

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, July 23, 2018
PLACE: Bloomington City Hall
TIME: 6:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the June 25, 2018 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the June 25, 2018 Meeting be approved as presented.)
 - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of June 2018 accounts. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
 - D. Intergovernmental Agreements, (IGA), with City of Bloomington for Provision of Various Services, including Information Services, Mowing, Snow Removal, and Outdoor Lighting. (Recommend that the Resolutions be approved, and the Supervisor, Assessor and Township Clerk be authorized to execute the necessary documents.)
- V. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
 - VI. Public Comments
 - VII. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, JUNE 25, 2018; 6:30 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:30 p.m. on June 25, 2018. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, Diana Hauman, and Tari Renner

Trustee absent: Jamie Mathy.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Cherry Lawson, Township Clerk.

Approval of Minutes of the May 29, 2018 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Minutes of the May 29, 2018 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of May 2018 accounts.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Audits be approved as presented.

Ayes: Trustees Bray, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund, anticipated expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Anticipated Expenditures be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: none.

Motion carried.

Action on Proposed Agenda for Special Town Meeting on July 17, 2018.

Motion by Trustee Schmidt, seconded by Trustee Hauman, that the Special Meeting Agenda be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Trustee Sage arrived at 6:35 p.m.

Steve Scudder, Assessor, addressed the Board. He reviewed the Assessment Ratios for 2018. A new website had been released for the Assessor's Office. He described the ease of use to review property assessments. He had received positive feedback from realtors in the community.

Deborah Skillrud, Supervisor, addressed the Board. The written request for the Special Meeting was included with the Monthly Audits for signature. She encouraged the Board to review the document and sign same. The Special Meeting will be held on Tuesday, July 17, 2018 at 6:00 p.m. in the City Council Chambers. The purpose of the meeting will be a presentation regarding the POTS, (Promoting Others to Succeed), recycling program. This program was formerly known as Garden Pots Recycling. The General Assistance office plans to utilize this program as a workfare site. It would be a public/private partnership with Home Sweet Home Ministries. Other entities involved in this collaborative effort were the Ecology Action Center, Evergreen Memorial Cemetery, Henson Disposal and local garden centers. She had reached out to Jim Karch, the City's Director of Public Works, who also expressed his support. She informed the Board that she would be out of the office on medical leave starting on June 27, 2018. She would return to the office prior to the Special Meeting.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Hauman to adjourn. Time: 6:41 p.m.

Motion carried, (viva voce).

Cherry L. Lawson, Township Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: JUNE 2018

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 26,270	
Investments: Illinois Fund (as of 05/31/2018)	\$ 463,340	
Investments: Prairie State Bank & Trust (64)	\$ 1,033,057	
	<hr/>	
Public Funds at Commencement		\$ 1,522,668

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 24	
Interest: Prairie State Bank (64)	\$ 240	
Interest: Illinois Funds (1085)	\$ 705	
Other Income - JMSHRC	\$ 2,641	
Other Income - Retiree Insurance	\$ 1,342	
Tax Levy	\$ 473,025	
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Public Funds Received This Month		\$ 477,977
Public Funds Available		\$ 2,000,645

Public Funds Expended This Month

TOTAL Public Funds at Month End	<hr/> \$ 1,888,846 <hr/>
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Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 48,480	
Investments: Illinois Fund (as of 06/29/2018)	\$ 464,045	
Investments: Prairie State Bank & Trust (64)	\$ 1,376,322	
	<hr/>	
TOTAL Public Funds at Month End		\$ 1,888,846 <hr/>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement		\$ 26,270	
Deposits	Interest: Prairie State Bank & Trust (53)	\$ 24	
	Other Income - JMSHRC	\$ 2,641	
	Other Income - Retiree Insurance	\$ 1,342	
	Transfer from Prairie State Bank & Trust Reserve (64)	\$ 130,000	
	Total Deposits for Month	<hr/>	
		\$ 134,008	
	Total Funds Available		\$ 160,278
Checks Written	Assessor's Office Expenses	\$ 4,175	
	Community Agency Funding	\$ -	
	Compensation & Benefits	\$ 98,349	
	Services & Expenses	\$ 5,908	
	Supervisor's Office Expenses	\$ 3,366	
	Total Checks Written	<hr/>	
		\$ 111,798	
	Total Checks Written		\$ 111,798
	Prairie State Bank & Trust (53) Balance at Month End		\$ 48,480 <hr/>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 68,396	
Plus Outstanding Deposits	\$ 15,598	
Less Outstanding Checks	\$ (35,514)	
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Checkbook Balance per Reconciliation		\$ 48,480 <hr/>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Jun-18

Revenue			
7000 Interest		\$	969
7400 Other Income		\$	3,983
7800 Tax Levy		\$	473,025
	Total Revenue		\$ 477,977
	Total Income		\$ 477,977
Expense			
Assessor's Office			
9141 Rent/Debt Service		\$	418
9151 Auto Expense		\$	16
9161 Telephone		\$	541
9171 Utilities		\$	702
9251 Education/Meetings/Conferences		\$	540
9271 Appraisal Services		\$	1,642
9291 Janitorial		\$	150
9301 Computer Services		\$	167
	Total Assessor's Office		\$ 4,175
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7041 Town Trustees		\$	540
7051 General Assistance Staff		\$	27,716
7061 Deputy Assessors		\$	27,662
7081 IMRF/Employer		\$	8,587
7091 FICA (SS/MC)/Employer		\$	5,009
7101 Group Medical/Employer		\$	12,653
7111 State Unemployment/Employer		\$	148
	Total Compensation (Salaries) & Benefits		\$ 98,349
Services & Expenses			
1028 Membership Dues		\$	1,321
1030 Legal Expense		\$	3,854
1038 Other Expenditures		\$	71
1040 Building Maintenance		\$	334
1042 Janitorial Services & Supplies		\$	328
	Total Services & Expenses		\$ 5,908
Supervisor's Office			
8101 Rent/Debt Service		\$	626
8121 Janitorial		\$	188
8131 Utilities		\$	1,053
8141 Telephones		\$	680
8151 Car Expense		\$	21
8161 Education/Conference/Meetings		\$	228
8181 Equipment Repair/Rental		\$	445
8221 Computer/Contract Services		\$	90
8241 Membership Dues		\$	35
	Total Supervisor's Office		\$ 3,366
	Total Expense		\$ 111,798
Net Income			\$ 366,179

