



BERWYN TOWNSHIP
Minutes of the Regular Meeting
February 14, 2022



Clerk's Note: This meeting was conducted by remote participation using the Zoom Meeting application. This meeting was conducted and recorded in accordance with Gov. Pritzker's Emergency Orders and Illinois law.

Clerk's Note: The meeting was delayed until 6:14 to accommodate Trustee Miranda who was having internet connection problems.

Call to Order: Supervisor Avila called the Regular Meeting of the Berwyn Township Board of Trustees to order at 6:14 p.m. The following Trustees were present and participating remotely: Ambriz, and Miranda. Operations Manager Dressel, Town Attorney Zdarsky, Town Accountant Egan, and 708 Community Mental Health Board Executive Director Doederlein also attended. Guests attending were Benjamin Henning, Summer Butler, and Berwyn Ald. Joseph Carmichael.

Supervisor Avila made the motion, seconded by Trustee Miranda, to excuse Trustees Espinoza and Zapata. The motion carried by a unanimous voice vote. Supervisor Avila determined that a quorum was present to conduct the meeting. The attendees recited the Pledge of Allegiance.

Open Forum: Supervisor Avila asked for a moment of silence in memory of Ana Maria Hernandez (Mother-in-law of Trustee Espinoza) who passed away on February 9, 2022. No other commentators asked to be recognized. Open Forum was ended.

Approval of Minutes: Supervisor Avila made the motion, seconded by Trustee Ambriz, to approve the Minutes of the Regular Meeting of January 13, 2022 as submitted. The motion carried by a unanimous roll call vote.

Supervisor Avila made the motion, seconded by Trustee Miranda, to suspend the rules and bring forward item J-4. The motion carried by a unanimous roll call vote. Clerk Paul read the Proclamation into the record. Supervisor Avila commented on the Proclamation and thanked Ms. Butler, Mr. Henning and Ald. Carmichael for their suggestions on the content of the Proclamation and for their work in the community. Mr. Henning was recognized. He thanked the Town Board for recognizing the importance of Black History Month and their commitment to fulfill the promises outlined in the Proclamation. Supervisor Avila made the motion, seconded by Trustee Miranda, to adopt the Proclamation and direct the Corporate Authorities to affix their signatures. The motion carried by a unanimous roll call vote.

Bills Payable and Payrolls:

Assessor's Office Bills Payable and Payroll: Trustee Miranda made the motion, seconded by Trustee Ambriz, to approve the Assessor's bills payable and payroll in the amount of \$2,120.60. The motion carried by a unanimous roll call vote.

General Town Fund Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the disbursements for the General Town fund for \$30,961.60 as submitted. The motion carried with a unanimous roll call vote.

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GA Bills Payable and Payroll: Supervisor Avila made the motion, seconded by Trustee Miranda, to approve the GA disbursements for \$17,801.68 as submitted. The motion carried by a unanimous roll call vote.

Claims Certificate for Payroll and Disbursements: Supervisor Avila made the motion, seconded by Ambriz, to authorize Clerk Paul to sign the Claims Certificates on behalf of the Town Board members. The motion carried by a unanimous roll call vote.

Statement of Receipts and Disbursements: Mr. Eagan was recognized and commented on his monthly report. Supervisor Avila made the motion, seconded by Trustee Miranda, to accept the report as submitted and place it on file. The motion carried by a unanimous roll call vote.

708 Board Report / Update: Allen Doederlein, 708 Board Executive Director, gave an oral report on current 708 Board actions. Supervisor Avila made the motion, seconded by Trustee Miranda, to mark the report informational. The motion carried by a unanimous roll call vote.

Correspondence: There was no correspondence submitted for the agenda.

Old Business:

Cintas Cleaning: Supervisor Avila recognized Ms. Dressel. Ms. Dressel commented on the search for a company to do disinfectant cleaning. She advised that the matter was no longer important. She presented three quotes to provide clean floor mats and recommended contracting with Roscoe Company. Supervisor Avila made the motion, seconded by Trustee Miranda, to concur and hire Roscoe for an annual amount not to exceed \$2,433.08. The motion carried by a unanimous roll call vote.

New Business:

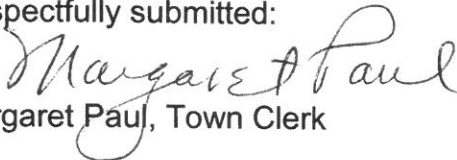
Annual Meeting Date for April 2023: Clerk Paul explained that the April Annual Meeting date fell during Passover in 2023. Trustee Miranda made the motion, seconded by Trustee Ambriz, to set the date for the April 2023 Annual Meeting on April 18, 2023 in recognition of Passover observances. The motion carried with a unanimous roll call vote.

Deadline for Annual Meeting Agenda Items: Clerk Paul introduced her communication. Supervisor Avila marked the Clerk's communications as informational by Order of the Chair.

COVID Victims Memorial Event: Clerk Paul introduced her communication. Trustee Miranda made the motion, seconded by Supervisor Avila, to allow the event to take place on April 1, 2022 in Lesak Park and to form an ad hoc event planning committee with the Berwyn Public Health District. The motion carried by a unanimous roll call vote.

Adjournment: Supervisor Avila made the motion, seconded by Trustee Ambriz, to adjourn the meeting. The motion carried by a unanimous roll call vote. The meeting adjourned at 6:45 p.m.

Respectfully submitted:


Margaret Paul, Town Clerk