

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, January 25, 2021
PLACE: Bloomington City Hall *(In light of COVID – 19, the meeting will be live streamed:
<https://cityblm.org/live>)*
TIME: 5:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Leslie Yocum, Township Clerk
- IV. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the December 14, 2020 Board Meetings as submitted by Amanda Mohan, Deputy Town Clerk. (Recommend that the Minutes of the December 14, 2020 Meeting be approved as presented.)
- B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2020 accounts. (Recommend that the Audits be approved as presented.)
- C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Draft Fiscal Year (FY) 2022 Budget Ordinance. (Recommend that the draft FY 2021 Budget Ordinance be accepted and placed on file for thirty (30) day review period.)
- VI. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
- VII. Public Comments *(Can be emailed by 3:30 p.m. on January 25, 2021 to: townshipoffice@cityblm.org . Comments received will be read into the record by the Supervisor during the meeting, subject to existing Public Comment rules.)*
- VIII. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, DECEMBER 14, 2020; 5:45 P.M.

This meeting was conducted under Governor Pritzker's Executive Order 2020-07 Section 6, which was reissued and extended by Executive Order 2020-74, and implemented in response to COVID-19, which suspended in-person attendance under the Open Meeting Act, 5 ILCS 120.

The Board of Trustees for the Town of the City of Bloomington convened in regular session virtually via Zoom conferencing with the Township Clerk, Leslie Yocum, in-person in City Hall's Council Chambers at 5:45 p.m., Monday, December 14, 2020. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees present remotely: Donna Boelen, Mboka Mwilambwe, Julie Emig, Joni Painter, Mollie Ward, Jeff Crabill, Kim Bray and Tari Renner

Elected officials present remotely: Deborah L. Skillrud, Supervisor, and Steve Scudder, Assessor.

Staff present in-person: Leslie Yocum, Township Clerk.

Action and Approval of Minutes of the November 23, 2020 Board Meeting, as presented.

Motion by Trustee Crabill, seconded by Trustee Boelen, that the Minutes be approved as presented.

Trustee Renner directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Ward, Crabill, Bray and Renner.

Nays: none.

Motion carried.

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2020 accounts as presented.

Motion by Trustee Crabill, seconded by Trustee Boelen, that the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2020 be approved as presented.

Trustee Renner directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Ward, Crabill, Bray and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund, Anticipated Expenditures as presented and certified.

Motion by Trustee Crabill, seconded by Trustee Boelen, that the General Town Fund's Anticipated Expenditures be approved as presented.

Trustee Renner directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Ward, Crabill, Bray and Renner.

Nays: none.

Motion carried.

Discussion and Approval of Resolution Amending Resolution 2017 – 02, A Resolution Adopting a Policy Prohibiting Sexual Harassment for the Town of the City of Bloomington.

Motion by Trustee Ward, seconded by Trustee Painter, that the Resolution amending the Policy Prohibiting Sexual Harassment be approved as presented.

Trustee Renner directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Ward, Crabill, Bray and Renner.

Nays: none.

Motion carried.

Discussion and Approval of Ordinance Amending Ordinance 2020 – 04, An Ordinance Authorizing the Creation and Implementation of a Community Emergency Response Program, (CERP), for Eligible Residents of the City of Bloomington Township.

Motion by Trustee Crabill, seconded by Trustee Boelen, that the Ordinance amending CERP be passed as presented.

Trustee Carrillo arrived at 5:49 p.m.

Trustee Renner directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Carrillo, Ward, Crabill, Bray and Renner.

Nays: none.

Motion carried.

Deborah Skillrud, Supervisor, addressed the Board. She referenced the Supervisor's Report. She had no additional information to report and welcomed questions from the Board.

Trustee Crabill requested for additional information regarding CERP.

Trustee Mathy arrived at 5:50 p.m.

Mrs. Skillrud explained the recent amendment extended the program through Phase 5. Illinois Restored instead of a pre-determined end date. As local support agencies' funds were depleted, need would emerge for the Township's program established as a last resort for assistance.

Steve Scudder, Assessor, addressed the Board. The estimated Equalized Accessed Value ("EAV") of \$2 billion was submitted to the McLean County Supervisor of Assessments in September. Board of Review would complete its appeal process. Typically, the EAV dollar amount is lowered based on appeal outcomes.

Trustee Renner opened the meeting to receive Public Comment. Mrs. Yocum stated no one had registered to speak live or had submitted emailed public comment.

Motion by Trustee Boelen, seconded by Trustee Crabill, that the meeting be adjourned.

Trustee Renner directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Ward, Crabill, Bray and Renner.

Nays: none.

Motion carried.

The meeting adjourned at 5:53 p.m.

Amanda Mohan, Township Deputy Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **DECEMBER 2020**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 138,745	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$ 8,303	
Investments: Illinois Fund	\$ 957,263	
Investments: Prairie State Bank & Trust (64)	\$ 1,670,910	
		<u>\$ 2,775,220</u>

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 38	
Interest: Prairie State Bank (64)	\$ 324	
Interest: Illinois Funds (1085)	\$ 77	
Other Income - Retiree Insurance	\$ 1,403	
Other Income	\$ 17	
Personal Property Replacement Tax	\$ 4,910	
Tax Levy	\$ 34,168	

Public Funds Received This Month	\$ 40,936
Public Funds Available	\$ 2,816,156

Public Funds Expended This Month

TOTAL Public Funds at Month End	\$ 2,686,561
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Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 158,515	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$ 8,286	
Investments: Illinois Fund	\$ 964,359	
Investments: Prairie State Bank & Trust (64)	\$ 1,555,401	
		<u>\$ 2,686,561</u>

TOTAL Public Funds at Month End	\$ 2,686,561
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Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 138,745	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 38	
Other Income - Retiree Insurance	\$ 1,403	
Other Income - Other	\$ 17	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 150,000	
Total Deposits for Month	<u>\$ 151,458</u>	
		\$ 290,203
Checks Written		
Assessor's Office Expenses	\$ 3,252	
Community Agency Funding	\$ 30,062	
Compensation & Benefits	\$ 85,157	
Services & Expenses	\$ 2,962	
Supervisor's Office Expenses	\$ 8,145	
PPRT Transfer to Cemetery Fund	\$ 1,512	
PPRT Transfer to General Assistance Fund	\$ 597	
Total Checks Written	<u>\$ 131,688</u>	
		\$ 131,688
Prairie State Bank & Trust (53) Balance at Month End		<u>\$ 158,515</u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 201,032	
Less Outstanding Checks	\$ (42,516)	
Checkbook Balance per Reconciliation		<u>\$ 158,515</u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Dec-20

Revenue			
7000 Interest		\$	439
7400 Other Income		\$	1,420
7600 Personal Property Replacement Tax		\$	4,910
7800 Tax Levy		\$	34,168
	Total Revenue		\$ 40,936
		Total Income	\$ 40,936
Expense			
Assessor's Office			
9161 Telephone		\$	265
9171 Utilities		\$	339
9201 Office Supplies		\$	1,173
9251 Education/Meetings/Conferences		\$	449
9271 Appraisal Services		\$	676
9291 Janitorial		\$	300
9301 Computer Services		\$	50
	Total Assessor's Office		\$ 3,252
Community Agency Funding			
1025 GA Client Services		\$	62
1026 Youth Services		\$	10,000
1027 Senior Services		\$	20,000
	Total Community Agency Funding		\$ 30,062
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7041 Town Trustees		\$	560
7051 General Assistance Staff		\$	23,843
7061 Deputy Assessors		\$	23,573
7081 IMRF/Employer (2020 = 11.62%)		\$	6,909
7091 FICA (SS/MC)/Employer		\$	4,529
7101 Group Medical/Employer		\$	9,706
7111 State Unemployment/Employer		\$	4
	Total Compensation (Salaries) & Benefits		\$ 85,157
Services & Expenses			
1038 Other Expenditures		\$	895
1040 Building Maintenance		\$	1,452
1042 Janitorial Services & Supplies		\$	525
1045 Special Projects		\$	90
	Total Services & Expenses		\$ 2,962
Supervisor's Office			
8121 Janitorial		\$	375
8131 Utilities		\$	508
8141 Telephones		\$	331
8151 Car Expense		\$	90
8171 Equipment		\$	660
8181 Equipment Repair/Rental		\$	283
8191 Office Supplies		\$	2,429
8221 Computer/Contract Services		\$	3,469
	Total Supervisor's Office		\$ 8,145
		Total Expense	\$ 129,578
Net Income			\$ (88,642)