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Jun-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 1,113	\$ 5,000	\$ (3,887)	22.3%
7400 Other Income	\$ 12,312	\$ 167,000	\$ (154,688)	7.4%
7450 Township Litigation Income	\$ -	\$ 40,000	\$ (40,000)	0.0%
7600 Personal Property Replacement Tax	\$ 49,019	\$ 113,000	\$ (63,981)	43.4%
7800 Tax Levy	\$ 804,974	\$ 1,495,000	\$ (690,026)	53.8%
Total Revenue	<u>\$ 867,417</u>	<u>\$ 1,820,000</u>	<u>\$ (952,583)</u>	<u>47.7%</u>
Total Income	\$ 867,417	\$ 1,820,000	\$ (952,583)	47.7%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 418	\$ 21,544	\$ (21,126)	1.9%
9151 Auto Expense	\$ 141	\$ 3,000	\$ (2,859)	4.7%
9161 Telephone	\$ 808	\$ 2,500	\$ (1,692)	32.3%
9171 Utilities	\$ 1,107	\$ 5,800	\$ (4,693)	19.1%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ -	\$ 1,200	\$ (1,200)	0.0%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 2,000	\$ (2,000)	0.0%
9251 Education/Meetings/Conferences	\$ 1,890	\$ 15,000	\$ (13,110)	12.6%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 3,479	\$ 35,000	\$ (31,521)	9.9%
9291 Janitorial	\$ 450	\$ 2,000	\$ (1,550)	22.5%
9301 Computer Services	\$ 513	\$ 10,000	\$ (9,487)	5.1%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ -	\$ 2,000	\$ (2,000)	0.0%
Total Assessor's Office	<u>\$ 8,806</u>	<u>\$ 151,194</u>	<u>\$ (142,388)</u>	<u>5.8%</u>
Community Agency Funding				
1023 Mental Health/Community Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
1025 GA Workfare Development/Client Services	\$ -	\$ 25,500	\$ (25,500)	0.0%
1026 Youth Services	\$ -	\$ 37,500	\$ (37,500)	0.0%
1027 Senior Services	\$ -	\$ 68,500	\$ (68,500)	0.0%
Total Community Agency Funding	<u>\$ -</u>	<u>\$ 151,500</u>	<u>\$ (151,500)</u>	<u>0.0%</u>
Compensation & Benefits				
7011 TWP Supervisor	\$ 23,500	\$ 94,000	\$ (70,500)	25.0%
7021 TWP Assessor	\$ 24,000	\$ 96,000	\$ (72,000)	25.0%
7031 Town Clerk	\$ 600	\$ 2,500	\$ (1,900)	24.0%
7041 Town Trustees	\$ 540	\$ 2,800	\$ (2,260)	19.3%
7051 General Assistance Staff	\$ 83,148	\$ 396,000	\$ (312,852)	21.0%
7061 Deputy Assessors	\$ 84,163	\$ 404,000	\$ (319,837)	20.8%
7081 IMRF/Employer	\$ 25,645	\$ 163,000	\$ (137,355)	15.7%
7091 FICA (SS/MC)/Employer	\$ 15,035	\$ 77,000	\$ (61,965)	19.5%
7101 Group Medical/Employer	\$ 37,959	\$ 170,000	\$ (132,041)	22.3%
7111 State Unemployment/Employer	\$ 148	\$ 1,200	\$ (1,052)	12.4%
Total Compensation & Benefits	<u>\$ 294,739</u>	<u>\$ 1,406,500</u>	<u>\$ (1,111,761)</u>	<u>21.0%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Jun-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,730	\$ 1,500	\$ 230	115.4%
1029 Auditing Expense	\$ -	\$ 12,000	\$ (12,000)	0.0%
1030 Legal Expense	\$ 4,823	\$ 12,000	\$ (7,177)	40.2%
1034 Insurance	\$ 12,611	\$ 14,000	\$ (1,389)	90.1%
1035 Publishing	\$ -	\$ 500	\$ (500)	0.0%
1038 Other Expenditures	\$ 183	\$ 4,000	\$ (3,817)	4.6%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 880	\$ 6,000	\$ (5,120)	14.7%
1042 Janitorial Services & Supplies	\$ 853	\$ 4,000	\$ (3,147)	21.3%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 4,293	\$ 82,000	\$ (77,707)	5.2%
Total Services & Expenses	<u>\$ 25,373</u>	<u>\$ 336,100</u>	<u>\$ (310,727)</u>	<u>7.5%</u>
Supervisor's Office				
8091 Postage	\$ -	\$ 1,500	\$ (1,500)	0.0%
8101 Rent/Debt Service	\$ 626	\$ 40,000	\$ (39,374)	1.6%
8121 Janitorial	\$ 563	\$ 2,100	\$ (1,538)	26.8%
8131 Utilities	\$ 1,661	\$ 9,500	\$ (7,839)	17.5%
8141 Telephones	\$ 1,014	\$ 4,000	\$ (2,986)	25.3%
8151 Car Expense	\$ 181	\$ 2,000	\$ (1,819)	9.0%
8161 Education/Conference/Meetings	\$ 246	\$ 2,000	\$ (1,754)	12.3%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 728	\$ 8,000	\$ (7,272)	9.1%
8191 Office Supplies	\$ -	\$ 4,000	\$ (4,000)	0.0%
8201 Printing	\$ 750	\$ 500	\$ 250	150.0%
8211 Publications	\$ -	\$ 250	\$ (250)	0.0%
8221 Computer/Contract Services	\$ 268	\$ 16,900	\$ (16,632)	1.6%
8241 Membership Dues	\$ 35	\$ 150	\$ (115)	23.3%
Total Supervisor's Office	<u>\$ 6,071</u>	<u>\$ 95,900</u>	<u>\$ (89,829)</u>	<u>6.3%</u>
Total Expense	<u>\$ 334,990</u>	<u>\$ 2,141,194</u>	<u>\$ (1,806,204)</u>	<u>15.6%</u>
Net Income	\$ 532,428	\$ (321,194)	\$ 853,622	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
06/01/2018	8055	Soaring Eagle Cleaning Services LLC	-600.00
06/04/2018	EFT	EFT-Valutec Card Solutions	-90.40
06/05/2018	Transfer	Prairie State Bank & Trust	90,000.00
06/05/2018	8056	Xerox Financial Services	-202.92
06/05/2018	8057	Frontier Communications	-618.21
06/05/2018	8058	Ameren Illinois	-669.44
06/05/2018	8059	Mescher Law Offices PC	-1,859.00
06/05/2018	8060	Skillrud, D L	-6.00
06/05/2018	8061	Coldwell Banker, Honig-Bell	-60.00
06/05/2018	8062	Bowman, Danny	-1,641.50
06/05/2018	8063	American Pest Control Inc	-37.00
06/12/2018	8066	VISA (SRS)	-547.28
06/12/2018	8067	Skillrud, D L	-132.71
06/12/2018	8068	Hermes Service & Sales Inc	-297.00
06/12/2018	8069	TOI Supervisors Division	-35.00
06/12/2018	8070	Xerox Corporation	-39.60
06/12/2018	8071	Verizon Wireless	-71.66
06/12/2018	8072	City of Bloomington Finance Dept	-15.51
06/12/2018	8073	NICOR Gas	-65.07
06/13/2018	Transfer	Prairie State Bank & Trust	40,000.00
06/15/2018	20180615	EFT-Payroll	-22,572.23
06/15/2018	05605166	EFT-Federal Tax Deposit	-8,391.22
06/15/2018	0642532128	EFT-IL Tax Deposit	-1,468.25
06/15/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
06/19/2018	8074	City of Bloomington Water Dept	-145.69
06/26/2018	8075	McLean County Elected Officials	-75.00
06/26/2018	8076	Turner, Tammie J	-44.69
06/26/2018	8077	Howe, Amy L	-44.69
06/26/2018	8078	Uzueta, Stephanie D	-20.61
06/26/2018	8079	TOI; Township Officials of IL	-1,246.38
06/26/2018	8080	Xerox Financial Services	-202.92
06/26/2018	8081	Frontier Communications	-602.55
06/26/2018	8082	Ameren Illinois	-874.75
06/26/2018	8083	Kaeb Sanitary Supply Inc	-65.50
06/26/2018	8084	Sterrenberg, Maureen C	-28.61
06/26/2018	8085	Mescher Law Offices PC	-1,995.00
06/26/2018	8086	Chase Bank (formerly Bank One, NA)	-1,044.00
06/29/2018		IMRF - Illinois Municipal Retirement Fund	1,342.12
06/29/2018	2750	John M Scott Health Resources Center	2,641.09
06/29/2018	41301	Town of the City of Bloomington - CEM	12,956.64
06/29/2018	20180630	EFT-Payroll	-22,315.63
06/29/2018	40511911	EFT-Federal Tax Deposit	-8,140.82
06/29/2018	1974570272	EFT-IL Tax Deposit	-1,437.39
06/29/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
06/29/2018	8087	Renner, Tari	-55.41
06/29/2018	8088	NCPERS Group Life Ins	-128.00
06/29/2018	8089	City of Bloomington Health Insurance	-23,912.29
06/29/2018	72330	EFT-IMRF	-19,791.74
06/29/2018	0349314336	IDES--IL Dept of Employment Security	-148.48
06/29/2018	Credit	Interest	24.33
		Total	<u><u>22,209.17</u></u>

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Town of the City of Bloomington--General Assistance Fund

Month of: JUNE 2018

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 37,535	
Investments: Prairie State Bank & Trust (19)	\$ 624,347	
	<u> </u>	\$ 661,882
Public Funds at Commencement		

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 10	
Interest: Prairie State Bank (19)	\$ 130	
Refunds & Recoveries	\$ 882	
Tax Levy	\$ 91,841	
	<u> </u>	\$ 92,863
Public Funds Received This Month		\$ 92,863
Public Funds Available		<u>\$ 754,745</u>

Public Funds Expended This Month

TOTAL Public Funds at Month End	<u>\$ 28,009</u>
	<u><u>\$ 726,736</u></u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 35,417	
Investments: Prairie State Bank & Trust (19)	\$ 691,319	
	<u> </u>	\$ 726,736
TOTAL Public Funds at Month End		<u><u>\$ 726,736</u></u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 37,535	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 10	
Refunds & Recoveries	\$ 882	
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 25,000	
Total Deposits for Month	<u> </u>	\$ 25,892
Total Funds Available		\$ 63,427
Checks Written: General Assistance		\$ 28,009
Checkbook Balance at Month End		<u><u>\$ 35,417</u></u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 40,804	
Less Outstanding Checks	\$ (5,387)	
	<u> </u>	\$ 35,417
Checkbook Balance per Reconciliation		<u><u>\$ 35,417</u></u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Jun-18

Revenue				
7000 Interest		\$	140	
7700 Refunds & Recoveries		\$	882	
7800 Tax Levy		\$	91,841	
	Total Revenue			\$ 92,863
	Total Income			\$ 92,863
Expense: CW				
6011 Groceries/Personal Essentials		\$	6,404	
6021 Rent		\$	14,682	
6051 Utilities		\$	2,028	
6071 Emergency Assistance		\$	4,099	
6101 Transportation		\$	210	
6121 Allowances		\$	586	
	Total CW			\$ 28,009
	Total Expense			\$ 28,009
	Net Income			\$ 64,854

