

**MINUTES - BOARD of TOWN TRUSTEES**

**STATE of ILLINOIS**

**TYPE OF MEETING HELD:** Regular

**LASALLE COUNTY,**

**SS.**

**TIME MEETING BEGAN:** 5:00pm

**TOWN of BRUCE**

**TIME MEETING ENDED:** 5:30pm

**COPY**

The November 13, 2019 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton was in attendance. Assessor Mary Sullivan was absent. The meeting was conducted by Mr. Henry Araujo as chairman and recorded by Clerk Marsha Johnston.

**APPROVAL OF PRIOR MEETING'S MINUTES:**

The first order of business was to read and approve the minutes from the October 9, 2019 Regular Meeting.

**MOTION MADE BY:** Trustee Orban

**2<sup>nd</sup> BY:** Trustee Christensen

That the minutes of the October 9, 2019 Regular Meeting be approved. No further discussion was required.

Aye's: 5

Nay's: 0

Motion: Carried

**PUBLIC COMMENTS:**

None

**TREASURER'S REPORT/APPROVAL OF BILLS**

A summary of the bills was distributed for review.

**MOTION MADE BY:** Trustee Baumrucker

**2<sup>nd</sup> BY:** Trustee Harrison

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

**MOTION MADE BY:** Trustee Harrison

**2<sup>nd</sup> BY:** Trustee Christensen

That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

**MOTION MADE BY:** Trustee Baumrucker

**2<sup>nd</sup> BY:** Trustee Christensen

That the bills be allowed and paid for ROAD and BRIDGE

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No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

### COMMITTEE REPORTS:

#### SUPERVISOR'S:

Supervisor Araujo told the board that the monthly payment to GA clients will increase from \$305 to \$312 starting January 1, 2020 which is the minimum.

The EA maximum allowance will be \$500 per year for only two year consecutively It will be up to the supervisor if that timeframe is still helpful. Exceptions can be made to these guidelines.

Trustee Christensen learned at the conference that legal documents should be signed in blue ink so if copies need to be made, the original will be easily spotted.

#### HIGHWAY COMMISSIONER'S:

Road Commissioner Barton stated that the building for the salt has been ordered from Green Field Contractors. The manufacturer is Accu-Steel. This company was selected because they are part of the NJPA. Twenty-five percent was put down when it was ordered. Fifty percent will be due on delivery and the remainder twenty-five percent will be paid when the building is finish. The building will have a twenty-year warranty.

Mr. Barton asked if someone could be hired to shovel the walks at the township building at 216 N. Sterling Street Monday through Friday. His crew can do the parking lots front and back but it would be helpful to have someone else do the walks so that they can work on the roads of the township. His crew still would clear the areas during the weekend just in case the hall was being rented, Supervisor Araujo said the employee in the office can do the job of clearing the sidewalks of snow and ice. Discussion was tabled.

#### ASSESSOR'S:

Clerk Johnston read the assessor's report since Assessor Sullivan was not able to be at the meeting. Her office is currently in the Board of Review part of the tax cycle, meaning this is the time when homeowners are given the opportunity to contest what their home is assessed at by providing us with comparable properties or giving us details of the condition of the home which we are unaware of. The office girls then go out to the properties to update our records and take photos with the provided information, then it can be forward with our findings to the Board of the Review for them to make an informed decision on the assessment.

#### TRUSTEE'S:

During the conference, trustees were advised that they should receive a receipt for the levy from the county clerk's office. Clerk Johnston showed the trustees and the supervisor that she took two copies of the levies and that both were signed and stamped filed with the date. One copy was left for the LaSalle County Clerk's Office and the other one is for the township's files. A redacted copy was then put on Bruce Township's website.

Also at the conference, the trustees learned they should never use the word, surplus but rather use the word, reserve.

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**OTHER:**

There were no other reports presented.

**REPORTS BY SPECIAL COMMITTEES:**

**HEALTH BOARD:**

Supervisor Araujo stated the house on Helen Street is in compliance with the complaints brought against them.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Clerk Johnston asked if she could get a total of attendees for the LaSalle County Christmas Party that is being held on December 5, 2019.

**MOTION MADE BY:** Trustee Orban  
That the meeting be adjourned.

2<sup>nd</sup> BY: Trustee Baumrucker

Aye's: 5

Nay's: 0

Motion: Carried

**Bruce Township**  
216 N. Sterling St.  
Streator, IL 61364