BERWYN TOWNSHIP
Minutes of the Regular Meeting
April 13, 2020

Clerk’s Note: Governor Pritzker has enacted Executive Order No. 5, section 6 and Order No. 8. Those Orders suspended required “in-person attendance” by elected officials at public meetings and limited the number of persons that could congregate in a public space to 10 or less due to the Covid-19 pandemic. The Berwyn Township Board has used best efforts to comply with the Governor’s Orders and comply with the spirit of the Open Meetings Act. Members of this public body participated remotely with the use of the Zoom app. Public Posting of the Zoom meeting web address and Meeting ID was placed on the Township website and also posted on the Notice of Meeting and Agenda.

Supervisor Pechous, participating remotely, called the Regular Meeting of the Berwyn Township Board of Trustees to order at 6:00 p.m. The following Trustees responded present using remote participation: Espinoza, Hayes, Bossany, and Johnston. Clerk Paul, Town Assessor Avila, Town Attorney Zdarsky and Town Accountant Egan were also present by remote participation.

A. The attendees recited the Pledge of Allegiance.

B. Open Forum: No one approached to speak. Open Forum ended. The Clerk advised that she had not received any emails or calls with comments for Open Forum. Open Forum was closed.

C. D-1 and 2: Approval of Minutes: Trustee Bossany made the motion, seconded by Trustee Hayes, to approve the Minutes for the Regular Meeting of March 9, 2020 and the Minutes of the Budget Workshop on March 9, 2020 as submitted by omnibus designation. The motion carried by a unanimous voice vote.

D. Bills Payable and Payroll – April 2020:
   E 1. a-b Assessor’s Office and E 2. General Town Fund: Supervisor Pechous recognized Assessor Avila to address his hiring of a new employee as well as other expenditures. Mr. Avila advised the board regarding the circumstances of the hiring. Questions ensued. Thereafter, Trustee Espinoza made the motion, seconded by Trustee Hayes, to approve the Assessor’s Disbursements for $5,204.65 and the General Town Fund disbursements through April 13, 2020 for $24,594.95. The motion carried by a unanimous roll call vote.

   E 3. General Assistance Fund: Supervisor Pechous made the motion, seconded by Trustee Johnston, to approve the General Assistance Fund total disbursements amount of $17,979.66. The motion carried by a unanimous roll call vote.

E. Monthly Financial Report: Pres. Pechous recognized Town Accountant Brian Egan of Seldon Fox. He reported that the financial report shows a surplus of about $78,000 for the end of the fiscal year. Discussion ensued. Sup. Pechous marked his report as Informational by Order of the Chair.

F. 708 Board Report: Trustee Bossany gave an oral report on the status of current work. Her report was accepted as informational by Order of the Chair.

G. Correspondence: None
H. Old Business:
   I 1. Ethics Statements: Pres. Pechous asked all Trustees to complete the state required Ethics Statement as soon as possible.

I. New Business:
   J 1. Annual Meeting: Supervisor Pechous presented copies of Governor Pritzker's Executive Order 2020-22 filed on April 7, 2020 suspended the provisions of 60 ILCS 1/30-5(a) and 30-5(b) requiring the Annual Town Meeting to be held on April 14, 2020 for the duration of the Gubernatorial Disaster Proclamations. Clerk's Note: Gov. Pritzker extended his Orders through May 31, 2020 on April 23, 2020.) The item was marked informational by Order of the Chair.

   J-2. Annual Supervisor's Statement: President Pechous submitted copies of the Supervisor's Statement of Financial Affairs for the Town Fund and General Assistant Fund. Town Attorney Zdarsky advised that the delivery of the two documents to the Clerk are required prior to the Annual Meeting and must be posted two days prior to the Annual meeting but need not be published in a newspaper according to the Illinois Town Code. Sup. Pechous made the motion, seconded by Trustee Bossany, to defer this item to the Annual Meeting. The motion carried by a unanimous voice vote.

   J-3. Approve Annual Contract with Seldon Fox LTD: Pechous made the motion, seconded by Trustee Hayes to approve the contract with Seldon Fox LTD, with costs to be split between the Town Fund and GA Fund, and direct the Corporate Authorities to affix the necessary signatures. The motion carried by a unanimous roll call vote.

   J-4. Approve Tentative Budget & Appropriation Ordinance: Town Attorney Zdarsky was recognized and explained the Ordinance and the ability of the Board to make changes prior to adopting the final Ordinance. Thereafter, Trustee Espinoza made the motion, seconded by Trustee Hayes, to approve the Tentative budget Ordinance as submitted. The motion carried by a unanimous roll call vote.

   J-5. Landscaping Agreement with B. Davids Landscapers Maintenance Contractors, Inc.: Supervisor Pechous made the motion, seconded by Trustee Johnston, to renew the contract with B. Davids as presented for $4,485.00 for the 2020 season. The motion carried by a unanimous roll call vote.

J. Adjournment: Trustee Hayes made the motion, seconded by Trustee Espinoza, to adjourn the meeting. The motion carried by a unanimous voice vote.

The Regular Meeting adjourned at 6:27 p.m.

Respectfully submitted,

Margaret Paul,
Berwyn Township Clerk