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		<u>Jun-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 403	\$ 2,000	\$ (1,597)	20.1%
7400 Other Income		\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax		\$ 9,491	\$ 17,000	\$ (7,509)	55.8%
7700 Refunds & Recoveries		\$ 10,180	\$ 40,000	\$ (29,820)	25.5%
7800 Tax Levy		\$ 156,291	\$ 300,000	\$ (143,709)	52.1%
	Total Revenue	\$ 176,365	\$ 359,150	\$ (182,785)	49.1%
	Total Income	\$ 176,365	\$ 359,150	\$ (182,785)	49.1%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 19,648	\$ 123,000	\$ (103,352)	16.0%
6021 Rent		\$ 41,455	\$ 250,000	\$ (208,545)	16.6%
6051 Utilities		\$ 3,452	\$ 36,000	\$ (32,548)	9.6%
6061 Medical		\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance		\$ 6,612	\$ 70,000	\$ (63,388)	9.4%
6081 Hospital		\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 754	\$ 50,000	\$ (49,246)	1.5%
6121 Allowances		\$ 1,926	\$ 15,000	\$ (13,074)	12.8%
	Total CW Expense	\$ 73,847	\$ 577,000	\$ (503,153)	12.8%
	Total Expense	\$ 73,847	\$ 577,000	\$ (503,153)	12.8%
	Net Income	\$ 102,518	\$ (217,850)	\$ 320,368	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501	Prairie State Bank & Trust (00)		
06/05/2018	Transfer	Prairie State Bank & Trust	25,000.00
06/05/2018	33604	VISA ...0684	-14.00
06/05/2018	33605	Ameren Illinois	-234.60
06/05/2018	33606	City of Bloomington Water Department	-390.72
06/05/2018	33607	NICOR Gas	-265.00
06/05/2018	33608	Hafner, Fred & Paula dba Hafner Rev Trust	-280.00
06/05/2018	33609	Landers, Mary Elizabeth	-200.00
06/05/2018	33610	Grove Street Partnership %Apt Mart	-265.00
06/05/2018	33611	Komnick, Randy C	-265.00
06/05/2018	33612	Modine Inc	-86.80
06/05/2018	33613	Moore, J A dba Maple Grove Estates	-351.80
06/05/2018	EFT	EFT-Kroger via Valutec	-6,403.68
06/05/2018	33614	Allied Properties LLC	-250.00
06/05/2018	33615	BREW of Illinois LLC	-483.00
06/05/2018	33616	Brobston, Jesse D dba BN the City LLC	-483.00
06/05/2018	33617	Clothier Land Trust H-187 %Willow Creek	-530.00
06/05/2018	33618	Fairmont LLC	-265.00
06/05/2018	33619	McLean Co Treasurer.	-76.35
06/05/2018	33620	RV Horizons Inc dba Bloomington GW MHPLLC	-359.00
06/05/2018	33621	Smith, Bettie L	-200.00
06/05/2018	33622	Zoeller & Burcham Properties LLC	-265.00
06/05/2018	33623	Dotson, Bernard & Rearn M	-465.00
06/05/2018	33624	GMTK Management	-265.00
06/05/2018	33625	Midwest Properties Illinois LLC	-359.00
06/12/2018	33626	BHA; Blimgtn Housing Authority (laundry)	-190.00
06/12/2018	33627	BHA; Blimgtn Housing Authority (rent)	-821.62
06/12/2018	33628	Hairmasters Institute of Cosmetology Inc	-15.00
06/12/2018	33629	Salvation Army	-600.00
06/12/2018	33630	Home Sweet Home Ministries, Inc	-286.88
06/12/2018	33631	Labyrinth Outreach Services to Women	-400.00
06/12/2018	33632	Downtowner Apts, The	-25.00
06/12/2018	33633	Cardinal Ridge (was Southgate)	-265.00
06/12/2018	33634	Gruber, Ronald C dba Gruber Rentals	-559.00
06/12/2018	33635	Covert, John Michael & Joseph W Vilmos	-265.00
06/12/2018	33636	Loving Missionary Baptist Church	-104.25
06/12/2018	33637	Moore, J A dba Maple Grove Estates	-387.50
06/12/2018	33638	SRIM LLC %Redbird Property Mgmt Inc	-265.00
06/12/2018	33639	Clothier Land Trust H-187 %Willow Creek	-145.85
06/12/2018	33640	RV Horizons Inc dba Bloomington GW MHPLLC	-265.00
06/12/2018	33641	Miller Trust, Annetta O dba Miller Prop	-359.00
06/12/2018	33642	Moore Living Trust dba Hilltop MHP	-200.00
06/12/2018	33643	Thomas-Jones, Laura Ann	-200.00
06/12/2018	33644	Ameren Illinois	-382.31
06/12/2018	33645	NICOR Gas	-100.00
06/12/2018	33646	City of Bloomington Water Department	-58.11
06/18/2018	AB7664582	Treasurer, State of IL, SSI Reimbursement	881.88
06/19/2018	33647	Ameren Illinois	-189.83
06/19/2018	33648	Herald, Kurtis R & Amy N dba Herald Apts	-260.00
06/19/2018	33649	Khant, EstRanjanbala&Ramniklal %ABRentals	-100.00
06/19/2018	33650	Trujillo, Ledy	-265.00
06/19/2018	33651	Mayor's Manor LTD Partnership (rent)	-80.00
06/19/2018	33652	Mayor's Manor LTD Partnership (laundry)	-8.00
06/19/2018	33653	Williams, Danarion T %Kimberly Williams	-155.50
06/19/2018	33654	Henry, Myona & Curvin J	-200.00
06/19/2018	33655	Coker, Joan & Ronald I	-200.00
06/19/2018	33656	Brady, William E %Brady Property Mgmt	-265.00
06/19/2018	33657	Pedcor Investments-2002 dba Danbury Ct	-696.00
06/19/2018	33658	Osborn, Tennyson M	-200.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
06/19/2018	33659	Corn Belt Energy Corporation	-115.00
06/19/2018	33660	Huck's/WEX Bank	-195.85
06/19/2018	33661	Masching, Douglas R	-265.00
06/19/2018	33662	Cardinal Ridge (was Southgate)	-334.39
06/19/2018	33663	Duran Ownership Group LLC %Eduard F Duran	-265.00
06/19/2018	33664	NICOR Gas	-114.39
06/26/2018	33665	Salvation Army	-400.00
06/26/2018	33666	Mission Mart	-222.99
06/26/2018	33667	BHA; Blmgtn Housing Authority (laundry)	-105.00
06/26/2018	33668	BHA; Blmgtn Housing Authority (rent)	-542.50
06/26/2018	33669	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-45.00
06/26/2018	33670	Allied Properties LLC	-515.00
06/26/2018	33671	Covert, John Michael & Joseph W Vilmos	-483.00
06/26/2018	33672	Armstrong, John D	-265.00
06/26/2018	33673	Ameren Illinois	-440.19
06/26/2018	33674	Cardinal Ridge (was Southgate)	-625.35
06/26/2018	33675	Arbuckle, Lois & John W K Wilmouth	-200.00
06/26/2018	33676	Clayton Jefferson LLC	-265.00
06/26/2018	33677	Grove Street Partnership %Apt Mart	-265.00
06/26/2018	33678	Moore Enterprises, Alexander Estates	-265.00
06/26/2018	33679	Swallow, Robert R dba RS Apartments	-265.00
06/26/2018	33680	Zoeller & Burcham Properties LLC	-200.00
06/26/2018	33681	Home Sweet Home Ministries, Inc	-200.00
06/26/2018	33682	Mayor's Manor LTD Partnership (rent)	-80.00
06/26/2018	33683	City of Bloomington Water Department	-65.00
06/29/2018	Credit	Interest	10.10
			<u>-2,117.48</u>

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Town of the City of Bloomington--Cemetery Fund

Month of: JUNE 2018

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	19,058	
Cash: Heartland Bank 7782 (Reserve)	\$	214,574	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 04/30/2018	\$	205,789	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	122,947	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2018	\$	201,731	
			Funds at Commencement
			\$ 764,149

Public Funds Received This Month

Real Estate Tax Levy	\$	155,078	
Personal Property Replacement Tax	\$	7,948	\$ 163,026

Other Funds Received This Month

Opening/Closing Fees	\$	9,400	
Marker Commission	\$	6,933	
Sale of Lots	\$	6,217	
Sale of Crypts	\$	125	
Sale of Niches	\$	2,300	
Sale of Burial Supplies	\$	150	
Interest: Reserve/Checking/Back Taxes	\$	59	
Income from Trusts	\$	27	
Inspection Fees	\$	75	\$ 25,286

Total Funds Received This Month	\$	188,312	
Total Funds Available	\$	952,462	
			\$ 147,414
			\$ 805,048

Funds Expended This Month

TOTAL Funds at Month End

Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	51,414	
Cash: Heartland Bank 7782 (Reserve)	\$	219,689	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 05/31/2018	\$	205,789	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	126,375	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2018	\$	201,731	
			TOTAL Funds at Month End
			\$ 805,048

Checking Account Activity

Checkbook Balance at Commencement			\$	19,058
Deposits	Personal Property Replacement Tax	\$	7,948	
	Opening/Closing Fees	\$	9,400	
	Marker Commission	\$	6,933	
	Sale of Lots	\$	6,217	
	Sale of Crypts	\$	125	
	Sale of Niches	\$	2,300	
	Sale of Burial Supplies	\$	150	
	Interest: Checking	\$	22	
	Inspection Fee	\$	75	
	Transfer from Reserve Acct 7782	\$	150,000	
	Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(3,400)	
	Total Deposits for Month		\$	179,770
	Total Funds Available			\$ 198,828
Checks Written	Compensation & Benefits	\$	44,024	
	Administrative Expenses	\$	12,828	
	Cemetery Improvements, Maintenance & Repair	\$	68,463	
	Cemetery Operations	\$	22,100	
	Total Checks Written		\$	147,414
	Total Checks Written			\$ 147,414
	Checkbook Balance at Month End			\$ 51,414

Bank Reconciliation at Month End

Balance per Bank Statement	\$	70,528	
Plus Outstanding Deposits	\$	70	
Less Outstanding Checks	\$	(19,184)	
			Checkbook Balance per Reconciliation
			\$ 51,414

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Jun-18

Revenue			
40100 Real Estate Tax Levy	\$	155,078	
41000 Personal Property Replacement Tax	\$	7,948	
42000 Opening/Closing Fee	\$	9,400	
42100 Marker Commission	\$	6,933	
42500 Sale of Lots	\$	6,217	
43000 Sale of Crypts	\$	125	
43100 Sale of Niches	\$	2,300	
44700 Sale of Burial Supplies	\$	150	
43500 Interest: Checking	\$	22	
43500 Interest: Reserve	\$	37	
49000 Income from Trusts	\$	27	
49021 Inspection Fees	\$	75	
Total Revenue		<u>\$</u>	188,312
	Total Income		<u>\$</u> 188,312
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	9,385	
50102 Wages: Cemetery Staff	\$	20,468	
50201 Payroll Taxes	\$	2,091	
50202 IMRF	\$	3,765	
50203 IDES - Unemployment Insurance	\$	2,962	
50204 Employee Health Insurance	\$	5,322	
50205 Direct Deposit Transmittal Fees	\$	32	
Total Compensation & Benefits		<u>\$</u>	44,024
Administrative Expenses			
51100 Casualty Insurance			
51500 Contractual Services	\$	4,673	
52000 Office Supplies	\$	92	
52500 Utilities	\$	1,708	
54000 Advertising	\$	2	
55400 Special Event Expenses	\$	6,250	
55450 Other Admin Expenses	\$	133	
57900 Office Equipment	\$	(31)	
Total Administrative Expenses		<u>\$</u>	12,828
Cemetery Improvements, Maintenance & Repair			
57601 Flags & Flag Poles	\$	111	
57800 Operating Equipment	\$	13,285	
58000 Mausoleum (including debt service)	\$	55,066	
Total Cemetery Improvements, Maintenance & Repair		<u>\$</u>	68,463
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	948	
56000 Tree Removal/Monument Repair	\$	15,200	
56500 Equipment Repairs	\$	169	
56600 Cemetery Supplies & Maintenance	\$	1,118	
57602 Grounds Maintenance/Repair	\$	4,580	
58100 Grave Markers	\$	84	
Total Cemetery Operations		<u>\$</u>	22,100
	Total Expense		<u>\$</u> 147,414
Net Income			<u><u>\$</u></u> 40,899

