



# *Township Officials of Illinois*

3217 Northfield Drive, Springfield, Illinois 62702

BRYAN E. SMITH  
*Executive Director*

Toll Free (866) 897-4688  
Telephone (217) 744-2212  
Fax (217) 744-7419  
Website [www.toi.org](http://www.toi.org)

DANNY HANNING  
*President*

## Memorandum

**To:** Township Officials  
**From:** Bryan E. Smith, Executive Director  
**Re:** Model Sexual Harassment Policy

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Public Act 100-554 requires that by January 15, 2018 all local governments, including townships, shall adopt an ordinance establishing a policy to prohibit sexual harassment.

TOI's Attorneys prepared TOI's Model Policy and Model Ordinance that you may obtain and download from our website at [www.toi.org](http://www.toi.org).

TOI strongly suggest that if you have questions regarding a sexual harassment policy for your township that you consult your township attorney.

A webinar is scheduled for January 10, 2018 to discuss the new mandatory policy adoption. You can register for the webinar @ [www.toi.org](http://www.toi.org).