Town of the City of Bloomington--General Town Administration Fund

Year to Date **AMENDED** Budget Comparison

Income		<u>Dec-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 5,113	\$ 3,750	\$ 1,363	136.3%
7400 Other Income		\$ 26,301	\$ 35,000	\$ (8,699)	75.1%
Other Income: Grant #1 (JMS Medical)		\$ 5,000	\$ 5,000	\$ -	100.0%
Other Income: Grant #2		\$ -	\$ 50,000	\$ (50,000)	0.0%
7450 Township Litigation Income		\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax		\$ 109,081	\$ 87,500	\$ 21,581	124.7%
7800 Tax Levy		\$ 1,643,738	\$ 1,645,000	\$ (1,262)	99.9%
7900 Proceeds from Loan		\$ -	\$ 20,000	\$ (20,000)	0.0%
Total Revenue		<u>\$ 1,789,233</u>	<u>\$ 1,846,275</u>	<u>\$ (57,042)</u>	<u>96.9%</u>
Total Income		\$ 1,789,233	\$ 1,846,275	\$ (57,042)	96.9%
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense		\$ 2,780	\$ 3,000	\$ (220)	92.7%
9161 Telephone		\$ 1,824	\$ 4,000	\$ (2,176)	45.6%
9171 Utilities		\$ 3,703	\$ 5,800	\$ (2,097)	63.8%
9191 Postage		\$ 165	\$ 300	\$ (135)	55.0%
9201 Office Supplies		\$ 4,090	\$ 2,000	\$ 2,090	204.5%
9211 Publications & Printing		\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment		\$ 1,000	\$ 6,000	\$ (5,000)	16.7%
9241 Equipment Repair/Rental		\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences		\$ 3,040	\$ 9,000	\$ (5,960)	33.8%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 9,959	\$ 34,000	\$ (24,041)	29.3%
9291 Janitorial		\$ 1,500	\$ 2,000	\$ (500)	75.0%
9301 Computer Services		\$ 1,435	\$ 20,000	\$ (18,565)	7.2%
9311 Mapping/GIS Services		\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff		\$ 965	\$ 2,500	\$ (1,535)	38.6%
Total Assessor's Office		<u>\$ 30,462</u>	<u>\$ 151,144</u>	<u>\$ (120,682)</u>	<u>20.2%</u>
Community Agency Funding					
1021 Grant #1 (JMS Medical)		\$ 1,714	\$ 5,000	\$ (3,286)	34.3%
1022 Grant #2		\$ -	\$ 50,000	\$ (50,000)	0.0%
1023 Community Medical		\$ 18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services		\$ 42,415	\$ 71,200	\$ (28,785)	59.6%
1026 Youth Services		\$ 35,000	\$ 35,000	\$ -	100.0%
1027 Senior Services		\$ 68,500	\$ 68,500	\$ -	100.0%
10271 Community Emergency Response Program (CERP)		\$ -	\$ 100,000	\$ (100,000)	0.0%
Total Community Agency Funding		<u>\$ 166,129</u>	<u>\$ 348,200</u>	<u>\$ (182,071)</u>	<u>47.7%</u>
Compensation & Benefits					
7011 TWP Supervisor		\$ 70,500	\$ 94,000	\$ (23,500)	75.0%
7021 TWP Assessor		\$ 72,000	\$ 96,000	\$ (24,000)	75.0%
7031 Town Clerk		\$ 1,800	\$ 2,500	\$ (700)	72.0%
7041 Town Trustees		\$ 1,940	\$ 2,800	\$ (860)	69.3%
7051 General Assistance Staff		\$ 221,298	\$ 384,297	\$ (162,999)	57.6%
7061 Deputy Assessors		\$ 221,864	\$ 404,000	\$ (182,136)	54.9%
7081 IMRF/Employer (2020 = 11.62%)		\$ 62,431	\$ 123,755	\$ (61,324)	50.4%
7091 FICA (SS/MC)/Employer		\$ 41,855	\$ 75,000	\$ (33,145)	55.8%
7101 Group Medical/Employer		\$ 82,376	\$ 175,000	\$ (92,624)	47.1%
7111 State Unemployment/Employer		\$ 308	\$ 1,600	\$ (1,292)	19.3%
Total Compensation & Benefits		<u>\$ 776,372</u>	<u>\$ 1,358,952</u>	<u>\$ (582,580)</u>	<u>57.1%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date **AMENDED** Budget Comparison (cont.)

	<u>Dec-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Services & Expenses				
1028 Membership Dues	\$ 1,667	\$ 2,000	\$ (333)	83.4%
1029 Auditing Expense	\$ -	\$ 8,000	\$ (8,000)	0.0%
1030 Legal Expense	\$ 4,883	\$ 12,000	\$ (7,117)	40.7%
1034 Insurance	\$ 12,773	\$ 14,000	\$ (1,227)	91.2%
1035 Publishing	\$ 423	\$ 2,000	\$ (1,577)	21.2%
1038 Other Expenditures	\$ 1,326	\$ 4,000	\$ (2,674)	33.2%
1039 Debt Service: Principle & Interest	\$ -	\$ 20,000	\$ (20,000)	0.0%
1040 Building Maintenance	\$ 4,309	\$ 10,000	\$ (5,691)	43.1%
1042 Janitorial Services & Supplies	\$ 5,330	\$ 12,000	\$ (6,670)	44.4%
1043 Building Security	\$ -	\$ 3,500	\$ (3,500)	0.0%
1044 Building Repairs	\$ -	\$ 25,000	\$ (25,000)	0.0%
1045 Special Projects	\$ 6,558	\$ 40,000	\$ (33,442)	16.4%
Total Services & Expenses	\$ 37,271	\$ 152,500	\$ (115,229)	24.4%
Supervisor's Office				
8091 Postage	\$ 1,375	\$ 4,500	\$ (3,125)	30.6%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 1,875	\$ 5,000	\$ (3,125)	37.5%
8131 Utilities	\$ 5,554	\$ 7,000	\$ (1,446)	79.3%
8141 Telephones	\$ 2,421	\$ 5,000	\$ (2,579)	48.4%
8151 Car Expense	\$ 670	\$ 4,000	\$ (3,330)	16.8%
8161 Education/Conference/Meetings	\$ 1,093	\$ 3,000	\$ (1,907)	36.4%
8171 Equipment	\$ 660	\$ 5,000	\$ (4,340)	13.2%
8181 Equipment Repair/Rental	\$ 2,483	\$ 8,000	\$ (5,517)	31.0%
8191 Office Supplies	\$ 3,960	\$ 6,000	\$ (2,040)	66.0%
8201 Printing	\$ -	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$ 50	\$ 1,000	\$ (950)	5.0%
8221 Computer/Contract Services	\$ 4,488	\$ 16,900	\$ (12,412)	26.6%
8241 Membership Dues	\$ 35	\$ 450	\$ (415)	7.8%
Total Supervisor's Office	\$ 24,665	\$ 108,850	\$ (84,185)	22.7%
Emergency Transfer of Funds				
9000 GT Funds Transferred to GA Fund	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Emergency Transfer of Funds	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Expense	\$ 1,034,899	\$ 2,319,646	\$ (1,284,747)	44.6%
Net Income	\$ 754,334	\$ (473,371)	\$ 1,227,705	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
12/01/2020	8937	Soaring Eagle Cleaning Services LLC	-600.00
12/01/2020	8938	Bowman, Danny	-676.00
12/04/2020	2763	Town of the City of Bloomington	16.69
12/04/2020	8939	Town of the City of Bloomington - CEM	-1,512.48
12/04/2020	8940	Town of the City of Bloomington - GA	-596.80
12/04/2020	8941	Direct Energy Business	-508.39
12/05/2020	EFT	EFT-Valutec Card Solutions	-69.00
12/08/2020	8942	NJS Enterprises Inc	-3,400.00
12/08/2020	8943	Maruna, Thomas O	-89.70
12/08/2020	8944	Quill Corporation	-1,173.01
12/08/2020	8945	City of Bloomington IS Telecommunication	-596.46
12/08/2020	8946	Coldwell Banker, Honig-Bell	-50.00
12/08/2020	8947	NICOR Gas	-179.12
12/08/2020	8948	CDS Office Technologies	-88.00
12/09/2020	Transfer	Prairie State Bank & Trust	75,000.00
12/15/2020	8949	Baby Fold, The	-10,000.00
12/15/2020	8950	American Pest Control Inc	-74.00
12/15/2020	8951	Joyce, Terri	-50.00
12/15/2020	8952	VISA (DLS)	-151.65
12/15/2020	8953	TASC (Total Administrative Services Corp)	-1,013.64
12/15/2020	20201215	EFT-Payroll	-21,059.60
12/15/2020	91367417	EFT-Federal Tax Deposit	-7,437.37
12/15/2020	1549318112	EFT-IL Tax Deposit	-1,273.14
12/15/2020	EFT	TASC (Total Administrative Services Corp)	-735.38
12/15/2020	EFT	Prairie State Bank & Trust	-380.00
12/15/2020	8954	City of Bloomington Water Dept	-159.56
12/15/2020	8955	VISA (SRS)	-399.00
12/15/2020	8956	Hermes Service & Sales Inc	-311.00
12/15/2020	8957	Wilcox Electric & Service Inc	-309.64
12/15/2020	8958	Boitnotts Lawn and Landscaping	-300.00
12/15/2020	8959	CDS Leasing	-195.00
12/22/2020	8960	Quill Corporation	-2,429.39
12/22/2020	8961	Tee Jay Central, Inc	-355.00
12/22/2020	8962	Chief City Mechanical, Inc.	-102.00
12/22/2020	41963	Town of the City of Bloomington - CEM	6,669.50
12/23/2020	Transfer	Prairie State Bank & Trust	75,000.00
12/29/2020	8963	City of Bloomington Computer Services	-659.66
12/29/2020	8964	OSF Healthcare System	-6,800.00
12/29/2020	8965	NCPERS Group Life Ins	-128.00
12/29/2020	8966	City of Bloomington Health Insurance	-16,318.02
12/29/2020	8967	Peace Meal SBLHC	-13,200.00
12/30/2020	Deposit	IMRF - Illinois Municipal Retirement Fund	1,403.08
12/30/2020	20201231	EFT-Payroll	-20,299.03
12/30/2020	42409887	EFT-Federal Tax Deposit	-6,985.66
12/30/2020	1240152032	EFT-IL Tax Deposit	-1,245.16
12/30/2020	EFT	TASC (Total Administrative Services Corp)	-542.28
12/30/2020	EFT	Prairie State Bank & Trust	-380.00
12/30/2020	24763	EFT-IMRF	-14,671.99
12/30/2020	8968	Renner, Tari	-55.41
12/31/2020	EFT	TASC (Total Administrative Services Corp)	-193.96
12/31/2020	1937461216	IDES--IL Dept of Employment Security	-3.75
01/04/2021	8971	Soaring Eagle Cleaning Services LLC	-600.00
12/31/2020	Credit	Interest	38.47
Total			<u><u>19,770.49</u></u>