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Jun-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	263,905	\$ 506,600	\$ (242,695)	52.1%
41000 Personal Property Replacement Tax	\$	16,081	\$ 40,000	\$ (23,919)	40.2%
42000 Opening/Closing Fee	\$	16,580	\$ 60,000	\$ (43,420)	27.6%
42100 Marker Commission	\$	6,933	\$ 8,000	\$ (1,067)	86.7%
42500 Sale of Lots	\$	15,128	\$ 75,000	\$ (59,872)	20.2%
43000 Sale of Crypts	\$	375	\$ 16,000	\$ (15,625)	2.3%
43100 Sale of Niches	\$	2,400	\$ 15,000	\$ (12,600)	16.0%
44700 Sale of Burial Supplies	\$	650	\$ 1,000	\$ (350)	65.0%
44800 Chapel Fee	\$	-	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$	-	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$	312	\$ 2,400	\$ (2,088)	13.0%
43500 Interest	\$	712	\$ 6,000	\$ (5,288)	11.9%
49000 Income from Trusts	\$	77	\$ 2,500	\$ (2,423)	3.1%
49020 Other Income & Special Events	\$	698	\$ 2,500	\$ (1,802)	27.9%
49021 Inspection Fees	\$	375	\$ 5,000	\$ (4,625)	7.5%
Total Revenue	\$	324,227	\$ 741,500	\$ (417,273)	43.7%
Total Income	\$	324,227	\$ 741,500	\$ (417,273)	43.7%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	26,164	\$ 100,370	\$ (74,206)	26.1%
50102 Wages: Cemetery Staff	\$	59,462	\$ 210,000	\$ (150,538)	28.3%
50103 Trustee Compensation	\$	750	\$ 3,000	\$ (2,250)	25.0%
50201 Payroll Taxes	\$	6,059	\$ 23,945	\$ (17,886)	25.3%
50202 IMRF	\$	10,797	\$ 39,215	\$ (28,418)	27.5%
50203 IDES - Unemployment Insurance	\$	2,962	\$ 20,000	\$ (17,038)	14.8%
50204 Employee Health Insurance	\$	14,761	\$ 60,000	\$ (45,239)	24.6%
50205 Direct Deposit Transmittal Fees	\$	100	\$ 400	\$ (300)	24.9%
50206 TASC Annual Fees	\$	(0)	\$ 400	\$ (400)	0.0%
Total Compensation & Benefits	\$	121,055	\$ 457,330	\$ (336,275)	26.5%
Administrative Expenses					
51100 Casualty Insurance	\$	19,725	\$ 22,000	\$ (2,275)	89.7%
51500 Contractual Services	\$	12,187	\$ 10,000	\$ 2,187	121.9%
52000 Office Supplies	\$	627	\$ 4,000	\$ (3,373)	15.7%
52500 Utilities	\$	3,837	\$ 18,500	\$ (14,663)	20.7%
54000 Advertising	\$	416	\$ 5,000	\$ (4,584)	8.3%
54500 Dues/Seminars	\$	-	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$	-	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$	-	\$ 9,000	\$ (9,000)	0.0%
55200 Financial Administration	\$	-	\$ 18,000	\$ (18,000)	0.0%
55400 Special Event Expenses	\$	6,606	\$ 10,000	\$ (3,394)	66.1%
55450 Other Admin Expenses	\$	2,834	\$ 4,500	\$ (1,666)	63.0%
57900 Office Equipment	\$	1,823	\$ 1,000	\$ 823	182.3%
Total Administrative Expenses	\$	48,055	\$ 105,600	\$ (57,545)	45.5%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	5,889	\$ 8,500	\$ (2,611)	69.3%
57800 Operating Equipment	\$	27,389	\$ 30,000	\$ (2,611)	91.3%
58000 Mausoleum (including debt service)	\$	65,198	\$ 110,792	\$ (45,594)	58.8%
58150 Real Estate for Parking Lot	\$	-	\$ 40,000	\$ (40,000)	0.0%
58250 Real Estate--repurchase lots	\$	-	\$ 42,000	\$ (42,000)	0.0%
58300 Veterans Memorial	\$	-	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$	42	\$ 4,000	\$ (3,958)	1.0%
Total Cemetery Improvements, Maintenance & Repairs	\$	98,519	\$ 245,292	\$ (146,773)	40.2%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Jun-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 2,164	\$ 10,000	\$ (7,836)	21.6%
56000 Tree Removal/Monument Repair	\$ 15,900	\$ 12,000	\$ 3,900	132.5%
56500 Equipment Repairs	\$ 1,282	\$ 4,000	\$ (2,718)	32.0%
56600 Cemetery Supplies & Maintenance	\$ 1,594	\$ 2,500	\$ (906)	63.7%
56700 Rental Equipment & Short-term Leases	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 IGA for Leaves/Branches	\$ -	\$ 6,000	\$ (6,000)	0.0%
56900 Abandoned Lot Reclamation	\$ -	\$ 5,000	\$ (5,000)	0.0%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 6,383	\$ 16,000	\$ (9,617)	39.9%
57603 Road, Fence, Lot, Drains	\$ -	\$ 19,000	\$ (19,000)	0.0%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 817	\$ 9,000	\$ (8,183)	9.1%
59900 Other Cemetery Expenses	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Cemetery Operations	\$ 28,140	\$ 91,000	\$ (62,860)	30.9%
Total Expense	\$ 295,768	\$ 899,222	\$ (603,454)	32.9%
Net Income	\$ 28,459	\$ (157,722)	\$ 186,181	

Town of the City of Bloomington--Cemetery Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity Name</u>	<u>Amount</u>
10500 Heartland (7774)			
06/01/2018	Deposit	HBT - Heartland Bank & Trust	63.24
06/02/2018	EFT	Merchants Choice	-76.08
06/04/2018	0604184928	Transfer	100,000.00
06/04/2018	0604184938	Transfer	50,000.00
06/04/2018	0604184947	Wetzel, Florence & William	-800.00
06/04/2018	0604184962	Scott, Thomas K	-200.00
06/04/2018	Deposit	HBT - Heartland Bank & Trust	1,900.00
06/05/2018	41270	McLean County Museum of History	-5,000.00
06/05/2018	41271	Martin Sullivan Inc	-12,750.00
06/05/2018	41272	Ameren Illinois	-340.64
06/05/2018	41273	AT&T Mobility	-157.81
06/05/2018	Deposit	HBT - Heartland Bank & Trust	335.00
06/06/2018	Deposit	HBT - Heartland Bank & Trust	400.00
06/08/2018	Deposit	HBT - Heartland Bank & Trust	125.00
06/12/2018	41274	Thoennes, Rick dba TNT Tree Service	-9,200.00
06/12/2018	41275	Heartland Bank & Trust - mausoleum	-5,066.00
06/12/2018	41276	Heartland Bank & Trust - mausoleum	-50,000.00
06/12/2018	41277	Nichols, Gabrielle, Petty Cash Custodian	-49.47
06/12/2018	41278	Growing Grounds	-280.41
06/12/2018	41279	Accurate Underground Verification LLC	-562.90
06/12/2018	41280	Bellas Landscaping	-1,475.00
06/12/2018	41281	BL Pest Control	-35.00
06/12/2018	41282	Carl's Ice Cream	-487.00
06/12/2018	41283	COMCAST Business	-322.59
06/12/2018	41284	Dave Capodice Excavating Inc	-2,525.85
06/12/2018	41285	Don Owen Tire Service Inc	-22.64
06/12/2018	41286	Event Experience, The	-286.00
06/12/2018	41287	Evergreen FS Inc	-947.92
06/12/2018	41288	Kaeb Sanitary Supply Inc	-258.80
06/12/2018	41289	Martin Sullivan Inc	-89.80
06/12/2018	41290	Midwest Equipment II	-1,130.33
06/12/2018	41291	Ron Smith Printing Co	-84.00
06/12/2018	41292	RP Lumber Company Inc	-106.72
06/12/2018	20180612	Morrow, Coletta	-1,600.00
06/12/2018	20180612	Weinzierl, Linda K	-400.00
06/12/2018	20180612	Snelling, Jacqueline R	-400.00
06/13/2018	Deposit	HBT - Heartland Bank & Trust	8,663.08
06/14/2018	Deposit	HBT - Heartland Bank & Trust	31.13
06/15/2018	20180615	Payroll Direct Deposit	-12,431.33
06/15/2018	62337556	EFTPS - IRS	-3,825.20
06/15/2018	41293	TX Child Support SDU	-85.00
06/15/2018	41294	IL State Disbursement Unit	-144.30
06/15/2018	41295	VISA BMCU...1484	-2,414.19
06/15/2018	41296VOID	Kinsel, George Sr	0.00
06/18/2018	Deposit	HBT - Heartland Bank & Trust	20.00
06/19/2018	41297	Baker, William J dba Top Notch Chainsaw	-3,000.00
06/19/2018	41298	Thoennes, Rick dba TNT Tree Service	-6,000.00
06/19/2018	41299	City of Bloomington Water Dept	-408.86
06/19/2018	41300	NICOR Gas	-103.44
06/20/2018	Deposit	HBT - Heartland Bank & Trust	585.70
06/22/2018	Deposit	HBT - Heartland Bank & Trust	11,304.70
06/25/2018	Deposit	HBT - Heartland Bank & Trust	120.66
06/27/2018	Deposit	HBT - Heartland Bank & Trust	482.35
06/27/2018	Deposit	HBT - Heartland Bank & Trust	6,802.68
06/28/2018	Deposit	HBT - Heartland Bank & Trust	97.25
06/29/2018	Deposit	HBT - Heartland Bank & Trust	2,350.00
06/29/2018	Deposit	HBT - Heartland Bank & Trust	70.00
06/29/2018	20180630	Payroll Direct Deposit	-7,946.13

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
06/29/2018	55210864	EFTPS - IRS	-2,215.82
06/29/2018	1155711776	IL Dept of Revenue	-1,228.44
06/29/2018	41301	City of Bloomington TWP - Reimburse	-12,956.64
06/29/2018	41302	TX Child Support SDU	-85.00
06/29/2018	41303	IL State Disbursement Unit	-144.30
06/29/2018	0265790240	IDES - IL Dept of Emp Sec	-2,961.76
06/29/2018	41304	Ameren Illinois	-374.88
06/29/2018	41305	Kinsel, George Jr	-36.00
06/29/2018	Credit	Interest	21.94
		Total	<u><u>32,356.48</u></u>

