$ 14	\$ 12	\$ 26
	Miscellaneous Income	\$ 11,954	\$ -	\$ 11,954
	Township Litigation Income	\$ -	\$ -	\$ -
	Personal Property Replacement Tax	\$ 17,491	\$ 7,334	\$ 24,825
	Refunds and Recoveries	\$ -	\$ 6,095	\$ 6,095
	Tax Levy (Extension)	\$ -	\$ -	\$ -
Total Revenues		\$ 29,459	\$ 13,441	\$ 42,900
Expenditures				
	Assessor's Office	\$ 21,997	\$ -	\$ 21,997
	Casework/General Assistance	\$ -	\$ 46,504	\$ 46,504
	Community Agency Funding	\$ 35,000	\$ -	\$ 35,000
	Compensation (Salaries) & Benefits	\$ 99,440	\$ -	\$ 99,440
	less payroll liability	\$ (3)	\$ -	\$ (3)
	Services & Expenses	\$ 1,094	\$ -	\$ 1,094
	Supervisor's Office	\$ 2,241	\$ -	\$ 2,241
Total Expenditures		\$ 159,769	\$ 46,504	\$ 206,273
FUND BALANCES at Month End		\$ 1,055,669	\$ 971,368	\$ 2,027,037

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2012	\$ 506,600	\$ 1,162,701	\$ 487,500	\$ 2,156,801
	Percentage	23.4885%	53.9086%	22.6029%	100.0000%
Personal Property Replacement Tax					
	04/08/2013 03-2013	\$ 9,580	\$ 21,988	\$ 9,219	\$ 40,788
	05/09/2013 04-2013	\$ 8,644	\$ 19,839	\$ 8,318	\$ 36,801
	07/10/2013 05-2013	\$ 8,446	\$ 19,385	\$ 8,128	\$ 35,959
	08/08/2013 06-2013	\$ 872	\$ 2,001	\$ 839	\$ 3,712
	09/04/2013 Adjustment	\$ 14	\$ 32	\$ 14	\$ 60
	10/11/2013 07-2013	\$ 6,173	\$ 14,167	\$ 5,940	\$ 26,279
	12/06/2013 08-2013	\$ 2,252	\$ 5,168	\$ 2,167	\$ 9,586
	01/10/2014 01-2014	\$ 7,621	\$ 17,491	\$ 7,334	\$ 32,446
TOTAL		\$ 43,602	\$ 100,071	\$ 41,958	\$ 185,631
Tax Levy for Tax Year 2012					
	05/29/2013 01-2013	\$ 99,308	\$ 227,873	\$ 95,542	\$ 422,724
	06/11/2013 02-2013	\$ 66,276	\$ 152,077	\$ 63,762	\$ 282,115
	06/20/2013 03-2013	\$ 96,855	\$ 222,245	\$ 93,183	\$ 412,283
	08/28/2013 04-2013	\$ 90,346	\$ 207,310	\$ 86,921	\$ 384,577
	09/13/2013 05-2013	\$ 107,553	\$ 246,794	\$ 103,475	\$ 457,822
	09/19/2013 06-2013	\$ 31,361	\$ 71,961	\$ 30,172	\$ 133,493
	11/15/2013 07-2013	\$ 14,489	\$ 33,247	\$ 13,940	\$ 61,676
TOTAL		\$ 506,188	\$ 1,161,507	\$ 486,994	\$ 2,154,689

Township Officials of Illinois

LAWS & DUTIES HANDBOOK

By: Keri-Lyn J. Krafthefer
Stewart H. Diamond

Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C.
Chicago, Vernon Hills, Crystal Lake, Naperville, Bloomington



XVII. TOWNSHIP CEMETERIES

A. Public Graveyards Act

1. Control of Graveyards

Most townships operate under the Public Graveyards Act. Pursuant to this Act, public graveyards in Illinois that are not under the control of any corporation sole, organization or society, and located within the limits of townships or counties not under township organization, may be controlled or vacated by the township's corporate authorities in such manner as such authorities may deem proper. For these townships, such control may be vested in three trustees. If a township board has vested control of a public graveyard in 3 trustees, it may, by resolution, divest the trustees of control of the public graveyard and assume control of the public graveyard. In a township coterminous with a municipality, cemetery trustees are appointed by the governing authority of the municipality, with one trustee appointed in each odd-numbered year for a term of 6 years. In the event of a vacancy, a replacement trustee is appointed by the township board for a 6 year term. The township board may authorize that such cemetery trustees be paid compensation not to exceed \$1,000 per year, which was doubled from a previous maximum of \$500 per year. No more than one of the trustees can be from any one city or village or incorporated township or section of land within such township unless such city, village, incorporated township or section of land has more than 50% of the population of the township according to the most recent federal census. 50 ILCS 610/1. The township supervisor is the treasurer of cemetery funds.