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Town of the City of Bloomington--General Assistance Fund

Month of: DECEMBER 2020

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	38,781	
Investments: Prairie State Bank & Trust (19)	\$	505,743	
			\$ 544,525

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	16	
Interest: Prairie State Bank (19)	\$	93	
Personal Property Replacement Tax	\$	597	
Refunds & Recoveries	\$	943	
Tax Levy	\$	4,153	
			\$ 5,801
Public Funds Received This Month			\$ 550,326
Public Funds Available			\$ 550,326

Public Funds Expended This Month

		\$ 19,241	
TOTAL Public Funds at Month End		\$ 531,085	

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	96,096	
Investments: Prairie State Bank & Trust (19)	\$	434,989	
			\$ 531,085
TOTAL Public Funds at Month End			\$ 531,085

Checking Account Activity

Checkbook Balance at Commencement	\$	38,781	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	16	
Personal Property Replacement Tax	\$	597	
Refunds & Recoveries	\$	943	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	75,000	
Total Deposits for Month		\$ 76,556	
Total Funds Available			\$ 115,337
Checks Written: General Assistance			\$ 19,241
Checkbook Balance at Month End			\$ 96,096

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	98,209	
Less Outstanding Checks	\$	(2,113)	
			\$ 96,096
Checkbook Balance per Reconciliation			\$ 96,096

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

		<u>Dec-20</u>	
Revenue			
7000 Interest		\$	109
7600 Personal Property Replacement Tax		\$	597
7700 Refunds & Recoveries		\$	943
7800 Tax Levy		\$	4,153
	Total Revenue		\$ 5,801
	Total Income		\$ 5,801
Expense: CW			
6011 Groceries/Personal Essentials		\$	5,901
6021 Rent		\$	8,242
6051 Utilities		\$	899
6071 Emergency Assistance		\$	3,896
6101 Transportation		\$	98
6121 Allowances		\$	205
	Total CW		\$ 19,241
	Total Expense		\$ 19,241
	Net Income		\$ (13,440)

Town of the City of Bloomington--General Assistance Fund

Year to Date **AMENDED** Budget Comparison

		<u>Dec-20</u>	Budget	\$ Over Budget	% of Budget
Income					
Revenue					
7000 Interest	\$	1,001	\$ 750	\$ 251	133.5%
7400 Other Income	\$	9	\$ 150	\$ (141)	0.0%
7600 Personal Property Replacement Tax	\$	13,258	\$ 14,000	\$ (742)	94.7%
7700 Refunds & Recoveries	\$	24,963	\$ 30,000	\$ (5,037)	83.2%
7800 Tax Levy	\$	199,783	\$ 200,000	\$ (217)	99.9%
7900 GT Funds Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
	Total Revenue	\$ 239,013	\$ 444,900	\$ (205,887)	53.7%
	Total Income	\$ 239,013	\$ 444,900	\$ (205,887)	53.7%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	65,779	\$ 112,500	\$ (46,721)	58.5%
6021 Rent	\$	101,862	\$ 250,000	\$ (148,138)	40.7%
6051 Utilities	\$	15,218	\$ 52,500	\$ (37,282)	29.0%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	33,456	\$ 170,000	\$ (136,544)	19.7%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$	-	\$ 6,000	\$ (6,000)	0.0%
6101 Transportation	\$	893	\$ 40,000	\$ (39,107)	2.2%
6121 Allowances	\$	4,067	\$ 15,000	\$ (10,933)	27.1%
	Total CW Expense	\$ 221,274	\$ 676,000	\$ (454,726)	32.7%
	Total Expense	\$ 221,274	\$ 676,000	\$ (454,726)	32.7%
	Net Income	\$ 17,739	\$ (231,100)	\$ 248,839	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
12/04/2020	8940	EFT-Personal Property Replacement Tax	596.80
12/05/2020	EFT	EFT-Kroger via Valutec	-5,901.27
12/08/2020	35965	Ameren Illinois	-208.32
12/08/2020	35966	Labyrinth Outreach Services to Women	-200.00
12/08/2020	35967	Fairmont LLC	-319.00
12/08/2020	35968	Lincoln Towers %Mid-Northern Group	-60.00
12/08/2020	35969	SRIM LLC %Redbird Property Mgmt Inc	-319.00
12/08/2020	35970	Bloomington Leased Housing Associates VI	-657.00
12/08/2020	35971	Brookridge Apartments LLC	-268.54
12/08/2020	35972	Fish, John & Teresa dba Micro Properties	-250.00
12/08/2020	35973	GMTK Management LLC	-319.00
12/08/2020	35974	Jessen, Chad & Micha dba Red Rock Prop	-319.00
12/08/2020	35975	MCLT #911913 %RR Rentals LLC	-319.00
12/08/2020	35976	Phoenix Towers Preservation LP	-37.00
12/08/2020	35977	Tom's Drive LLC %Core 3 Property Mgmt	-121.20
12/08/2020	35978	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-60.00
12/09/2020	Transfer	Prairie State Bank & Trust	50,000.00
12/15/2020	35979	VISA ...0684	-98.00
12/15/2020	35980	BHA; Blmgtm Housing Authority (laundry)	-50.00
12/15/2020	35981	Clothier Land Trust H-187 %Willow Creek	-386.42
12/15/2020	35982	Sayeed, Yousuf dba Sun Down Express LLC	-319.00
12/15/2020	35983	Richardson, Patricia & Daniel %Redbird	-431.00
12/15/2020	35984	Cavalera, Chase	-200.00
12/15/2020	35985	Mayor's Manor LTD Partnership (rent)	-104.00
12/15/2020	35986	Miller Trust, Annetta O dba Miller Prop	-319.00
12/15/2020	35987	Consalvo, Daniel J & Susan	-300.00
12/15/2020	35988	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
12/15/2020	35989	Goose Creek LP	-319.00
12/15/2020	35990	Dowd Properties LLC	-655.00
12/15/2020	35991	Lincoln Towers %Mid-Northern Group	-86.00
12/15/2020	35992	City of Bloomington Water Department	-305.07
12/15/2020	35993	Ameren Illinois	-111.07
12/15/2020	35994	NICOR Gas	-66.77
12/15/2020	35995	Mayor's Manor LTD Partnership (laundry)	-20.00
12/15/2020	35996	BHA; Blmgtm Housing Authority (rent)	-430.00
12/22/2020	35997	BHA; Blmgtm Housing Authority (laundry)	-75.00
12/22/2020	35998	Shillington LLC %Young America	-319.00
12/22/2020	35999	Clothier Land Trust H-187 %Willow Creek	-319.00
12/22/2020	36000	MCLT #H-299 %Young America Realty	-767.00
12/22/2020	36001	Joyner, Roderick L	-319.00
12/22/2020	36002	Salvation Army	-200.00
12/22/2020	36003	Montgomery, Justin M	-300.00
12/22/2020	36004	Hospelhorn, Todd & Susan	-319.00
12/22/2020	36005	BHA; Blmgtm Housing Authority (rent)	-245.00
12/22/2020	36006	Ameren Illinois	-208.18
12/22/2020	36007	Biesiada, Estate of Walter E %AB Rentals	-237.50
12/22/2020	36008	Brown, Anthony J & Jennifer E	-431.00
12/22/2020	36009	Eastgate Colonial Corp %Apt Mart	-250.00
12/22/2020	36010	MCLT #911913 %RR Rentals LLC	-319.00
12/22/2020	36011	Powell, M & Kudrys, M dba RTPF Investment	-12.00
12/22/2020	36012	Shillington LLC %Young America	-543.00
12/22/2020	36013	Traver, Vera A & William S	-300.00
12/22/2020	36014	Jessen, Chad & Micha dba Red Rock Prop	-319.00
12/23/2020	Transfer	Prairie State Bank & Trust	25,000.00
12/28/2020	AC1002354	Treasurer, State of IL, SSI Reimbursement	943.00
12/31/2020	Credit	Interest	15.81
			<u>190,390.29</u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of January 2021**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **11th day of January 2021**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$159,956.68**. at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$467,420.94** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **25th day of January 2021**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Mollie Ward