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **July 23, 2018** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	07/31/18	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	08/15/18	\$ 3,916.67
7021	TWP Assessor	S Scudder	07/31/18	\$ 4,000.00
7021	TWP Assessor	S Scudder	08/15/18	\$ 4,000.00
7041	Town Trustee 06/25/2018	Ward 1: J Mathy	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 2: D Sage	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 3: M Mwilambwe	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 4: A Buragas	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 5: J Painter	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 6: K Schmidt	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 7: S Black	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 8: D Hauman	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Ward 9: K Bray	09/30/18	\$ 20.00
7041	Town Trustee 06/25/2018	Mayor: T Renner	09/30/18	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.34
Assessor's Claims				
9161	Telephone	Frontier/Verizon North (Estimated)	07/31/18	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	07/31/18	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	07/31/18	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	07/31/18	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	07/31/18	\$ 500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Others (Estimated)	07/31/18	\$ 50.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	07/31/18	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	07/31/18	\$ 60.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	07/31/18	\$ 100.00
Assessor's Claims TOTAL				\$ 1,960.00
Services & Expenses				
1028	Membership Dues	Township Officials of Illinois (TOI) Clerks/Trustees Division	07/31/18	\$ 30.00
1030	Legal Expense	Mescher Law	07/31/18	\$ 1,995.00
1035	Publishing	Pantagraph (Estimated)	07/31/18	\$ 173.80
1040	Building Maintenance	American Pest Control	07/31/18	\$ 37.00
1040	Building Maintenance	Tee Jay Central Inc (Estimated)	07/31/18	\$ 500.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	07/31/18	\$ 572.50
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	07/31/18	\$ 525.00
Services & Expenses TOTAL				\$ 3,833.30
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	07/31/18	\$ 375.00
8131	Utilities	City of Bloomington Water Dept (Estimated)	07/31/18	
8131	Utilities	Illinois Power Co dba Ameren Illinois	07/31/18	\$ 524.85
8131	Utilities	NICOR Gas (Estimated)	07/31/18	\$ 24.26
8141	Telephones	Frontier/Verizon North	07/31/18	\$ 218.64
8181	Equipment Repair/Rental	Xerox Financial Services	07/31/18	\$ 242.52
8201	Printing	BMCU VISA/B&B Awards/Copy Shop/Other	07/31/18	\$ 236.52
8221	Computer/Contract Services	EFT-Valutec	07/31/18	\$ 85.40
Supervisor's Claims TOTAL				\$ 1,707.19
TOTAL Request for Payment				\$ 23,533.83

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: JUNE 2018

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 764,149	\$ 1,522,668	\$ 661,882	\$ 2,948,699
Revenues	Interest	\$ 59	\$ 969	\$ 140	\$ 1,168
	Income from Trusts	\$ 27			\$ 27
	Other Income	\$ -	\$ 3,983		\$ 3,983
	Personal Property Replacement Tax	\$ 7,948	\$ -	\$ -	\$ 7,948
	Opening/Closing Fees	\$ 9,400			\$ 9,400
	Sales	\$ 8,792			\$ 8,792
	Inspection Fee	\$ 75			\$ 75
	Refunds and Recoveries			\$ 882	\$ 882
	Tax Levy	\$ 155,078	\$ 473,025	\$ 91,841	\$ 719,944
Total Revenues		\$ 181,379	\$ 477,977	\$ 92,863	\$ 752,220
Expenditures	Administrative Expenses	\$ 12,828			\$ 12,828
	Assessor's Office		\$ 4,175		\$ 4,175
	Capital Improvements	\$ 68,463			\$ 68,463
	Casework/General Assistance			\$ 28,009	\$ 28,009
	Cemetery Operations	\$ 22,100			\$ 22,100
	Compensation & Benefits	\$ 44,024	\$ 98,349		\$ 142,373
	Services & Expenses		\$ 5,908		\$ 5,908
	Supervisor's Office		\$ 3,366		\$ 3,366
Total Expenditures		\$ 147,414	\$ 111,798	\$ 28,009	\$ 287,222
Fund Balances at Month End		\$ 798,115	\$ 1,888,846	\$ 726,736	\$ 3,413,697

Revenue Distribution Report Fiscal Year To Date ~ FY2019

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2017	\$ 506,525	\$ 1,545,023	\$ 299,977	\$ 2,351,525
	Percentage	21.5403%	65.7030%	12.7567%	100.0000%
Personal Property Replacement Tax					
	08/03/2017 correction on 04/24/2018	\$ 336	\$ 992	\$ 166	\$ 1,493
	04/10/2018 03-2018	\$ 7,797	\$ 23,784	\$ 4,618	\$ 36,199
	05/07/2018 04-2018	\$ 7,948	\$ 24,244	\$ 4,707	\$ 36,899
	TOTAL	\$ 16,081	\$ 49,019	\$ 9,491	\$ 74,591
Tax Levy Extension for Tax Year 2017					
	05/29/2018 01-2018	\$ 108,827	\$ 331,949	\$ 64,450	\$ 505,226
	06/11/2018 02-2018	\$ 106,359	\$ 324,421	\$ 62,989	\$ 493,768
	06/15/2018 03-2018	\$ 48,719	\$ 148,604	\$ 28,853	\$ 226,176
	TOTAL	\$ 263,905	\$ 804,974	\$ 156,291	\$ 1,225,171
	TOTAL	\$ 263,905	\$ 804,974	\$ 156,291	\$ 1,225,171



FOR: Honorable Township Trustees

SUBJECT: Intergovernmental Agreements, (IGA), with City of Bloomington for Provision of Various Services, including Information Services, Mowing, Snow Removal, and Outdoor Lighting

RECOMMENDATION/MOTION: That the Resolution approving the IGA between the Township and City of Bloomington for the Provision of Various Services be approved, and the Supervisor and Township Clerk be authorized to execute the necessary documents; and the Resolution approving the IGA between the Township and the City of Bloomington relating to Provision of Information Technology, (IT), Services to the Township Assessor be approved and the Supervisor and Assessor and Township Clerk be authorized to execute the necessary documents.

BACKGROUND: On May 14, 2018, the Bloomington City Council approved a Resolution to terminate an existing IGA with the Township regarding operation of the John M. Scott Health Resources. Part of that IGA addressed other services provided by the City to the Township, including mowing and snow removal at the Township Building. These services were billed to the Township and reimbursed to the City. The Township and the City hope that these services will continue, along with other services that were not part of the original IGA. These would include provision of IT services performed by the City's Information Services, (IS), Department and lighting repair work performed by the City's Public Works Department. The Township will pay \$6,500 annually for IT services. The City's IS Department will track these services and may request a fee adjustment in the future.

A second IGA was proposed to address provision of IT services provided by the City's IS Department to the Assessor's Office. Under this agreement, the Township will pay \$15,000 annually. The fee is higher than the one paid by the Supervisor. More IT work is anticipated for the Assessor's Office. Similar to the Supervisor's agreement, the City's IS Department will track services and may seek a fee adjustment in the future.

SUPERVISOR'S RESPONSE: I request that the Resolutions and IGAs be approved as they are in the best interest of the Township, the City, and the taxpayers.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

RESOLUTION NO. 2018 - ____

A RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BLOOMINGTON TOWNSHIP AND THE CITY OF BLOOMINGTON FOR THE PROVISION OF VARIOUS SERVICES

WHEREAS, the City of Bloomington Township (hereinafter “Township”) is a unit of local government operating under and pursuant to the Illinois Township Code; and

WHEREAS, the City of Bloomington (hereinafter “City”) is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Constitution of the State of Illinois (1970), at Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance;

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., further provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government;

WHEREAS, the Township and the City (sometimes collectively referred to herein as the “Parties”) are units of local government in Illinois;

WHEREAS, the Parties seek to work and contract together for various services in an effort to promote efficiency and to reduce the expenditure of taxpayer funds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE CITY OF BLOOMINGTON TOWNSHIP, ILLINOIS:

SECTION ONE: That the Supervisor be and she is hereby authorized to execute for and on behalf of the City of Bloomington Township, an Intergovernmental Agreement between the City of Bloomington Township and the City of Bloomington for the Provision of Various City Services (hereinafter “Agreement”), a copy of said Agreement is marked as Exhibit A, attached hereto and incorporated herein by reference.

SECTION TWO: The Agreement shall be effective upon both parties executing the Agreement and its terms shall replace and supersede the terms of any other agreements between the parties on the provision of the services covered.

SECTION THREE: That the Township Clerk be and she is hereby authorized and directed to attest the signature of the Supervisor on said Agreement and retain an original in her office for public inspection.

ADOPTED this ____ day of July, 2018.

APPROVED this _____ day of July, 2018.

APPROVED:

Deborah L. Skillrud, Supervisor

ATTEST:

Cherry Lawson, Township Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF BLOOMINGTON AND THE CITY OF BLOOMINGTON TOWNSHIP FOR
THE PROVISION OF VARIOUS INTERGOVERNMENTAL SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (the “Agreement”), made and entered into on this ____ day of _____, 2018 (the “Effective Date”), by and between the CITY OF BLOOMINGTON, an Illinois home rule municipal corporation (the “City”) and the CITY OF BLOOMINGTON TOWNSHIP, a political subdivision of the State of Illinois (the “Township”), both of the County of McLean, State of Illinois, is hereby agreed to pursuant to and in accordance with the authority contained herein.

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois (1970), at Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance;

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., further provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government;

WHEREAS, the City and the Township (sometimes collectively referred to herein as the “Parties”) are units of local government in Illinois;

WHEREAS, the Parties seek to work and contract together for various services in an effort to promote efficiency and to reduce the expenditure of taxpayer funds.

NOW, THEREFORE, in consideration of the matters set forth above, the agreements, covenants, representations, and undertakings made and contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Township hereby agree, and covenant as follows.

1. AUTHORITY. The Parties agree that their respective governing authorities have authorized the execution of this Agreement and the terms contained herein.

2. SCOPE OF AGREEMENT. The Parties agree that the following shall be provided by and among themselves:

- 2.1. Information Technology Services as outlined on the attached Exhibit A;
- 2.2. Snow Removal and Ice Control as outlined on the attached Exhibit B; and
- 2.3. Mowing and Trimming Services as outlined on the attached Exhibit C;

All of the above Exhibits are attached hereto and incorporated herein as part of the Agreement.

3. TERM. This Agreement shall remain in force and effect until May 1, 2021, from the Effective Date, subject to the terms of paragraph 11 regarding Termination. Upon the expiration of this original term, the Agreement shall be automatically renewed for succeeding terms of four (4) years. The current and any future terms of this Agreement remain subject to paragraph 11 of this Agreement regarding early Termination.