2. Tax to Control and Maintain Cemeteries in Townships with Less Than 100,000 Inhabitants

Upon petition of 50 legal voters to the township clerk of any township having a population not exceeding 100,000 asking that an annual tax be levied for the control and maintenance of and the purchase of land and construction of necessary buildings for the cemeteries of the township, and the maintenance of and the purchase of land and construction of necessary buildings for public cemeteries, not operated for-profit, in the township, the township clerk will certify the proposition to the proper election officials who will submit the proposition to the voters at an election in accordance with the general election law. If a majority of all the votes cast upon the proposition are in support of a levy of such tax, the cemetery trustees of such township will thereafter annually levy a tax of not to exceed .20% of value, as equalized or

CITY of BLOOMINGTON TOWNSHIP

FISCAL YEAR 2015 BUDGET
APRIL 1, 2014 - MARCH 31, 2015

EVERGREEN CEMETERY
GENERAL TOWN FUND
GENERAL ASSISTANCE FUND

Draft

Deborah L Skillrud, Township Supervisor

Public Hearing: March 24, 2014 at 6:15 pm
Budget Ordinance: March 24, 2014 at 6:30 pm
City Hall Conference Room
109 East Olive Street, Bloomington, IL 61701

**Town of the City of Bloomington
EVERGREEN MEMORIAL CEMETERY**

Projected Fund Balance 3/31/2014

\$206,000

Draft

**BUDGET
FY 2015
04/01/14-03/31/15**

Revenue

40100	Real Estate Tax Levy	\$506,600
41000	Personal Property Replacement Tax (PPRT)	\$38,000
42000	Opening/Closing	\$52,000
42100	Marker Commission	\$7,000
42400	Sales	\$87,700
43500	Interest from Savings/Checking	\$116
49000	Income from Trusts	\$2,400
49020	Misc Income	\$4,200
49021	Inspection Fees	\$2,800
Total Revenue		\$700,816

Total Funds Available

\$906,816

Expenses

Administrative Expenses

50100	Wages	\$298,700
50200	Payroll Taxes & IMRF	\$55,000
51000	Employee Insurance	\$76,000
51100	Casualty Insurance	\$21,000
51500	Contractual Services	\$5,000
52000	Office Supplies	\$2,500
52500	Utilities	\$16,000
53500	Trustee Compensation	\$3,000
54000	Advertising	\$8,000
54500	Dues/Seminars	\$500
55000	Legal Expense	\$1,000
55100	Audit Expense	\$6,700
55400	Special Event Expenses	\$8,000
55450	Miscellaneous Admin Expenses	\$5,500
Total Administrative Expenses		\$506,900

Capital Improvements, Asset Maintenance & Repairs

57800	Operating Equipment	\$15,000
57000	Office Building	\$8,000
57600	Road, Fence, Lots, Drains, Flags, & Flag Poles	\$44,916
57700	Equipment Building	\$4,000
57900	Office Equipment	\$3,000
58000	Mausoleum (including debt service)	\$63,000
58100	Grave Markers	\$4,000
58150	Real Estate for Parking Lot	\$114,500
Total Capital Improvements, Asset Maintenance & Repairs		\$256,416

Cemetery Operations

55500	Fuel, Oil and Equipment	\$17,000
56000	Tree Removal, Monument Repair	\$15,000
56500	Equipment Repairs	\$8,000
56600	Cemetery Supplies & Maintenance	\$6,000
56700	Rental Equipment & Leasing	\$1,000
59900	Other Cemetery Expenses	\$5,000
Total Cemetery Operations		\$52,000

Total Evergreen Cemetery Expenses

\$815,316

Total Revenue Over/(Under) Expenses

(\$114,500)

