Contract for Township Assessor

This is a contract between *\_\_(Township/MTAD)\_\_* and *\_\_(Assessor)\_\_\_\_* to provide real estate assessment services in the district.

**Terms of Contract**

1. Contract shall begin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and end \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. Compensation
$\_\_\_\_\_\_\_\_\_\_ per year paid \_\_\_\_\_\_\_\_\_\_ ($\_\_\_\_\_\_\_\_).
3. Expenses on Business necessary to the performance of the position.
	1. Care mileage - \_\_\_\_\_\_ per mile.
	2. Office supplies, telephone calls, and postage.
	3. Conference expense including registration fees, mileage, meals, and lodging.
	4. Continuing education relevant to performance including course fees, mileage, meals, and lodging.
	5. Liability insurance coverage as is necessary.
4. Assistant Assessor
	1. Compensation at the rate of $\_\_\_\_\_\_ per hour.
	2. Total assistant expense shall be limited to $\_\_\_\_\_\_\_\_\_\_ per year and shall be subject to negotiation each year.

*\_\_\_\_\_\_\_\_\_\_\_(Assessor)\_\_\_\_\_\_\_\_\_\_\_\_* certifies that:

1. They are qualified under Illinois law to serve as township assessor.
2. They shall comply with any new requirements imposed by the state or county with regard to the position. If not, the contract shall be terminated.
3. They will perform the assessments in a timely, thorough, and business-like manner, and to the satisfaction and standards of the County Supervisor of Assessments.
4. They shall present all bills for expenses with receipts for all expenses over $\_\_\_\_\_\_\_ to the Secretary on a \_\_\_\_\_\_\_\_\_\_\_ basis or when asked to do so.
5. As a self-employed person, they shall be responsible for all social security and withholding taxes for both themself and any assistant they employ.

*\_\_\_\_\_\_\_\_\_\_\_(Township/MTAD)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* shall:

1. Pay all compensation and certified expenses in a timely manner on a \_\_\_\_\_\_ basis.
2. Carry liability insurance to protect the township.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Township agrees to provide office space for the assessor. *\_\_\_\_\_\_\_\_(Township/MTAD)\_\_\_\_\_\_\_* Board shall provide support and direction to the position.

Terms and conditions of this contract may be revied on an annual basis upon mutual consent of both parties.

Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *\_\_\_\_\_(Township/MTAD)\_\_\_\_\_\_\_* Board

 Assessor

**AGREEMENT FOR ASSESSMENT SERVICES**

The undersigned, \_\_\_\_\_\_\_\_\_\_ Township, \_\_\_\_\_\_\_\_\_\_\_ County, Illinois (herein called Township) and \_\_\_\_\_\_\_\_\_\_\_ (herein called Assessor) hereby enter into this agreement for assessment services s follows.

1. The Township will have a vacancy in the office of the Township Assessor effective \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and will contract for he services of a qualified assessor to perform such services for the township in accordance with 35 ILCS 200/2-60 (Vacancies);
2. The Assessor is a person qualified under 35 ILCS 200/2-45 (Selection and eligibility of township and multi-township assessors) or as revised by 35 ILCS 200/2-52 (Revision of assessor qualifications by Department) to do the assessing for the Township;
3. The Assessor has agreed to do the assessing at a cost no greater than the maximum salary authorized by the Township under 35 ILCS 200/2-70 (salary), being the salary heretofore set by the town board for the office of assessor;
4. The Assessor will take the necessary oaths and meet the other requirements of law required to perform such services;
5. The Township will advise the Supervisor of Assessments of \_\_\_\_\_\_\_\_\_\_\_ County, Illinois, of this contract and the selection of such assessor;
6. This contract shall be the period on which the earlier of the following events shall occur: (1) four years after \_\_\_\_\_\_\_\_\_\_\_\_\_; (2) an assessor is elected and qualified; or (3) either the Township or the Assessor shall give written notice of the termination of this agreement specifying the date of termination.

In witness whereof, the parties hav hereunto set their hands and seals this \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Township, \_\_\_\_\_\_\_\_\_\_\_ County, IL *\_\_\_\_\_\_\_\_\_(Signature)\_\_\_\_\_\_\_\_\_\_\_*

 (Assessor Name)

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Supervisor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Township Clerk

\_\_\_\_\_\_\_\_\_\_\_Twp:1:Assessor.con