4. EMPLOYMENT-RELATED LIABILITIES. Each of the Parties shall be solely responsible for any and all liability, employee benefits, wage and disability payments, pension and workers' compensation claims, damages to or destruction of equipment arising out of or in connection with the terms of this Agreement and shall hold the other Party harmless from any such claim(s).

5. INDEMNIFICATION.

5.1. The Township shall defend, indemnify, and hold harmless the City, and its officers, agents, and employees, from any and all liability, claims, losses, costs, damage and/or expenses, injury and/or death to person(s) or injury to property, including reasonable attorneys' fees, arising out of or resulting from the action, negligence, malfeasance, and/or misfeasance of the Township or its officers, agents, or employees in its performance or non-performance of this Agreement.

5.2. The City shall defend, indemnify, and hold harmless the Township, and its officers, agents, and employees, from any and all liability, claims, losses, costs, damage or expenses, injury and/or death to person(s) or injury to property, including reasonable attorneys' fees, arising out of or resulting from the action, negligence, malfeasance, and/or misfeasance of the City or its officers, agents, or employees in its performance or non-performance of this Agreement.

5.3. Each Party agrees to promptly notify the other Party of any threatened or pending claims and agree to raise as defenses all civil immunities provided by law.

6. DISPUTE RESOLUTION. The Parties agree to work in a cooperative manner to resolve any disagreements or issues as they may arise throughout the term of this Agreement. To that end, if a dispute cannot be resolved by the Township Supervisor and the relevant administrative staff of the City, then the Township Supervisor and the Mayor (or designated representative) shall meet in an attempt to resolve the dispute. If the Parties still cannot resolve the dispute, they agree that any cause of action shall be brought in the Circuit Court of McLean County, Illinois, and that the laws of the State of Illinois shall apply.

7. NOTICES. All notices or communications provided for herein shall be in writing and shall be delivered to City or Township either in person or by United States mail, via certified mail, return receipt requested, postage prepaid, addressed as follows:

City:

City of Bloomington
Attn: City Manager
109 E. Olive Street

Township:

City of Bloomington Township
Attn: Township Supervisor
607 S. Gridley Street, Suite B

8. ASSIGNMENTS. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns. However, this Agreement shall not be assigned by either Party without prior written consent of the other Party.

9. SEVERABILITY. If any provisions of this Agreement are held to contravene or be invalid under the laws of Illinois, such contravention or invalidity will not invalidate the entire Agreement, but will be construed as if not containing the invalid provision and the rights or obligations of the Parties will be construed and enforced accordingly.

10. JOINT DRAFTING. The Parties acknowledge they are both represented by legal counsel, who participated in the drafting and review of this Agreement. Accordingly, this Agreement shall be deemed to have been drafted jointly by the Parties hereto, and no inference or interpretation against any Party shall be made solely by virtue of such Party allegedly having been the drafter of this Agreement.

11. TERMINATION. Either the City or the Township may terminate this Agreement or a particular Exhibit to this Agreement by providing the other Party ninety (90) business days advance written notice.

12. AMENDMENTS. This Agreement sets forth the complete understanding between the City and Township, and any amendments hereto must be in writing to be effective.

13. FREEDOM OF INFORMATION. The Parties understand this Agreement are subject to the provisions of the Illinois Freedom of Information Act (5 ILCS 140, *et seq.*).

WITNESSETH WHEREOF, the City of Bloomington and the City of Bloomington Township, have caused this Agreement to be signed (whether in duplicate originals or electronically), by their respective authorized representatives and attested by their respective clerks and their seals affixed hereto, all as of the Effective Date of this Agreement.

City of Bloomington

City of Bloomington Township

Mayor

Supervisor

ATTEST:

ATTEST:

City Clerk

Township Clerk

EXHIBIT A
INFORMATION TECHNOLOGY SERVICES FOR TOWNSHIP

Scope of Services

The City shall provide the following information technology services to the Township:

- Account Management
 - Network Administrator Management
 - IT Purchasing Recommendations and Installation, including software upgrades and licensing changes (e.g., VisualGA and QuickBooks)
 - Status Reporting
 - IT Director Support
 - Network Administrator Support
 - Desktop Technician Support
 - 24/7 Emergency Service
 - Email Services and Internet Connectivity with Virus Scanning
- Network Infrastructure and Server Maintenance
 - Manage Firewalls, Access Points, and Routers
 - Operator Systems
 - Firmware
 - Patch Management
 - Manage Servers
 - Operating Systems
 - Firmware
 - Patch Management
 - Network File Storage Space with Enterprise Backup
 - Networking Hardware Support
- Monitoring and Notifications
 - Server and Network Infrastructure
- Helpdesk Services
 - Desktop Infrastructure/Hardware Support
 - Workgroup and Personal Printer Support
 - Desktop Productivity Application Support
 - User Administration
 - Adding, changing, deleting accounts as directed by Township Supervisor
 - Security and authentication issues
 - Remote access
 - Mobile Devices (paid for with Township funds)
 - Inventory Management and Assessment of Needs
- Hardware and Software Purchases
 - Assistance with developing specifications for new hardware.
 - Develop hardware specifications in coordination with Township staff
 - Source hardware based on agreed upon specifications
 - Costs for these purchases will be passed through to Township

- Provide standard operating system and productivity suite software licensing within the scope of the agreement
- Consult where necessary with Township staff regarding specific, point solution, software applications
- Confirm such software solutions are compatible with the City's computing environment
- Provide recommendations as necessary to ensure any new software applications are compatible with City computing environment

Additional Resources

At the request of the Township, the City may contract for additional resources outside of the scope of this Agreement. The City will manage these tasks and supervise the additional resources as needed and the City shall bill the Township separately for such contracted resources. The Parties agree to adhere to any bidding requirements or other legal obligations in obtaining these services, including, but not limited to, the Prevailing Wage Act (820 ILCS 130).

Compensation

The Township will pay to the City the amount of Six Thousand Five-Hundred and 00/100 Dollars (\$6,500.00) annually for the information technology services provided above. Said amount shall constitute full and complete compensation for the above services, but does not include the provision of any hardware or software. The Parties may agree for monthly installment payments of the annual amount of compensation. In addition, it is the intent of the parties that the City not supplement the Township's expenses for its IT needs and accordingly the parties may amend the annual payment by written amendment signed by both parties to reflect the costs.

Insurance

The Parties agree to purchase cyber-liability insurance and list each other as an additional insured.

Confidentiality

The City agrees that it and its employees assigned to the Township will not disclose any information learned during the performance of this Agreement relating to the business of the Township that is confidential, including, without limitation, all employee information, General Assistance applicants or recipients, or any such data which is generally known to be confidential.

EXHIBIT B
SNOW REMOVAL AND ICE CONTROL SERVICES FOR TOWNSHIP

General Scope of Services

It is the intention of the City to provide the Township with snow removal and ice control services for the Township's real property located at 607 S. Gridley Street, Suite B, Bloomington, Illinois. This specifically includes, but is not limited to, the parking lot, sidewalks, and other paved areas.

Specific Scope of Services

The snow removal and ice control services shall include, but not necessarily be limited to:

- Snow plowing;
- Ice control;
- Salting;
- The removal of snow if it accumulates in large amounts; and
- Repair of damage done to sidewalks and the parking lot if done by snowplows.

While the Parties agree these services will be provided on an "as needed" basis, the Parks, Recreation & Cultural Arts and/or Public Works Department shall have the right to begin the above services without first receiving any authorization from the Township.

Materials and Equipment

The City shall provide any materials and equipment required for the services contemplated in this Exhibit, but the Parties shall consider that supply when assessing the costs for such services.

Compensation

The Township shall pay to the City the amount of all its reasonable material, equipment, and labor charges for the services contemplated in this Exhibit. The City shall submit any invoice related to those charges to the Township monthly.

Insurance

The City acknowledges it is insured, and it shall add the Township as an additional insured to the liability coverage under such policy and provide evidence thereof within thirty (30) business days following the Effective Date of this Agreement.

EXHIBIT C
MOWING AND TRIMMING & LIGHTING SERVICES FOR THE TOWNSHIP

General Scope of Services

It is the intention of the City to provide the Township with certain lawn maintenance services at the Township's real property located at 607 S. Gridley Street, Suite B, Bloomington, Illinois.

Specific Scope of Services

The lawn maintenance services shall include, but not be limited to:

- Parking lot light maintenance;
- Mowing;
- Weed trimming;
- Edging along sidewalks; and
- Blowing of clippings/yard waste off sidewalks.

While the Parties agree these services will be provided on an "as needed" basis, the Parks, Recreation & Cultural Arts and/or Public Works Department shall have the right to begin the above services without first receiving any authorization from the Township.

Materials and Equipment

The City shall provide any materials and equipment required for the services contemplated in this Exhibit, but the Parties shall consider that supply when assessing the costs for such services.

Additional Resources

At the request of the Township, the City may contract for additional resources outside of the scope of this Agreement (e.g., landscaping, parking lot lights, gravel/rock purchasing and placement, and purchasing/planting trees). The City will manage these tasks and supervise the additional resources as needed and the City shall bill the Township separately for such contracted resources. The Parties agree to adhere to any bidding requirements or other legal obligations in obtaining these services, including, but not limited to, the Prevailing Wage Act (820 ILCS 130).

Compensation

The Township shall pay to the City the amount of all its reasonable material, equipment, and labor charges for the services contemplated in this Exhibit. The City shall submit any invoice related to those charges to the Township monthly.

Insurance

The City acknowledges it is insured, and it shall add the Township as an additional insured to the liability coverage under such policy and provide evidence thereof within thirty (30) business days following the Effective Date of this Agreement.

RESOLUTION NO. 2018 - ____

A RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BLOOMINGTON TOWNSHIP AND THE CITY OF BLOOMINGTON FOR THE PROVISION OF IT SERVICES TO THE TOWNSHIP ASSESSOR

WHEREAS, the City of Bloomington Township (hereinafter “Township”) is a unit of local government operating under and pursuant to the Illinois Township Code; and

WHEREAS, the City of Bloomington (hereinafter “City”) is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Constitution of the State of Illinois (1970), at Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance;

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., further provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government;

WHEREAS, the Township and the City (sometimes collectively referred to herein as the “Parties”) are units of local government in Illinois;

WHEREAS, the Parties seek to work and contract together for various services in an effort to promote efficiency and to reduce the expenditure of taxpayer funds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE CITY OF BLOOMINGTON TOWNSHIP, ILLINOIS:

SECTION ONE: That the Supervisor be and she is hereby authorized to execute for and on behalf of the City of Bloomington Township, a Resolution for an Intergovernmental Agreement between the City of Bloomington Township and the City of Bloomington for the Provision of IT Services (hereinafter “Agreement”), a copy of said Agreement is marked as Exhibit A, attached hereto and incorporated herein by reference.