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: DECEMBER 2020

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	85,756	
Cash: Heartland Bank 7782 (Reserve)	\$	531,861	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	207,038	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2020	\$	216,696	
			Funds at Commencement
			\$ 1,041,350

Public Funds Received This Month

Real Estate Tax Levy			\$ 10,525
Personal Property Replacement Tax			\$ 1,512

Other Funds Received This Month

Opening/Closing Fees	\$	9,750	
Marker Commission	\$	4,887	
Sale of Lots	\$	6,220	
Sale of Crypts	\$	3,360	
Sale of Niches	\$	1,350	
Sale of Burial Supplies	\$	300	
Sales of Pet Cemetery Spaces	\$	25	
Interest: Checking/Reserve	\$	37	
Income from Trusts	\$	14	
Other Income	\$	2,545	
Inspection Fees	\$	300	
			\$ 28,788

Total Funds Received This Month	\$	40,825
Total Funds Available	\$	1,082,175

Funds Expended This Month

TOTAL Funds at Month End

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	159,957	
Cash: Heartland Bank 7782 (Reserve)	\$	467,421	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	207,051	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2020	\$	216,696	
			TOTAL Funds at Month End
			\$ 1,051,125

Checking Account Activity

Checkbook Balance at Commencement			\$ 85,756
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Deposits	Personal Property Replacement Tax	\$	1,512	
Deposits	Opening/Closing Fees	\$	9,750	
	Sales - Other	\$	325	
	Sale of Lots	\$	6,220	
	Sale of Crypts	\$	3,360	
	Sale of Niches	\$	1,350	
	Other Income	\$	2,545	
	Marker Commission	\$	4,887	
	Interest: Checking	\$	2	
	Inspection Fees	\$	300	
	Transfer (to)/from Reserve Acct 7782	\$	75,000	
	Total Deposits for Month		\$ 105,252	

Total Funds Available \$ 191,007

Checks Written	Compensation & Benefits	\$	22,290	
	Administrative Expenses	\$	2,459	
	Cemetery Improvements, Maintenance & Repair	\$	5,066	
	Cemetery Operations	\$	1,236	
	Total Checks Written		\$ 31,051	

Total Checks Written \$ 31,051

Checkbook Balance at Month End

Bank Reconciliation at Month End

Balance per Bank Statement	\$	160,686	
Less Outstanding Checks	\$	(730)	
			Checkbook Balance per Reconciliation
			\$ 159,957

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Dec-20

Revenue			
40100	Real Estate Tax Levy	\$	10,525
41000	Personal Property Replacement Tax	\$	1,512
42000	Opening/Closing Fee	\$	9,750
42100	Marker Commission	\$	4,887
42500	Sale of Lots	\$	6,220
43000	Sale of Crypts	\$	3,360
43100	Sale of Niches	\$	1,350
44700	Other Income	\$	2,545
44850	Sales - Other	\$	325
43500	Interest: Checking/Reserve	\$	37
49000	Income from Trusts	\$	14
49021	Inspection Fees	\$	300
	Total Revenue		\$ 40,825
		Total Income	\$ 40,825
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	5,419
50102	Wages: Cemetery Staff	\$	10,718
50201	Payroll Taxes	\$	1,137
50202	IMRF (2020 = 11.62%)	\$	1,719
50203	IDES - Unemployment Insurance	\$	273
50204	Employee Health Insurance	\$	2,822
50205	Direct Deposit Transmittal Fees	\$	18
50206	TASC Annual Fees	\$	184
	Total Compensation & Benefits		\$ 22,290
Administrative Expenses			
51500	Contractual Services	\$	336
52000	Office Supplies	\$	561
52500	Utilities	\$	799
54500	Dues/Seminars	\$	350
55450	Other Admin Expenses	\$	414
	Total Administrative Expenses		\$ 2,459
Cemetery Improvements, Maintenance & Repair			
58000	Mausoleum (including debt service)	\$	5,066
	Total Cemetery Improvements, Maintenance & Repair		\$ 5,066
Cemetery Operations			
56600	Cemetery Supplies & Maintenance	\$	116
56800	Disposal of Leaves/Branches	\$	240
57602	Grounds Maintenance/Repair	\$	279
57700	Equipment Building	\$	343
58100	Grave Markers	\$	259
	Total Cemetery Operations		\$ 1,236
		Total Expense	\$ 31,051
Net Income			\$ 9,774

Town of the City of Bloomington--Cemetery Fund

Year to Date **AMENDED** Budget Comparison

Income	<u>Dec-20</u>	<u>Revised</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$ 506,314	\$ 506,600		\$ (286)	99.9%
41000 Personal Property Replacement Tax	\$ 33,600	\$ 24,500		\$ 9,100	137.1%
42000 Opening/Closing Fee	\$ 69,210	\$ 90,000		\$ (20,790)	76.9%
42100 Marker Commission	\$ 8,156	\$ 9,000		\$ (844)	90.6%
42500 Sale of Lots	\$ 55,958	\$ 58,000		\$ (2,042)	96.5%
43000 Sale of Crypts	\$ 16,050	\$ 25,000		\$ (8,950)	64.2%
43100 Sale of Niches	\$ 16,150	\$ 40,000		\$ (23,850)	40.4%
44700 Sale of Burial Supplies	\$ 300	\$ 500		\$ (200)	60.0%
42400 Sales - Other	\$ 721	\$ 2,400		\$ (1,679)	30.0%
43500 Interest	\$ 516	\$ 3,000		\$ (2,484)	17.2%
49000 Income from Trusts	\$ 13,454	\$ 4,000		\$ 9,454	336.3%
49020 Other Income & Special Events	\$ 6,230	\$ 3,500		\$ 2,730	178.0%
49021 Inspection Fees	\$ 2,400	\$ 3,000		\$ (600)	80.0%
Total Revenue	<u>\$ 729,058</u>	<u>\$ 769,500</u>		<u>\$ (40,442)</u>	<u>94.7%</u>
Total Income	\$ 729,058	\$ 769,500		\$ (40,442)	94.7%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$ 44,371	\$ 80,000		\$ (35,629)	55.5%
50102 Wages: Cemetery Staff	\$ 132,799	\$ 225,000		\$ (92,201)	59.0%
50201 Payroll Taxes - FICA	\$ 12,716	\$ 23,333		\$ (10,617)	54.5%
50202 IMRF (2020 = 11.62%)	\$ 19,513	\$ 36,600		\$ (17,087)	53.3%
50203 IDES - Unemployment Insurance	\$ 3,848	\$ 13,500		\$ (9,652)	28.5%
50204 Employee Health Insurance	\$ 22,681	\$ 60,000		\$ (37,319)	37.8%
50205/50206 Other Payroll Expenses	\$ 417	\$ 975		\$ (558)	42.8%
Total Compensation & Benefits	<u>\$ 236,345</u>	<u>\$ 439,408</u>		<u>\$ (203,063)</u>	<u>53.8%</u>
Administrative Expenses					
51100 Casualty Insurance	\$ 20,840	\$ 21,000		\$ (160)	99.2%
51500 Contractual Services	\$ 6,474	\$ 10,000		\$ (3,526)	64.7%
52000 Office Supplies	\$ 2,697	\$ 4,000		\$ (1,303)	67.4%
52500 Utilities	\$ 10,470	\$ 18,500		\$ (8,030)	56.6%
54000 Advertising	\$ -	\$ 2,000		\$ (2,000)	0.0%
54500 Dues/Seminars	\$ 500	\$ 600		\$ (100)	83.3%
55500 Legal Expense	\$ -	\$ 3,000		\$ (3,000)	0.0%
55100 Audit Expense	\$ -	\$ 7,500		\$ (7,500)	0.0%
55200 Financial Administration	\$ 12,200	\$ 12,200		\$ -	100.0%
55400 Special Event Expenses	\$ 5,279	\$ 10,000		\$ (4,721)	52.8%
55450 Other Admin Expenses	\$ 3,320	\$ 5,000		\$ (1,680)	66.4%
57900 Office Equipment	\$ -	\$ 3,000		\$ (3,000)	0.0%
Total Administrative Expenses	<u>\$ 61,780</u>	<u>\$ 96,800</u>		<u>\$ (35,020)</u>	<u>63.8%</u>
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$ 4,780	\$ 10,000		\$ (5,220)	47.8%
57800 Operating Equipment	\$ 9,838	\$ 15,000		\$ (5,162)	65.6%
58000 Mausoleum (including debt service)	\$ 45,594	\$ 60,792		\$ (15,198)	75.0%
58400 Scattering Grounds/Ossuary	\$ 9	\$ 10,000		\$ (9,991)	0.1%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 60,220</u>	<u>\$ 95,792</u>		<u>\$ (35,572)</u>	<u>62.9%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date **AMENDED** Budget Comparison (cont.)

