

## State of Illinois

Kendall County

Town of Kendall

At the regular monthly Town Meeting held in said town and country, in the state of Illinois at Kendall Township Hall on Tuesday February 21, 2023. Meeting was called to order at 7:31 PM by Supervisor Steve Gengler. Township officials present were Steve Gengler Supervisor, Cathy Scalise, Kendall Township Assessor, Steve Grebner, Town Clerk and trustees: Carolyn Pottinger, Zach Turnbow and Don Hirsch. Absent were: Highway Commissioner Doug Westphal and Trustee, Doug Thanepohn

Supervisor Gengler lead the board in the Pledge of Allegiance to the Flag.

Sheriff Department Update: Dep Kubinski informed clerk Grebner he had no information for tonight's meeting and if any questions were forthcoming to reach out to him and he will do his best to answer them at that time. Clerk Grebner did share the Sheriff's Department had provided the URL to their transparency report on the County Sheriff's website that will allow public to review the type and general location of department activity throughout the county. We would have to look at the "heat map" to see if there was any activity in our township. Clerk Grebner will endeavor to learn more about how to use this tool before the annual meeting in April.

Minutes from January meeting were read. Motion was then made to approve the minutes by Zach Turnbow and seconded by Carolyn Pottinger and motion passed unanimously.

General Funds and Road District bills were reviewed and motion to approve was made by Carolyn Pottinger and seconded by Zach Turnbow. Motion was approved unanimously.

Income report and settlement sheets were shared and reviewed, and Supervisor Gengler did want to bring to Trustees' attention we did receive additional PPRT payments to both the General Township and Road and Bridge budgets. We are in good position in both of our budgets.

Under Financial business Sect (A) there was an action item to review and approve a budget transfer from General Fund – Contingencies to Assessor Personnel in the amount of \$3500. This has been discussed in previous meetings due to the increasing amount of time incurred by staff to input data into systems. Motion was made to approve this transfer by Zach Turnbow and Seconded by Carolyn Pottinger. Request for additional discussion was made and when hearing none, roll call was taken and motion passed unanimously.

### Reports:

**Assessor:** The Assessor advised the County has advised the township to remove the exemption status for Morris Hospital Property located at Saravanos Drive. In addition, The Assessor's office is taking advantage of the FREE webinars being offered by the Illinois Property Assessment Institute (IPAI). This is a great way to keep informed on current issues and this week's was about document management and disposal – and it was stated the Assessor and the Clerk can coordinate their effort to document catalog and properly dispose of items approved by state archivist.

Question was asked about farmland assessments- at what level do they not generate a tax bill. Assessor stated that if the assessed value (not market value) was <\$150 there would be no tax bill generated.

**Highway Commissioner:** While the Highway Commissioner was not in attendance (for the first time in his tenure) he did supply a written report (See appendix A)

**Clerk's Report:** Clerk reported he did not have in possession the website traffic report but will have it for the Annual meeting in April for review of the residents of Kendall Township.

Clerk also provided a copy of the Whistleblower Protection Act Pamphlet required to be provided for signature for all employees.

Also provided a review and hard copy forms of the Hazard Mitigation documents to the trustees and asked for their assistance in completing historic forms regarding Natural Hazard Events Questionnaire. This is part of the bigger Kendall County Hazard Mitigation Plan Update. Asked the trustees to complete to the best of their recollection any damage causing event within the confines of the township and return to the clerk prior to the 4/18/2023 next meeting of the County group.

**Supervisor:**

**Discussion Items:**

- (A) Provided a draft copy of the Investment Policy for Kendall Township (resolution #23-02) who's purpose is "To safeguard funds, equitably distribute the investment made and maximize the rate of return to Kendall Township." This is a reaffirmation of the ongoing policy and provided for the review of the trustees for discussion and voting at next monthly meeting. There were no questions at this time.
- (B) Provided a draft copy of resolution #23-03 – Designating the Illinois Fund as a Kendall Township Depository for review by Trustees prior to discussion and voting at the next monthly meeting. A statement was made that in looking back into our records Kendall Township HAD participated in this many years ago. No other discussion ensued and this will be revisited at the next meeting as an action item.

There was discussion regarding the status of the Bristol-Kendall Townships Joint Cemetery Commission and how best to handle the management of the township cemeteries. Discussion ensued regarding history and documentation of this agreement of 30+ years and see if it remains viable. Supervisor Gengler and Clerk Grebner will reach out to their counterparts to discuss this in greater detail and report out post that meeting.

**Action Items:**

- (A) Action was taken to call for a motion to approve Public Notice for Annual Meeting to be held on April 11<sup>th</sup> 2023. Discussion ensued and Motion was made by Don Hirsch and seconded by Carolyn Pottinger. A request for additional questions/comments was made and hearing none, voice vote was made and motion passed unanimously.
- (B) Action was taken to call for a vote to approve the 2023 Annual Meeting Agenda for annual meeting to be held on April 11, 2023 at 7:30 PM at the Township building 9925B South State Highway 47, Yorkville, IL. Discussion ensued and Motion was made by Zach Turnbow and

seconded by Carolyn Pottinger. A request for additional questions/comments was made and hearing none, voice vote was made and motion passed unanimously.

**Other Items/Information:**

(A) Trustee Turnbow took to floor to discuss the options regarding the Sign for the township building. We have none now and since we have an approved seal and it would be appropriate to have a sign indicating this is the township building, trustee Turnbow shared these options (all prices are estimates used to illustrate basic cost differences- final cost may differ slightly):

- Wood Sign: \$8,000
- Masonry Sign: \$25,000
- Lighted Pole Sign: \$30,000

Discussion ensued and questions regarding durability and other issues it was decided that Trustee Turnbow would reach out to his contact and provide our Verbiage and Seal to get a formal price on a Wood Sign and report out at later meeting.

(A) Continued (IPADS) Trustee Turnbow has done research using Apple’s Authorized Government supplier page and secured two comparisons - 9<sup>th</sup> Generation Vs 10<sup>th</sup> Generation IPADS. The cost difference was approximately a \$125/device delta between the two with the major difference being the 10<sup>th</sup> Generation had broadband (cellular) connectivity and the 9<sup>th</sup> did not. It was the opinion of the board that broadband was not necessary and at this time these would only be for the trustees – so that all documents would not have to be printed thus saving toner and paper costs. Board will take under advisement and gather more information for next meeting.

No other items were brought forth and motion to adjourn was made by Carolyn Pottinger and Seconded by Zach Turnbow at 9:11 PM. Approved unanimously by voice vote. Meeting was adjourned.

Next meeting March 21, 2023 at 7:30 PM at Township Building.

Respectfully submitted by Steve Grebner Kendall Township Clerk

Appendix A

**Road Commissioners Report**

We have our road construction estimate for upcoming projects for paving 2.46 miles of Immanuel road from Walker north to Ament and Ament form Immanuel to Rt 47 at a total cost of \$ 517,150

The cost to the township of 386,633 after MFT

Also, we have started looking at the options of replacing the six-wheeler witch will probably take place in the 2024 year seeing it takes so long to get the equipment

Thanks, and sorry for missing my first meeting

Doug