

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP**

**August 22, 2022  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:03 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll:

**PRESENT IN THE ROOM:**

Voting members – Supervisor Kalkounos, and Trustees Svenson, Bolanos, and Freese

Non-voting members – Clerk Moran

*\*Assessor Pohlman arrived later in meeting, as noted*

Other invited participants – Administrator Chychula and Attorney Airdo

**PRESENT BY VIDEO:**

Non-voting members –

*\*Highway Commissioner Del Mar connected later in meeting*

**VOTING MEMBERS ABSENT:** Smolka

**PLEDGE OF ALLEGIANCE**

At the Supervisor's request, Trustee Svenson led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**PRESENTATION**

**A. Recognition of Guaranteed Rate Mortgage**

Supervisor Kalkounos, acknowledged and thanked Erik Johansson for his attendance this evening on behalf of *Guaranteed Rate Mortgage*. *Guaranteed Rate* businessmen, Jim Eboli, Dan Arakelian, and Mr. Johansson, worked to secure a generous donation of office furniture from a recent relocation in the Schaumburg market. The Supervisor thanked all involved for this donation, and presented Mr. Johansson/*Guaranteed Rate* with a special commemorative Certificate.

*\*Assessor Pohlman arrived at 7:07 p.m.*

*\*Highway Commissioner Del Mar connected via Video at 7:11p.m.*

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**B. Recognition of Imperial Cutz Barber Lounge**

Supervisor Kalkounos thanked all in attendance from *Imperial Cutz Barber Lounge*, located in Palatine. Owners, Javier and Lydia Melendez, along with their staff at *Imperial Cutz* donated their time away from their shop to support children in Palatine Township by giving them trendy hair-cuts at the Township's *Back to School Supplies Program Event*. All were thanked for their generous donations of time and talent, and presented a special commemorative Certificate.

**AUDIT OF PAYROLL & BILLS**

**A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)**

MOTION by Trustee Svenson, Seconded by Trustee Bolanos, to approve the payroll and bills for August, presented for *Road District*, \$376,331.18

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, and Kalkounos

Nays: None

**MOTION CARRIED 4-0**

**B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)**

MOTION by Trustee Bolanos, seconded by Trustee Freese to approve the payroll and bills for August, presented for *General Assistance*- \$30,935.70

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, and Kalkounos

Nays: None

**MOTION CARRIED 4-0**

**C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)**

MOTION by Trustee Freese, seconded by Trustee Svenson to approve the payroll and bills for August, presented for *Town Fund*- \$179,817.07

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, and Kalkounos

Nays: None

**MOTION CARRIED 4-0**

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**CONSENT AGENDA**

A. Discussion & Potential Action on Approval of Minutes:

- i. July 25, 2022 Regular Board Minutes
- ii. July 25, 2022 Executive Session Minutes

B. Reports:

i. Acceptance of Township Elected Officials' Reports:

- 1. August 2022 Clerk's Report
- 2. August 2022 Assessor's Report
- 3. August 2022 Highway Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

*None submitted*

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

**SUPERVISOR'S REPORT**

Supervisor Kalkounos gave a brief report.

**ADMINISTRATOR & DEPARTMENT REPORTS**

Administrator Chychula gave a brief report.

**OLD BUSINESS**

None

**NEW BUSINESS**

A. Rescheduling the November Board Meeting to November 21, 2022

MOTION by Trustee Bolanos, seconded by Trustee Freese to approve rescheduling the November Board Meeting from November 14, 2022 to November 21, 2022

Discussion involved the acknowledgement of the Board's desire to attend the annual TOI Conference which was in conflict with the November 14 Board Meeting Date.

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, and Kalkounos

Nays: None

MOTION CARRIED 4-0

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The Supervisor asked Administrator Chychula to update the website and necessary media, with the new meeting date.

**B. 2022 TOI Conference – November 13-15 2022 attendance**

Supervisor Kalkounos confirmed that Administrator Chychula, himself, and the majority of the full Board will be registering and attending the Springfield Annual TOI Conference November 13-15, 2022.

**C. Approval of License Agreement – Department of Veterans Affairs**

MOTION by Trustee Svenson, seconded by Trustee Freese to approve the License Agreement, *Revocable License For Use Of Property Granted To U.S. Department of Veterans Affairs by Readjustment Counseling Service, Evanston Vet Center- RCS 420*, as presented

Attorney Airdo reviewed the License Agreement that was included in the Board Packet. He noted that this is a license agreement and not a lease agreement and is revocable at any time. Supervisor Kalkounos mentioned that he is committed to building a stronger partnership with the Vet Center.

**ROLL CALL:**

**A**yes: Svenson, Bolanos, Freese, and Kalkounos

**N**ays: None

MOTION CARRIED 4-0

**D. Star12 Renewal**

MOTION by Trustee Svenson, seconded by Trustee Bolanos not to renew the *Star12 Skill Path E-learning Membership*

Administrator Chychula reminded the Board that Office Manager Strassburger recommends the replacement of *Star 12 Membership* with the Palatine Public Library Option, using the *LinkedIn* e-learning service.

**ROLL CALL:**

**A**yes: Svenson, Bolanos, Freese, and Kalkounos

**N**ays: None

MOTION CARRIED 4-0

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**EXECUTIVE SESSION**

MOTION by Trustee Bolanos, seconded by Trustee Svenson to adjourn from Regular Session to go into Executive Session pursuant to *Section 2(C)(1) of the Open Meetings Act -for appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body* at 7:47 p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, and Kalkounos

Nays: None

MOTION CARRIED 4-0

The Board reconvened into Regular Session at 8:04 p.m. with a Post Executive Roll Call by Clerk Moran: Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, Clerk Moran, Administrator Chychula, and Attorney Airdo noted as present.

**ACTION ON MATTERS FROM EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

**ADJOURN**

MOTION by Trustee Bolanos, seconded by Trustee Freese to adjourn at 8:05 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK