

**Minutes – Board of Town Trustees  
May 18, 2017**

STATE OF ILLINOIS  
Crawford County  
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. May 18, 2017.  
The following official business was transacted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry Corder	Township Supervisor
	Vickie Gribben	Township Clerk
	Monty Murray	Township Highway Commissioner
	Sue Roberts	Assessor
	Tom Hose	Township Trustee
	Mary Jane Parker	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee

Item 3, Pledge of Allegiance.

Under Item 4, Approval of the Minutes of April 2017: Mr. Corder asked if the trustees had any questions or changes concerning the minutes of the April 20, 2017 regular monthly board meeting. Pat Richards made the motion to amend the minutes to include his request to go into closed session to discuss attorney fees with Mr. Heath Uppencamp. Mr. Richards said he thought the discussion was important enough to have been put in the minutes. Mary Jane seconded the motion which carried with vote as follows: Tom - yes; Mary Jane - yes; Pat -yes; Kevin – yes; and Larry – yes.

Under Item 5A, the Supervisor’s report, Mr. Corder told the trustees that he was enjoying his new job. He was learning a lot and decided to have Lacey Kerns assist him at this first meeting of the new term. Lacey discussed the General Assistance cases, then the investment lists where all but one CD is paying .50 percent for six month terms, and all the account balances as of April 30.

Lacey told the board that the Farm Lease has come due and everyone needs to sign off on it. Joe Trimble pays approximately \$150.00 per acre in rent.

Under Item 5B, the Highway Commissioner’s report, Monty Murray said he has a good crew and he believes it is going to turn out really good. He wanted to welcome everybody and looked forward to working together. At this point, Mr. Corder mentioned that the camera was not in use this night and will be put on the agenda next month for the board to vote on whether to continue with it.

Under Item 5C, Assessor’s report, Sue Roberts told the board that June 15 is the date when all paperwork for 2017 properties has to be completed. She asked for the board members help in finding buildings which are not on the tax records. She receives a lot of help from the aerial shots of properties. The question arose about going on to property lands if No Trespassing has been posted. She stated that she could not go on the land without landowner’s permission.

Item 5D, Cemetery Report. The sexton said the crew had been mowing and trimming and putting up the flags and crosses for Memorial Day. Monty Murray is helping him with rip rap and hauling off dirt. Mr. Corder said Stan Mullins showed him the box to keep the dirt out of the grave until the vault is placed in the opening. Depth of the opening is 50 inches.

**6. Regular Business**

- A. Motion to authorize payment of town, general assistance, and payroll bills.

Motion & Vote.

Motion Tom 2nd Pat

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- B. Motion to authorize payment of road district bills. Motion & Vote.

Motion Pat 2nd Tom

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- C. Motion to authorize pre-approval of payment of elected officials from May 19, 2017 through June 15, 2017.

Motion Mary Jane 2nd Tom

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- D. Motion to authorize payment of per diem expenses.

Motion Pat 2nd Tom

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

**7. New Business**

- A. Approval to designate First Financial Bank as depositories, First National Bank of Olney, First Robinson Savings Bank, Regions Bank, and First Financial Bank for investments.

Motion Mary Jane 2nd Tom

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- B. Approval to retain an attorney for fiscal year 2017-2018. Heller, Holmes & Associates- Heath Uppencamp. Motion changed to not retain Mr. Uppencamp.

Motion Larry 2nd Pat

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- C. Approval to use the GA and EA Manuals as the Township guidelines for fiscal year April 1, 2017 through March 31, 2018.

Motion Tom 2nd Pat

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- D. Approval to pass the current charges for grave opening fees for fiscal year 2017-2018.

Motion Larry 2nd Pat

Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- E. Approval to pay bills that are due prior to board meeting. Discussion.  
 Motion \_\_\_\_\_ 2nd \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes  
 Discussion of this item was tabled until the June meeting.
- F. Approval to pass the State Gift Ban Act. Appoint Ethics Officer. Mary Jane moved to appoint Tom Hose as Ethics Officer.  
 Motion Mary Jane \_\_\_\_\_ 2nd Pat \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- G. Approval to pass the Investment Policy.  
 Motion Pat \_\_\_\_\_ 2nd Mary Jane \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- H. Approval to pass the Loss Control Policy.  
 Motion Larry \_\_\_\_\_ 2nd Pat \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- I. Approval to pass the current Motor Vehicle Policy for the Cemetery for fiscal year 2017-2018.  
 Motion Pat \_\_\_\_\_ 2nd Mary Jane \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- J. Approval to pass the Model Ethics Ordinance.  
 Motion Pat \_\_\_\_\_ 2nd Tom \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- K. Approval to pass the Work Harassment/Sexual Harassment Policy for fiscal year 2017-2018.  
 Motion Mary Jane \_\_\_\_\_ 2nd Tom \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- L. Approval to pass the Rules for Public Comments on Agenda Items.  
 Motion Tom \_\_\_\_\_ 2nd Mary Jane \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- M. Approval to pass the IMRF Board Resolution 2017-02-13 for Elected Officials' Participation.  
 Motion Larry \_\_\_\_\_ 2nd Pat \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- N. Appoint Lacey Kerns as FOIA officer.  
 Motion Larry \_\_\_\_\_ 2nd Pat \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- O. Motion to replace 2 zero turn mowers at the new cemetery with mowers from Rural King.  
 Motion Pat \_\_\_\_\_ 2nd Larry \_\_\_\_\_  
 Tom yes Mary Jane yes Pat yes Kevin yes Larry yes
- P. Motion to have 11 stumps removed at the new and old cemeteries. Epperson Tree Service was awarded the bid.

Motion Pat 2nd Mary Jane  
Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- Q. Town Funds Tentative Budget for fiscal year 2017-2018. (\$775,769 Budgeted). This is \$75,251 more than last year's budget. Final Action to be taken at the June 15, 2017 meeting. Need a motion to set Town Budget Hearing for 5:30 P.M. June 15, 2017.

Motion Tom 2nd Pat  
Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

- R. Road Funds Tentative Budget for fiscal year 2017-2018. (\$764,268 Budgeted). This is \$24,113 less than last year's budget. Final Action to be taken at the June 15, 2017 meeting. Need a motion to set Road Budget Hearing for 5:45 P.M. June 15, 2017.

Motion Pat 2nd Tom  
Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

## 8. Public Comments

## 9. Adjourn Meeting

Time: 7:24p.m.

Motion Pat 2nd Mary Jane  
Tom yes Mary Jane yes Pat yes Kevin yes Larry yes

Respectfully Submitted,

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Vickie Gribben  
Township Clerk

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Larry Corder  
Township Supervisor