



## BERWYN PUBLIC HEALTH DISTRICT

### REGULAR MEETING MINUTES

February 11, 2019

President Pechous called the meeting to order at 4:18 pm. Treasurer Avila and Secretary Paul answered present on the call of the roll. Attorney Zdarsky was also in attendance.

1. The Pledge of Allegiance was recited.
2. **Open Forum:** Open Forum was called. No one approached to address the Board. Open Forum was ended.
3. **Approval of Minutes:** Pechous made a motion, seconded by Paul, to approve the Regular Meeting Minutes of January 14, 2019 and the January 14, 2019 Minutes of the Budget Committee as submitted by omnibus vote. The motion carried by a voice vote.
4. **Bills Payable and Payroll:** This item was deferred to a later part of the meeting.
5. **Medical, Nursing & Sanitation Reports:** The reports for January, 2019 were reviewed. Pechous made the motion, seconded by Paul, to approve the reports as submitted. The motion carried by a voice vote.
6. **Healthy Heart Update:** Pechous provided an update on the preparations for the upcoming Healthy Heart event. Sixty Five people have scheduled appointments. This marked informational by Order of the Chair.
7. **Statement of Receipts and Disbursements – January, 2019:** The report was reviewed. Thereafter, the item was marked informational by Order of the Chair.
8. **Vital Statistics Report – January, 2019:** Pechous made the motion, seconded by Paul, to accept the report as submitted and place the money in the proper funds. The motion carried by a unanimous voice vote.
9. **Policy / Employee Handbook Update:** Pechous advised that the Township Board had voted to adopt the Policy and Employee Handbook as presented. She reported on the progress of implementation. The item was marked informational by Order of the Chair.
10. **Masonry Project:** Pechous reported on the status of the pending project. Discussion ensued. The item was marked informational by Order of the Chair.
11. **Children and Family Wellness Program Recap:** Avila asked to submit information about the program for the next board meeting. Questions and discussion ensued on a wide range of topics including, but not limited to: The number of program participants in Sessions 1 and 2, Invoices from

MINUTES

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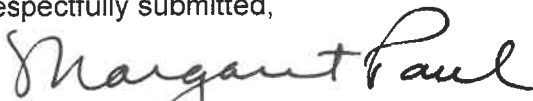
February 11, 2019 Continued

Able Printing for Session Two, how the program was promoted, the inclusion of grades 3<sup>rd</sup>, 6<sup>th</sup> and 7<sup>th</sup> in addition to the target grades of 4<sup>th</sup> and 5<sup>th</sup> grades, Permission for and use of corporate logos, Health Lab and their participation in the program, along with other topics, ensued. Mr. Avila will provide additional information for the next meeting. Discussion was concluded and the item was marked informational by Order of the chair. Pechous made a motion, seconded by Paul, to include an invoice for \$40.37 payable to Janet Recendez and include payment to Able printing for two invoices; one at 438.68 and one for 459.46 into the Bills payable. The motion carried on a voice vote.

12. **Bills Payable and Payroll:** Pechous made a motion, seconded by Paul, to approve the payables and payroll submitted through February 11, 2019 in the amount of \$42,530.15. The motion carried on a unanimous voice vote
13. **Ad hoc Rat Abatement Committee Recommendations:** The report submitted by the City of Berwyn Ad hoc Rat Abatement Committee was reviewed. Discussion ensued. Pechous made a motion, seconded by Paul to accept the report as informational and place it on file. The motion carried by a unanimous voice vote.
14. **Clean Alley, Rat Abatement, College Summer Job Pilot Program:** Avila made a motion, seconded by Pechous to defer the item until the March meeting. The motion carried.
15. **Approve Purchase of Heating Plant for Basement:** Pechous moved to defer the matter to the March meeting.
16. **Adjournment:** Paul made the motion, seconded by Avila, to adjourn the Health District Regular meeting. The motion carried.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,



Margaret Paul, Secretary  
Berwyn Public Health District