

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Micah McKinney – Trustee

May 19, 2022 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. The monthly meeting was called to order at 6:30 p.m. by the Supervisor
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, Jack, Dennis, and Micah in attendance.
4. No guests were in attendance.
5. Minutes from April 12, 2022 were read by the clerk. *Seth made a motion to approve the April minutes with one grammatical correction. Dennis seconded the motion. The minutes were unanimously approved by the board.*
7. No public comments were heard.
8. Treasurer's Report ending April 30th was read by the Supervisor. *Dennis made a motion to approve the April Treasurer Reports. Jack seconded the motion. The April Report was approved as read and presented to the Board.*
9. Township and Road District bills were reviewed by the trustees and approved for payment.
10. **REPORTS**
 - A. Supervisor's Report – Jay Kohlmiller
 - 1) Bookkeeping Update – QuickBooks is due for an update by the end of May to stay current.
 - 2) Audit Report – Nothing had been done on our Audit. Jay picked up our paperwork and will try to find new auditors for the records.
 - 3) Social Security Town and Road Funds - Transfers needs to be completed.
 - B. Highway Commissioner's Report – Robert Helms
 - 1) Roads – Rosewood Hills had the trees removed from the middle of the road.
 - 2) Maintenance Shed – nothing new.
 - 3) Road District Workers – Cody will be leaving as of May 20th. Robert hired two new employees for now. Discussion followed on wages, benefits, and other items for current and new employees. Matching IRA deposit, CDL classes, qualified licensing were some of the topics.
 - 4) Oakland Hills – Juneau is finished with the initial survey.
 - 5) No other items were discussed.
 - C. No Legal Report was given.

D. Clerk's Report –

- 1) Economic Interest Statements have been completed as required.
- 2) 2021-2022 Annual Financial Report has been filed with the County Clerk.
- 3) Confirmation of Town and Road District Tax Levies has been filed with the County Clerk.

E. Trustee's Report – Dennis ordered a couple new flags and a retaining ring. He is going to work on mounting the ring and flag.

F. Cemetery Trustee's Report – Randy Long – one new headstone was marked.

G. Rental Manager's Report – Charlene Mitchell – Some new interest has been coming in on rentals.

11. **OLD BUSINESS**

A. Property Maintenance / Building Use

Parking Lot Bid from Eldridge was discussed. Robert will seek another bid.

B. Pin Oak Township Webpage (Jack & Seth)

1. www.toi.org/township/madison-county-pin-oak
2. No new discussion on domain name followed.

C. Township Property Signage – Seth discussed getting new signage similar to the current ones at the road and by the building.

12. **NEW BUSINESS**

A. 2022-2023 Town Budget was revised and reviewed. It has been posted for 30 days as required. Seth made a motion to approve the 2022-2023 Township Budget as presented. Dennis seconded. Town Budget was approved by the board.

B. 2022-2023 Road District Budget was revised and reviewed. It has been posted for 30 days as required. Seth made a motion to approve the 2022-2023 Road District Budget as presented. Jack seconded. Road District Budget was approved by the board.

C. Next meeting is June 16, 2022 at 6:30 p.m.

13. Executive Session was not needed.

14. *Dennis made a motion to adjourn the meeting. Seth seconded. The meeting was unanimously approved for adjournment at 7:18 p.m.*

Respectfully submitted by Kathy L. Long, Clerk