

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, December 15, 2014
PLACE: Bloomington City Hall
TIME: 6:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Roll Call of Attendance: Tracey Covert, Town Clerk
- III. Approval of Minutes of the November 24, 2014 Board Meeting, as submitted by Tracey Covert, Town Clerk
- IV. Action by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2014 accounts.
- V. Approval of General Town Fund anticipated expenditures as presented and certified.
- VI. Comments: Deb Skillrud, Township Supervisor
- VII. Comments: Steve Scudder, Township Assessor
- VIII. Public Comments
- IX. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
NOVEMBER 24, 2014

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of City Hall Building at 6:31 P.M. on November 24, 2014.

The meeting was called to order by Trustee Renner and the following were present:

Trustees: Scott Black, Karen Schmidt, Kevin Lower, Jim Fruin, Judy Stearns, David Sage, Diana Hauman, Joni Painter, Mboka Mwilambwe and Tari Renner.

Also present were Staff: Tracey Covert, Town Clerk, Steve Scudder, Township Assessor and Deborah Skillrud, Township Supervisor.

The Minutes of October 27, 2014 Regular Session were presented.

Motion by Trustee Painter, seconded by Trustee Black that the reading of the Minutes October 27, 2014 Regular Session meeting be dispensed with and approved as presented.

Motion carried, (viva voce). Trustee Mwilambwe abstained.

The audit for the Evergreen Memorial Cemetery, General Town Fund and the General Assistance Fund and Exhibit A. Request for Payment were presented for October 2014.

Motion by Trustee Schmidt, seconded by Trustee Black, to approve the audits as presented and placed on file.

Ayes: Trustees Black, Schmidt, Lower, Fruin, Stearns, Sage, Hauman, Painter, Mwilambwe and Renner.

Nays: None.

Motion carried.

The anticipated expenditures were presented.

Motion by Trustee Schmidt, seconded by Trustee Painter, to approve the anticipated expenditures.

Ayes: Trustees Black, Schmidt, Lower, Fruin, Stearns, Sage, Hauman, Painter, Mwilambwe and Renner.

Nays: None.

Motion carried.

Trustee Renner introduced the Tax Levy Ordinance for Tax Year 2014 to be used in Fiscal Year 2016, (April 1, 2015 – March 31, 2016).

Motion by Trustee Schmidt, seconded by Trustee Painter to adopt the estimated 2014 Property Tax Levy in the amount of \$2,251,600.

Ayes: Trustees Black, Schmidt, Lower, Fruin, Stearns, Sage, Hauman, Painter, Mwilambwe and Renner.

Nays: None.

Motion carried.

This list of meetings for calendar year 2015 for the City of Bloomington Township and Evergreen Memorial Cemetery were presented.

Motion by Trustee Schmidt, seconded by Trustee Hauman to approved the list of meetings for calendar year 2015.

Motion carried, (viva voce).

Deb Skillrud, Township Supervisor, addressed the Board. She had prepared a written report. She informed the Board that the Evergreen Memorial Cemetery employees were integrated into the Township's employee health insurance plan. This is the same plan as the City of Bloomington.

Trustee Fruin questioned the Board signing the monthly audits. He questioned if the process could be streamlined. Ms. Skillrud noted the addition of the Cemetery's monthly audit report. The Township offices were in different locations. She planned to research same.

Steve Scudder, Township Assessor, addressed the Board. He had prepared a written report. The Board of Review process should be completed by December 2014. Work had started on the 2015 assessment cycle. His office would be creating a commercial assessment model that would bring consistency. Variables would be selected with the goal of achieving better outcomes. Mike Ireland would be providing assistance in the spring 2015. This would be a quadrennial year. He noted Mr. Ireland's experience and knowledge. He had assisted with training the new staff members.

Trustee Renner opened the meeting to Public Comment. No one came forward to address the Board.

Motion by Trustee Black, seconded by Trustee Hauman to adjourn. Time: 6:39 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Tracey Covert
Town Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November, 2014**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **15th day of December, 2014**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **15th day of December, 2014**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$51,160.44** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$20,000.00** at BLOOMINGTON MUNICIPAL CREDIT UNION, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,088,249.93** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Town Administration Fund

Month of: **NOVEMBER 2014**

Public Funds at Commencement

Cash: US Bank Checking Balance	\$ 16,062	
Investments: Bloomington Municipal Credit Union	\$ 20,000	
Investments: The Illinois Funds	\$ 1,177,859	
	<u>Public Funds at Commencement</u>	\$ 1,213,921

Public Funds Received This Month

Interest: US Bank	\$ 1	
Interest: The Illinois Funds	\$ 9	
Interest: Back Tax Levy	\$ 7	
Miscellaneous Income - Normal TWP/IGA	\$ 900	
Miscellaneous Income - JMSHRC	\$ 10,604	
Miscellaneous Income - IMRF/Retiree Ins	\$ 1,429	
Tax Levy	\$ 30,375	
	<u>Public Funds Received This Month</u>	\$ 43,324
	Public Funds Available	\$ 1,257,245

Public Funds Expended This Month

Payroll Liabilities 11/30/2014	\$ 98,561	
	<u>Public Funds Expended This Month</u>	\$ (726)
	TOTAL Public Funds at Month End	<u>\$ 1,159,410</u>

Public Funds at Month End

Cash: US Bank Checking Balance	\$ 51,160	
Investments: Bloomington Municipal Credit Union	\$ 20,000	
Investments: The Illinois Funds	\$ 1,088,250	
	<u>TOTAL Public Funds at Month End</u>	<u>\$ 1,159,410</u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 16,062	
Deposits		
Interest: US Bank Monthly	\$ 1	
Misc Income - IMRF/Retiree Ins	\$ 1,429	
Misc Income - JM Scott Health Resource Center	\$ 10,604	
Misc Income - Normal TWP/IGA	\$ 900	
Transfer from Savings	\$ 120,000	
Total Deposits for Month	<u>\$ 132,933</u>	
	Total Funds Available	\$ 148,995
Checks Written		
Assessor's Office Expenses	\$ 3,720	
Compensation & Benefits	\$ 91,075	
Services & Expenses	\$ 1,993	
Supervisor's Office Expenses	\$ 1,773	
Total Checks Written	<u>\$ 98,561</u>	
	Payroll Liabilities 11/30/2014	\$ (726)
	Total Checks Written	<u>\$ 97,835</u>
	Checkbook Balance at Month End	<u>\$ 51,160</u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 92,129	
Plus Outstanding Deposits	\$ 1,429	
Less Outstanding Checks	\$ (42,397)	
	<u>Checkbook Balance per Reconciliation</u>	<u>\$ 51,160</u>