	<u>Dec-20</u>	<u>Revised</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 4,597	\$ 11,000	\$ (6,403)	41.8%
56000 Tree Removal/Monument Repair	\$ 6,960	\$ 19,000	\$ (12,040)	36.6%
56500 Equipment Repairs	\$ 938	\$ 5,000	\$ (4,062)	18.8%
56600 Cemetery Supplies & Maintenance	\$ 2,243	\$ 5,000	\$ (2,757)	44.9%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 1,760	\$ 5,000	\$ (3,240)	35.2%
57000 Office Repairs & Maintenance	\$ 4	\$ 5,000	\$ (4,996)	0.1%
57602 Grounds Maintenance/Repairs	\$ 5,315	\$ 10,000	\$ (4,685)	53.2%
57603 Road, Fence, Lot, Drains	\$ 18	\$ 50,000	\$ (49,982)	0.0%
57700 Equipment Building	\$ 1,048	\$ 1,000	\$ 48	104.8%
58100 Grave Markers	\$ 3,579	\$ 20,000	\$ (16,421)	17.9%
59900 Other Cemetery Expenses	\$ 15	\$ 16,000	\$ (15,985)	0.1%
Total Cemetery Operations	\$ 26,478	\$ 148,000	\$ (121,522)	17.9%
Total Expense	\$ 384,823	\$ 780,000	\$ (395,177)	49.3%
Net Income	\$ 344,235	\$ (10,500)	\$ 354,735	

Town of the City of Bloomington--Cemetery Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u>	<u>Amount</u>
10500 Heartland (7774)			
12/01/2020	Deposit	HBT - Heartland Bank & Trust	1,254.35
12/03/2020	Deposit	HBT - Heartland Bank & Trust	857.07
12/04/2020	Deposit	HBT - Heartland Bank & Trust	7,602.48
12/08/2020	41954	COMCAST Business	-228.67
12/08/2020	41955	Dave Capodice Excavating Inc	-518.55
12/08/2020	Deposit	HBT - Heartland Bank & Trust	292.10
12/09/2020	Deposit	HBT - Heartland Bank & Trust	486.90
12/11/2020	Deposit	HBT - Heartland Bank & Trust	8,062.12
12/14/2020	Deposit	HBT - Heartland Bank & Trust	2,045.30
12/15/2020	41956	Heartland Bank & Trust - mausoleum	-5,066.00
12/15/2020	41957	VISA BMCU...1484	-796.47
12/15/2020	41958	Henson Disposal Inc	-335.80
12/15/2020	41959	Kaeb Sanitary Supply Inc	-485.24
12/15/2020	20201215	Payroll Direct Deposit	-5,212.15
12/15/2020	22630434	EFTPS - IRS	-1,575.62
12/15/2020	2116925408	IL Dept of Revenue	-317.75
12/15/2020	41054732	EFTPS - IRS	-21.88
12/15/2020	0757995488	IL Dept of Revenue	-3.85
12/15/2020	41960	ICFHA - Illinois Cemetery & Funeral Home	-350.00
12/15/2020	41961	City of Bloomington Water Dept	-569.85
12/15/2020	41962	ColdSpring Memorial Group	-259.20
12/22/2020	41963	City of Bloomington TWP - Reimburse	-6,669.50
12/23/2020	1223201291	Transfer	75,000.00
12/23/2020	Deposit	HBT - Heartland Bank & Trust	4,705.00
12/28/2020	Deposit	HBT - Heartland Bank & Trust	23.97
12/29/2020	Deposit	HBT - Heartland Bank & Trust	23.97
12/30/2020	20201231	Payroll Direct Deposit	-5,966.29
12/30/2020	93868505	EFTPS - IRS	-1,877.82
12/30/2020	1552265184	IL Dept of Revenue	-371.35
12/30/2020	2112876512	IDES - IL Dept of Emp Sec	-273.32
12/30/2020	Deposit	HBT - Heartland Bank & Trust	4,745.00
12/31/2020	Credit	Interest	1.97
		Total	<u>74,200.92</u>

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **December 15, 2020 through January 11, 2021.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **11th day of January 2021.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **11th day of January 2021.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:
Brad A Williams

Cemetery Board Vice President:
Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: January 11, 2021 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
57800	Amazon/VISA	metal detector (estimated)	1/31/21	\$100.00
57800	Amazon/VISA	salt spreader	1/31/21	\$235.32
55450	Amazon/VISA	mailbox	1/31/21	\$139.99
55500	CNH Capital/Birkey's	oil filters & oil for excavator	1/31/21	\$127.03
55500	Farm & Fleet/VISA	oil filters, grease fittings, funnel & oil (estimated)	1/31/21	\$130.00
56500	Farm & Fleet/VISA	light bulbs, water pump hose, air hose fitting (estimated)	1/31/21	\$65.00
56600	Farm & Fleet/VISA	batteries, soap, plow stakes (estimated)	1/31/21	\$45.00
57800	Farm & Fleet/VISA	snow shovels (estimated)	1/31/21	\$60.00
55450	Jeffrey Alans/VISA	Holiday garland & bows	1/31/21	\$167.52
57800	Lowe's/VISA	ratchet (estimated)	1/31/21	\$30.00
TOTAL: Requests for Payments				\$1,099.86

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **January 25, 2021** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	01/31/21	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	02/15/21	\$ 3,916.67
7021	TWP Assessor	S Scudder	01/31/21	\$ 4,000.00
7021	TWP Assessor	S Scudder	02/15/21	\$ 4,000.00
7041	Town Trustee 12/14/2020	Ward 1: J Mathy	03/31/21	\$ -
7041	Town Trustee 12/14/2020	Ward 2: D Boelen	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Ward 3: M Mwilambwe	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Ward 4: J Emig	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Ward 5: J Painter	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Ward 6: J Carrillo	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Ward 7: M Ward	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Ward 8: J Crabill	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Ward 9: K Bray	03/31/21	\$ 20.00
7041	Town Trustee 12/14/2020	Mayor: T Renner	03/31/21	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,013.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Walden/Leman/Others (Est)	01/31/21	\$ 100.00
9161	Telephone	City of Bloomington/Frontier/Others (Estimated)	01/31/21	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	01/31/21	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	01/31/21	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	01/31/21	\$ 250.00
9211	Publications & Printing	BMCU Visa/TOI/Others	01/31/21	\$ 27.50
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Others (Estimated)	01/31/21	\$ 7.38
9291	Janitorial	Soaring Eagle Cleaning Services LLC	01/31/21	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	01/31/21	\$ 120.00
9301	Computer Services	BMCU Visa/COB/McGIS	01/31/21	\$ 20,000.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	01/31/21	\$ 50.00
Assessor's Claims TOTAL				\$ 21,554.88
Community Agency Funding				
1025	GA Workfare Development/Client Services	Stevenson Center/Others	01/31/21	\$ 6,757.50
1025	GA Workfare Development/Client Services	POTS Program	01/31/21	\$ 2,000.00
Community Agency Funding TOTAL				\$ 8,757.50
Services & Expenses				
1040	Building Maintenance	Chief City Mechanical, Inc. (Estimated)	01/31/21	\$ 102.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	01/31/21	\$ 311.00
1040	Building Maintenance	American Pest Control	01/31/21	\$ 37.00
1040	Building Maintenance	Tee Jay Central Inc (Estimated)	01/31/21	\$ 605.00
1040	Building Maintenance	Wilcox Electric (Estimated)	01/31/21	\$ 309.64
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	01/31/21	\$ 262.50
1045	Special Projects	BMCU Visa/Lowes/HomeDepot/Others (Estimated)	01/31/21	\$ 50.00
Services & Expenses TOTAL				\$ 1,677.14
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	01/31/21	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	01/31/21	\$ 100.00
8131	Utilities	Ameren/Direct Energy Business (Estimated)	01/31/21	\$ 309.28
8131	Utilities	NICOR Gas/Direct Energy Business (Estimated)	01/31/21	\$ 332.00
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	01/31/21	\$ 335.00
8151	Car Expense	T Maruna/others (Estimated)	01/31/21	\$ 50.00
8181	Equipment Repair/Rental	BMCU VISA/Xerox/CDS/Others	01/31/21	\$ 283.00
8191	Office Supplies	BMCU VISA/B&B Awards/Copy Shop/Kinkos/Others (Estimated)	01/31/21	\$ 747.06
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Office Depot/Others (Estimated)	01/31/21	\$ 3,000.00
8221	Computer/Contract Services	EFT-Valutec (Estimated)	01/31/21	\$ 102.15
Supervisor's Claims TOTAL				\$ 5,445.99
TOTAL Request for Payment				\$ 53,448.85

