

**Subject:** Meeting of the Coe Township Cemetery Board

**Location:** Township Admin Building, 7:00pm, March 11th, 2014

**Call to Order:**

Present were Paul Riewerts, Mike Saddoris, and John Sample

**Next Meeting Date:**

June 10<sup>th</sup> 2014 at 7 PM

We must follow the Opens Meeting Law (must record minutes)

**Old Business:**

Review results of meeting with Pam Bruner

Cemeteries are now set up in the Illinois Cemetery Oversight Database (ILCOD)

Work out training for Jim and John and plan to register all burials after December 1<sup>st</sup> 2010

Approve and accept mowing bid for both cemeteries (price is staying the same for 2014)

It was requested we ask for additional amount to mow the East end of Pleasant Point (\$10 per mowing).

Mike will investigate signs similar to the ones Cordova has in place for closed after sunset.

New flags installed

Review phone call with Chris Bode on the \$50 sexton fee collection. Collection will begin on any funeral after 1 April 2014 per township board vote.

**Top priority issues:**

Board members to visit both cemeteries and review condition and improvement needs

The Board should put together a list of expectations for the Sexton

Records, who has them and where are they stored? Copies to place in fire proof location?

Set up room in the township building as the cemetery board office and records room.

**Other:**

Liability insurance?

Surveillance needed?

Post maps in Township Building?

Do we have any rules/restrictions on grave markers or monuments? Is there an approval process?

Do we have any rules on flowers, decorations etc.?

Grave markers may need work to reset some to prevent falling over?

Privacy fence at Fairfield?

Gravel for roads at Pleasant Point?

Solar lighting on flags?

Review lot pricing, suggest lower price for tax paying township folks and higher price for non-township residents.

Construct new cemetery web page with pricing, rules, and contacts posted.

Additional Issues?