Projected Fund Balance 3/31/2015

\$91,500

**Town of the City of Bloomington
GENERAL TOWN FUND**

Projected Fund Balance 3/31/2014

\$ 868,637

Draft

**BUDGET
FY 2015
04/01/14-03/31/15**

Revenue

7000	Interest	250
7400	Miscellaneous Income	1,500
7410	Miscellaneous Income: JMSHRC	160,000
7450	Township Litigation Income	50
7600	Personal Property Replacement Tax	85,000
7800	Tax Levy	1,081,500
Total Revenue		1,328,300

Total Funds Available

2,196,937

Expenses

Assessor's Office Expenses

9141	Rent/Debt Service	21,544
9151	Auto Expense	3,000
9161	Telephone	2,500
9171	Utilities	5,800
9191	Postage	500
9201	Office Supplies	1,200
9211	Publications & Printing	1,150
9231	Equipment	3,000
9241	Equipment Repair/Rental	1,000
9251	Education/Meetings/Conferences	15,000
9261	Replattng & Remapping	9,000
9271	Appraisal Services	43,000
9291	Janitorial	2,000
9301	Computer Services	10,000
9311	Mapping/GIS Services	26,000
9312	Membership Dues/Assessor's Staff	1,500
Total Assessor's Office Expenses		146,194

Community Agency Funding

1023	Community Medical	15,000
1024	Transportation	10,000
1025	GA Client Service Funding	10,000
1026	Youth Services	42,500
1027	Senior Services	35,000
Total Community Agency Funding		112,500

**Town of the City of Bloomington
GENERAL TOWN FUND**

Compensation & Benefits

7011	Supervisor	73,827
7021	Assessor	91,500
7031	Town Clerk	5,025
7041	Town Trustees	2,800
7051	General Assistance Staff	424,536
7061	Deputy Assessors	376,000
7081	IMRF/Employer (2014=12.56%)	126,000
7091	FICA (SS/MC)/Employer (7.65%)	66,899
7101	Group Medical/Employer	150,173
7111	State Unemployment/Employer	1,200
Total Compensation & Benefits		1,317,960

Services & Expenses

1028	Membership Dues	1,500
1029	Auditing Expense	10,000
1030	Legal Expense	8,000
1031	Court Costs	500
1033	Surety Bonds	500
1034	Insurance	13,500
1035	Publishing	2,500
1038	Other Miscellaneous Expense	2,500
1039	Debt Service-Principle & Interest	8,896
1040	Building Maintenance	30,000
1042	Janitorial Services & Supplies	7,000
1043	Building Security	5,000
Total Services & Expenses		89,896

Supervisor's Office Expenses

8091	Postage	2,500
8101	Rent/Debt Service	40,000
8121	Janitorial	2,500
8131	Utilities	10,000
8141	Telephones	4,500
8151	Car Expense	4,000
8161	Education/Conference/Meetings	7,500
8171	Equipment	7,500
8181	Equipment Repair/Rental	9,000
8191	Office Supplies	5,000
8201	Printing	1,000
8211	Publications	500
8221	Computer/Contract Services	11,000
8241	Membership Dues	175
Total Supervisor's Office Expenses		105,175

Total General Town Fund Expenses	1,771,725
Total Revenue Over/(Under) Expenses	-443,425
Projected Fund Balance 3/31/2015	425,212

**Town of the City of Bloomington
GENERAL ASSISTANCE FUND**

Projected Fund Balance 3/31/2014

\$ 844,600

Draft

**BUDGET
FY 2015
04/01/14-03/31/15**

Revenue

7000	Interest	\$ 250
7400	Miscellaneous Income	\$ 150
7600	Personal Property Replacement Tax	\$ 51,850
7700	Refunds & Recoveries	\$ 50,000
7800	Tax Levy	\$ 568,450
Total Revenue		\$ 670,700

Total Funds Available

\$ 1,515,300

General Assistance Program Expenses

CW/General Assistance

6011	Groceries/Personal Essentials	\$ 170,000
6021	Rent	\$ 300,000
6051	Utilities	\$ 31,200
6061	Medical	\$ 350,000
6071	Emergency Assistance	\$ 95,000
6081	Hospital	\$ 75,000
6091	Burial	\$ 4,500
6101	Transportation	\$ 40,000
6121	Allowances	\$ 21,600
Total General Assistance		\$ 1,087,300

Total General Assistance Fund Expenses

\$ 1,087,300

Total Revenue Over/(Under) Expenses

\$ (416,600)