City of Bloomington Township--General Town Administration Fund

Statement of Receipts and Disbursements

Income		<u>Nov-14</u>	
Revenue			
7000 Interest		\$ 17	
7400 Miscellaneous Income		\$ 12,932	
7800 Tax Levy		\$ 30,375	
	Total Revenue		\$ 43,324
	Total Income		\$ 43,324
Expense			
Assessor's Office			
9151 Auto Expense		\$ 49	
9161 Telephone		\$ 223	
9171 Utilities		\$ 336	
9231 Equipment		\$ 99	
9251 Education/Meetings/Conferences		\$ 158	
9291 Janitorial		\$ 140	
9301 Computer Services		\$ 1,115	
9311 Mapping/GIS Services		\$ 1,600	
	Total Assessor's Office		\$ 3,720
Compensation (Salaries) & Benefits			
7011 Supervisor		\$ 6,167	
7021 Assessor		\$ 7,500	
7031 Town Clerk		\$ 420	
7051 General Assistance Staff		\$ 31,903	
7061 Deputy Assessors		\$ 21,917	
7081 IMRF/Employer		\$ 8,476	
7091 FICA (SS/MC)/Employer		\$ 4,803	
7101 Group Medical/Employer		\$ 9,889	
	Total Compensation (Salaries) & Benefits		\$ 91,075
Services & Expenses			
1035 Publishing		\$ 10	
1038 Other Miscellaneous Expense		\$ 1,364	
1040 Building Maintenance		\$ 373	
1042 Janitorial Services & Supplies		\$ 245	
	Total Services & Expenses		\$ 1,993
Supervisor's Office			
8121 Janitorial		\$ 175	
8131 Utilities		\$ 504	
8141 Telephones		\$ 318	
8151 Car Expense		\$ 18	
8181 Equipment Repair/Rental		\$ 607	
8221 Computer/Contract Services		\$ 152	
	Total Supervisor's Office		\$ 1,773
	Total Expense		\$ 98,561
Net Income			<u>\$ (55,237)</u>

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Nov-14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 99	\$ 250	\$ (151)	39.7%
7400 Miscellaneous Income	\$ 118,642	\$ 161,500	\$ (42,858)	73.5%
7450 Township Litigation Income	\$ -	\$ 50	\$ (50)	0.0%
7600 Personal Property Replacement Tax	\$ 71,189	\$ 85,000	\$ (13,811)	83.8%
7800 Tax Levy	\$ 1,080,311	\$ 1,081,500	\$ (1,189)	99.9%
Total Revenue	<u>\$ 1,270,242</u>	<u>\$ 1,328,300</u>	<u>\$ (58,058)</u>	<u>95.6%</u>
Total Income	\$ 1,270,242	\$ 1,328,300	\$ (58,058)	95.6%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 1,235	\$ 21,544	\$ (20,309)	5.7%
9151 Auto Expense	\$ 956	\$ 3,000	\$ (2,044)	31.9%
9161 Telephone	\$ 1,827	\$ 2,500	\$ (673)	73.1%
9171 Utilities	\$ 2,995	\$ 5,800	\$ (2,805)	51.6%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ 681	\$ 1,200	\$ (519)	56.8%
9211 Publications & Printing	\$ 110	\$ 1,150	\$ (1,040)	9.6%
9231 Equipment	\$ 3,929	\$ 3,000	\$ 929	131.0%
9241 Equipment Repair/Rental	\$ 246	\$ 1,000	\$ (754)	24.6%
9251 Education/Meetings/Conferences	\$ 4,530	\$ 15,000	\$ (10,470)	30.2%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 2,739	\$ 43,000	\$ (40,261)	6.4%
9291 Janitorial	\$ 980	\$ 2,000	\$ (1,020)	49.0%
9301 Computer Services	\$ 6,201	\$ 10,000	\$ (3,799)	62.0%
9311 Mapping/GIS Services	\$ 24,076	\$ 26,000	\$ (1,924)	92.6%
9312 Membership Dues/Assessor's Staff	\$ -	\$ 1,500	\$ (1,500)	0.0%
Total Assessor's Office	<u>\$ 50,505</u>	<u>\$ 146,194</u>	<u>\$ (95,689)</u>	<u>34.5%</u>
Community Agency Funding				
1023 Community Medical	\$ 517	\$ 15,000	\$ (14,483)	3.4%
1024 Transportation	\$ -	\$ 10,000	\$ (10,000)	0.0%
1025 GA Client Service Funding	\$ -	\$ 10,000	\$ (10,000)	0.0%
1026 Youth Services	\$ 42,500	\$ 42,500	\$ -	100.0%
1027 Senior Services	\$ 33,500	\$ 35,000	\$ (1,500)	95.7%
Total Community Agency Funding	<u>\$ 76,517</u>	<u>\$ 112,500</u>	<u>\$ (35,983)</u>	<u>68.0%</u>
Compensation & Benefits				
7011 Supervisor	\$ 49,167	\$ 73,827	\$ (24,660)	66.6%
7021 Assessor	\$ 60,000	\$ 91,500	\$ (31,500)	65.6%
7031 Town Clerk	\$ 3,324	\$ 5,025	\$ (1,701)	66.1%
7041 Town Trustees	\$ 1,120	\$ 2,800	\$ (1,680)	40.0%
7051 General Assistance Staff	\$ 284,942	\$ 424,536	\$ (139,594)	67.1%
7061 Deputy Assessors	\$ 181,791	\$ 376,000	\$ (194,209)	48.3%
7081 IMRF/Employer	\$ 71,145	\$ 126,000	\$ (54,855)	56.5%
7091 FICA (SS/MC)/Employer	\$ 41,423	\$ 66,899	\$ (25,476)	61.9%
7101 Group Medical/Employer	\$ 81,684	\$ 150,173	\$ (68,489)	54.4%
7111 State Unemployment/Employer	\$ 174	\$ 1,200	\$ (1,026)	14.5%
Total Compensation & Benefits	<u>\$ 774,769</u>	<u>\$ 1,317,960</u>	<u>\$ (543,191)</u>	<u>58.8%</u>

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Nov-14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,312	\$ 1,500	\$ (188)	87.5%
1029 Auditing Expense	\$ -	\$ 10,000	\$ (10,000)	0.0%
1030 Legal Expense	\$ 270	\$ 8,000	\$ (7,730)	3.4%
1031 Court Costs	\$ -	\$ 500	\$ (500)	0.0%
1033 Surety Bonds	\$ -	\$ 500	\$ (500)	0.0%
1034 Insurance	\$ 11,927	\$ 13,500	\$ (1,573)	88.3%
1035 Publishing	\$ 133	\$ 2,500	\$ (2,367)	5.3%
1038 Other Miscellaneous Expense	\$ 2,045	\$ 2,500	\$ (455)	81.8%
1039 Debt Service - Principal & Interest	\$ 1,697	\$ 8,896	\$ (7,199)	19.1%
1040 Building Maintenance	\$ 2,381	\$ 30,000	\$ (27,619)	7.9%
1042 Janitorial Services & Supplies	\$ 2,262	\$ 7,000	\$ (4,738)	32.3%
1043 Building Security	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Services & Expenses	<u>\$ 22,028</u>	<u>\$ 89,896</u>	<u>\$ (67,868)</u>	<u>24.5%</u>
Supervisor's Office				
8091 Postage	\$ -	\$ 2,500	\$ (2,500)	0.0%
8101 Rent/Debt Service	\$ 2,292	\$ 40,000	\$ (37,708)	5.7%
8121 Janitorial	\$ 1,225	\$ 2,500	\$ (1,275)	49.0%
8131 Utilities	\$ 4,492	\$ 10,000	\$ (5,508)	44.9%
8141 Telephones	\$ 2,565	\$ 4,500	\$ (1,935)	57.0%
8151 Car Expense	\$ 1,073	\$ 4,000	\$ (2,927)	26.8%
8161 Education/Conference/Meetings	\$ 729	\$ 7,500	\$ (6,771)	9.7%
8171 Equipment	\$ -	\$ 7,500	\$ (7,500)	0.0%
8181 Equipment Repair/Rental	\$ 3,719	\$ 9,000	\$ (5,281)	41.3%
8191 Office Supplies	\$ 1,485	\$ 5,000	\$ (3,515)	29.7%
8201 Printing	\$ -	\$ 1,000	\$ (1,000)	0.0%
8211 Publications	\$ 49	\$ 500	\$ (451)	9.8%
8221 Computer/Contract Services	\$ 1,193	\$ 11,000	\$ (9,807)	10.8%
8241 Membership Dues	\$ 25	\$ 175	\$ (150)	14.3%
Total Supervisor's Office	<u>\$ 18,846</u>	<u>\$ 105,175</u>	<u>\$ (86,329)</u>	<u>17.9%</u>
Total Expense	<u>\$ 942,665</u>	<u>\$ 1,771,725</u>	<u>\$ (829,060)</u>	<u>53.2%</u>
Net Income	\$ 327,577	\$ (443,425)	\$ 771,002	

