

PROCEEDINGS OF A TOWN MEETING

Hebron Township 10206 Seaman Hebron, Illinois 60034
November 8, 2017

CALL TO ORDER - At the Regular Town Meeting, held in the town of Hebron, County of McHenry, and State of Illinois, at 7:16p.m. on the 8th day of November, 2017, the meeting was called to order by Jim Nichols, Township Supervisor. The Pledge of Allegiance was recited.

Present – Supervisor Jim Nichols, Trustee Paul Musgrave, Trustee Nancy Lech, Trustee Susan Reed, Clerk Patricia Elswick, Assessor Tracie Von Bergen & Road Commissioner Zeke Nickels.

Absent – Trustee Brandon Berg.

APPROVAL OF PRIOR MINUTES - Regular October 11, 2017 Minutes - Trustee Lech motion to approve the minutes with the correction of the motion to approve the minutes was made by Trustee Reed. Second Trustee Musgrave. Roll call vote Ayes – 4: Supervisor Nichols, Trustees Musgrave, Lech & Reed. Nays – 0 Absent – Trustee Berg. Motion Passed.

APPROVAL OF EXPENDITURES/BILLS - Town Fund Bills – Trustee Reed motion to approve the bills presented. Second Trustee Musgrave. Roll call vote Ayes – 4: Supervisor Nichols, Trustees Musgrave, Lech & Reed. Nays – 0 Absent – Trustee Berg. Motion Passed.

General Assistance Fund Bills - Trustee Lech motion to approve. Second Trustee Reed. Roll call vote Ayes – 4: Supervisor Nichols, Trustees Musgrave, Lech & Reed. Nays – 0 Absent – Trustee Berg. Motion Passed.

Cemetery Fund Bills - Trustee Musgrave motion to approve. Second Trustee Reed. Roll call vote Ayes – 4: Supervisor Nichols, Trustees Musgrave, Lech & Reed. Nays – 0 Absent – Trustee Berg. Motion Passed.

Building Completion Fund Bills – No bills were presented for consideration of the Building Fund.

Road District Bills – Trustee Reed motion to approve. Second Trustee Lech. Roll call vote Ayes – 4: Supervisor Nichols, Trustees Musgrave, Lech & Reed. Nays – 0 Absent – Trustee Berg. Motion Passed.

CLERKS REPORT – The township received an invitation to share for a Savers fundraising event for the Hebron United Methodist Church.

PLANNING COMMISSION REPORT – There was no report from the planning commission. The October 24, 2017 plan commission meeting agenda was never posted and the same meeting was not posted that it was canceled. Ken Kraft sent a letter of resignation from the plan commission. Supervisor Nichols made motion to accept the resignation of Ken Kraft. Second Trustee Reed. Roll call vote Ayes – 4: Supervisor Nichols, Trustees Musgrave, Lech & Reed. Nays – 0 Absent – Trustee Berg. Motion Passed. Current members include Chris Olson & Dan Nelson. Next scheduled meeting is January 23, 2018 & an agenda will need to be posted or post of cancelation if there is no quorum.

ASSESSOR REPORT – Assessor Von Bergen reported 5 formal appeals were filed with the county, 30 were negotiated within this office and there are no set dates for the hearings & non-hearings yet.

ROAD COMMISSIONER REPORT - Commissioner Nickels reported patching, picking up garbage, working shoulders, working gravel roads, working on equipment, brush removal, received salt, sent truck 3, 7 & the loader out for repairs.

CEMETERY REPORT – Supervisor Nichols reported receiving compliments on the cemetery mowing, has had many inquiries on prices, clean up along the fence completed for community service. A new flag is needed for Veterans Day. The database is up records need to be entered in. Trustee Reed expressed interest in

being part of the cemetery board. The Cemetery board members include Nancy Lech, Jim Vander Pal & Tom Evers Sexton.

HEADQUARTERS – Building Maintenance - Supervisor Nichols reported the individual completing community service also helped with the cement work for the message board & got some gravel from the Road District.

Audit/Annual Financial Report – Someone needs to file an extension; Supervisor Nichols thinks Brown has but will check. Brown just contacted for the QuickBooks password so it is thought that they have not started the audit yet.

Township Website – Trustee Lech has been working on the website & will show anyone that is interested after the meeting.

Green Street – There was discussion on the insurance, TOIRMA amount to insure Green St is said to be \$1200-1300 asking for escrow money for the taxes and the insurance in the amount of \$700 per month was mentioned. There have been no zoning changes at this time.

Purchase Township Mower – There was no action at this time.

Phone/Fax Lines – There was no action or discussion at this time.

Adopt Township Levy/Truth in Taxation – Table to next months regular meeting because the Cemetery Levy was not included.

Adopt Road District Levy/Truth in Taxation – The board tabled the Road District Levy adoption until next month until the Town & Cemetery Levy can be adopted at the same time.

OLD BUSINESS - GASB 34 – Capitalization policy – This document will need to be adopted next month.

NEW BUSINESS – The drainage district will be holding a meeting, Supervisor Nichols said they need to fill out a building usage application.

SET NEXT MEETING AGENDA - December Agenda Items- Call to Order; Pledge of Allegiance; Approve Prior Meeting Minutes; Current Bills; Reports – Clerk, Planning Commission – Members & Appointment, Assessor, Road Commissioner, Cemetery – Members & Appointment, Headquarters – Green St, Audit/AFR, Website, Town, Cemetery & Road Levy/Truth in Taxation, GASB Policy; Old Business; Set Next Meeting Agenda; Adjournment.

ELECTORS COMMENTS – Commissioner Nickels asked why the records are not given to the clerk

ADJOURNMENT - Trustee Musgrave moved to adjourn the meeting. Second Trustee Lech. Motion passed unanimously by voice vote. The meeting adjourned 8:14pm.

Respectfully Submitted,

X

Patricia A. Elswick
Hebron Township Clerk