

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
March 13, 2023
7:00 p.m.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:08 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Freese and Smolka

Non-Voting Members- Clerk Moran and Highway Commissioner Del Mar

Other Invited Participants- Administrator Chychula and Attorney Kimzey

IN REMOTE ATTENDANCE:

Trustees Bolanos and Svenson

VOTING MEMBERS ABSENT:

None

Supervisor Kalkounos read the following into the record: Trustees Svenson and Bolanos have requested to attend this March 13, 2023, Committee of the Whole Meeting by "other means," pursuant to Township Policy and in accordance with Illinois law. This participation is by videoconference. This Board should note: that a quorum of members of the Board is physically present at 721 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustees Bolanos and Svenson are prevented from physically attending because of employment purposes; and that Trustees Svenson and Bolanos provided advance notice to the Supervisor and Administrator in accordance with Township Policy.

MOTION by Supervisor Kalkounos, seconded by Trustee Smolka to allow Trustees Svenson and Bolanos to attend this March 13, 2023, Committee of the Whole Meeting remotely

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

The Supervisor confirmed that Trustees Bolanos and Svenson could hear and be heard via videoconference.

**There were some audio issues for Trustee Svenson for which she then dialed in for audio portion.*

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PLEDGE OF ALLEGIANCE

At the Supervisor's Request, Highway Commissioner Del Mar led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

A. Annual Palatine Township IT Report, Ralph Sanchez, Topel Forman Information Services, LLC

Supervisor Kalkounos introduced Ralph Sanchez, the Township's IT Consultant with *Topel Forman Information Services, LLC*. He reviewed a *COW* Packet Insert, *Technology Report and Review* as a Power Point Presentation. Included in the Presentation was service and support provided in the last year and a *2023 Project Recommendations* List for consideration.

ELECTED OFFICIAL ANNOUNCEMENTS

A. Highway Commissioner

No Report

B. Clerk

Clerk Moran thanked the Board for their prayers for her health at the last meeting and notified the *COW* that she will now be able to be in attendance at the March Regular Board Meeting.

C. Assessor

No Report

D. Supervisor

1. Annual Town Meeting Agenda

Supervisor Kalkounos noted that the *COW* Packet Insert, *173rd Annual Town Meeting*, is a Draft Agenda for the scheduled Annual Town Meeting on April 11, 2023. The *Palatine Township Senior Center*, as one of the agenda items, will be recognized with a Resolution for their 50th Anniversary.

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2. No April COW Meeting

Supervisor Kalkounos reminded the *COW* that there will be no April COW Meeting, as has been custom, due to the Annual Town Meeting scheduled that same week.

Separately, the Supervisor reported:

1. The Township Board Members and employees walked in the Palatine St. Patrick's Parade and that it was a successful event for all.
2. The Administrator continues to work on setting up a date for a group photo of the full Board to be used in the newsletters.
3. A resident, who is a neighbor to the Township's Hillside Cemetery, sent an email thanking the Township for their action in locking the Brockway entrance and keeping the cemetery from being used as an access road and cut-through.

BUSINESS

A. Policy Updates

Policy Committee Chairman Trustee Smolka, reported that he will be providing a Draft revised Policy Manual to all voting members, and looks forward to any feedback or requested revisions.

B. Cemetery Discussion and Updates

Supervisor Kalkounos noted the letter received from the Palatine Historical Society regarding the restoration of headstones. Administrator Chychula updated the Board, noting that she has reached out to Helen Wildermuth from *Stonehugger Cemetery Restoration* who had previously done the restorative cemetery work. The Administrator also has staff reaching out to alternative restoration sources for possible other options.

C. Investment in Certificate of Deposit

After some initial attorney comments, Supervisor Kalkounos reported that with the relatively high CD rates currently, the Township is investigating options for CDs to take advantage of the additional interest that could be earned. He also noted that a cascading CD system would be used and all related moves of such will be carefully considered.

D. Cook County Sheriff Prescription Drug Takeback Program

Some discussion, after initial attorney comments, of the *COW* Packet Insert *Memorandum of Understanding Between the Cook County Sheriff and Palatine Township*, facilitating participation in the CCSO's Prescription Drug Take Back Program. Supervisor Kalkounos noted that further investigation is necessary.

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E. Fire Protection District Trustee Vacancies

Supervisor Kalkounos reported that there are certain Trustee's terms about to end at both the *Inverness Fire Protection District (IFPD)* and *Hoffman Estates Fire Board*. Some points to consider were offered by Attorney Kimzey. Highway Commissioner Del Mar cited his favorable experience with *IFPD* Board of Fire Commissioner Chapman and supports his reappointment. Supervisor Kalkounos will consider his options regarding appointment methods.

F. Cook County United Against Hate Campaign

Supervisor Kalkounos reported that he had been approached by Cook County Commissioner Scott Britton regarding the *Cook County United Against Hate Campaign*. The Campaign was adopted by some neighboring municipalities/townships and would involve taking a pledge, adhering a seal, and potentially providing a resolution of support. The consensus viewpoint after an open roundtable discussion was in favor of no further action on this matter.

G. TOI 41st Annual Lobby Day

Administrator Chychula reported on the *COW* Packet Insert , *41st Annual Township Lobby Day*, regarding the upcoming Lobby Day in Springfield on April 26. Administrator Chychula will send out a follow-up email to the full Board on this.

EXECUTIVE SESSION

None

OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Freese, seconded by Trustee Smolka to adjourn at 8:18 p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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Respectfully submitted,



TOWN CLERK