City of Bloomington Township--General Town Administration Fund

Checks Issued			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
0500 - US Bank			
11/05/2014	6674	NICOR Gas	-69.87
11/05/2014	6675	Blmgtn-Nrml Assoc of Realtors, Inc	-180.00
11/06/2014	Transfer	Illinois Funds, The	120,000.00
11/06/2014	EFT	EFT-Valutec Card Solutions	-122.00
11/13/2014	EFT	EFT-Cemetery share of Levy	14,227.77
11/13/2014	EFT	EFT-Cemetery share of Levy	3.59
11/13/2014	6676	City of Bloomington Twp Cemetery	-14,231.36
11/14/2014	20141115	EFT-Payroll	-21,605.44
11/14/2014	63114960	EFT-Federal Tax Deposit	-8,175.18
11/14/2014	41406	EFT-IL Tax Deposit	-1,559.06
11/14/2014	EFT	TASC (Total Administrative Services Corp)	-1,021.45
11/18/2014	6677	Toyota Financial Services	-309.49
11/18/2014	6678	VISA (DLS)	-48.68
11/18/2014	6679	Huck's Martin & Bayley Inc (FleetOne LLC)	-18.18
11/18/2014	6680	City of Bloomington Water Dept	-346.72
11/18/2014	6681	Watts Copy Systems, Inc.	-297.08
11/18/2014	6682	Hermes Service & Sales Inc	-246.00
11/18/2014	6683	Covert, Tracey	-164.14
11/18/2014	6684	Center for Performance Development Inc	-157.50
11/18/2014	6685	Verizon Wireless	-80.08
11/18/2014	6686	MarcFirst	-560.00
11/18/2014	6687	City of Bloomington Finance Dept	-49.47
11/18/2014	6688	Creative Technical Services, Inc (C-Tech)	-390.00
11/18/2014	6689	Pantagraph, The	-10.00
11/18/2014	6690	PAETEC Business Services dba Windstream	-48.12
11/21/2014	012029	Normal Township	900.00
11/25/2014	2362	John M Scott Health Resources Center	10,603.52
11/25/2014	40199	City of Bloomington Twp Cemetery	3,175.01
11/25/2014	6691	City of Bloomington Health Insurance	-12,931.54
11/25/2014	6692	NCPERS Group Life Ins	-128.00
11/25/2014	6693	TASC (Total Administrative Services Corp)	-1,152.64
11/25/2014	6694	Creative Technical Services, Inc (C-Tech)	-30.00
11/25/2014	6695	Frontier	-492.83
11/25/2014	6696	Raney Termite Control, Inc	-37.00
11/25/2014	6697	Illini Fire Equipment Company Inc	-41.75
11/25/2014	6698	Ameren Illinois	-422.72
11/25/2014	6699	McLean County Regional PlanningCommission	-1,600.00
11/25/2014	6700	Creative Technical Services, Inc (C-Tech)	-564.00
11/26/2014	20141130	EFT-Payroll	-22,964.00
11/28/2014	54581184	EFT-Federal Tax Deposit	-8,568.46
11/28/2014	41449	EFT-IL Tax Deposit	-1,634.88
11/26/2014	EFT	TASC (Total Administrative Services Corp)	-1,021.45
11/26/2014	00704	EFT-IMRF	-13,949.88
11/28/2014	14819	EFT-IMRF	-12.28
11/30/2014	EFT	IMRF - Illinois Municipal Retirement Fund	1,428.54
11/30/2014	Credit	Interest	0.94
			35,098.12

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE WELFARE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November, 2014**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **15th day of December, 2014**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **15th day of December, 2014**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE WELFARE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$53,827.62** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,089,485.00** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE WELFARE FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Assistance Welfare Fund

Month of: **NOVEMBER 2014**

Public Funds at Commencement

CASH: US Bank Checking Balance	\$ 40,709	
INVESTMENTS: The Illinois Funds	\$ 1,123,508	
	<u> </u>	
Public Funds at Commencement		\$ 1,164,217

Public Funds Received This Month

Interest: US Bank	\$ 1	
Interest: The Illinois Funds	\$ 9	
Interest: Back Tax Levy	\$ 3	
Refunds & Recoveries	\$ 1,183	
Tax Levy	\$ 15,964	
	<u> </u>	
Public Funds Received This Month		\$ 17,160
Public Funds Available		<u>\$ 1,181,377</u>

Public Funds Expended This Month

	<u>\$ 38,065</u>
TOTAL Public Funds at Month End	<u><u>\$ 1,143,313</u></u>

Public Funds at Month End

CASH: US Bank Checking Balance	\$ 53,828	
INVESTMENTS: The Illinois Funds	\$ 1,089,485	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 1,143,313</u></u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 40,709
Deposits:		
US Bank Monthly Interest	\$ 1	
Refunds & Recoveries	\$ 1,183	
Transfer from Savings	\$ 50,000	
	<u> </u>	
Total Deposits for Month		\$ 51,184
Total Funds Available		\$ 91,892
Checks Written: General Assistance		\$ 38,065
Checkbook Balance at Month End		<u><u>\$ 53,828</u></u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 64,119	
Less Outstanding Checks	\$ (10,291)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 53,828</u></u>

City of Bloomington Township--General Assistance Welfare Fund

Statement of Receipts and Disbursements

Income			Nov-14
Revenue			
7000 Interest		\$	13
7700 Refunds & Recoveries		\$	1,183
7800 Tax Levy		\$	15,964
	Total Revenue		<u>\$ 17,160</u>
		Total Income	<u>\$ 17,160</u>
Expense			
CW			
6011 Groceries/Personal Essentials		\$	12,307
6021 Rent		\$	19,088
6051 Utilities		\$	1,648
6061 Medical		\$	454
6071 Emergency Assistance		\$	1,428
6101 Transportation		\$	2,449
6121 Allowances		\$	691
	Total CW		<u>\$ 38,065</u>
		Total Expense	<u>\$ 38,065</u>
Net Income			<u><u>\$ (20,904)</u></u>

