

DON GRAY

CAPITAL TOWNSHIP CLERK

200 SOUTH NINTH STREET – ROOM 101

SPRINGFIELD, ILLINOIS 62701

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MINUTES

CAPITAL TOWNSHIP BOARD OF TRUSTEES

OCTOBER 12, 2021

CALL TO ORDER/ROLL CALL

The Capital Township Board of Trustees met in the County Board Chambers. Supervisor Aiello led everyone in the Pledge of Allegiance.

The following members answered to roll call: Joe Aiello, Richard Berning, Brad Carlson and Tammie Rockford. Mark Crawford and Justin Reichert were also present.

A motion was made by Trustee Carlson, seconded by Trustee Rockford, to approve the minutes of the September 13, 2021 meeting. A voice vote was unanimous.

A motion was made by Trustee Carlson, seconded by Trustee Berning, to approve payment of the Supervisor/Collector/General Assistance Administration Expenditures in the amount of \$750.00. A voice vote was unanimous.

A motion was made by Trustee Berning, seconded by Trustee Carlson, to approve payment of the Township Clerk/Township Assessor's Administration Expenditures in the amount of \$140.10. A voice vote was unanimous.

ACTION ON SHA-MADISON PARK PLACE TIF

Supervisor Aiello spoke about the Joint Review Board meeting that was held at Lincoln Library on September 27, 2021. The Joint Review Board is comprised of representatives of taxing districts whose territory includes all or part of the proposed TIF district. What they are wanting to do is expand the SHA (Madison Park Place) boundaries. They are not asking to extend the life of the TIF district. It expires in December 2022. They want to expand the boundaries to pick-up the Pillsbury Mill Area. This would help in cleaning up that area. It would also make it contiguous with Enos Park and a few other TIF district.

This will go in front of the Springfield City Council and will be approved by a resolution. The Capital Township Board has no power to approve or deny this expansion, it would be the City Council that would make that final decision.

Justin Reichert reminded the board to acknowledge Rich Berning who is participating by phone. There was a motion made by Trustee Carlson and seconded by Trustee Rockford, to acknowledge and allow Rich Berning to participate and vote by phone. A voice vote was unanimous.

A motion was made by Trustee Carlson, seconded by Trustee Rockford to approve expanding the boundaries of the SHA-Madison Park Place TIF. A voice vote was unanimous.

ACTION TO APPOINT SHELLY CRAIGMILES AS IMRF AUTHORIZED AGENT

Due to a retirement, Supervisor Aiello brought up the need to appoint Shelly Craigmiles as the IMRF authorized agent. Specific paperwork needs to be changed and brought up to date.

Motion was made by Trustee Carlson, seconded by Trustee Rockford to appoint Shelly Craigmiles as the IMRF authorized agent. A voice vote was unanimous.

ACTION ON FY2021 BUDGET AMENDMENT

Supervisor Aiello stated that every year they go through the budget amendment process. Motion was made by Trustee Berning, seconded by Trustee Carlson to approve the FY2021 Budget Amendment. A voice vote was unanimous.

UPDATE ON VACANCY

Supervisor Aiello asked Justin Reichert to give an update on how the process to fill a vacancy works.

Reichert stated that at the last meeting they declared a vacancy on the board and explained how that vacancy had been created. The process requires accepting applications from potential candidates and setting a deadline for acceptance of those applications. The applicant must be a voter of and reside in Capital Township. They also must be of the same party as the vacancy. If the board does not appoint a replacement within sixty days, that will force a vote by the citizens. His belief is that the best option would be to hold a special meeting prior to the next scheduled board meeting.

Aiello stated the deadline to accept applications for the vacancy is Friday, October 15th at 5:00 pm. The board decided that the Special meeting would be held on Monday, November 1st in the County Board Chambers at 12:00 pm.

REPORT FROM LEGAL COUNSEL

Nothing to report from legal counsel.

SUPERVISOR UPDATE

Supervisor Aiello reported that General Assistance is picking up. There are meeting set-up with Community Resources and General Assistance to discuss the operation of working together and providing more services. Next month at the regularly scheduled Capital Township meeting, Dave MacDonna from Community Resources and Justine Macklin from Capital Township will be there to provide some information and answer questions.

Aiello stated that Community Resources received some more grant money. They are reaching out to the community through the media and social media to get the word out that they have more money available for assistance.

OLD BUSINESS

Supervisor Aiello stated that he's been working with Julie Pittman and Mark Crawford on the website. Should have something finalized by the end of the week.

PUBLIC COMMENT

Former Capital Township Trustee Lakeisha Purchase, 917 N. 6th Street, Springfield, IL 62702 addressed the Board. She inquired about the amended budget that was just passed and if any of her previous suggestions were incorporated in that budget. Supervisor Aiello clarified that it was last year's budget. That budget is amended to make sure that all the line items are where they need to be as they close out the budget. He added that next year's budget they will do some of the things that Ms. Purchase suggested.

Ms. Purchase then stated that today was her official day that she is resigning from Capital Township and proceeded to read a letter of resignation to the board. Ms. Purchase requested that the letter be a part of the minutes. A motion was made by Trustee Carlson to make the letter a part of the record and it was seconded by Trustee Rockford. A voice vote was unanimous. The letter in its entirety is included below.

Dear Capital Township Trustees, Supervisor Aiello and Clerk, Don Gray:

With this letter, I am formally resigning from my position of Township Trustee.

As you know, I have been sworn in as the Ward 5 Alderwoman for the City of Springfield. I plan to devote my full attention to the residents and stakeholders of Ward 5 and the City of Springfield.

It has been a great honor to serve as a Capital Township Trustee and I am proud of my and our many accomplishments. As a Capital Township Trustee, I have been an outspoken voice for Township accountability and transparency and for program expansion to meet the growing needs in our community. My efforts directly led to revitalizing the bus token program serving the residents of Capital Township. I hosted Town Hall meetings to educate the public about Township services and seek their input as to how we could improve, advocated for an updated website, pressed for program expansion, and championed the Enos Park and Madison Park Place TIF extensions. Responding to the overwhelming need in our community during the COVID crisis, I brought together numerous community partners to provide food and basic needs distributions serving over 5,000 people. Together, we have worked to make Capital Township stronger.

Once again, I would like to advocate for the budget suggestions I proposed as a sitting Trustee. Those and other items are included below:

- *Allocate \$1000 per program to advertise them individually*

- *Vote to allocate funds to support a robust website that includes agendas and minutes or all meetings, a link for the public to sign up to speak at meetings, FY budgets, a portal for questions/concerns/complaints and more*
 - *Create and implement a written process for individuals and organizations seeking Capital Township funds*
 - *Implement broad customer service and cultural awareness training for staff*
- I look forward to continuing to serve our community in my new capacity and wish you all the best in your important work to serve residents in need in Capital Township.*
- My final request as a Trustee is that this letter be part of the minutes that are adopted after today's meeting.*

*Sincerely,
Lakeisha Purchase,
Ward 5 Alderwoman
City of Springfield*

Supervisor Aiello and the Board thanked Ms. Purchase and wished her luck in her future endeavors.

ADJOURNMENT

A motion was made by Trustee Carlson, seconded by Trustee Rockford to adjourn the meeting to Monday, November 1, 2021 at 12:00 p.m.

Don Gray
Town Clerk