Projected Fund Balance 3/31/2015

\$ 428,000

City of Bloomington Township

BUDGET COMPARISONS	FY07	FY08	FY09	FY10	FY11	FY12	FY13	AMENDED FY14 (Cem = 13 months)	FY15
	Revenue								
GA: General Assistance Fund	1,127,000	1,142,000	1,182,150	792,650	746,150	676,650	641,150	573,650	670,700
GT General Town Fund	1,290,954	1,345,500	1,391,429	1,385,384	1,365,084	1,352,245	1,304,969	1,400,201	1,328,300
Evergreen Cemetery	580,504	596,005	596,005	703,579	695,946	704,200	704,200	712,925	700,816
Total Revenue	2,998,458	3,083,505	3,169,584	2,881,613	2,807,180	2,733,095	2,650,319	2,686,776	2,699,816
Expenses									
GA: General Assistance Fund	1,146,000	1,192,000	1,182,150	1,184,500	1,284,500	1,225,000	1,217,500	1,077,000	1,087,300
GT General Town Fund	1,362,983	1,441,884	1,454,466	1,502,916	1,503,314	1,560,374	1,552,191	1,801,509	1,771,725
Evergreen Cemetery	512,240	596,000	596,000	703,579	695,946	744,200	744,200	741,370	815,316
Total Expenses	3,021,223	3,229,884	3,232,616	3,390,995	3,483,760	3,529,574	3,513,891	3,619,879	3,674,341

EAV	2005	2006	2007	2008	2009	2010	2011	2012	2013
		\$ 1,110,463,704	\$ 1,159,668,599	\$ 1,207,887,380	\$ 1,265,590,988	\$ 1,305,122,677	\$ 1,331,224,372	\$ 1,557,479,968	\$ 1,524,822,330

LEVY COMPARISONS	2005	2006	2007	2008	2009	2010	2011	2012	2013
LEVY	*****								
GA: General Assistance Fund	1,000,018	1,000,053	1,000,010	650,008	649,951	589,466	553,996	487,486	568,450
GT General Town Fund	1,115,502	1,149,946	1,194,480	1,242,051	1,245,609	1,208,752	1,171,536	1,162,677	1,081,500
Evergreen Cemetery	472,313	472,513	472,526	472,445	481,982	505,998	506,025	506,698	506,600
Total LEVY	2,587,833	2,622,512	2,667,016	2,364,504	2,377,542	2,304,216	2,231,557	2,156,861	2,156,550

TAX RATE	2005	2006	2007	2008	2009	2010	2011	2012	2013
GA: General Assistance Fund	0.0915	0.0876	0.0828	0.0514	0.0498	0.0443	0.0356	0.0320	
GT General Town Fund	0.1021	0.1007	0.0989	0.0981	0.0954	0.0908	0.0752	0.0763	
Evergreen Cemetery	0.0432	0.0414	0.0391	0.0373	0.0369	0.0380	0.0325	0.0332	
	0.2369	0.2297	0.2208	0.1868	0.1822	0.1731	0.1433	0.1415	0.0000

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURCE CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, Supervisor & JMSHRC Administrator
DATE: February 24, 2014
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. **Township January Report:** Total January cases opened are 165 (120 reopened and 45 new). Last year results in January were 166 cases opened (129 reopened and 37 new).

Workfare/Education:

- GED Classes: No clients are working toward their GED certification.
- Life Skills: Three clients are participating in the class.
- Skills for Success: Six clients are participating.
- Jobs: (1) HSH Warehouse, (1) H & R Block, (1) Auto Warehousing, (1) Starcrest, and (1) Petersen Health, (1) Country Companies through temp agency, (1) temp agency, (1) Mechanical Devices, (1) Cornbelters

2. **Scott Health Resources**

December Report (totals since May 1, 2013):

	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	YTD
Dental Procedures:	36	34	55	22	30	20	20	15	274
Medical Doctor Referrals:	14	26	25	15	31	46	11	10	178
Medical Equipment & Supplies:	2	1	2	0	5	8	1	1	26
Prescriptions Paid:	37	33	35	31	48	45	21	21	271
# Maternal/Child Passengers:	38	34	42	43	43	35	38	38	311
Number Cancer Passengers	28	18	16	18	22	26	35	52	215

McLean County Eye Care Referral Network had 46 patients referred to 9 referring Optometrist in December. Twenty-nine pairs of eyeglasses were dispensed in January.

Three Illinois Wesleyan students attended the February 12th Scott Commission meeting as part of the IWU nursing student requirement to attend a professional organization community board.

3. **Cemetery**

City of Bloomington Township began merging Evergreen Memorial Cemetery's accounting. This will be completed by the fiscal year end 2014 which is March 31st.

Payroll has been converted successfully from a once-a-week check to two times per month direct deposit or debit card. This process is now functioning from the Township Center.

4. **RFP for Auditor**

At the request of the Board of Trustees, Township published an RFP which was printed in the Pantagraph on January 27th. The deadline for the RFP's was on February 18th. We received four proposals. My decision will be announced at the board meeting.

5. **Reminder: March Public Hearing at 6:15pm for proposed Fiscal Year 2015 Budget.**

Town of the City of Bloomington	Total # Cases	New Cases	Reopen Cases	Employable		Non-Employable		FT/PT Employed	Medical	SSI Pending	Workfare	Job Search Rehab Training	Due Process	EA	TR	GA/EA Grants	Avg Cost/ Client	
				Males	Females	Males	Females											
FY 2013 (04/01/12-03/31/13)																		
April	186	38	148	76	51	26	33	10	12	61	60	35	5	3	0	\$ 45,887	\$ 246.70	
May	190	43	147	76	57	24	33	12	11	60	58	38	5	5	1	\$ 69,969	\$ 368.26	
June	179	49	130	62	60	27	30	11	19	57	52	29	5	6	0	\$ 61,633	\$ 344.32	
July	188	53	135	70	71	21	26	19	19	52	70	17	0	10	1	\$ 62,573	\$ 332.84	
August	203	65	138	72	80	23	28	16	17	54	69	20	12	14	1	\$ 63,445	\$ 312.54	
September	177	36	141	68	60	19	30	8	11	60	51	26	9	9	3	\$ 60,744	\$ 343.18	
October	186	55	131	68	67	20	31	17	15	64	51	20	3	16	0	\$ 123,261	\$ 662.70	
November	172	37	135	59	66	22	25	20	11	58	52	13	5	13	0	\$ 55,242	\$ 321.17	
December	153	32	121	58	46	18	31	17	13	57	48	9	3	5	1	\$ 56,821	\$ 371.38	
January	166	37	129	58	50	22	36	13	11	62	48	21	3	8	0	\$ 49,756	\$ 299.73	
February	152	22	130	51	47	24	30	10	10	59	44	21	5	2	1	\$ 97,867	\$ 643.86	
March	149	19	130	49	48	24	28	13	8	57	46	21	2	2	1	\$ 57,807	\$ 387.97	
Fiscal YTD TOTAL	2101	486	1615	767	703	270	361	166	157	701	649	270	57	93	9	\$ 805,004	\$ 383.15	
FY 2014 (04/01/13-03/31/14)																		
April	156	31	125	50	57	22	27	17	9	55	50	18	3	4	0	\$ 65,404	\$ 419.25	
May	163	40	123	52	57	25	29	16	13	50	52	19	4	6	3	\$ 51,400	\$ 315.34	
June	161	32	129	42	63	29	27	21	13	51	47	20	2	7	0	\$ 50,271	\$ 312.24	
July	159	34	125	44	62	31	22	13	19	48	56	14	3	5	1	\$ 52,444	\$ 329.84	
August	164	36	128	36	65	33	30	19	19	56	46	13	3	8	0	\$ 99,362	\$ 605.86	
September	159	33	126	38	65	31	25	18	7	59	40	16	9	10	0	\$ 53,082	\$ 333.85	
October	170	43	127	49	61	34	26	18	10	61	51	15	4	8	3	\$ 58,004	\$ 341.20	
November	153	32	121	44	53	28	28	15	7	59	47	13	6	6	0	\$ 48,378	\$ 316.20	
December	152	36	116	41	56	28	27	17	8	56	48	12	3	8	0	\$ 71,511	\$ 470.47	
January	165	45	120	48	55	32	30	12	5	61	57	17	6	5	2	\$ 46,504	\$ 281.84	
February																		
March																		
Fiscal YTD TOTAL	1602	362	1240	444	594	293	271	166	110	556	494	157	43	67	9	\$ 596,360	\$ 372.26	
COMPARISONS:																		
FY 2013 YTD	1800	445	1355	667	608	222	303	143	139	585	559	228	50	89	7	\$ 649,330	\$ 360.74	
FY 2014 YTD	1602	362	1240	444	594	293	271	166	110	556	494	157	43	67	9	\$ 596,360	\$ 372.26	
DIFFERENCE	-198	-83	-115	-223	-14	71	-32	23	-29	-29	-65	-71	-7	-22	2	\$ (52,969)	\$ 11.52	
% CHANGE	-11%	-19%	-8%	-33%	-2%	32%	-11%	16%	-21%	-5%	-12%	-31%	-14%	-25%	29%	-8%	3%	