City of Bloomington Township--General Assistance Welfare Fund

Year to Date Budget Comparison

Income	Nov-14	Budget	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 91	\$ 250	\$ (159)	36.4%
7400 Miscellaneous Income	\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$ 37,418	\$ 51,850	\$ (14,432)	72.2%
7700 Refunds & Recoveries	\$ 43,383	\$ 50,000	\$ (6,618)	86.8%
7800 Tax Levy	\$ 567,779	\$ 568,450	\$ (671)	99.9%
Total Revenue	<u>\$ 648,670</u>	<u>\$ 670,700</u>	<u>\$ (22,030)</u>	96.7%
Total Income	<u>\$ 648,670</u>	<u>\$ 670,700</u>	<u>\$ (22,030)</u>	96.7%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 96,868	\$ 170,000	\$ (73,132)	57.0%
6021 Rent	\$ 182,521	\$ 300,000	\$ (117,479)	60.8%
6051 Utilities	\$ 19,719	\$ 31,200	\$ (11,481)	63.2%
6061 Medical	\$ 5,061	\$ 350,000	\$ (344,939)	1.4%
6071 Emergency Assistance	\$ 20,663	\$ 95,000	\$ (74,337)	21.8%
6081 Hospital	\$ -	\$ 75,000	\$ (75,000)	0.0%
6091 Burial	\$ 1,500	\$ 4,500	\$ (3,000)	33.3%
6101 Transportation	\$ 27,246	\$ 40,000	\$ (12,754)	68.1%
6121 Allowances	\$ 13,604	\$ 21,600	\$ (7,996)	63.0%
Total CW	<u>\$ 367,182</u>	<u>\$ 1,087,300</u>	<u>\$ (720,118)</u>	33.8%
Total Expense	<u>\$ 367,182</u>	<u>\$ 1,087,300</u>	<u>\$ (720,118)</u>	33.8%
Net Income	\$ 281,488	\$ (416,600)	\$ 698,088	

City of Bloomington Township--General Assistance Welfare Fund

Checks Issued

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
11/04/2014	29081	Ameren Illinois	-217.39
11/04/2014	29082	City of Bloomington Water Department	-93.76
11/04/2014	29083	NICOR Gas	-114.79
11/04/2014	29084	Citizens Equity First Credit Union	-265.00
11/04/2014	29085	Clothier Land Trust H-187 %Willow Creek	-485.86
11/04/2014	29086	Dietsch, David F & Gayle K	-530.00
11/04/2014	29087	Duran Ownership Group LLC %Eduard F Duran	-505.00
11/04/2014	29088	Harrell, Cris L & Deanna J	-250.00
11/04/2014	29089	Hillcrest Mobile Manor	-246.01
11/04/2014	29090	Khant, Ranjan & Ramnik %AB Rentals	-265.00
11/04/2014	29091	Poynor, Michael & Kristin	-188.71
11/04/2014	29092	Walters, Lue A dba Law 'N' Jaw Apts	-250.00
11/04/2014	29093	Ye, Wei	-245.00
11/04/2014	29094	Country Mutual Insurance Co	-33.45
11/04/2014	29095	Craig, Sean P dba Craig Properties	-265.00
11/04/2014	29096	Shepard, Cynthia M dba ShakmanEnterprises	-265.00
11/04/2014	29097	Moore, J A dba Maple Grove Estates	-265.00
11/06/2014	Transfer	Illinois Funds, The	50,000.00
11/05/2014	AB3096401	Treasurer, State of IL, SSI Reimbursement	123.00
11/05/2014	EFT	EFT-Kroger via Valutec	-12,307.02
11/06/2014	29098VOID	Void	0.00
11/06/2014	29099VOID	Void	0.00
11/06/2014	29100VOID	Void	0.00
11/12/2014	29101	B/N-Blmgtn-Normal Public Transit System	-986.00
11/12/2014	29102	BHA; Blmgtn Housing Authority (laundry)	-250.00
11/12/2014	29103	BHA; Blmgtn Housing Authority (rent)	-720.00
11/12/2014	29104	Mayor's Manor LTD Partnership (laundry)	-15.00
11/12/2014	29105	Mayor's Manor LTD Partnership (rent)	-160.00
11/12/2014	29106	Salvation Army-Safe Harbor & Genesis	-150.00
11/12/2014	29107	Ameren Illinois	-397.54
11/12/2014	29108	NICOR Gas	-34.98
11/12/2014	29109	Barth, Dawn M	-265.00
11/12/2014	29110	Brown, Richard P	-150.00
11/12/2014	29111	Capodice, Stephen A dba LET Joint Venture	-230.00
11/12/2014	29112	Duran Ownership Group LLC %Eduard F Duran	-205.00
11/12/2014	29113	Gannaway, Ronald E	-265.00
11/12/2014	29114	Jackson, Kim dba StoneMillProp %RST***	-530.00
11/12/2014	29115	Jones, Betty J %AB Rentals	-265.00
11/12/2014	29116	Lowery, Ruth %Karol Bowser	-215.00
11/12/2014	29117	MIMG LII Arbors at Eastland LLC	-265.00
11/12/2014	29118	Moore, J A dba Maple Grove Estates	-173.64
11/12/2014	29119	Cub Foods #219 (Niemann Foods Inc)	-45.70
11/12/2014	29120	City of Bloomington Water Department	-116.90
11/12/2014	29121	Adekoya, Tony S & Deborah F	-450.00
11/12/2014	29122	Arebin TR 1 %AB Rentals	-200.00
11/12/2014	29123	Clothier Land Trust H-187 %Willow Creek	-202.83
11/12/2014	29124	Jodi Management LLC %CORE 3 Prop Mgmt	-200.00
11/12/2014	29125	Modine Inc	-212.00
11/12/2014	29126	Pelhank, Wayne A dba Heartland Apt Mgmt	-465.50
11/12/2014	29127	Ray, J L Inc	-265.00
11/12/2014	29128	Shepard, Cynthia M dba ShakmanEnterprises	-215.00
11/12/2014	29129	Smith, Tracy A	-150.00
11/12/2014	29130	Sutter, William R	-150.00
11/12/2014	29131	Secretary of State of Illinois	-20.00
11/12/2014	29132	Secretary of State of Illinois	-20.00
11/12/2014	29133	Southgate Estates LLC	-190.00
11/12/2014	29134	Wylie, Wilber Wesley & Connie F	-260.00
11/18/2014	29135	Ameren Illinois	-152.43
11/18/2014	29136	Frontier	-38.66
11/18/2014	29137	NICOR Gas	-157.50
11/18/2014	29138	Armstrong Inc., John D %Valerie L Dumser	-170.00
11/18/2014	29139	Busey Bank (loan specific)	-245.00
11/18/2014	29140	Dobski, Steven dba J Galt Properties LLC	-265.00