SECTION TWO: The Agreement shall be effective upon both parties executing the Agreement and its terms shall replace and supersede the terms of any other agreements between the parties on the provision of the services covered.

SECTION THREE: That the Township Clerk be and she is hereby authorized and directed to attest the signature of the Assessor on said Agreement and retain an original in her office for public inspection.

ADOPTED this ____ day of July, 2018.

APPROVED this _____ day of July, 2018.

APPROVED:

Deborah L. Skillrud, Supervisor

ATTEST:

Cherry Lawson, Township Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF BLOOMINGTON AND THE CITY OF BLOOMINGTON TOWNSHIP
RELATING TO THE PROVISION OF IT SERVICES TO THE CITY OF
BLOOMINGTON TOWNSHIP ASSESSOR**

THIS INTERGOVERNMENTAL AGREEMENT (the “Agreement”), made and entered into on this ____ day of _____, 2018 (the “Effective Date”), by and between the CITY OF BLOOMINGTON, an Illinois home rule municipal corporation (the “City”) and the CITY OF BLOOMINGTON TOWNSHIP, a political subdivision of the State of Illinois (the “Township”), both of the County of McLean, State of Illinois, is hereby agreed to pursuant to and in accordance with the authority contained herein.

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois (1970), at Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance;

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., further provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government;

WHEREAS, the City and the Township (sometimes collectively referred to herein as the “Parties”) are units of local government in Illinois;

WHEREAS, the Parties seek to work and contract together for the provision of information technology services to the Township Assessor in an effort to promote efficiency and to reduce the expenditure of taxpayer funds.

NOW, THEREFORE, in consideration of the matters set forth above, the agreements, covenants, representations, and undertakings made and contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Township hereby agree, and covenant as follows.

1. AUTHORITY. The Parties agree that their respective governing authorities have authorized the execution of this Agreement and the terms contained herein.

2. SCOPE OF AGREEMENT. The Parties agree that Information Technology Services, as outlined on the attached Exhibit A, shall be provided by the City to the Township Assessor.

3. TERM. This Agreement shall remain in force and effect until May 1, 2021, from the Effective Date, subject to the terms of paragraph 11 regarding Termination.

4. COMPENSATION. For the services provided in this Exhibit A, the Assessor shall pay the City \$15,000, on an annual basis, due and payable in equal monthly installments. In addition,

the Assessor shall be responsible for any additional software, hardware or third-party support or vendor costs that the City must incur to provide the services to the Assessor. The City shall track the services it provides to the Assessor, as well as the employee hours and any hard costs necessary to provide the services to the Assessor. It is the intent of the parties that the City not supplement the Assessor's expenses for its IT needs and accordingly the parties may amend the annual payment by written amendment signed by both parties to reflect the costs.

5. EMPLOYMENT-RELATED LIABILITIES. Each of the Parties shall be solely responsible for any and all liability, employee benefits, wage and disability payments, pension and workers' compensation claims, damages to or destruction of equipment arising out of or in connection with the terms of this Agreement and shall hold the other Party harmless from any such claim(s).

6. INDEMNIFICATION.

6.1. The Township shall defend, indemnify, and hold harmless the City, and its officers, agents, and employees, from any and all liability, claims, losses, costs, damage and/or expenses, injury and/or death to person(s) or injury to property, including reasonable attorneys' fees, arising out of or resulting from the action, negligence, malfeasance, and/or misfeasance of the Township or its officers, agents, or employees in its performance or non-performance of this Agreement.

6.2. The City shall defend, indemnify, and hold harmless the Township, and its officers, agents, and employees, from any and all liability, claims, losses, costs, damage or expenses, injury and/or death to person(s) or injury to property, including reasonable attorneys' fees, arising out of or resulting from the action, negligence, malfeasance, and/or misfeasance of the City or its officers, agents, or employees in its performance or non-performance of this Agreement.

6.3. Each Party agrees to promptly notify the other Party of any threatened or pending claims and agree to raise as defenses all civil immunities provided by law.

7. DISPUTE RESOLUTION. The Parties agree to work in a cooperative manner to resolve any disagreements or issues as they may arise throughout the term of this Agreement. To that end, if a dispute cannot be resolved by the Township Supervisor and the relevant administrative staff of the City, then the Township Supervisor and the Mayor (or designated representative) shall meet in an attempt to resolve the dispute. If the Parties still cannot resolve the dispute, they agree that any cause of action shall be brought in the Circuit Court of McLean County, Illinois, and that the laws of the State of Illinois shall apply.

8. NOTICES. All notices or communications provided for herein shall be in writing and shall be delivered to City or Township either in person or by United States mail, via certified mail, return receipt requested, postage prepaid, addressed as follows:

City:

City of Bloomington
Attn: City Manager

Township:

City of Bloomington Township
Attn: Township Assessor

109 E. Olive Street
Bloomington, Illinois 61702

607 S. Gridley Street, Suite A
Bloomington, Illinois 61701

9. ASSIGNMENTS. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns. However, this Agreement shall not be assigned by either Party without prior written consent of the other Party.

10. SEVERABILITY. If any provisions of this Agreement are held to contravene or be invalid under the laws of Illinois, such contravention or invalidity will not invalidate the entire Agreement, but will be construed as if not containing the invalid provision and the rights or obligations of the Parties will be construed and enforced accordingly.

11. JOINT DRAFTING. The Parties acknowledge they are both represented by legal counsel, who participated in the drafting and review of this Agreement. Accordingly, this Agreement shall be deemed to have been drafted jointly by the Parties hereto, and no inference or interpretation against any Party shall be made solely by virtue of such Party allegedly having been the drafter of this Agreement.

12. TERMINATION. Either the City or the Township may terminate this Agreement or a particular Exhibit to this Agreement by providing the other Party ninety (90) business days advance written notice.

13. AMENDMENTS. This Agreement sets forth the complete understanding between the City and Township, and any amendments hereto must be in writing to be effective.

14. FREEDOM OF INFORMATION. The Parties understand this Agreement are subject to the provisions of the Illinois Freedom of Information Act (5 ILCS 140, *et seq.*).

WITNESSETH WHEREOF, the City of Bloomington and the City of Bloomington Township, have caused this Agreement to be signed (whether in duplicate originals or electronically), by their respective authorized representatives and attested by their respective clerks and their seals affixed hereto, all as of the Effective Date of this Agreement.

City of Bloomington

City of Bloomington Township

Mayor

Assessor

ATTEST:

ATTEST:

City Clerk

Township Clerk

EXHIBIT A
INFORMATION TECHNOLOGY SERVICES

General Scope of Services

The City, through its Information Services Department, will provide information technology services to the Assessor as set forth herein.

Specific Scope of Services

Information services shall include:

A. Software – Windows Operating Systems, Microsoft Office, Anti-Malware

- i. City will provide support for Windows operating system versions currently in use within the City. Assessor agrees to employ identical Operating System versions currently in use within the City to allow for a more consistent and manageable computing environment.
- ii. The City will provide support for Microsoft Office versions currently in use within the City. Assessor agrees to employ identical Microsoft Office versions currently in use within the City to allow for a more consistent and manageable computing environment.
- iii. The City will provide support for anti-malware software versions currently in use within the City. Assessor will employ identical anti-malware versions currently in use within the City to allow for a more consistent and manageable computing environment.
- iv. Assessor will be responsible for any additional costs associated with third party vendor support.

B. Software Development – MS Access, SQL Server, SharePoint

- i. The City is aware the Assessor's office uses Microsoft Access databases to support essential functions within their offices. The City will provide support as possible for these solutions, but makes no guarantees as to their functionality for each office. If further development is needed for an MS Access database, the City will work with the Assessor's office to determine if 3rd party assistance is required. Should 3rd party assistance be required, the Assessor's office will be responsible for any costs associated and City and Assessor's Office shall cooperate with the 3rd party.
- ii. If Assessor's requirements outgrow the capabilities of any current software system, the City will provide analytical services to

determine needs, research possible software solutions, select a vendor and implement the application to suit Assessor's needs upon the approval of the Assessor, which shall not be unreasonably withheld.

- iii. Assessor will be responsible for any additional costs associated with third party software development approved by the parties hereto.

C. Enterprise Email

- i. The City currently uses IBM/Lotus Domino as its enterprise email system. The City will provide email accounts within this system for all necessary Assessor personnel.
- ii. The City will work with the Assessor to integrate Internet domain names specific to the Assessor's office. Any current domain names (i.e. @Assessor-Blm.com) will be integrated into the Domino enterprise email system as requested by Assessor.
- iii. In the future, the City may move to a different enterprise email platform. Assessor agrees to this transition with the assumption there will be no loss in service level.

D. Network and Storage – Local Area Network, Wide Area Network, Network Storage Backup

- i. The City will manage data network infrastructure connectivity for the Assessor. Services to include network switch management and eventual replacement, computing moves/adds/changes and design and implementation assistance with future networking needs. Specific network hardware will be specified by City and will conform to current standards within the City's network.
- ii. The City will assist Assessor with design and implementation of any wide area network (WAN) connectivity required. Such connectivity will conform to current City standards for security and access control. Assessor will be responsible for any costs associated with WAN connectivity.
- iii. The City will provide Assessor with network-based storage and enterprise backup. Enterprise backup retention will conform to current City data lifecycle policies (typical is 60 day cycle for retention, however, this cycle may be extended if reasonably required by the Assessor's office).

E. Internet Connectivity

- i. The City will provide Assessor with redundant Internet Service Provider (ISP) connections.

