

**Minutes – Board of Town Trustees
October 20, 2011**

STATE OF ILLINOIS
Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00P.M. October 20, 2011.

The following official business was transacted. The meeting was called to order by Chairman Larry McCoy. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry McCoy	Township Supervisor
	Vickie Gribben	Township Clerk
	Shirley Berry	Township Trustee
	Glenda Fulling	Township Trustee
	Pat Richards	Township Trustee
	David Lachenmayr	Township Highway Commissioner
ABSENT:	Bob Manning	Township Assessor

The Pledge of Allegiance was recited.

Persons from the public attending the meeting were as follows: Sue Roberts, Becky Taylor, Janie Thackrey, Lacey Whipkey, Gary Wilson and Matthew Wilson.

Chairman McCoy asked if the public had any comments. There were none.

Under Item 4, Chairman McCoy requested a motion to accept, with regret, the resignation of Don McSchooler as a Robinson Township Trustee. Mr. McCoy commended Mr. McSchooler for his years of service to the Township in the offices of Township Trustee, Township Clerk, and Township Supervisor. Mr. McCoy hoped to have a reception for Mr. McSchooler soon. Glenda Fulling moved to accept Mr. McSchooler's resignation. Shirley Berry seconded. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Under Item 5, Mr. McCoy stated that the next item on the agenda was to fill the vacancy left by Mr. McSchooler. Mr. McCoy stated that to be considered for the vacancy, one had to be a member of the same party as Mr. McSchooler which is the Republican Party. Mr. McCoy stated that he had been requested by Matthew Wilson to place his name in nomination. He then requested a motion to that effect. Nomination failed for lack of a motion.

Mr. McCoy stated that the second candidate was Sue Roberts. He requested a motion to have Mrs. Roberts fill the vacancy left by Don McSchooler. Shirley Berry made the motion which was seconded by Glenda Fulling. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Town Clerk Vicki Gribben administered the oath of office to Mrs. Roberts. Chairman McCoy welcomed Mrs. Roberts who then took her seat as a member of the Board of Trustees.

Under item 6, Mr. McCoy asked if the trustees had any questions or changes concerning the minutes for the September 15, 2011 monthly board meeting. Glenda Fulling made the motion, seconded by Shirley Berry, to approve the minutes as written. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes; Sue Roberts-yes.

Item 7A, the Supervisor's report: Chairman McCoy referred the Board to their copies of the Township and Road and Bridge monthly account balances and read the beginning and ending balances of the Total Town Money Market Fund, the Total Road District Checking Account, and the Total Road and Bridge Money Market Fund for the month ending September 30, 2011. Chairman McCoy noted that that the Township had received a disbursement from Twyla Bailey's office. He then noted the page listing the revenue that had come in for processing the G.A. cases per Intergovernmental Agreements with other Townships for the fiscal year April 1, 2011 to October 17, 2011 and the amounts Robinson Township has disbursed for General Assistance and for Emergency Assistance. He concluded that the secretaries learned at the General Assistance training they attended in October that individual G.A. and E.A. disbursement checks were not to be shown at the Township Meetings but could be viewed by the trustee at the Township office.

Item 7B, the Highway Commissioner's Report: Mr. Lachenmayr stated the new backhoe had come and that the crew was cleaning out culverts, working on ditching, filling roads with gravel, cutting out brush, and getting equipment ready for the snow season.

Item 7C: there was no Assessor's report.

Under Old or Continued Business, Item 8A, Employee Handbook for Cemetery: Chairman McCoy asked if the trustees had an opportunity to look over the proposed employee handbook for the cemetery and if there were any comments or questions. Pat Richards said the handbook was pretty straight forward. Mr. McCoy asked for a motion to approve the handbook. Pat Richards made the motion which was seconded by Glenda Fulling. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes; Sue Roberts-yes.

Under New Business, Item 9A, Robinson Township and Robinson Road District Tentative Tax Levies for the Tax Year 2011 Collectable in 2012: Chairman McCoy referred the Board to the tentative tax levies for the Town & Road. Final action on the levies will be taken at the November board meeting. The levy for the Robinson Township did not increase over five per cent, so the Township is not required to do a Truth in Taxation Meeting. The tentative levy for the Road District is ten per cent which Commissioner Lachenmayr said does not mean ten per cent will be received, but that, because of the motor fuel tax, the tentative levy was set for that amount and will require a Truth in Taxation Hearing which will occur before the regular November board meeting. Chairman McCoy moved to take action on the levies at the next meeting. Glenda Fulling seconded. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes; Sue Roberts-yes.

Under Other Business, Item 10A, Shirley Berry made the motion, seconded by Pat Richards, to approve payment of the Town, G.A., and Payroll bills. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes; Sue Roberts-yes.

Under Other Business, Item 10B, Pat Richards made a motion to pay the Road District bills. Shirley Berry seconded. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes; Sue Roberts-yes.

Under Other Business, Item 10C: Larry McCoy made a motion, seconded by Glenda Fulling, to pre approve payment of elected officials for the time period of October 21, 2011 through November 17, 2011. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes; Sue Roberts-yes.

Item 11: Shirley Berry made a motion, seconded by Larry McCoy, to pay per diem. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes; Sue Roberts-yes.

Matthew Wilson thanked Mr. McCoy for nominating him. Mr. McCoy said Mr. Wilson was welcome.

Item 12, Adjourn Meeting: Shirley Berry moved to adjourn the meeting. Glenda Fulling seconded. Motion carried with all in favor voting aye. Meeting adjourned at 6:15 P.M.

Respectfully submitted,

Vickie Gribben
Township Clerk

Larry McCoy
Township Supervisor