City of Bloomington Township--General Assistance Welfare Fund

Checks Issued

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
11/18/2014	29141	Duran Ownership Group LLC %Eduard F Duran	-639.00
11/18/2014	29142	Franzen, Harold M Estate dba FranzenRntls	-215.00
11/18/2014	29143	Gruber, Ronald C dba Gruber Rentals	-200.00
11/18/2014	29144	Kolandaivelu, Dr Subramaniam %Brady Prop	-265.00
11/18/2014	29145	Listwan, Steven L & Jessica dba Even Prop	-150.00
11/18/2014	29146	Loft Investments %Eric Ostling	-600.00
11/18/2014	29147	Miller Trust, Annetta O dba Miller Prop	-10.00
11/18/2014	29148	MIMG LII Arbors at Eastland LLC	-265.00
11/18/2014	29149	Shepard, Cynthia M dba ShakmanEnterprises	-265.00
11/18/2014	29150	Southgate Estates LLC	-265.00
11/18/2014	29151	BroMenn Physician Mgmt Corp	-19.50
11/18/2014	29152	McLean Co Health Department	-50.00
11/18/2014	29153	Huck's Martin & Bayley Inc (FleetOne LLC)	-492.20
11/18/2014	29154	Atrium Pharmacy, The	-97.80
11/18/2014	29155	TVEO Corporation	-86.88
11/18/2014	29156	VISA ...0684	-43.00
11/24/2014	AB3172679	Treasurer, State of IL, SSI Reimbursement	1,060.00
11/24/2014	4265425	BroMenn Physician Mgmt Corp	56.70
11/25/2014	29157	BHA; Blmgtn Housing Authority (laundry)	-275.00
11/25/2014	29158	BHA; Blmgtn Housing Authority (rent)	-698.00
11/25/2014	29159	Home Sweet Home Ministries, Inc	-450.00
11/25/2014	29160	Mayor's Manor LTD Partnership (rent)	-345.00
11/25/2014	29161	Salvation Army-Safe Harbor & Genesis	-300.00
11/25/2014	29162	City of Bloomington Water Department	-114.17
11/25/2014	29163	Elias, Donald S & Karen M	-250.00
11/25/2014	29164	Swallow, Robert R dba RS Apartments	-265.00
11/25/2014	29165	Secretary of State of Illinois	-20.00
11/25/2014	29166	Ameren Illinois	-169.13
11/25/2014	29167	Frontier	-40.83
11/25/2014	29168	Ahrens, Arthur J Sr & Christine E Sympson	-150.00
11/25/2014	29169	Anderson, Mark & Sarah %CBHOA	-200.00
11/25/2014	29170	Apartment Investors XVI LP %RCS	-265.00
11/25/2014	29171	Boyce, Joseph C dba Ian-Ash Properties	-265.00
11/25/2014	29172	Citizens Equity First Credit Union	-244.84
11/25/2014	29173	Clothier Land Trust H-187 %Willow Creek	-202.83
11/25/2014	29174	Country Mutual Insurance Co	-77.48
11/25/2014	29175	Dotson, Bernard & Rearn M	-265.00
11/25/2014	29176	Duran Ownership Group LLC %Eduard F Duran	-86.80
11/25/2014	29177	Gruber, Ronald C dba Gruber Rentals	-200.00
11/25/2014	29178	Harris, Remelle	-150.00
11/25/2014	29179	Hunt, Erika & Andrew dba A-List Prop %AB	-186.00
11/25/2014	29180	MJM Partnership LLC	-247.50
11/25/2014	29181	Overbey, Sonseeray	-150.00
11/25/2014	29182	Roots, Rick & Rebecca	-100.00
11/25/2014	29183	Shepard, Cynthia M dba ShakmanEnterprises	-515.00
11/25/2014	29184	Sigler, Leonard E dba Rosebriar Rentals	-150.00
11/25/2014	29185	Smith, Tracy A	-150.00
11/25/2014	29186	Southgate Estates LLC	-171.45
11/25/2014	29187	TVA LLP dba Turnberry Village	-88.00
11/25/2014	29188	Walters, Lue A dba Law 'N' Jaw Apts	-200.00
11/25/2014	29189	Atrium Pharmacy, The	-47.60
11/25/2014	29190	BroMenn Physician Mgmt Corp	-249.60
11/25/2014	29044VOID	Secretary of State of Illinois	20.00
11/26/2014	29191	B/N--Blmgtn-Normal Public Transit System	-928.00
11/28/2014	Credit	Interest	0.65
			<u>13,119.07</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--EVERGREEN MEMORIAL CEMETERY

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the 30th day of November, 2014, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this 9th day of December, 2014.

OFFICIAL SEAL
Gabrielle Y Nichols
Notary Public, State Of Illinois
My Commission Expires 08/19/18

Deborah L Skillrud
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Gabrielle Y Nichols 12/09/2014
Notary Public

This 9th day of November, 2014.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$50.00 Petty Cash held at Evergreen Memorial Cemetery Office, \$223,696.46 at HEARTLAND BANK 7774, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, \$217,866.64 at HEARTLAND BANK 7782, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of \$98,860.23 at HEARTLAND BANK 7114, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President: Eugene C Lorch
Secretary/Treasurer for Cemetery Board: Pamela J Eaton

Cemetery Board Vice President: Amelia S Buragas
Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This 15th day of December, 2014.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct.

- WARD 1: Kevin Lower
WARD 2: David M Sage
WARD 3: Mboka Mwilambwe
WARD 4: Judith I Stearns
WARD 5: Joni Painter

- WARD 6: Karen A Schmidt
WARD 7: Scott Black
WARD 8: Diana Hauman
WARD 9: James A Fruin
Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Month of: **NOVEMBER 2014**

Funds at Commencement

Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	249,408	
Cash: Heartland Bank 7782 (Reserve)	\$	217,839	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	97,589	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	<u>168,547</u>	
Public Funds at Commencement			\$ 733,433

Funds Received This Month

Tax Levy	\$	14,228	
Opening/Closing	\$	6,000	
Sales - Lots	\$	8,505	
Sales - Crypts	\$	325	
Sales - Niches	\$	20	
Sales - Burial Supplies	\$	300	
Interest Savings/Checking	\$	28	
Interest: Back Tax Levy	\$	4	
Income from Trusts	\$	<u>12</u>	
Public Funds Received This Month			\$ 29,421
Public Funds Available			\$ 762,854

Funds Expended This Month

Change in Payroll Liabilities 11/30/2014	\$	(98)	
TOTAL Public Funds at Month End			<u>\$ 709,021</u>

Funds at Month End

Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	223,696	
Cash: Heartland Bank 7782 (Reserve)	\$	217,867	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	98,860	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	<u>168,547</u>	
TOTAL Public Funds at Month End			<u>\$ 709,021</u>

Checking Account Activity

Checkbook Balance at Commencement	\$	249,408	
Deposits			
Real Estate Tax Levy	\$	14,228	
Interest: Back Tax Levy	\$	4	
Opening/Closing	\$	6,000	
Sales	\$	<u>9,150</u>	
Total Deposits for Month		\$ 29,381	
Total Funds Available			\$ 278,789
Checks Written			
Administrative Expenses	\$	34,772	
Capital Improvements	\$	17,230	
Cemetery Operations	\$	<u>1,928</u>	
Total Checks Written		\$ 53,931	
Prepaid O/C Deposits transferred to Acct 7114	\$	1,260	
Change in Payroll Liabilities 11/30/2014	\$	<u>(98)</u>	
Total Checks Written		\$ 55,093	
Checkbook Balance at Month End			<u>\$ 223,696</u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$	223,523	
Plus Outstanding Deposits	\$	4,200	
Less Outstanding Checks	\$	<u>(4,027)</u>	
Checkbook Balance per Reconciliation			<u>\$ 223,696</u>

City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Statement of Receipts and Disbursements

Income		<u>Nov-14</u>
Revenue		
40100 Tax Levy	\$	14,228
42000 Opening/Closing	\$	6,000
42400 Sales	\$	9,150
43500 Interest Savings/Checking	\$	28
49000 Income from Trusts	\$	12
		<hr/>
Total Revenue		\$ 29,417
	Total Income	<hr/>
		\$ 29,417
Expense		
Administrative Expenses		
50100 Wages	\$	20,112
50200 Payroll Expenses	\$	3,987
51000 Employee Insurance	\$	8,316
51500 Contractual Services	\$	86
52000 Office Supplies	\$	33
52500 Utilities	\$	505
54000 Advertising	\$	1,915
55400 Special Event Expenses	\$	287
55450 Misc Admin Expenses	\$	(469)
		<hr/>
Total Administrative Expenses		\$ 34,772
Capital Improvements		
57600 Road, Fence, Lot, Drains	\$	1,800
57700 Equipment Building	\$	34
57800 Operating Equipment	\$	960
58000 Mausoleum (including debt service)	\$	5,066
58100 Grave Markers	\$	(569)
58150 Real Estate (future parking lot)	\$	9,939
		<hr/>
Total Capital Improvements		\$ 17,230
Cemetery Operations		
55500 Fuel & Oil Equipment	\$	1,542
56500 Equipment Repairs	\$	142
56600 Supplies & Maintenance	\$	244
		<hr/>
Total Cemetery Operations		\$ 1,928
	Total Expense	<hr/>
		\$ 53,931
Net Income		<hr/> <hr/>
		\$ (24,514)

