

Minutes - Board of Town Trustees

STATE OF ILLINOIS,
Macon County,
Town of Long Creek

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THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 2610 Salem School Road on March 28, 2023.

PRESENT: Kevin R. Greenfield Supervisor
Bryan E. Smith Town Clerk
Michael R. Reynolds Town Trustee
Karen F. Kelly Town Trustee
April L. Kostenski Town Trustee
Melvin Fortner Town Trustee

Mr. Kevin R. Greenfield acting as chairperson and Mr. Bryan E. Smith as clerk. The following official business was transacted:

GUESTS PRESENT: Cheryl Smith, Edward D. Yoder, Joe Jackson

MEETING CALLED TO ORDER AT 5:00 P.M. by Supervisor Greenfield. Mr. Greenfield led all present in the Pledge of Allegiance to the Flag. Clerk Smith called the roll which showed the following:

- Mike Reynolds P
- Karen Kelly P
- April Kostenski P
- Melvin Fortner P
- Kevin Greenfield P

SHOWED ALL PRESENT.

APPROVAL OF MINUTES:

MOTION: Mike Reynolds, 2nd April Kostenski to Approve Minutes of February 28 2023 Board Meeting as submitted.

MOTION CARRIED. Minutes Approved.

PUBLIC COMMENT: NONE

REPORTS:

SUPERVISOR'S REPORT:

- Approval of Meeting Dates for Fiscal Year 2023-2024
The Board was presented with a board meeting schedule for the new fiscal year. Karen Kelly made a motion to approve the Board Meeting dates for 2023-2024. Melvin Fortner seconded the motion. Motion carried unanimously.
- Vote to Authorize Supervisor to Open a New Account at Prairie State Bank for Road and Bridge
Supervisor Greenfield said we needed to open a new account at Prairie State Bank for Road and Bridge. Mike Reynolds made a motion to authorize the Supervisor to open a new account at Prairie State Bank for Road and Bridge. April Kostenski

seconded the motion. Motion carried unanimously.

- Re-Appointment of Fire District Trustee —Christopher Ballard. Supervisor Greenfield stated that the term of Fire District Trustee Christopher Ballard is expiring and he needed to be reappointed. April Kostenski made a motion to reappoint Christopher Ballard as a Fire District Trustee. Melvin Fortner seconded the motion. Motion carried unanimously.

- Approval of Bond for Fire District Trustee —Christopher Ballard. Supervisor Greenfield said the Bond for Fire District Trustee Christopher Ballard for \$2,000 needed to be approved by the Board. Mike Reynolds made a motion to approve the Bond for Fire District Trustee Christopher Ballard. Melvin Fortner seconded the motion. Motion carried unanimously.

HIGHWAY COMMISSIONER Report: Commissioner **Joe Jackson** - Commissioner Jackson said that in the last month they got the Fitzgerald Road project done and it went very well. Clerk Smith mentioned how good a job they had done on the project. Joe stated that they are going to start some ditch digging soon. He also stated that they have been doing a lot of work in their shop and fixing things up and making it look really nice. He is very proud of how it has shaped up.

CEMETERY TRUSTEE REPORT: Please see written Report at end of Minutes. Cemetery meeting will be April 19, 2023 at 8:30 a.m. There were a few questions on the bids reported on for cemetery mowing.

WATER DEPARTMENT REPORT: - See written report at end of minutes. Supervisor Greenfield also reported that they had met with the Engineers to discuss many things including a possible new well.

TOWN CLERK REPORT: - **Bryan Smith**, Town Clerk see written report at end of minutes. Clerk Smith reminded the Board of the following items:

- 1, Remainder of the Statement of Economic Interest forms need to be turned into him.
2. The Annual Town Meeting, the 163rd Annual Town Meeting will be April 11.
3. The Township Officials of Macon County Meeting/Dinner will be held at Long Creek on April 27. Most everyone will be attending. Help will be needed to set up tables and chairs since we are the host township.
4. Everyone who has to turn in annual reports for the Annual Meeting were reminded to get them turned in by the Friday before the meeting.
5. Everyone was informed of the passing of former Township Trustee Norman Hawbaker who served as a Trustee from 1997-2016. He was currently living in Ft. Myers, Florida.

PROMOTIONS DIRECTOR: Cheryl Smith Senior Citizens Report. See written report at end of Minutes. Cheryl mentioned that they had received a \$1800 grant from Macon County for Sparkle and Shine. Sparkle and Shine will be held on Saturday, April 22. Cheryl also mentioned that the Speaker at the next Senior Luncheon will be Sister Rita Mary Brown from St. Mary's Hospital.

BILLS:

TOWN FUND: \$9,880.57

MOTION: Mike Reynolds, 2nd Karen Kelly to Approve.

Roll Call:

Mike Reynolds Y

Karen Kelly Y

April Kostenski Y

Melvin Fortner Y

Kevin Greenfield Y

MOTION CARRIED.

ROAD & BRIDGE FUND: \$148,258.35

MOTION: Melvin Fortner, 2nd April Kostenski to approve by previous Roll Call Vote.

MOTION CARRIED.

CEMETERY FUND: \$5,829.27

MOTION: Karen Kelly, 2nd Mike Reynolds to Approve by previous Roll Call Vote.

MOTION CARRIED.

WATER O & M: \$210,973.91

MOTION: April Kostenski, 2nd Melvin Fortner to Approve by previous Roll Call Vote.

MOTION CARRIED.

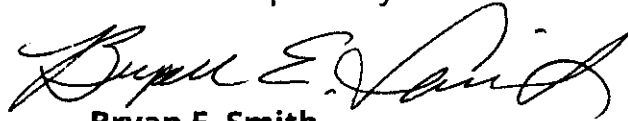
PAYROLL CLEARING FUND: \$64,631.17

MOTION: Melvin Fortner , 2nd Mike Reynolds to Approve by previous Roll call vote. **MOTION CARRIED.**

MOTION: Mike Reynolds , 2nd April Kostenski to Pay Operating Bills for next Month. **MOTION CARRIED.**

ADJOURNMENT: MOTION: Karen Kelly , 2nd Melvin Fortner to adjourn meeting. **MOTION CARRIED.** Meeting Adjourned at **5:21 p.m.**

Minutes Respectfully Submitted



Bryan E. Smith

Township Clerk

Bryan E. Smith, Town Clerk
Long Creek Township
2610 Salem School Rd
Decatur, IL 62521

Town Clerk Report -- March 28, 2023 Board Meeting

Completed Monthly Highway Commissioner's Report for February 2023 and after approval by Highway Commissioner Jackson, forwarded same to Macon County Engineer.

Posted Notices for Annual Town Meeting at Village Hall, Fire Station and Township Office.

Submitted Notices for Public Hearings on Road District and Township Budgets and Annual Town Meeting Notice to The Decatur Tribune for publication in the legal ads.

Sent reminder to all Officeholders and Those Submitting Reports at the Annual Town Meeting to submit them by the Friday before the meeting so we would have printed copies at the meeting.

Prepared files for both Township and Road District Budgets for Public Inspection.

Started preparing documents and paperwork for Annual Town Meeting.

Received and filed in records the Certificates of Publication for the Annual Town Meeting Notice, and Notices of Public Hearings for Road District and Township Budgets.

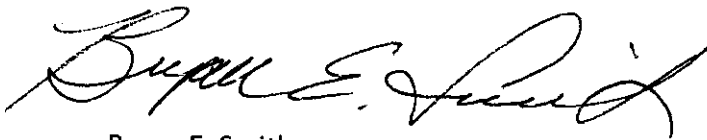
Updated Website and Facebook page with notifications and specifically requested by Highway Commissioner Jackson to post notice of Road Closure on Fitzgerald when doing large culvert installation project.

Received correspondence from Attorney Chris Siudyla on reappointment of Fire District Trustee Christopher Ballard. Prepared documents for Board meeting.

Sent all Township Officials information about the upcoming dinner/meeting of the Township Officials of Macon County on April 27 in Long Creek.

Attended March Cemetery Board meeting.

Completed normal clerk duties for the month.



Bryan E. Smith


Town Clerk

Long Creek Township Water Department Report

March 28, 2023

- Thankfully, the Frontier fiber optic project is nearing completion for our water service area.
- We are reviewing and recording any service line information that we have from work orders and cross connection surveys for the Service Line Inventory.
- We have received the Lime Silo Adapter Cone for the Slurry System upgrade project.
- I have spoken with the foreman from Cahoy Well & Pump and we are scheduled to have a test well drilled in late May or early June.
- For the month of February, we pumped a total of 10,704,600 gallons with an average daily usage of 382,307 gallons and a maximum of 460,900 gallons.

Submitted by,



Water Superintendent

March 28,2023 notes for Clerk Bryan Smith, Twp.

Senior account \$2,133.21.

Next potluck is April 13, 2023.

Sister Rita Mary Brown from St. Mary's will be our speaker.

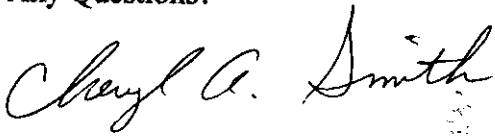
The Twp and Village filled out the application from Macon Co. and rec'd the \$1,800.00 grant for Sparkle and Shine.

The Herald and Review will cost \$680.00 for 2 days, Thursday and Friday.

We want to thank Bryan for putting the Sparkle and Shine on the Twp. Website.

Next potluck will be May 11, 2023, Historic Preservation Week - History of the Heartland.

Any Questions?



Cheryl A. Smith

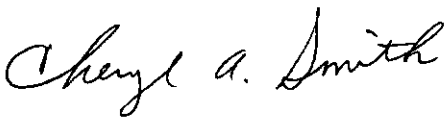
March 28, 2023 Cemetery notes for Bryan Smith Township clerk:

Everyone has the minutes and bill lists. Does anyone have any questions?

We got 3 bids from mowing businesses one was \$2,000. and some, \$4,000. and some and \$6,000. and some.

Debby is great help for our cemeteries. Thank You Debby.

Next meeting is April 19, 2023.



Cheryl A. Smith
President of cemetery board