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **DECEMBER 2020**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 617,617	\$ 2,775,220	\$ 544,525	\$ 3,937,362
Revenues	Interest	\$ 37	\$ 439	\$ 109	\$ 585
	Other Income	\$ 2,545	\$ 1,420		\$ 3,965
	Personal Property Replacement Tax	\$ 1,512	\$ 4,910	\$ 597	\$ 7,020
	Marker Commissions	\$ 4,887			\$ 4,887
	Opening/Closing Fees	\$ 9,750			\$ 9,750
	Sales	\$ 11,255			\$ 11,255
	Inspection Fee	\$ 300			\$ 300
	Refunds and Recoveries			\$ 943	\$ 943
	Tax Levy	\$ 10,525	\$ 34,168	\$ 4,153	\$ 48,845
Total Revenues		\$ 40,811	\$ 40,936	\$ 5,801	\$ 87,549
Expenditures	Administrative Expenses	\$ 2,459			\$ 2,459
	Assessor's Office		\$ 3,252		\$ 3,252
	Capital Improvements	\$ 5,066			\$ 5,066
	Casework/General Assistance			\$ 19,241	\$ 19,241
	Cemetery Operations	\$ 1,236			\$ 1,236
	Compensation & Benefits	\$ 22,290	\$ 85,157		\$ 107,447
	Services & Expenses		\$ 2,962		\$ 2,962
	Supervisor's Office		\$ 8,145		\$ 8,145
Total Expenditures		\$ 31,051	\$ 99,517	\$ 19,241	\$ 149,809
Fund Balances at Month End		\$ 627,378	\$ 2,716,640	\$ 531,085	\$ 3,875,102

Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2019	\$ 506,687	\$ 1,644,945	\$ 199,929	\$ 2,351,560
	Percentage	21.5468%	69.9512%	8.5020%	100.0000%
Personal Property Replacement Tax					
	04/07/2019 03-2020	\$ 9,390	\$ 30,489	\$ 3,707	\$ 43,586
	05/12/2020 04-2020	\$ 6,003	\$ 19,493	\$ 2,370	\$ 27,866
	07/08/2020 05-2020	\$ 6,237	\$ 20,252	\$ 2,462	\$ 28,952
	08/11/2020 06-2020	\$ 4,609	\$ 14,966	\$ 1,820	\$ 21,394
	10/07/2020 07-2020	\$ 5,844	\$ 18,972	\$ 2,306	\$ 27,122
	Adjustment for Extension	\$ 5	\$ (1)	\$ (4)	\$ -
	12/04/2020 08-2020	\$ 1,512	\$ 4,910	\$ 597	\$ 7,020
TOTAL		\$ 33,600	\$ 109,081	\$ 13,258	\$ 155,939
Tax Levy Extension for Tax Year 2019					
	05/29/2020 01-2020	\$ 31,548	\$ 102,420	\$ 12,448	\$ 146,416
	06/10/2020 02-2020	\$ 93,399	\$ 303,219	\$ 36,854	\$ 433,472
	06/25/2020 03-2020	\$ 86,952	\$ 282,286	\$ 34,310	\$ 403,548
	07/08/2020 04-2020	\$ 42,216	\$ 137,053	\$ 16,658	\$ 195,927
	08/27/2020 05-2020	\$ 44,535	\$ 144,582	\$ 17,573	\$ 206,690
	09/11/2020 06-2020	\$ 85,782	\$ 278,489	\$ 33,848	\$ 398,119
	09/24/2020 07-2020	\$ 89,487	\$ 290,518	\$ 35,310	\$ 415,315
	10/13/2020 08-2020	\$ 21,871	\$ 71,003	\$ 8,630	\$ 101,503
	12/02/2020 09-2020	\$ 10,525	\$ 34,168	\$ 4,153	\$ 48,845
TOTAL		\$ 506,314	\$ 1,643,738	\$ 199,783	\$ 2,349,835



FOR: Honorable Township Trustees

SUBJECT: Draft Fiscal Year (FY) 2022 Budget

RECOMMENDATION/MOTION: Recommend that the draft FY 2022 Township Budget be accepted and placed on file for thirty (30) day review period.

BACKGROUND: It has been a standard business practice at the Township to place the draft budget for the upcoming fiscal year on the Board's January meeting agenda. This has been done to ensure compliance with two (2) Township laws: 1.) 25 ILCS 200/2 – 30 addresses the Assessor's Office budget's presentation sixty (60) days prior to the start of the fiscal year; and 2.) 50 ILCS 330/3 addresses Township budget availability thirty (30) days prior to the Public Hearing.

Township staff's preference has been to present the budget document in its entirety. The month of February does not have thirty (30) days. Presentation occurs at the Board's January meeting. Budget Ordinance adoption appears on the Board's March meeting agenda. This schedule results in adoption of the Township's Budget Ordinance prior to the start of the fiscal year.

Township law, (50 ILCS 330/3), states that within or before the end of the first quarter of each fiscal year, the township board shall adopt the budget ordinance. If the budget ordinance is not passed prior to the start of the fiscal year, then a continuing annual budget ordinance must be passed which allows the expenditure of funds during the first quarter.

The draft budget will be presented to the Board at the January 25, 2021 meeting. Adoption of the Budget Ordinance will appear on the Board's March 22, 2021 meeting agenda. This timeline allows adequate time for feedback from the Board and citizens.

ADMINISTRATOR RESPONSE: I hope that the Board will support my recommendation regarding the draft FY 2022 budget. I welcome your feedback and/or questions.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

Town of the City of Bloomington

FY2022 Budget PROPOSED

For Tax Year 2020

FY2022: 04/01/2021 - 03/31/2022

LEVY COMPARISONS	Tax Year:	2017	2018	2019	2020
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,645,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		200,000	200,000	200,000	200,000
Total LEVY		2,351,600	2,351,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Balance		443,242	1,481,356	414,996	2,339,594
Projected Revenues	Interest	3,000	6,000	1,000	10,000
	Income from Trusts	4,000			4,000
	Other Income & Special Events	3,000	85,000	150	88,150
	Township Litigation Income		25		25
	Personal Property Replacement Tax	30,000	89,500	12,000	131,500
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	98,000			98,000
	Inspection Fee	2,500			2,500
	Refunds and Recoveries			30,000	30,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
	Proceeds from Loan		20,000		20,000
	Transferred from GT			200,000	200,000
Total Projected Revenues		746,100	1,845,525	443,150	3,034,775
Projected Expenditures	Administrative Expenses	97,800			97,800
	Assessor's Office		150,144		150,144
	Cemetery Improvements, Maintenance & Repairs	107,800			107,800
	Casework/General Assistance			651,000	651,000
	Cemetery Operations	177,000			177,000
	Community Agency Funding		293,200		293,200
	Compensation & Benefits	430,475	1,359,197		1,789,672
	Services & Expenses		222,500		222,500
	Supervisor's Office		108,850		108,850
	GT Funds Transferred to GA Fund		200,000		200,000
Total Projected Expenditures		813,075	2,333,891	651,000	3,797,966
Projected Ending Balance		376,267	992,991	207,146	1,576,404

Average Monthly Expenditures	67,756	187,887	54,250	316,497
Number of Months in Reserve at end of FY	5.55	5.29	3.82	4.98
Tax Levy Split Percentages	0.2154	0.6995	0.0850	1

1/2/2021

Town of the City of Bloomington
Evergreen Memorial Cemetery Fund FY2022 Budget PROPOSED

