

Atlanta Township
301 SW Arch Street, Atlanta, Illinois 61723
December 14, 2021
Monthly Meeting Minutes

The monthly meeting of the Atlanta Township Board was held December 14th, 2021 at the Atlanta Township Building. The meeting was called to order at 7:38 P.M. by Supervisor Julie Osborn. Those present were Supervisor Julie Osborn, Highway Commissioner Wes Green, Clerk Shellie Reed, Trustees Becky Brandt, Georgia Green, and Shelly Buettner. Trustee Amy Wertheim was absent. Guest attending was Shelly Brooks.

The Pledge of Allegiance was led by Supervisor Julie Osborn.

The following items were discussed:

PUBLIC COMMENT:

Shelly Brooks announced the Atlanta Christian Church will be conducting a blood drive on January 6, 2022 - 12 pm - 6 pm.

MINUTES OF PREVIOUS MEETING:

The minutes of the November 9, 2021 meeting were reviewed by each member. Georgia Green made a motion to accept the November 9, 2021 minutes with no corrections. Becky Brandt seconded the motion. A vote was taken and the motion carried approving the minutes for November 9, 2021 as written and submitted by Clerk Shellie Reed.

CLERK'S REPORT:

There was 1 FOIA request received and processed since the November meeting.

Please note, the agendas do not say "vote may or may not be taken", as it is a given that anything on the agenda may be voted on. If something is brought up in general discussion not on the agenda, it cannot be voted on.

HIGHWAY COMMISSIONER REPORT:

Wes Green reported he has put CA 6 on several roads and patched pot holes. He also went to the cemetery and completed road repairs on the roads in the cemetery. New labor posters have been posted.

CEMETERY REPORT:

The minutes of the Cemetery Advisory meeting were reviewed. Shelly Brooks reported she has updated five burial cards and printed a new card for which a space was marked and needed corrected. Anne Hildebrand's burial was completed December 11, 2021.

OLD BUSINESS:

Audit Report – Supervisor Julie Osborn reported it has been completed and all records have been returned. The audit was required due to a change in Supervisor.

Website Report - Clerk Shellie Reed announced the cemetery maps have been uploaded as well as a map of the township. She will work on getting the website address possibly changed to be shorter and publicized as appropriate.

Disposal of Hazardous/Electronic Waste ---Clerk Shellie Reed reported the City of Atlanta clean-up day will be May 14, 2022. A voice mail has been left for the county to determine who the company is for 2022 electronic recycling but no return calls have been received.

Township Tax Levy – Supervisor Julie Osborn announced there have been no comments or questions regarding the levy. Georgia Green moved to accept the Town Fund Ordinance as proposed. Becky Brandt seconded the motion. A roll call vote was held: Julie Osborn – yes; Becky Brandt – yes; Georgia Green – yes; Shelly Buettner – yes; Amy Wertheim was absent. Motion carried and the Township Tax Levy will be submitted as proposed. Georgia Green made a motion to certify the Township Tax Levy. Shelly Buettner seconded the motion. A roll call vote was held: Julie Osborn – yes; Becky Brandt – yes; Shelly Buettner – yes; Georgia Green – yes; Amy Wertheim was absent. The Township Tax Levy is certified and will be submitted.

Road District Tax Levy – Supervisor Julie Osborn announced there have been no comments or questions regarding the levy. Becky Brandt moved to accept the Road District Tax Levy as proposed. A roll call vote was held: Julie Osborn – yes; Becky Brandt – yes; Shelly Buettner – yes; Georgia Green – yes; Amy Wertheim was absent. Motion carried and the Road District Tax Levy will be submitted as proposed. Becky Brandt made a motion to certify the Road District Tax Levy. Shelly Buettner seconded the motion. A roll call vote was held: Julie Osborn – yes; Becky Brandt – yes; Shelly Buettner – yes; Georgia Green – yes; Amy Wertheim was absent. The Road District Tax Levy is certified and will be submitted.

Supervisor Julie Osborn will submit the certified documents to the Clerk's office.

2022 Meeting Dates – Shelly Buettner moved to accept the dates for 2022 meetings. Georgia Green seconded the motion. A vote was taken and the motion carried approving the 2022 Meeting Dates for publication.

FOIA Request Policy – Becky Brandt made a motion to accept the FOIA Policy as written. Georgia Green seconded the motion. A vote was taken and the motion carried approving the FOIA Policy.

Public Comment Policy – Shelly Buettner made a motion to accept the Public Comment Policy as written. Becky Brandt seconded the motion. A vote was taken and the motion carried approving the Public Comment Policy.

NEW BUSINESS: There was no new business.

FINANCIAL REPORT & PAYING OF BILLS:

Board Members reviewed the bills to be paid. Shelly Buettner made a motion to approve the financial report and paying of the bills. Georgia Green seconded the motion. A roll call vote was taken: Julie Osborn – yes, Becky Brandt – yes; Shelly Buettner – yes; Georgia Green – yes; Amy Wertheim was absent. The motion carried and bills were approved for payment.

QUESTIONS AND COMMENTS:

Discussion held on the cemetery board job descriptions and purposes. Shelly Brooks will work on a job description for the board to be reviewed at January meeting.

Supervisor Julie Osborn adjourned the meeting at 8:49 PM.

Respectfully Submitted,

Shellie Reed
Atlanta Township Clerk