City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Year to Date Budget Comparison

Income	Nov-14	Budget	\$ Over Budget	% of Budget
Revenue				
40100 Real Estate Tax Levy	\$ 506,022	\$ 506,600	\$ (578)	99.9%
41000 Personal Property Replacement Tax	\$ 33,347	\$ 38,000	\$ (4,653)	87.8%
42000 Opening/Closing	\$ 36,438	\$ 52,000	\$ (15,562)	70.1%
42100 Marker Commission	\$ 4,734	\$ 7,000	\$ (2,266)	67.6%
42400 Sales	\$ 54,306	\$ 87,700	\$ (33,394)	61.9%
43500 Interest Savings/Checking	\$ 192	\$ 116	\$ 76	165.8%
49000 Income from Trusts	\$ 885	\$ 2,400	\$ (1,515)	36.9%
49020 Miscellaneous Income	\$ 3,627	\$ 4,200	\$ (573)	86.4%
49021 Inspection Fee	\$ 1,800	\$ 2,800	\$ (1,000)	64.3%
Total Revenue	<u>\$ 641,351</u>	<u>\$ 700,816</u>	<u>\$ (59,465)</u>	<u>91.5%</u>
Total Income	\$ 641,351	\$ 700,816	\$ (59,465)	91.5%
Expense				
Administrative Expenses				
50100 Wages	\$ 221,653	\$ 298,700	\$ (77,047)	74.2%
53500 Trustee Compensation	\$ 1,500	\$ 3,000	\$ (1,500)	50.0%
50200 Payroll Expenses	\$ 51,767	\$ 55,000	\$ (3,233)	94.1%
51000 Employee Insurance	\$ 39,040	\$ 76,000	\$ (36,960)	51.4%
51100 Casualty Insurance	\$ 19,461	\$ 21,000	\$ (1,539)	92.7%
51500 Contractual Services	\$ 4,879	\$ 5,000	\$ (121)	97.6%
52000 Office Supplies	\$ 2,197	\$ 2,500	\$ (303)	87.9%
52500 Utilities	\$ 10,625	\$ 16,000	\$ (5,375)	66.4%
54000 Advertising	\$ 8,659	\$ 8,000	\$ 659	108.2%
54500 Dues/Seminars	\$ -	\$ 500	\$ (500)	0.0%
55500 Legal Expense	\$ 4,574	\$ 1,000	\$ 3,574	457.4%
55100 Audit Expense	\$ 195	\$ 6,700	\$ (6,505)	2.9%
55400 Special Event Expenses	\$ 9,854	\$ 8,000	\$ 1,854	123.2%
55450 Misc. Administrative Expenses	\$ 2,305	\$ 5,500	\$ (3,195)	41.9%
Total Administrative Expenses	<u>\$ 376,710</u>	<u>\$ 506,900</u>	<u>\$ (130,190)</u>	<u>74.3%</u>
Capital Improvements				
57000 Office Building	\$ -	\$ 8,000	\$ (8,000)	0.0%
57600 Road, Fence, Lot, Drains	\$ 20,279	\$ 44,916	\$ (24,637)	45.1%
57700 Equipment Building	\$ 15,380	\$ 4,000	\$ 11,380	384.5%
57800 Operating Equipment	\$ 14,215	\$ 15,000	\$ (785)	94.8%
57900 Office Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
58000 Mausoleum (including debt service)	\$ 40,574	\$ 63,000	\$ (22,426)	64.4%
58100 Grave Markers	\$ 8,608	\$ 4,000	\$ 4,608	215.2%
58150 Real Estate (future parking lot)	\$ 109,229	\$ 114,500	\$ (5,271)	95.4%
Total Capital Improvements	<u>\$ 208,285</u>	<u>\$ 256,416</u>	<u>\$ (48,131)</u>	<u>81.2%</u>
Cemetery Operations				
55500 Fuel & Oil Equipment	\$ 11,238	\$ 17,000	\$ (5,762)	66.1%
56000 Tree Removal/Monument Repair	\$ 13,200	\$ 15,000	\$ (1,800)	88.0%
56500 Equipment Repairs	\$ 2,421	\$ 8,000	\$ (5,579)	30.3%
56600 Supplies & Maintenance	\$ 2,596	\$ 6,000	\$ (3,404)	43.3%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
59900 Other Expenses	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Cemetery Operations	<u>\$ 29,456</u>	<u>\$ 52,000</u>	<u>\$ (22,544)</u>	<u>56.6%</u>
Total Expense	\$ 614,450	\$ 815,316	\$ (200,866)	75.4%
Net Income	\$ 26,901	\$ (114,500)	\$ 141,401	

City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Checks Issued			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland 7774 (Checking)			
11/01/2014	Deposit	Heartland Bank & Trust	105.95
11/01/2014	40175	Health Alliance Medical Plans	-4,230.00
11/03/2014	Deposit	Heartland Bank & Trust	2,089.34
11/03/2014	20141031 ADJ	Payroll Direct Deposit	14.40
11/04/2014	Deposit	Heartland Bank & Trust	48.99
11/04/2014	Debit	US Merchant Systems	-29.69
11/05/2014	Deposit	Heartland Bank & Trust	23.93
11/05/2014	Deposit	Heartland Bank & Trust	1,900.00
11/06/2014	Deposit	Heartland Bank & Trust	2,185.00
11/10/2014	Deposit	Heartland Bank & Trust	5,700.00
11/12/2014	Deposit	Heartland Bank & Trust	294.95
11/12/2014	Deposit	Heartland Bank & Trust	2,300.00
11/13/2014	Debit	US Merchant Systems	-19.95
11/14/2014	2014/11/15	Payroll Direct Deposit	-6,631.89
11/14/2014	43309888	EFTPS - IRS	-2,007.80
11/18/2014	40176	NICOR Gas	-158.00
11/18/2014	40177	City of Bloomington Water Dept	-346.92
11/18/2014	40178	Shelton, Jeremiah Adam	-1,800.00
11/18/2014	40179	SBC Heating & Air Conditioning Inc	-86.00
11/18/2014	40180	Pontiac Granite Co Inc	-180.00
11/18/2014	40181	Bellas Landscaping	-11,475.00
11/18/2014	40182	John Deere Financial	-460.01
11/18/2014	40183	Evergreen FS Inc	-1,541.68
11/18/2014	40184	Interstate ALL Battery Center	-48.95
11/18/2014	40185	Sam's Club	-62.13
11/18/2014	40186	Heartland Bank & Trust - mausoleum	-5,066.00
11/19/2014	Deposit	Heartland Bank & Trust	15,575.29
11/21/2014	40187	Christopher D Anderson	-100.00
11/21/2014	40188	Amber M Crow	-100.00
11/21/2014	40189	Tina M Crow	-100.00
11/21/2014	40190	Kyle J Durlflinger	-100.00
11/21/2014	40191	Terry L Hansen	-100.00
11/21/2014	40192	Gabrielle Y Nichols -	-100.00
11/21/2014	40193	Rick D Redfair	-100.00
11/21/2014	40194	Jeremiah A Shelton	-100.00
11/21/2014	75916833	EFTPS - IRS	-137.68
11/21/2014	40195	Visa Elan...6929	-882.21
11/21/2014	40196	Health Alliance Medical Plans	-4,230.00
11/21/2014	40197	Supermedia/DexMedia (FrontierDirectories)	-115.40
11/24/2014	Deposit	Heartland Bank & Trust	58.00
11/24/2014	Transfer	Scott, Dan & Pat	-860.00
11/24/2014	Transfer	Hoffman, Vaughn	-400.00
11/26/2014	2014/11/30	Payroll Direct Deposit	-7,859.44
11/26/2014	82603582	EFTPS - IRS	-2,490.72
11/25/2014	40198	IL Dept of Revenue	-840.61
11/25/2014	40199	City of Bloomington TWP - IMRF	-3,175.01
11/26/2014	40133 ADJUS	IDES - IL Dept of Emp Sec	0.01
11/28/2014	2014/11/28	Payroll Direct Deposit	-61.42
11/28/2014	92915367	EFTPS - IRS	-11.00
			<hr/>
			-25,711.65

CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **November 25, 2014, to December 15, 2014.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **15th day of December, 2014.**

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **15th day of December, 2014.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: December 15, 2014 Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	12/31/14	\$ 3,083.33
7011	Supervisor	D Skillrud	01/15/15	\$ 3,083.33
7021	Assessor	S Scudder	12/31/14	\$ 3,750.00
7021	Assessor	S Scudder	01/15/15	\$ 3,833.33
7041	Town Trustee 11/24/2014	Ward 1: K Lower	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 2: D Sage	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 3: M Mwilambwe	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 4: J Stearns	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 5: J Painter	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 6: K Schmidt	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 7: S Black	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 8: D Hauman	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Ward 9: J Fruin	12/31/14	\$ 20.00
7041	Town Trustee 11/24/2014	Mayor: T Renner	12/31/14	\$ 20.00
Compensation (Salaries) TOTAL				\$ 13,949.99
Assessor's Claims				
9151	Auto Expense	City of Bloomington (Estimated)	01/01/15	\$ 100.00
9151	Auto Expense	Tessendorf/Others (Estimated)	01/01/15	\$ 300.00
9161	Telephone	McLeod USA/PAETEC/Windstream (Estimated)	01/01/15	\$ 40.00
9161	Telephone	Frontier/Verizon North (Estimated)	01/01/15	\$ 210.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	01/01/15	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	01/01/15	\$ 400.00
9171	Utilities	NICOR (Estimated)	01/01/15	\$ 250.00
9251	Education/Meetings/Conferences	Center for Performance Development	01/01/15	\$ 200.00
9251	Education/Meetings/Conferences	BMCU Visa/McKissock/Jorczak	01/01/15	\$ 200.00
9291	Janitorial	MarcFirst	01/01/15	\$ 150.00
9301	Computer Services	Apex Software	01/01/15	\$ 2,000.00
9301	Computer Services	BN Assoc of Realtors Inc	01/01/15	\$ 180.00
9301	Computer Services	BMCU Visa/ReadyHosting.com	01/01/15	\$ 300.00
9301	Computer Services	BMCU Visa/Verizon Wireless	01/01/15	\$ 90.00
9312	Membership Dues	BMCU Visa/IAAO/URISA	01/01/15	\$ 175.00
Assessor's Claims TOTAL				\$ 4,745.00
Services & Expenses				
1038	Other Misc Expense	Visa/Intuit (Estimated)	01/01/15	\$ 500.00
1040	Building Maintenance	Raney Termite Control, Inc.	01/01/15	\$ 37.00
1040	Building Maintenance	Visa/Springfield Electric	01/01/15	\$ 257.68
1040	Building Maintenance	Wilcox Electric	01/01/15	\$ 425.49
1042	Janitorial Services & Supplies	MarcFirst	01/01/15	\$ 245.00
Services & Expenses TOTAL				\$ 1,465.17
Supervisor's Claims				
8121	Janitorial	MarcFirst	01/01/15	\$ 175.00
8131	Utilities	Illinois Power Co dba Ameren Illinois	01/01/15	\$ 253.63
8131	Utilities	NICOR	01/01/15	\$ 90.15
8141	Telephones	McLeod USA/PAETEC/Windstream	01/01/15	\$ 27.70
8141	Telephones	Frontier/Verizon North	01/01/15	\$ 291.30
8151	Car Expense	BMCU VISA/COB/Huck's, FleetOne LLC	01/01/15	\$ 20.81
8161	Education/Conference/Meetings	BMCU Visa/TOI	01/01/15	\$ 150.00
8161	Education/Conference/Meetings	BMCU VISA/Lynda.com	01/01/15	\$ 450.00
8181	Equipment Repair/Rental	BMCU Visa/Dennison Ford/Toyota Financial Services	01/01/15	\$ 309.49
8181	Equipment Repair/Rental	Watts Copy Systems Inc	01/01/15	\$ 251.94
8221	Computer/Contract Services	NJS Enterprises Inc/VisualGA.net	01/01/15	\$ 8,334.00
8221	Computer/Contract Services	Valutec	01/01/15	\$ 101.40
Supervisor's Claims TOTAL				\$ 10,455.42
TOTAL Request for Payment				\$ 30,615.58

City of Bloomington Township

STATEMENT OF FUNDS

Month of: **NOVEMBER 2014**

		Evergreen Cemetery Fund	Administration; Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 733,433	\$ 1,213,921	\$ 1,164,217	\$ 3,111,571
Revenues	Interest	\$ 28	\$ 10	\$ 10	\$ 48
	Interest: Back Tax Levy	\$ 4	\$ 7	\$ 3	\$ 14
	Income from Trusts	\$ 12			\$ 12
	Miscellaneous Income	\$ -	\$ 12,932	\$ -	\$ 12,932
	Opening/Closing Fees	\$ 6,000			\$ 6,000
	Sales	\$ 9,150			\$ 9,150
	Refunds and Recoveries			\$ 1,183	\$ 1,183
	Tax Levy	\$ 14,228	\$ 30,375	\$ 15,964	\$ 60,567
Total Revenues		\$ 29,421	\$ 43,324	\$ 17,160	\$ 89,905
Expenditures	Administrative Expenses	\$ 34,772			\$ 34,772
	Change in Payroll Liabilities this month	\$ (98)			\$ (98)
	Assessor's Office		\$ 3,720		\$ 3,720
	Capital Improvements	\$ 17,230			\$ 17,230
	Casework/General Assistance			\$ 38,065	\$ 38,065
	Cemetery Operations	\$ 1,928			\$ 1,928
	Compensation & Benefits less payroll liability		\$ 91,075 \$ (726)		\$ 91,075 \$ (726)
	Services & Expenses Supervisor's Office		\$ 1,993 \$ 1,773		\$ 1,993 \$ 1,773
Total Expenditures		\$ 53,833	\$ 97,835	\$ 38,065	\$ 189,732
FUND BALANCES at Month End		\$ 709,021	\$ 1,159,410	\$ 1,143,313	\$ 3,011,744