TOWN OF THE CITY OF BLOOMINGTON

Steven R Scudder

607 S Gridley, Ste A

Bloomington, Illinois 61701

Telephone 309/828-6016

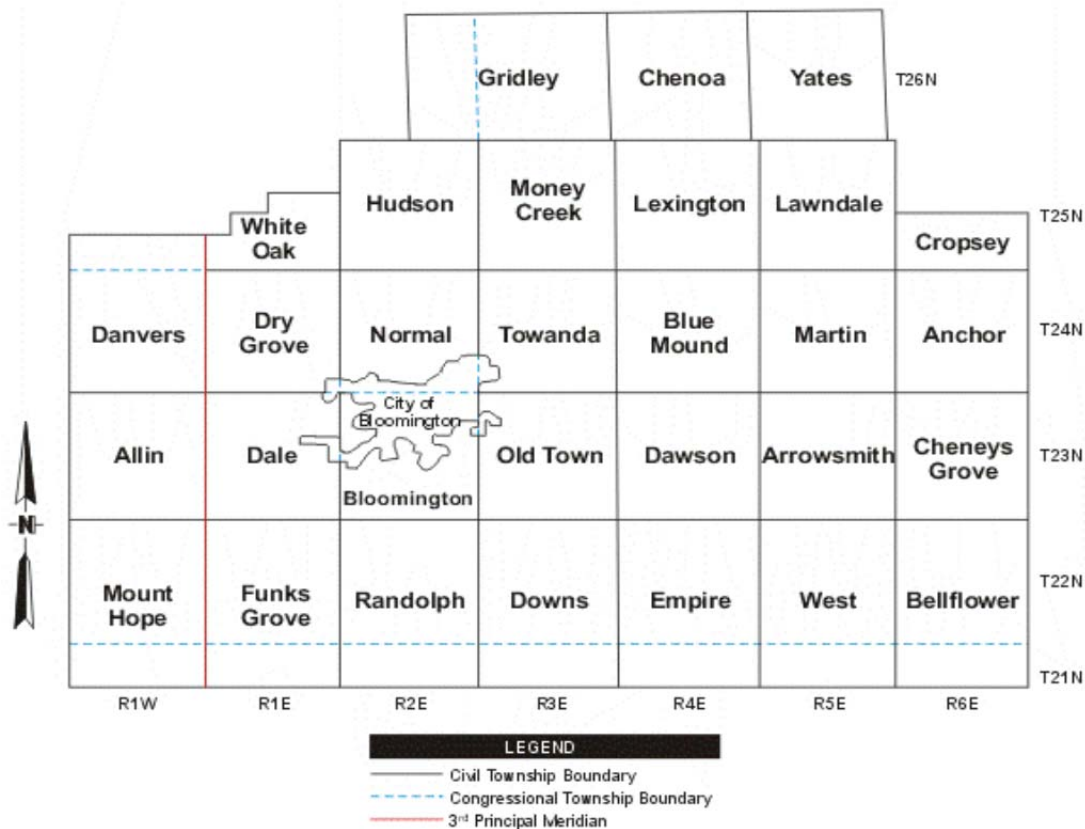
WWW.Assessor-BLM.com

Fax 309/829-0663

Email: stevenr@assessor-blm.com

To: Town Trustees
From: Steve Scudder
Date: February 17, 2014
Subject: Monthly Report

- In January we had the Annual Supervisor of Assessment meeting held by Mclean County Supervisor of Assessments (Bob Kahman). He expressed his gratitude for the timely fashion the process was completed in 2013. He would like 2014 to continue to improve our timeliness. He also stated that City of Bloomington accounts for almost 50% of the Assessed Value in the county. The total county Assessed Value is \$3,978,794,132. The City Assessed Value is \$1,904,478,411.
- The Map below is of Mclean County with the townships listed. The City of Bloomington Township is a coterminous township which means as the City increases in size the township can continue to grow. You can see that the City grows into six different townships.



Questions?
SS

Monday February 24, 2014