For Tax Year 2020
FY2022 : 04/01/2021 - 03/31/2022

Cemetery Fund		FY2018 Actual		FY2019 Actual		FY2020 Actual		FY2021 AMENDED (Estimated as of 12/31/20)		FY2022 Budget	
Beginning Public Fund Balance			584,421		530,934		465,097		453,741		443,242
Revenues	Interest		3,628		3,578		1,904		3,000		3,000
	Income from Trusts		2,522		1,987		7,769		4,000		4,000
	Personal Property Replacement Tax		40,192		36,283		48,552		24,500		30,000
	Opening/Closing Fee		72,775		62,472		81,150		90,000		90,000
	Marker Commission		8,542		9,827		12,295		9,000		9,000
	Sales		99,334		84,250		95,030		125,900		98,000
	Sale of Lots	84,009		55,932		46,827		58,000		45,000	
	Sale of Crypts	8,865		13,580		13,730		25,000		20,500	
	Sale of Niches	4,010		11,302		31,729		40,000		30,000	
	Sale of Burial Supplies	850		2,450		500		500		500	
	Chapel Fee	100		-100		0		0		0	
	Sale of Pet Cemetery Spaces	1,500		375		200		0		0	
	Other Sales	0		711		2,044		2,400		2,000	
	Inspection Fee		4,225		2,025		2,025		3,000		2,500
	Other Income & Special Events		13,124		59,037		9,111		3,500		3,000
	Tax Levy		506,135		506,322		505,861		506,600		506,600
	Total Revenues		750,476		765,782		763,697		769,500		746,100
Expenditures	Administrative Expenses		88,261		96,003		82,317		96,800		97,800
	Casualty Insurance	20,048		19,725		20,711		21,000		21,000	
	Contractual Services	10,742		12,825		6,301		10,000		11,000	
	Office Supplies	3,802		4,048		2,353		4,000		4,000	
	Utilities	16,073		16,199		16,526		18,500		18,500	
	Advertising	1,716		4,118		144		2,000		2,000	
	Dues/Seminars	1,044		350		350		600		600	
	Legal Expense	90		342		285		3,000		3,000	
	Audit Expense	6,850		6,900		6,950		7,500		7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200		12,200	
	Special Event Expenses	9,003		10,962		9,720		10,000		10,000	
	Other Admin Expenses	6,693		5,385		5,103		5,000		5,000	
	Office Equipment	0		2,951		1,674		3,000		3,000	
	Cemetery Improvements, Maintenance & Repairs		152,320		223,157		156,304		95,792		107,800
	Flags & Poles	9,114		5,889		4,393		10,000		20,000	
	Operating Equipment	19,506		68,513		46,769		15,000		17,000	
	Mausoleum (including debt service)	110,792		142,038		62,292		60,792		60,800	
	Veterans Memorial	11,994		0		42,850		0		0	
	Scattering Grounds/Ossuary	914		6,717		0		10,000		10,000	
	Cemetery Operations		141,866		79,728		147,941		148,000		177,000
	Fuel, Oil & Equipment	7,719		7,506		7,860		11,000		10,000	
	Tree Removal/Monument Repair	19,100		29,900		36,300		19,000		19,000	
	Equipment Repairs	7,250		3,608		4,266		5,000		6,000	
	CEM Supplies & Maintenance	10,102		4,654		3,483		5,000		9,000	
	Rental Equipment & Leasing	198		137		132		1,000		1,000	
	Removal of Leaves/Branches	5,000		6,000		1,600		5,000		5,000	
	Abandoned Lot Reclamation	5,431		2,029		0		0		0	
	Office Repairs & Maintenance	0		0		24,356		5,000		2,000	
	Grounds Maintenance/Repair	38,025		9,479		10,044		10,000		40,000	
	Road, Fence, Lot, Drains	33,350		2,232		38,379		50,000		50,000	
	Equipment Building	0		177		0		1,000		4,000	
	Other CEM Expenses	0		3,270		7,572		16,000		15,000	
	Grave Markers	15,691		10,737		13,949		20,000		16,000	
	Compensation & Benefits		421,516		437,525		388,491		439,408		430,475
	Wages: Administrative Staff	98,111		104,273		73,867		80,000		70,000	
	Wages: Cemetery Staff	197,496		205,714		205,315		225,000		225,000	
	Trustee Compensation	3,000		2,917		917		0		0	
	Payroll Taxes	21,025		21,768		19,747		23,333		24,000	
	IMRF	37,370		37,327		27,043		36,600		37,000	
	IDES - Unemployment	9,945		8,494		8,566		13,500		13,500	
	Employee Health Insurance, Etc.	53,808		56,243		52,325		60,000		60,000	
	Other Payroll Expenses	760		791		711		975		975	
	Total Expenditures		803,963		836,413		775,053		780,000		813,075
Other Financing Sources In/(Out)											
Ending Public Fund Balance			530,934		460,302		453,741		443,242		376,267
Average Monthly Expenditures			66997		69,701		64,588		65,000		67,756
Number of Months in Reserve at end of FY			7.92		6.60		7.03		6.82		5.55

Town of the City of Bloomington

General Town Fund FY2022 Budget PROPOSED

For Tax Year 2020

FY2022: 04/01/2021 - 03/31/2022

General Town Fund		FY 2018 Actual		FY 2019 Actual		FY 2020 Actual		FY2021 AMENDED (Estimated as of 12/31/20)		FY2022	
Beginning Fund Balance			1,168,787		1,356,419		1,509,688		1,932,227		1,481,356
Revenues	Interest		8,434		12,587		17,745		3,750		6,000
	Other Income		73,480		42,848		36,211		35,000		30,000
	Other Income: TWP IGAs								5,000		5,000
	Other Income: Grants								50,000		50,000
	Township Litigation Income		0		0		0		25		25
	Personal Property Replacement Tax		131,443		110,640		157,666		110,000		89,500
	Tax Levy		1,493,813		1,544,401		1,642,699		1,645,000		1,645,000
	Proceeds from Loan								20,000		20,000
Total Revenues			1,707,170		1,710,476		1,854,320		1,868,775		1,845,525
Expenditures	Assessor's Office		72,649		72,415		60,651		151,144		150,144
	Rent/Debt Service	21,544		21,544		0		21,544		21,544	
	Auto Expense	761		1,178		751		3,000		3,000	
	Telephone	3,164		3,251		2,896		4,000		3,000	
	Utilities	5,390		5,144		4,824		5,800		5,800	
	Postage	245		0		0		300		300	
	Office Supplies	1,925		608		3,286		2,000		2,000	
	Publications & Printing	232		0		227		500		500	
	Equipment	0		4,776		2,546		6,000		6,000	
	Equipment Repair/Rental	0		0		0		1,500		1,500	
	Education/Meetings/Conferences	9,605		5,835		7,751		9,000		9,000	
	Replating & Remapping	0		0		0		9,000		9,000	
	Appraisal Services	20,703		14,533		11,101		34,000		34,000	
	Janitorial	1,650		1,800		1,800		2,000		2,000	
	Computer Services	5,055		11,767		23,993		20,000		20,000	
	Mapping/GIS Services	0		0		0		30,000		30,000	
	Membership Dues	2,375		1,979		1,475		2,500		2,500	
	Community Agency Funding		137,000		148,290		141,799		348,200		293,200
	Community Medical	18,500		18,500		18,500		18,500		18,500	
	GA Client Service Funding	12,500		23,790		19,799		71,200		71,200	
	Youth Services	37,500		37,500		35,000		35,000		35,000	
	Senior Services	68,500		68,500		68,500		68,500		68,500	
	Grant #1							5,000		0	
	Grant #2							50,000		0	
	CERP							100,000		100,000	
	Compensation & Benefits		1,190,273		1,187,804		1,141,892		1,358,952		1,359,197
	TWP Supervisor	92,667		94,000		94,000		94,000		94,000	
TWP Assessor	96,000		96,000		96,000		96,000		96,000		
Town Clerk	2,400		2,400		2,400		2,500		2,500		
Town Trustees	2,320		2,220		2,320		2,800		2,800		
GA Staff	338,944		338,283		332,702		384,297		384,297		
Deputy Assessors	339,799		346,410		334,415		404,000		404,000		
IMRF	104,334		98,980		83,572		123,755		123,755		
FICA	60,960		61,737		61,045		75,000		75,245		
Group Medical	151,922		146,946		134,543		175,000		175,000		
State Unemployment	928		827		896		1,600		1,600		

Town of the City of Bloomington

General Town Fund FY2022 Budget PROPOSED

For Tax Year 2020

FY2022: 04/01/2021 - 03/31/2022

General Town Fund		FY 2018 Actual		FY 2019 Actual		FY2020 Actual		FY2021 AMENDED (Estimated as of 12/31/20)		FY2022	
Services & Expenses			42,455		69,392		51,325		152,500		222,500
Membership Dues	1,442			1,760		1,765		2,000		2,000	
Auditing Expense	6,850			6,900		6,950		8,000		8,000	
Legal Expense	5,482			12,784		11,174		12,000		12,000	
Insurance	12,288			12,611		13,242		14,000		14,000	
Publishing	498			654		262		2,000		2,000	
Other Expenditures	2,617			2,537		2,759		4,000		4,000	
Debt Service: Principle & Interest	2,606			254		0		20,000		20,000	
Building Maintenance	7,004			8,657		10,032		10,000		25,000	
Janitorial Services & Supplies	3,667			4,665		4,269		12,000		12,000	
Building Security	0			0		0		3,500		3,500	
Building Repairs	0			0		0		25,000		60,000	
Special Projects	0			18,570		871		40,000		60,000	
Supervisor's Office		77,162		79,305		36,113		108,850		108,850	
Postage	46			1,538		1,427		4,500		4,500	
Rent/Debt Service	40,000			40,000		0		40,000		40,000	
Janitorial	2,063			2,250		2,250		5,000		5,000	
Utilities	8,085			7,723		7,229		7,000		7,000	
Telephones	3,957			4,085		3,635		5,000		5,000	
Car Expense	825			1,180		1,884		4,000		4,000	
Education/Conference/Meetings	3,319			2,587		2,481		3,000		3,000	
Equipment	1,066			1,640		323		5,000		5,000	
Equipment Repair/Rental	3,862			2,910		2,934		8,000		8,000	
Office Supplies	2,090			3,125		2,489		6,000		6,000	
Printing	0			975		39		3,000		3,000	
Publications	871			50		108		1,000		1,000	
Computer/Contract Services	10,849			11,106		11,179		16,900		16,900	
Membership Dues	130			135		135		450		450	
Emergency Transfer of Funds									200,000		200,000
GT Funds Transferred to GA Fund								200,000		200,000	
Total Expenditures		1,519,539		1,557,206		1,431,781		2,319,646		2,333,891	
Ending Fund Balance		1,356,419		1,509,688		1,932,227		1,481,356		992,991	

