

MINUTES
BERWYN PUBLIC HEALTH DISTRICT
October 12, 2017

1. President Pechous called the meeting to order at 4:05 pm. Avila and Paul answered present.
2. The Pledge of Allegiance was recited.
3. **Open Forum:** Supervisor Pechous called for the Open Forum. No one stepped forward.
4. **Approval of Minutes:**
 - 4.1 – A: Pechous recognized Treasurer Avila who made a motion, seconded by Pechous, to reconsider its entirety Item H listed in the Minutes regarding moving the time for the Health District meetings to 5:00 p.m. Discussion ensued. The motion to reconsider passed by a unanimous Call of the Roll.
 - 4.1 – B: Pechous moved, seconded by Avila, to defer discussion about changing the time for the Regular Health District meetings to the November meeting. This motion passed by a unanimous Call of the Roll.
 - 4.2: Minutes of the Regular Meeting of 9/11/2017 – Pechous made the motion, seconded by Avila, to approve the minutes as submitted. The motion passed by a unanimous Call of the Roll.
 - 4.3: Informational Meeting of 10/3/2017 – Pechous made the motion, seconded by Avila, to accept the minutes as submitted. The motion passed by a unanimous Call of the Roll.
 - 4.4: Joint Farmer's market Committee Mtg. – Avila presented the members with the agenda and minutes of the ad hoc Berwyn Township / Berwyn Public Health District meeting held on September 18, 2017. Pechous made the motion, seconded by Avila, to accept the minutes as submitted. The motion passed by a unanimous Call of the Roll.
5. **Bills Payable & Payroll – October, 2017:** Pechous motioned, second by Avila, to accept and approve the bills payable as presented. The motion passed unanimously on the call of the roll. Thereafter, the members affixed their signatures to the Certificate approving payment.
6. **Statement of Receipts and Disbursements – September, 2017:** Accountant Brian Eagan presented his report. The communication was marked as informational by Order of the Chair.
7. **Medical Department Update – September, 2017**
 - 7.1: Dietician Services – Pechous submitted a communication from Dr. Wainer, D.O. regarding services that will be provided by registered Dietician who is an instructor at Dominican University. The Dietician and grad students will be available to consult with residents. Pechous advised that this service is free of charge and has been implemented. The schedule of appointment availability through October 25, 2017 was submitted. Discussion ensued. Pechous marked the item as informational by Order of the Chair.
 - 7.2: Approval of Medical and Sanitation Reports – Pechous made a motion, seconded by Avila, to approve the reports as submitted. The motion passed by a unanimous Call of the Roll.
8. **Vital Statistics Report and Deposit of Monies Collected in August, 2017:** Pechous made the motion, seconded by Avila, to accept the report as submitted. The motion passed by unanimous Call of the Roll.
9. **Old Business:**
 1. Annual Treasurer's Statement: Proof of publication and filing of the report with Cook County was accepted as informational by Order of the Chair.
 2. Eyes for Education – Deferred from 9/11/2017: Pechous advised the members that she had received a communication from District 98 School Superintendent Dr. Carmen I. Ayala that D98

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would like to participate in the program. Avila made the motion, seconded by Paul to refer the matter to the President and to attorney Zdarsky to proceed with the intergovernmental agreements between the Health District and D98 as well as amend the agreement with Tropical Optical to include service to D98 students and thereafter authorize the President to sign the necessary documents. The motion passed by a unanimous Call of the Roll.

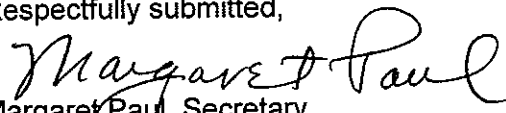
3. PAV YMCA Educational Lectures – Deferred from 9/11/2017: Information containing the dates and topics of lectures by Dr. Wainer and associates to Senior Citizens participating in a luncheon program at the YMCA was submitted by Pechous. Avila opened the discussion regarding the location. Discussion ensued. Thereafter, the item was marked informational by Order of the Chair.
4. NIMS Training / Emergency Preparedness: Paul was recognized. Paul gave an update of the status of the Berwyn All Hazard Emergency Operation Plan passed by the City of Berwyn City Council at their last meeting. Avila reported that he had not taken any of the training courses. He will work toward completing the three courses as requested by Anthony Laureto. Paul volunteered to contact Mr. Laureto with regard to granting authorization to the Health District members to review the Operation Plan as there is a required Resolution to be passed by the Health District in the plan documents. Thereafter, Pechous marked the item as informational by Order of the Chair.

10. **New Business:**

1. Tax Levy: Pechous advised the members of the termination of the Ogden TIFF. Discussion ensued. Pechous made the motion, seconded by Avila, to refer the item to the attorney to prepare a levy presentation for the November, 2017 meeting. The motion passed by a unanimous voice vote.
2. Replacing 50 Year Old Water Fountains: Avila raised the issue of replacing the fountains in the Health District building. Discussion ensued and Pechous advised that the fountains were recently replaced. Avila volunteered to obtain some cost proposals to purchase newer models. Avila then made the motion, seconded by Pechous, to defer the item to the November meeting. The motion passed by a unanimous voice vote.
3. Tourniquet Training for Building Staff: Avila raised the issue to make this training available to staff. Paul volunteered to contact BPD officer Ricky Smith who does training for city groups and will report to the members. Thereafter Avila made the motion, seconded by Paul, to refer the matter to Paul and defer the item to the November meeting. The motion passed by a unanimous voice vote.
4. CPR Classes for Building Staff: Avila raised the issue to provide the staff with CPR training. Discussion ensued. Avila made the motion, seconded by Pechous, to join the class being formed by School District 100 on January 8, 2018. The motion passed by a unanimous voice vote.
5. Children and Family Wellness Program: Avila made the motion, seconded by Paul, to defer this item to the November meeting. The motion passed by a unanimous voice vote.

11. **Adjournment:** Upon motion by Paul, seconded by Pechous, the meeting was adjourned at 5:30 p.m. by unanimous voice vote.

Respectfully submitted,


Margaret Paul, Secretary
Berwyn Township Health District