BERWYN TOWNSHIP
Minutes of the Regular Meeting
July 13, 2020

Clerk's Note: Secretary’s Note: Berwyn Township Board of Trustees conducted this meeting remotely under the emergency authority of 5 ILCS 120/7(e). Berwyn Township is using the Zoom app platform for its meetings. All elected officials and staff participated remotely. Directions for public participation in the meetings were posted with the Notice of Meeting and Agenda at the Township office and on the website.

A. Supervisor Pechous, physically present in the Township office, called the Regular Meeting of the Berwyn Township Board of Trustees to order at 6:00 p.m. The following Trustees responded present via remote participation: Espinoza, and Johnston. Clerk Paul, Town Assessor Avila, Town Attorney Zdarsky, and Town Accountant Egan were also present by remote participation. Certain staff personnel also were present online during the meeting. Trustee Espinoza made the motion, seconded by Trustee Johnston, to excuse Trustees Bossany and Hayes. The motion carried by a unanimous roll call vote.

B. The attendees recited the Pledge of Allegiance.

C. Open Forum: Trustee Espinoza questioned why the purchase facemasks for Berwyn residents was not on this agenda as requested at the June meeting. Supervisor Pechous apologized for the oversight.

D. Approval of Minutes: Supervisor Pechous made the motion, seconded by Espinoza, to approve the Minutes for the June 8, 2020 Public Hearing and the June 8, 2020 as submitted by omnibus designation. The motion carried by a unanimous roll call vote.

   Clerk’s Note: Trustee Bossany entered the Zoom meeting at 6:05 p.m.

E. Bills Payable and Payroll – July 2020:
   1. – 2.) Assessor’s Office and General Town Fund / General Assistance Fund: Assessor Avila answered questions on listed office disbursements posed by the Board. Trustee Espinoza made the motion, seconded by Supervisor Pechous, to approve the Assessor’s Disbursements for $615.00 and the General Town Fund disbursements for $32,916.01 by omnibus designation. The motion carried by a unanimous roll call vote. Each Trustee orally approved of Clerk Paul affixing their names to the Claims Examination Certificate.

   Clerk’s Note: Trustee Hayes entered the Zoom meeting at 6:20 p.m.

3. General Assistance Fund: Supervisor Pechous made the motion, seconded by Trustee Hayes, to approve the General Assistance Fund total disbursements amount of $15,597.50. The motion carried by a unanimous roll call vote. Discussion about the qualifications for General Assistance (GA) ensued. Supervisor Pechous advised that there was a preliminary “checklist” of qualifications for GA applicants. The Trustees requested that the “checklist” be added to the Township website.
4. Authorization for Clerk to Affix Signatures: Supervisor Pechous made the motion, seconded by Espinoza, to authorize Clerk Paul to sign their names to the Claims Examination Certificates for all funds. The motion carried by a unanimous roll call vote.

F. Monthly Financial Report: Pres. Pechous recognized Town Accountant Brian Egan of Seldon Fox. He reported on his prepared monthly financial report. His report was accepted as Informational by Order of the Chair.

G. 708 Community Mental Health Board Report:
   1) – 2) Trustee Bossany gave an oral report on the work of the 708 Board. Supervisor Pechous commented on the resignation of 708 Board member Mario Favela. She then made a motion, seconded by Espinoza, to accept the resignation thanking Mr. Favela for his service. The motion carried by a unanimous roll call vote.

H. Old Business:
   H1. Budget and Appropriation Ordinance Filing: The Cook County Clerk’s Submission Confirmation of the Budget and Appropriation Ordinance dated June 25, 2020 was reviewed. Supervisor Pechous marked the item as informational by Order of the Chair.

   H-2. 708 Community Mental Health 2020 Budget and Appropriation Ordinance: Trustee Espinoza made the motion, seconded by Johnston, to adopt the Ordinance entitled Town of Berwyn Community Mental Health Board, Cook County, Illinois Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021, direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous roll call vote.

I. Correspondence: Awake Board of Directors’ Rent Assistance for Berwyn Families Request for Grant: Supervisor Pechous opened the floor for discussion of the grant request. Trustee Espinoza expressed confusion regarding the specific grant amount being requested. Trustee Hayes questioned whether the Township had authority under Dillon’s Law to provide direct money grants for the purpose requested. Discussion ensued as to what outlined Township duties in statutes would allow this type of grant. Thereafter, Trustee Espinoza made the motion, seconded by Hayes, to decline granting money due to the lack of authority to expend funds for this purpose. The motion carried by a unanimous roll call vote.

J. New Business:
   1. YMCA Family Movie Series: Supervisor Pechous and Trustee Espinoza commented on the Outdoor Family Movie Nights schedule and locations. The Township is a sponsor of this program. Supervisor Pechous asked whether the Town Board would agree to provide some compensation to Connie’s Restaurant for hosting some of the movie nights. Discussion ensued with the Trustees agreeing to not compensate the restaurant. Supervisor Pechous marked the item informational by Order of the Chair.
2. Audit Update: Board Accountant Eagan was recognized. He provided a progress report on the annual audit. Mr. Eagan advised that the audit must be filed by September 2020.

3. Cook County Suburban Municipality Application for Coronavirus Relief Funds & IGA: Supervisor Pechous made the motion, seconded by Hayes, to submit an application to Cook County for the CURE Program grant funding available and to authorize the execution of any intergovernmental agreements and supporting documents necessary. The motion carried by a unanimous roll call vote.

K. **Adjournment:** Supervisor Pechous made the motion, seconded by Espinoza, to adjourn the meeting. The motion carried by a unanimous roll call vote.

The Regular Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Margaret Paul,
Berwyn Township Clerk