F. Security

- i. All Staff of Assessor shall be required to sign the City's Computer Use Policy. Assessor user and computing resources will be considered internal to the City network and, as such, all City computing rules and policies will apply.
- ii. Assessor users will be required to read, sign and follow all applicable acceptable use policies associated with the use of technology within the City.
- iii. Assessor will not install any software, programs, etc. on the computers without the written consent of the City, which shall not be unreasonably withheld. City hereby consents to the installation of software and programs currently used by Assessor.
- iv. At certain times, the City will require maintenance windows to allow for maintenance, updating or replacing technology infrastructure used to provide services listed in this document.
- v. The City will strive to schedule these maintenance windows during non-business hours, but cannot guarantee occasional business hour interruptions. The City will provide notification downtime via email.

G. Support Hours

- i. User support is available during standard City business hours. Business hours are defined as weekdays, not including statutory holidays, Monday through Friday from 8:00 AM to 5:00 PM.

H. Service Availability

- i. Service is available during support hours as defined above. Although no guarantee is provided, the City will make every effort to respond to standard service request by the next business day. Emergency requests will be given a higher priority.

I. Reliability

- i. Current City fiscal year uptime numbers for relative services are listed below:

Service Components	Reliability
LAN	99.9
Internet	99.99
E-mail	99.9

K. Hardware and Software Purchases

- i. Assistance with developing specifications for new hardware.
 - Develop hardware specifications in coordination with Township staff
 - Source hardware based on agreed upon specifications
 - Costs for these purchases will be passed through to Township
 - Provide standard operating system and productivity suite software licensing within the scope of the agreement
 - Consult where necessary with Township staff regarding specific, point solution, software applications
 - Confirm such software solutions are compatible with the City’s computing environment
 - Provide recommendations as necessary to ensure any new software applications are compatible with City computing environment

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURC CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
DATE: July 23, 2018
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. Township: Total June cases for General Assistance listed on attached System Activity Report.

Jobs: (1) PT Meijer's, (1) PT A Caring Touch and PT Home Goods, and (1) PT Ride the Nine, (1) FT Heartland Community College, (1) PT ADDUS Healthcare

Three (3) clients participate in National Able.

Of twenty-eight (28) new township recipients: seven (7) are considered homeless, one (1) owns a home, nineteen (19) are renters and one (1) resides in subsidized housing.

New clients by age: Five clients (17.2%) age 18 - 25; nine clients (31.0%) age 26 - 40; eight clients (27.6%) age 41 - 50, and seven clients (24.1%) age 51 – 62.

Nine, (9), recipients in Job Training participated in Job Skills classes at HSHM.

Seven, (7), recipients in Workfare participated in self-enhancement classes HSHM.

Twenty-four, (24), recipients in Workfare participated in Holistic Health Classes, hosted at Community Room at Bloomington Public Library.

Nine, (9), recipients participated in Skills to Succeed.

One, (1), recipients provided low strain work at COBT.

One, (1), recipient completed Art Therapy class.

Eighty-four, (84), individuals, (57 GA and 27 EA), attended orientation throughout the month of June. This figure is twenty-six (26) more than in the month of May.

A Special Town Meeting was held on July 17, 2018 to present electors with a three (3) year lease to re-establish the POTS, (Promoting Others to Succeed), Program. Over thirty (30) electors were present at the meeting. The vote was unanimously in favor of the program and approval of the lease agreement.

2. Scott Health Resources: FY2018 Statistics

Letters have been distributed to vendors and volunteers of the JMS programs to inform them that direct services are no longer being provided. Invoices will be accepted through the end of July.

3. Cemetery

A carving of Dorothy Gale has been completed. It is located in Section 7 a few feet from the grave of Dorothy Gage. The story of Dorothy Gage, the namesake for Dorothy Gale in the *The Wonderful Wizard of Oz* by L. Frank Baum, her uncle, can be found in the following article <http://www.beyondtherainbow2oz.com/dorothygage.html>

Gene Lorch, Cemetery Board of Trustees President, will retire at the end of July 2018. Joe Gibson will become the Board's President. A candidate for appointment to the Board will be presented to the Township Trustees by the August 27, 2018 meeting.

System Activity Report

[6/1/2018 - 6/30/2018] Report Date: 7/18/2018

General Assistance

Grants (New Clients) :	18	\$4,733.78
Grants (Previous Clients) :	73	\$18,882.10
In-Process :	1	
Denials :	11	
Sanctions :	15	
Terminations :	25	
	143	\$23,615.88

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	20	
Workfare :	29	
	49	

General Assistance - Work Program Expenses

Haircut :	2	\$10.00
Birth Certificates :	1	\$29.00
WF 1-Ride :	3	\$14.00
WF 30 Day :	72	\$2,304.00
WF 7 Day Bus :	10	\$100.00
WF Gasoline :	4	\$128.00
	92	\$2,585.00

Emergency Assistance

Grants :	7	\$3,191.33
In-Process :	0	
Denials :	0	
	7	\$3,191.33

Additional Activity

A Call (phone/fax/email) :	323	
A Face-to-Face :	416	
General - Intake :	87	
General - Orientation :	134	
General - Other :	9	
General - Reschedule :	4	
JMS - Appointment :	1	
JMS - General :	2	
JMS - Medicaid Denial :	2	
JMS - Transportation :	6	
R - BHA :	3	
R - Chestnut :	5	
R - DHS :	3	
R - MCCA / LIHEAP :	8	
R - Other :	29	
R - Parole / Probation :	4	
R - PATH :	4	
R - Salvation Army :	4	
R - SSI :	7	
WF - Appointment :	52	
WF - Sanction :	7	
WF - Work Sponsor Site :	9	
WF Training/Education :	86	
	1,205	

Grand Totals:	1,496	\$29,392.21
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8:34 AM

06/25/18

Accrual Basis

John M Scott Health Care Trust
Balance Sheet
As of May 31, 2018

	<u>May 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
0010 · Busey Bank 0947 (COBchecking)	81,392.53
1000 · BMCU share/checking (COBT)	18,529.91
1001 · BMCU share/savings (COBT)	10.21
1010 · Vanguard Trust	<u>12,821,052.87</u>
Total Checking/Savings	<u>12,920,985.52</u>
Total Current Assets	<u>12,920,985.52</u>
TOTAL ASSETS	<u><u>12,920,985.52</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · COBT Liabilities	<u>10.00</u>
Total Other Current Liabilities	<u>10.00</u>
Total Current Liabilities	<u>10.00</u>
Total Liabilities	10.00
Equity	
3001 · Opening Bal Equity	7,102,641.40
3010 · Unrestrict (retained earnings)	5,572,621.94
Net Income	<u>245,712.18</u>
Total Equity	<u>12,920,975.52</u>
TOTAL LIABILITIES & EQUITY	<u><u>12,920,985.52</u></u>

John M Scott Health Care Trust
Profit & Loss
May 2018

	May 18
Ordinary Income/Expense	
Income	
5000R · Revenue	
56010R · Interest, Dividends & CapGains	
56010 · Interest Income	0.65
56040 · Dividend Income	6,075.00
Total 56010R · Interest, Dividends & CapGains	6,075.65
57000R · Miscellaneous Revenues	
57310R · Donations	500.00
Total 57000R · Miscellaneous Revenues	500.00
Total 5000R · Revenue	6,575.65
56110R · Unrealized Gain/Loss	241,609.27
56111R · Long-term Cap Gain/Loss	1,688.77
56112R · Short-term Cap Gain/Loss	0.00
Total Income	249,873.69
Gross Profit	249,873.69
Expense	
59000A · Administrative Expenses	
71340A · Telecommunications	57.69
75070A · Comp & Benefits - Admin	
61101 · Salaries - Admin	191.90
62001 · Misc Fees - Admin	0.35
62101 · Health Ins - Admin	35.53
62121 · IMRF - Admin	24.20
62131 · FICA - Admin	13.20
Total 75070A · Comp & Benefits - Admin	265.18
Total 59000A · Administrative Expenses	322.87
59100D · Direct Services	
70030D · Client Dental Services	149.80
71070D · Vehicle Fuel	28.02
71340D · Telecommunications	2.63
75070D · Comp & Benefits - Direct Svcs	
61102 · Salaries - Direct Svcs	1,878.37
62002 · Misc Fees - Direct Svcs	5.70
62102 · Health Ins - Direct Svcs	127.62
62122 · IMRF - Direct Svcs	236.87
62132 · FICA - Direct Svcs	121.05
Total 75070D · Comp & Benefits - Direct Svcs	2,369.61
79090D · Client Prescription (Formulary)	894.54
79980D · Medical Supplies	394.04
Total 59100D · Direct Services	3,838.64
Total Expense	4,161.51
Net Ordinary Income	245,712.18
Net Income	245,712.18



Steven R. Scudder, Assessor
 607 S. Gridley St. Suite A, Bloomington, IL 61701
 Tel: (309) 828-6016 Fax: (309) 829-0663
 stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
 Date: July 18, 2018
 Subject: Assessor Report

Tax Rates

Tax rate formula- Levy / Taxable Assessed Value = Tax Rate

Formula that determines your Tax bill – ((Assessed value * Multiplier) – Exemptions) * Tax rate = tax bill

The following chart is the tax rates in the surrounding cities in the county. Municipal is the city portion of aggregate rate. The aggregate is the total rate for taxes.

	2015/payable 2016		2016/payable 2017		2017/payable 2018	
	Municipal	Aggregate	Municipal	Aggregate	Municipal	Aggregate
Chenoa	1.16732	8.71928	1.25463	9.113295	1.21865	9.63896
Danvers	1.14367	9.452	1.15096	9.42677	1.2474	9.58404
Downs	0.47926	9.11694	0.44355	9.1016	0.40866	9.04425
Leroy	0.89894	9.00234	0.90558	8.99086	0.913819	9.13819
Gridley	0.84197	8.91025	0.85326	9.06734	0.83685	8.99377
Hudson	0.31099	8.06009	0.31997	8.08485	0.33746	8.15549
Lexington	0.5617	9.56515	0.56716	9.59884	0.54784	9.52350
McLean	0.98291	9.80419	1.01819	9.85098	1.04536	9.93761
Heyworth	0.48648	9.04384	0.48311	8.96957	0.48753	9.02273
Towanda	0.77193	8.3904	0.79322	8.41981	0.81865	8.47060
Carlock	0.27254	8.13161	0.26329	8.13942	0.32055	8.20516
Normal	0.925	8.52633	0.95891	8.55879	1.04145	8.65282
Bloomington	1.07729	8.38037	1.08363	8.40435	1.07967	8.41900