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
Tax Levy for Tax Year 2013		\$ 506,600	\$ 1,081,500	\$ 568,450	\$ 2,156,550
Percentage		23.4912%	50.1495%	26.3592%	100.0000%
Personal Property Replacement Tax					
	04/09/2014 03-2014	\$ 10,109	\$ 21,582	\$ 11,344	\$ 43,034
	05/14/2014 04-2014	\$ 7,461	\$ 15,928	\$ 8,372	\$ 31,761
	07/10/2014 05-2014	\$ 7,517	\$ 16,048	\$ 8,435	\$ 31,999
	08/26/2014 06-2014	\$ 809	\$ 1,726	\$ 907	\$ 3,442
	10/11/2014 07-2014	\$ 7,451	\$ 15,906	\$ 8,360	\$ 31,717
	TOTAL	\$ 33,347	\$ 71,189	\$ 37,418	\$ 141,954
Tax Levy for Tax Year 2013					
	05/28/2014 01-2014	\$ 103,774	\$ 221,548	\$ 116,439	\$ 441,762
	06/10/2014 02-2014	\$ 114,961	\$ 245,431	\$ 128,991	\$ 489,383
	06/20/2014 03-2014	\$ 40,878	\$ 87,271	\$ 45,867	\$ 174,017
	08/29/2014 04-2014	\$ 95,747	\$ 204,412	\$ 107,433	\$ 407,592
	09/09/2014 05-2014	\$ 97,901	\$ 209,009	\$ 109,849	\$ 416,758
	09/19/2014 06-2014	\$ 38,533	\$ 82,265	\$ 43,236	\$ 164,035
	11/12/2014 07-2014	\$ 14,228	\$ 30,375	\$ 15,964	\$ 60,567
	TOTAL	\$ 506,022	\$ 1,080,311	\$ 567,779	\$ 2,154,112

CITY of BLOOMINGTON TOWNSHIP
 JOHN M SCOTT HEALTH RESOURCE CENTER
 EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
 FROM: Deborah L Skillrud, Supervisor & JMSHRC Administrator
 DATE: December 15, 2014
 RE: Township Supervisor's Report/John M Scott Administrator's Report

1. **Township Report:** Total November cases opened are 152 (136 reopened and 16 new). Last year results in November were 153 cases opened (121 reopened and 32 new).

Workfare/Education:

- GED Classes: Classes will begin again after the holidays.
- Life Skills: Five clients are scheduled in the class which began on December 2nd.
- Skills for Success: Graduation was on November 21st. Class begins again on Jan 6th.
- Light Duty Work: Twenty-three clients are participating.
- Jobs: (1) Diversco, (1) Hog Farm, (1) Mall

2. **Scott Health Resources**

Program Report:

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD
<u>Dental Procedures</u>	22	34	15	19	8	11	15						124
Medical Health Referrals	18	7	6	8	7	4	9						59
Medical Equipment/Supplies	5	2	1	1	6	3	2						20
Prescriptions Paid	38	40	45	25	24	29	19						220
# Maternal/Child Passengers	17	18	31	52	25	42	32						217
# of Cancer Passengers	63	27	19	16	11	42	32						210

McLean County Eye Care Referral Network had 15 patients referred to 8 participating Optometrists in November. Twenty-two pairs of eyeglasses were dispensed in November.

The last vision clinic for the McLean County Health Department is on December 15th at the Township Center.

3. **Cemetery**

Grave searches are available through website access with the new website design. A Cemetery Calendar is also available. Check out the cemetery website at www.evergreenmemorialcemetery.com.

Town of the City of Bloomington	Total # Cases	New Cases	Reopen Cases	Employable		Non-Employable		FT/PT Employed	Medical	SSI Pending	Workfare	Job Search Rehab Training	Due Process	EA	TR	GA/EA Grants	Avg Cost/ Client	
				Males	Females	Males	Females											
FY 2014 (04/01/13-03/31/14)																		
April	156	31	125	50	57	22	27	17	9	55	50	18	3	4	0	\$ 65,404	\$ 419.25	
May	163	40	123	52	57	25	29	16	13	50	52	19	4	6	3	\$ 51,400	\$ 315.34	
June	161	32	129	42	63	29	27	21	13	51	47	20	2	7	0	\$ 50,271	\$ 312.24	
July	159	34	125	44	62	31	22	13	19	48	56	14	3	5	1	\$ 52,444	\$ 329.84	
August	164	36	128	36	65	33	30	19	19	56	46	13	3	8	0	\$ 99,362	\$ 605.86	
September	159	33	126	38	65	31	25	18	7	59	40	16	9	10	0	\$ 53,082	\$ 333.85	
October	170	43	127	49	61	34	26	18	10	61	51	15	4	8	3	\$ 58,004	\$ 341.20	
November	153	32	121	44	53	28	28	15	7	59	47	13	6	6	0	\$ 48,378	\$ 316.20	
December	152	36	116	41	56	28	27	17	8	56	48	12	3	8	0	\$ 71,511	\$ 470.47	
January	165	45	120	48	55	32	30	12	5	61	57	17	6	5	2	\$ 46,504	\$ 281.84	
February	146	25	121	43	40	31	32	11	5	63	44	18	1	4	0	\$ 43,372	\$ 297.07	
March	171	38	133	60	47	33	31	16	8	67	51	20	4	4	1	\$ 83,792	\$ 490.01	
Fiscal YTD TOTAL	1919	425	1494	547	681	357	334	193	123	686	589	195	48	75	10	\$ 723,524	\$ 377.03	
FY 2015 (04/01/14-03/31/15)																		
April	174	35	139	56	54	31	33	19	11	63	49	21	3	8	0	\$ 47,544	\$ 273.24	
May	158	16	142	44	50	32	32	23	10	63	34	18	6	4	0	\$ 41,082	\$ 260.01	
June	164	32	132	44	51	37	32	20	16	57	37	22	5	6	1	\$ 46,574	\$ 283.99	
July	174	35	139	48	53	40	33	22	12	65	46	21	4	4	0	\$ 40,493	\$ 232.72	
August	178	41	137	58	52	34	34	23	13	70	48	11	7	6	0	\$ 47,361	\$ 266.07	
September	192	46	146	59	63	35	35	18	12	71	50	21	8	12	0	\$ 57,832	\$ 301.21	
October	172	25	147	57	51	30	34	20	11	69	38	19	8	7	0	\$ 48,232	\$ 280.42	
November	152	16	136	52	39	27	34	19	9	64	32	16	9	3	0	\$ 38,065	\$ 250.42	
December																		
January																		
February																		
March																		
Fiscal YTD TOTAL	1364	246	1118	418	413	266	267	164	94	522	334	149	50	50	1	\$ 367,182	\$ 269.19	
COMPARISONS:																		
FY 2014 YTD	1285	281	1004	355	483	233	214	137	97	439	389	128	34	54	7	\$ 478,346	\$ 372.25	
FY 2015 YTD	1364	246	1118	418	413	266	267	164	94	522	334	149	50	50	1	\$ 367,182	\$ 269.19	
DIFFERENCE	79	-35	114	63	-70	33	53	27	-3	83	-55	21	16	-4	-6	\$ (111,164)	\$ (103.06)	
% CHANGE	6%	-12%	11%	18%	-14%	14%	25%	20%	-3%	19%	-14%	16%	47%	-7%	-86%	-23%	-28%	



Steven R. Scudder, Assessor
607 S. Gridley St. Suite A, Bloomington, IL 61701
Tel: (309) 828-6016 | Fax: (309) 829-0663
stevenr@assessor-blm.com | www.assessor-blm.com

To: Town Trustees
From: Steve Scudder
Date: December 15, 2014
Subject: Assessor Report

Happy Holidays! We are winding down the assessment year and have been able to maintain our deadlines for 2014. Things we are focused on at this time are Annual Assessor meeting, January one assessment date, Quad Assessment year and schedule for 2015.

- Annual assessor meeting December 17, 2014 Supervisor of Assessments
- Permits and field review for January 1, 2015
- Quad Assessment year (GIS) data review and data verification by neighborhood
- Schedule for 2015 will come from the Annual meeting with the county

The Board of Review has completed for the City we should be getting the final numbers early in January.

Any Questions?