Average Monthly Expenditures	126,628	128,220	119,242	187,887	184,491
Number of Months in Reserve at end of FY	10.71	11.77	16.20	7.88	5.38

1/2/2021

* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

Town of the City of Bloomington

General Assistance Fund FY2022 Budget PROPOSED

For Tax Year 2020

FY2022: 04/01/2021 - 03/31/2022

General Assistance Fund		FY 2018 Actual	FY 2019 Actual	FY2020 Actual	FY2021 Amended (Estimated as of 09/30/20)	FY2022
Beginning Fund Balance		700,416	624,219	638,968	513,346	414,996
Revenues	Interest	1,772	1,777	1,592	1,000	1,000
	Other Income	-	-	32	150	150
	Personal Property Replacement Tax	19,839	21,455	19,167	14,000	12,000
	Refunds and Recoveries	65,364	51,322	43,750	30,000	30,000
	Tax Levy	249,831	299,856	199,696	200,000	200,000
	Transferred from GT				200,000	200,000
	Total Revenues	336,806	374,410	264,237	445,150	443,150
Expenditures	Groceries/Personal Essentials	89,937	76,715	91,905	112,500	112,500
	Rent	197,570	168,693	177,841	200,000	250,000
	Utilities	28,712	19,708	24,883	40,000	52,500
	Medical	117	-	-	20,000	20,000
	Emergency Assistance	42,663	43,461	57,392	100,000	150,000
	Hospital	-	-	-	10,000	10,000
	Burial	-	1,500	-	6,000	6,000
	Transportation	43,540	40,459	29,061	40,000	40,000
	Allowances	10,465	9,125	8,777	15,000	10,000
	Total Expenditures	413,003	359,661	389,859	543,500	651,000
Ending Fund Balance		624,219	638,968	513,346	414,996	207,146

Average Monthly Expenditures	34,417	29,972	32,488	45,292	54,250
Number of Months in Reserve at end of FY	18.14	21.32	15.80	9.16	3.82

1/2/2021

**CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: January 25, 2020
RE: Township Supervisor's Report

The City Township has assumed administrative responsibility for rural townships' General Assistance and Emergency Assistance applications.

Workfare Programs: When Tier 3 Mitigation guidelines that went into effect in November 2020, the City Township canceled all workfare activities for the remainder of 2020. This suspension included the Skills to Succeed course and the Wellness Lifestyle Series classes. No classes were held in the month of December 2020. The suspension of workfare activities was extended to January 19, 2021. All class instructors, workfare participants, and workfare sponsors were contacted by phone, letter, or email informing them of the suspension and resumption of workfare.

General Assistance (GA): Total December cases for GA are listed on attached System Activity Report.

Ninety-one, (91), individuals submitted applications, with fifty-eight, (58), being *potentially eligible* for GA and thirty-two, (32), being *potentially eligible* for Emergency Assistance, (EA). One (1) applicant was referred to local agencies and/or area churches.

In December, Township received \$943 in Supplemental Security Income recovery funds from the State of Illinois.

Township also received *full restitution* from a previous GA recipient. The offense was discovered in 2008. The case went to court with a total restitution amount of \$6,958.

COVID - 19 Update: Region 2 is under Tier 1 Resurgence Mitigations effective January 17, 2021. The mitigations impact bars & restaurants, meetings & social gatherings, and organized group recreational activities.

Township staff continues to monitor COVID – 19. The Township has continued to fulfill its statutory duties to provide GA and EA to those in need under the Illinois Public Aid Code. The Township must comply with these guidelines. The Township lobby remains closed. However, the Township continues to receive applications and supportive documentation through its website, email, fax and in person at our entryway.

Due to federal, state and local government COVID – 19 programs, the GA program is seeing changes in activity. There are moratoriums on residential evictions, utility disconnection moratoriums, and public transportation fair suspensions. The Township is aware that these programs are finite and demand for services will emerge as federal and state dollars are exhausted.

FEMA/Cures Grant: Township staff prepared expense reimbursements for PPE (Personal Protective Equipment) supplies.

Property Condition Assessment: The draft report has been received. Township staff is reviewing same. When the final report is received, I will make a presentation to the Board.

Emergencies: None.

Draft Fiscal Year (FY) 2022 Budget Ordinance: The draft Ordinance will be placed on file for thirty (30) day review period.

Cemetery: The ice accumulation on trees caused minor damage. Cemetery staff was able to clean up the debris.

System Activity Report

[12/1/2020 - 12/31/2020] Report Date: 1/21/2021

General Assistance

Grants (New Clients) :	9	\$2,820.54
Grants (Previous Clients) :	51	\$16,051.20
In-Process :	3	
Denials :	29	
Sanctions :	1	
Terminations :	11	
	104	\$18,871.74

General Assistance - Medical

Referrals :	5	
Disbursements :	0	
	5	\$0.00

General Assistance - Work Program Assignments

Job Training :	7	
Workfare :	0	
	7	

Emergency Assistance

Grants :	9	\$4,215.00
In-Process :	0	
Denials :	4	
	13	\$4,215.00

Additional Assistance

Carlock Township - GA \$319 :	1	\$319.00
	1	\$319.00

Additional Activity

A Call (phone/fax/email) :	368	
A Face-to-Face :	70	
Call/Walk-in AFTER 4:30 pm :	1	
General - Intake :	67	
General - Orientation :	31	
General - Other :	10	
R - BHA :	3	
R - COB :	2	
R - IDES :	11	
R - MCCA / LIHEAP :	5	
R - Other :	1	
R - PATH :	2	
R - Salvation Army :	2	
R - SSI :	1	
	574	

Grand Totals:	704	\$23,405.74
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Steven R. Scudder, Assessor
607 S. Gridley St. Suite A, Bloomington, IL 61701
Tel: (309) 828-6016 Fax: (309) 829-0663
stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
Date: January 21, 2021
Subject: Assessor Report

The Board of Review closed on December 31, 2020. The following charts go back to 2014. 2019 has the largest reduction in the seven year charted. In 2016 was the largest number of complaints in the seven years.

Chart 1

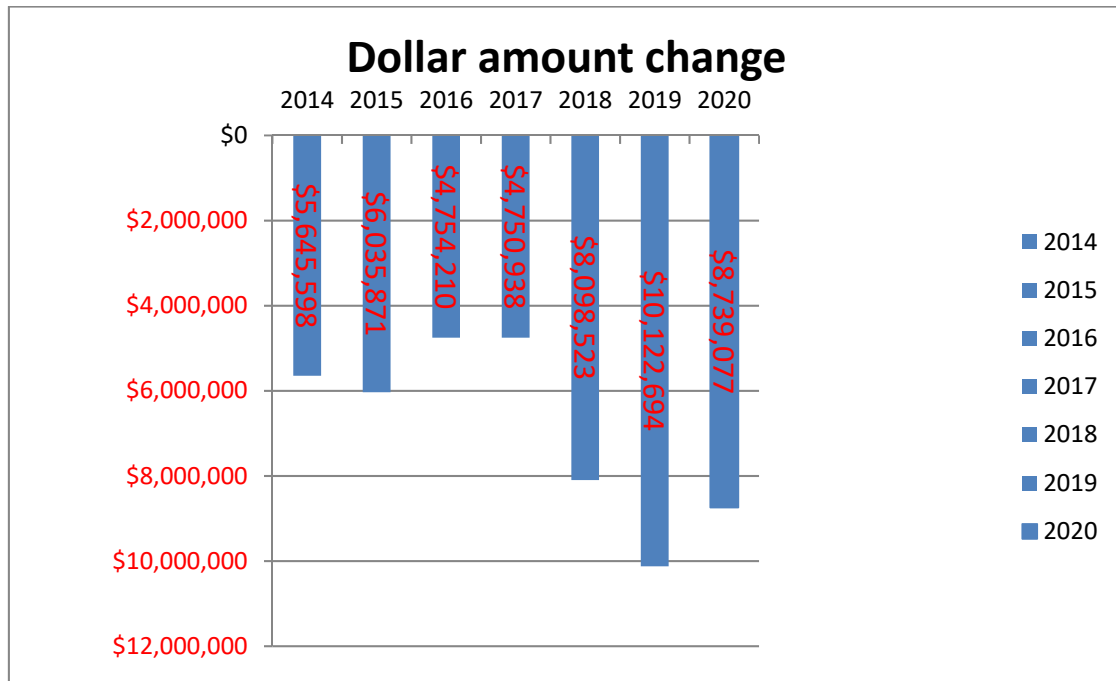


Chart 2

